



NORTHWEST FIRE DISTRICT

SERVING RESIDENTS OF THE NORTHWEST FIRE DISTRICT, THE FLOWING WELLS
COMMUNITY AND THE TOWN OF MARANA

PROUD TO BE ACCREDITED BY THE COMMISSION ON FIRE ACCREDITATION INTERNATIONAL

PHONE: (520) 887-1010 FAX: (520) 887-1034 www.northwestfire.org



REGULAR MEETING AGENDA

**Northwest Fire District Training Facility
5125 W. Camino de Fuego
Tucson, Arizona**

**Tuesday, June 28, 2016
06:00 PM**

The Northwest Fire District Governing Board will meet in Public Session for a Regular Meeting on June 28, 2016, at 6:00 PM, in Building A of the Northwest Fire District Training Facility Located at 5125 W. Camino de Fuego, Tucson, AZ.

The following topics will be subject to Governing Board consideration, discussion, approval, or other action. All items on the agenda are set for possible action.

The order of the Agenda may be changed by order of the Board.

- I. Call to Order/Roll Call/Affirmation of Quorum**
- II. Salute to the Flag of the United States of America**
- III. Presentation of Service Awards**
- IV. Public Forum**

Speakers are limited to a three-minute oral presentation and may submit written comments of any length for Governing Board files. Those wishing to address the Governing Board should complete a Citizen Information Card prior to the meeting being called to order. The Governing Board is required under law to accept any materials presented. At the conclusion of the public forum, individual Board Members may respond to criticism made by those individuals who have addressed the Governing Board and may ask staff to review a matter and place it on a future agenda. However, Board Members may not discuss or take action on a matter raised during a call to the public, that is not already on the agenda, and are not obligated to comment upon materials or presentations made by the public.

- V. Consent Agenda**

The Consent Agenda contains items which might require action by the Board, but which are generally routine items not requiring Board discussion. Usually, a single motion will approve all items on the Consent Agenda, including any

resolutions. However, a Board Member may remove any item from the Consent Agenda, and that item will be discussed and voted upon separately.

Approval of Consent Agenda

- A. Approval of the Minutes of the May 24, 2016, Regular Governing Board Meeting
- B. Adoption of Resolution No. 2016-026 Ordering the Lam Annexation, Pursuant to A.R.S. Section 48-262(I); the Annexation Areas Are Identified as Parcel Numbers 21601002W, 216011002Y, 21601002X and Are Located West of Camino De Oeste and South of Camino De Manana in Pima County, Arizona
- C. Adoption of Resolution No. 2016-027 Ordering the Dos Picos LLC Annexation, Pursuant to A.R.S. Section 48-262(I); the Annexation Areas Are Identified as Parcel Numbers 11608007B, 11608007C, 11608009A, 11609008A and Are Located South of Anklam Road and West of Resort Hills Place in Pima County, Arizona
- D. Adoption of Resolution No. 2016-028 Ordering the Arendt Annexation, Pursuant to A.R.S. Section 48-262(I); the Annexation Areas Are Located at 3742 W. Estate Hills Place and 3710 W. Estate Hills Place and Are South of Anklam Road and North of Resort Hills Place in Pima County, Arizona
- E. Adoption of Resolution No. 2016-029 Ordering the Del Webb at Dove Mountain IV, Lots 235 through 343, Block "1" Inclusive of Common Areas "A" (Open Space/Drainage), Including the Extensions of N. Rim Trail, W. River Trail and W. Cape Final Trail, "B" (Open Space), and "C" (Open Space/Public Sewer) Annexation, Pursuant to A.R.S. Section 48-262(I); the Annexation Area is Located Near Del Webb Trail and Dove Mountain Boulevard in Marana, Pima County, Arizona
- F. Adoption of Resolution No. 2016-030 Ordering the Landmark Title Annexation, Pursuant to A.R.S. Section 48-262(I); the Annexation Areas Are Identified by Parcel Numbers 21834377C and 21834226N and Are Located South of Dove Mountain Boulevard in Marana, Pima County, Arizona
- G. Adoption of Resolution No. 2016-033 Calling for the Election of Three Governing Board Member Positions as Part of the November 8, 2016, General Election
- H. Adoption of Resolution No. 2016-034 Approving the Cooperative Intergovernmental Agreement Between the Arizona State Forestry Division and the Northwest Fire District and the State Forester's Cooperative Fire

Rate Agreement Between the Arizona State Forestry Department and the Northwest Fire District for the Period of April, 2016 through March 2018

- I. Adoption of Resolution No. 2016-035 Renewing the Intergovernmental Agreement Between the Northwest Fire District and Pima County Community College District for the Purposes of Credentialing District Training Programs and Paramedic Certification Training
- J. Adoption of Resolution 2016-038 Ordering the Marana Technology Campus, LLC Annexation, Pursuant to A.R.S. Section 48-262(I); the Annexation Area is Located at 8061 W. Tangerine Road and is South of W. Tangerine Road in Marana, Pima County, Arizona
- K. Information Concerning Developing an Update to the District's Strategic Plan

VI. Reports and Correspondence

A. Fire Chief's Report

This is a summary of the activities of the Fire Chief and Administrative Staff concerning each of the District's Divisions including: Fire Suppression, Emergency Medical Services, Administrative Services, Finance, Human Resources, Special Projects, Logistics, Prevention and Safety Division and Wild Land Fire Fighting; the report might also include Administrative Activities in Annexations, Intergovernmental Relations, Community Assistance Programs, Fleet and Equipment, Labor and Management Relations, District Revenues and Expenditures, Strategic Planning, Information Technology, Status of Construction Projects, Status of Facilities, Public Outreach and Training.

B. Financial Reports

This report is a summary of the District's Financial Status including: Monthly Board Financial Report, Monthly Disbursements Report, Revenue and Expenditure Reports, Real Estate Tax Revenue Spreadsheets, Monthly Bond Report and Arizona State Land Billing and Payment Reports. The Board will be asked to approve the District's Monthly Disbursements Report.

VII. Business

- A. Bond Advisory Committee's Presentation and Recommendation on a 2016 General Election Bond Proposal Package

- B. Adoption of Resolution No. 2016-031 Approving the Ordering and Calling of an Election for the Purpose of Issuing Bonds; Discussion Will Include the Potential Impacts on the District's Tax Rate
- C. Discussion and Possible Action to Adopt Resolution No. 2016-036 Approving an Intergovernmental Agreement with Pima County, on Behalf of the Elections Department, for Services Relating to the NWFD's Bond Election.
- D. Recommendation, Discussion and Possible Action to Disband the Bond Advisory Committee
- E. Discussion, Review and Possible Action on Proposed Five-Year Capital Improvement Program (CIP) for the Fiscal Years Ending June 30, 2017-June 30, 2021
- F. 2016-17 BUDGET PUBLIC HEARING: (A) Overview of 2016-2017 Tentative Budget – Discussion, Update, and Possible Action on the 2016-2017 Budget and Budget Process; All Aspects and Elements of the District's Budget May be Discussed and Acted Upon, Including All Expenditures, Revenues, and Carryover Funds from 2015-2016. This Item May Include Discussion of the Estimated Tax Rate for District Property Owners. (B) Public Hearing on 2016-2017 Tentative Budget and Related Items and Programs. (C) Possible Amendment to the 2016-2017 Tentative Budget. (D) Adoption of Resolution No. 2016-032 Approving the 2016-2017 Final Budget, Including All Expenditures, Revenues & Carryover
- G. Discussion and Possible Action to Adopt Changes to the Retiree Healthcare Insurance Benefit Policy
- H. Adoption of Resolution No. 2016-037 Approving an Agreement Between the Northwest Fire District and Fidelity National Title Agency, Inc. Concerning the Donation of 2.24 Acres of Land Near the I-10/Twin Peaks Interchange
- I. Discussion and Possible Action Approving a Professional Services Agreement Related to Northwest Fire District Training Facility Pavement Repairs Not to Exceed \$23,720.00.
- J. Discussion and Possible Action Approving a Clarification to Amendment No. 8 to Intergovernmental Agreement for Dispatch Services with Golder Ranch Fire District
- K. Discussion and Possible Action to Adopt Resolution No. 2016-039 Declaring the Month of August, 2016, as Drowning Impact Awareness Month in the Northwest Fire District.

- L. Review and Possible Discussion of a Legislative Mandate that Public Safety Personnel Retirement System (PSPRS) Conduct a Study to Determine Various Methods in Which Risk Pooling and Local Board Consolidation May be Achieved, and the PSPRS Local Pension Board Designation of Fire Chief Michael J. Brandt as a Representative who Will Meet with Cortex, the PSPRS Hired Consulting Firm Conducting This Study

VIII. Future Agenda Items

A Governing Board Member May Bring Forth General Topics for a Future Meeting Agenda. The Governing Board May Not Discuss, Deliberate or Take Any Action on the Topics Presented, Pursuant to A.R.S. § 38-431.02 (H).

IX. Adjournment

George Carter, Board Chair

Two Board Briefing Books containing material related to the Board Meeting are available for public review the day before and the day of the Board Meeting during office hours at the Administration/Prevention and Safety Office located at 5225 W. Massingale Road, Tucson, Arizona 85743 – (520) 887-1010. The two Board Briefing Books are also available for public review at the Board Meetings.

The Northwest Fire District Board may vote to go into Executive Session on any agenda item pursuant to ARS §38-431.03 (A)(3) for discussion and consultation for legal advice with the Fire District Attorney on the matter(s) as set forth in the agenda item. Pursuant to Board Policy, from time to time, it might be necessary for a Board Member to attend a Board meeting via speakerphone.

The Northwest Fire District Training Facility is accessible to persons with disabilities. In compliance with the Americans with Disabilities Act (ADA), those persons with special needs, such as large-type face print or other reasonable accommodations, may request those through Heather D'Amico, by calling 887-1010, ext. 2905, before the meeting.

Posted June 23, 2016



Northwest Fire District Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

SCHEDULED

MEMORANDUM NO. 2016-102

Date: June 28, 2016
To: Governing Board
From: Heather D'Amico,
Type of Action: Formal Action/Motion
Agenda Item: Approval of Consent Agenda

RECOMMENDATION:

Approve the consent agenda as presented

MOTION:

Move to approve items A through K on the June 28, 2016, Consent Agenda as presented.

DISCUSSION:

Use of the Consent Agenda can help streamline the meetings by saving time on routine items allowing more time for in depth discussion of items such as the Budget. Attached to this memo you will find a packet for each item on the Consent Agenda. If the Governing Board wants to treat any item as a regular agenda item, the item can be considered under the Business section. For ease of procedure, if the Board has amendments to the meeting minutes (Item A), that might be handled separately before moving on to the rest of the Consent Agenda items.

If an individual item(s) is selected for removal from the Consent Agenda, the above motion could be modified to approve that item(s) under Business.

FISCAL IMPACT:

None

ALTERNATIVES:

Move items to Business for further discussion and individual vote, approve only selected items, or table items



Northwest Fire District Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

5.A

SCHEDULED

MEMORANDUM NO. 2016-103

Date: June 28, 2016
To: Governing Board
From: Heather D'Amico,
Type of Action: Formal Action/Motion
Agenda Item: Approval of the Minutes of the May 24, 2016, Regular Governing Board Meeting

RECOMMENDATION:

Approve the minutes

MOTION:

Move to approve the minutes of the May 24, 2016, regular meeting.

DISCUSSION:

The minutes of the May, 2016, regular meeting are attached for review.

FISCAL IMPACT:

None

ALTERNATIVES:

Approve the minutes with revisions or do not approve the minutes

ATTACHMENTS:

- Minutes 5-24-16 (PDF)



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PHONE: (520) 887-1010 FAX: (520) 887-1034 www.northwestfire.org



Minutes of the Northwest Fire District Governing Board Regular Meeting May 24, 2016

DRAFT

I. Call to Order/Roll Call/Affirmation of Quorum

Attendee Name	Title	Status	Arrived
George Carter	Chairman	Excused	
Bruce A. Kaplan	Vice Chair	Present	
Tim Clayton	Board Clerk	Present	
David Talas	Board Member	Present	
Peg Green	Board Member	Present	

II. Salute to the Flag of the United States of America

Bruce Kaplan led the Pledge of Allegiance to the Flag.

III. Presentation of Service Awards

No awards were presented at this time.

IV. Public Forum

Captain Tim Graves, a NWFD retiree, addressed the Board regarding retiree healthcare benefits. He shared many concerns about removing retirees from the District's health insurance. Mr. Graves provided the Board with a copy of his speech along with his contact information.

Gary Watson, President of Local Union 3572, provided an update on retiree healthcare benefits. He is waiting on additional information from Benefit Commerce and Healthcare Trust. A possible policy change will be discussed at the next Board meeting.

V. Consent Agenda

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bruce A. Kaplan, Vice Chair
SECONDER:	David Talas, Board Member
AYES:	Bruce A. Kaplan, Tim Clayton, David Talas, Peg Green
EXCUSED:	George Carter

Approval of Consent Agenda

Business item "C" moved to the Consent Agenda.

Bruce Kaplan made the following motion, seconded by Dave Talas and approved with four ayes:

DRAFT

MOVE TO APPROVE ITEMS A THROUGH L, PLUS ITEM C FROM THE BUSINESS AGENDA, ON THE MAY 24, 2016, CONSENT AGENDA AS PRESENTED.

- A. Approval of the Minutes of the April 20, 2016, Special Governing Board Meeting**
- B. Approval of the Minutes of the April 26, 2016, Regular Governing Board Meeting and Executive Session**
- C. Approval of the Minutes of the May 10, 2016, Special Governing Board Meeting and Executive Session**
- D. Approval of Resolution 2016-017 Authorizing the Execution of an Automatic Aid Agreement for Emergency Fire, Rescue, Medical, and Other Services with the Golder Ranch Fire District**
- E. Adoption of Resolution 2016-018 Ordering the Deichman Annexation, Pursuant to A.R.S. Section 48-262(I); the Annexation Area is Located at 3250 W. Moore Road and is North of Moore Road and West of Teal Blue Trail in Pima County, Arizona**
- F. Adoption of Resolution 2016-019 Ordering the Labrucherie Annexation, Pursuant to A.R.S. Section 48-262(I); the Annexation Area is Located at 5110 W. Camino De Manana and is North of Desert Falcon Lane and West of Camino De Manana in Pima County, Arizona**
- G. Adoption of Resolution Nos. 2016-020 through 2016-024 Approving Amendments to the District's Dispatch Services Intergovernmental Agreements with Avra Valley Fire District, Golder Ranch Fire District, Mountain Vista Fire District, Picture Rocks Fire District and Three Points Fire District for Fiscal Year 2016/17.**
- H. Adoption of Resolution 2016-025 Ordering the Ringgold Resources Corporation Annexation, Pursuant to A.R.S. Section 48-262(I); the Annexation Areas Are Located at 5344 W. Desert Falcon Lane and 5352 W. Wild Desert Lane; 5344 W. Desert Falcon Lane is North of W. Desert Falcon Lane and East of W. Twin Peaks Road in Marana, Arizona and 5352 W. Wild Desert Lane is North of W. Wild Desert Lane and East of W. Twin Peaks Road in Pima County, Arizona**
- I. Approval of CopperPoint Mutual Insurance Company Renewal Quote for Fiscal Year 2016/2017 District's Workers' Compensation Benefit, Effective July 01, 2016**
- J. Acceptance of the Resignation of David Yamada, General Manager of Westward Look Resort, from the 2016 Bond Advisory Committee**
- K. Approval to Authorize Staff to Release Request for Proposals (RFP) No. 1603 Regarding Fire Rescue Uniform Items**

Northwest Fire District Regular Meeting Minutes
May 24, 2016
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L. Bond Advisory Committee Report – Staff is Available to Report on the Activities of the Bond Advisory Committee

VI. Reports and Correspondence

A. Fire Chief's Report

This is a summary of the activities of the Fire Chief and Administrative Staff concerning each of the District's Divisions including: Fire Suppression, Emergency Medical Services, Administrative Services, Finance, Human Resources, Special Projects, Logistics, Prevention and Safety Division and Wild Land Fire Fighting; the report might also include Administrative Activities in Annexations, Intergovernmental Relations, Community Assistance Programs, Fleet and Equipment, Labor and Management Relations, District Revenues and Expenditures, Strategic Planning, Information Technology, Status of Construction Projects, Status of Facilities, Public Outreach and Training.

The reports were included in the packet; there was no discussion.

B. Financial Reports

This report is a summary of the District's Financial Status including: Monthly Board Financial Report, Monthly Disbursements Report, Revenue and Expenditure Reports, Real Estate Tax Revenue Spreadsheets, Monthly Bond Report and Arizona State Land Billing and Payment Reports. The Board will be asked to approve the District's Monthly Disbursements Report.

Financial Reports

The monthly reports are included in the packet. Finance Director, Dave Gephart, stated the reports cover the period through March, 2016. The District continues to show positive fund balances which includes the Ambulance Fund. He reported property tax collections are trending as normal.

Bruce Kaplan made the following motion, seconded by Peg Green and approved unanimously with four ayes:

MOVE TO APPROVE THE DISTRICT'S MONTHLY DISBURSEMENTS REPORT AS PRESENTED.

Northwest Fire District Regular Meeting Minutes
May 24, 2016
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DRAFT

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bruce A. Kaplan, Vice Chair
SECONDER:	Peg Green, Board Member
AYES:	Bruce A. Kaplan, Tim Clayton, David Talas, Peg Green
EXCUSED:	George Carter

VII. Business

A. Discussion, Presentation and Overview of the Accreditation Process, and Authorization to Apply for Re-Accreditation

Division Chief West provided a presentation on Accreditation. The following items were discussed:

- What is Accreditation
- Common Elements of Accrediting Programs
- Center for Public Excellence
- CFAI Board of Commissioners
- CFAI Accreditation Objectives
- Continued Use of the Model
- Accreditation Benefits
- History of NWFD Accreditation
- AZ Accredited Agencies
- ISO Evaluation vs. CFAI Accreditation
- Documents Required for the Accreditation Process
- Community Risk Assessment
- Standards of Cover
- Elements of Self-Assessment Manual
- Accreditation Categories
- Re-accreditation Process/Timeline
- Associated Costs for Re-Accreditation
- Challenges of Re-Accreditation

Further discussion followed regarding ISO evaluations, CFAI Accreditation and the benefits and advantages of Accreditation to the District, its residents, and the District's partners.

Bruce Kaplan made the following motion, seconded by Peg Green and approved with three ayes; Tim Clayton abstained:

MOVE TO DIRECT STAFF TO MOVE FORWARD WITH NECESSARY RE-ACCREDITATION EFFORTS TO MAINTAIN ACCREDITED STATUS.

DRAFT

RESULT:	APPROVED [3 TO 0]
MOVER:	Bruce A. Kaplan, Vice Chair
SECONDER:	Peg Green, Board Member
AYES:	Bruce A. Kaplan, David Talas, Peg Green
ABSTAIN:	Tim Clayton
EXCUSED:	George Carter

B. Discussion and Approval of the Repair/Modification for the Driveway at Station 333 at a Cost of \$52,850.63, with the Work to be Accomplished by ACE Asphalt.

Deputy Chief Hughes stated significant repairs are needed to Station 333's driveway. A proposal is included in the packet and the cost is much lower than expected. Approximately \$75,000 was previously allotted in the CIP budgeting process, but the District will realize approximately \$22,149.37 in cost savings.

Chief Hughes reported that the curb and drainage dip are creating damage to the Engine and Ambulance that are located at that Station. The Engine incurs significant damages to several wear points on the cab and frame, no matter how slow the Engineer goes through the dip. The Ambulance experiences similar issues, but not as significant as the Engine due to the weight and length of the vehicle.

Further discussion took place regarding the damages, causation and the drainage design.

Bruce Kaplan made the following motion, seconded by Tim Clayton and approved unanimously with four ayes:

MOVE TO APPROVE THE REPAIR/MODIFICATION FOR THE DRIVEWAY AT STATION 333 AT A COST OF \$52,850.63, WITH THE WORK TO BE ACCOMPLISHED BY ACE ASPHALT.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bruce A. Kaplan, Vice Chair
SECONDER:	Tim Clayton, Board Clerk
AYES:	Bruce A. Kaplan, Tim Clayton, David Talas, Peg Green
EXCUSED:	George Carter

C. Discussion and Possible Action to Adopt Written Procedures Pertaining to the District's Obligations to File Annual Reports and Notices of Material Events with Respect to the District's Bonds

Item moved to the Consent Agenda

D. Overview, Discussion and Possible Action on Tentative 2016-2017 Budget Package and Limited Assessed Values for Tax Year 2016-2017 Abstract from the Pima County Assessor's Office; Possible General Fund and Capital Fund Changes to the Tentative Budget; Any and All District Revenues and Expenditures May be Discussed and Acted Upon; the 2016-2017 Budget

Northwest Fire District Regular Meeting Minutes
May 24, 2016
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DRAFT

Process May Also be Discussed; the Tentative Budget Potential Impact on the District Tax Rate May Also be Discussed; Advantages and Disadvantages of Any Budget Options May Also be Discussed; Proposed Timing of Capital Expenditures May Also be Discussed.

Dave Gephart stated the tentative budget details are included in the packet. No changes have been made since the last Board meeting. No further discussion took place.

RESULT: DISCUSSED

VIII. Future Agenda Items [A Governing Board Member May Bring Forth General Topics for a Future Meeting Agenda. The Governing Board May Not Discuss, Deliberate or Take Any Action on the Topics Presented, Pursuant to A.R.S. § 38-431.02 (H).]

This item allows an *individual* Governing Board member to recommend item(s) to be placed on future agendas. The Board will not discuss the item(s) at this time because it would be a violation of the Open Meeting Laws and no voting action will be taken on the recommended item(s).

No items were presented at this time.

IX. Adjournment

Bruce Kaplan made the following motion, seconded by Dave Talas and approved unanimously with four ayes:

MOVE TO ADJOURN THE MEETING AT 7:14 P.M.

Minutes approved by the Northwest Fire District Board at its June 28, 2016, Regular Governing Board Meeting.

Tim Clayton, Board Clerk



Northwest Fire District Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

5.B

SCHEDULED

MEMORANDUM NO. 2016-104

Date: June 28, 2016
To: Governing Board
From: Heather D'Amico,
Type of Action: Formal Action/Motion
Agenda Item: Adoption of Resolution No. 2016-026 Ordering the Lam Annexation, Pursuant to A.R.S. Section 48-262(I); the Annexation Areas Are Identified as Parcel Numbers 21601002W, 216011002Y, 21601002X and Are Located West of Camino De Oeste and South of Camino De Manana in Pima County, Arizona

RECOMMENDATION:

Adopt the resolution and approve the annexation.

MOTION:

Move to adopt Resolution No. 2016-026 ordering the Lam Annexation.

DISCUSSION:

This is an annexation involving property owner David Lam who submitted the attached letter dated May 18, 2016. The properties are identified as parcel numbers 21601002W, 216011002Y, 21601002X and are located west of Camino De Oeste and south of Camino De Manana in Pima County, Arizona and is contiguous with the District's boundary.

The parcels would be serviced by Station 339. No additional resources are needed to services this area.

FISCAL IMPACT:

For parcel 21601002W, the 2017 Limited Assessed Value is \$7,727; the revenue to the District based on the current combined tax rate would be approximately \$225.15 annually.

For parcel 216011002Y, the 2017 Limited Assessed Value is \$8,615; the revenue to the District based on the current combined tax rate would be approximately \$251.02 annually.

For parcel 21601002X, the 2017 Limited Assessed Value is \$7,956; the revenue to the District based on the current combined tax rate would be approximately \$231.82 annually.

Memorandum 2016-104

Meeting of June 28, 2016

ALTERNATIVES:

Not approve the annexation; not recommended

ATTACHMENTS:

- Lam Annexation (PDF)

May 18, 2016

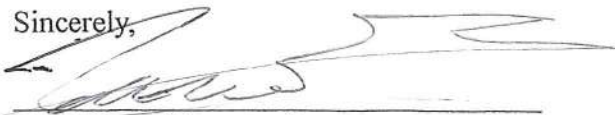
George Carter, Chairman
 Northwest Fire District Board
 5225 W. Massingale Road
 Tucson, Arizona 85743

RE: The Lam Annexation

Dear Chairman Carter:

I am the owner of parcel numbers 216-01-002W, 216-01-002Y, and 216-01-002X located in Pima County, AZ, and more specifically described on Exhibit A, attached hereto and incorporated herein by this reference. By this letter, with my signature affixed below, and pursuant to A.R.S. section 48-262(1), I expressly request that the Northwest Fire District forthwith amend its boundaries to include my property described on Exhibit A.

Sincerely,



David Lam (Signature)

DAVID L. LAM
 David Lam (Print)

STATE OF California |

| ss.

County of Orange |

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached and not the truthfulness, accuracy, or validity of that document.

On this, the 21st day of May, 2016, before me, the undersigned Notary Public personally appeared David Lam, who acknowledged ownership of the following parcels: 216-01-002W, 216-01-002Y, and 216-01-002X located in Pima County, AZ, that as such officer being authorized so to do, executed the foregoing instrument for the purposes herein.



Deana Nguyen
 Notary Public

My Commission Expires: 5/23/17

Northwest Fire District
5225 W. Massingale Rd.
Tucson, AZ 85743-8416

**RESOLUTION NO. 2016-026
THE LAM ANNEXATION**

A RESOLUTION AUTHORIZING THE AMENDMENT OF THE NORTHWEST FIRE DISTRICT'S BOUNDARIES TO INCLUDE LAND WITHIN PIMA COUNTY AND CONTIGUOUS TO THE BOUNDARIES OF THE NORTHWEST FIRE DISTRICT AFTER WRITTEN REQUEST BY THE PROPERTY OWNERS IN ACCORDANCE WITH A.R.S. § 48-262 (I)

WHEREAS, on May 18, 2016, David Lam, owner of real properties located in Pima County, Arizona, requested in writing that the Northwest Fire District Governing Board amend the District's boundaries to include their property, more particularly described on Exhibit A, attached hereto and incorporated herein by this reference [the "Property"]; and

WHEREAS, the Properties are located within Pima County and are contiguous to the boundaries of Northwest Fire District, as shown on the map and legal description, also attached hereto as Exhibit A; and

WHEREAS, the Property is included within the corporate boundaries of the Town of Marana, and the Town has approved inclusion of the Property within the boundaries of the Northwest Fire District, pursuant to Town of Marana Resolution No. 2004-133; and

WHEREAS, the Northwest Fire District has determined that inclusion of the Property within the boundaries of the Northwest Fire District will benefit the Northwest Fire District, the Property Owners, and the District's residents.

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of the Northwest Fire District hereby orders the following:

The boundaries of Northwest Fire District are hereby amended to include the Property described as set forth on the attached Exhibit A.

PASSED and ADOPTED by the Governing Board of the Northwest Fire District at a duly noticed meeting held on June 28, 2016, by a majority of a quorum of the Governing Board Members.

George Carter
Board Chair

ATTEST:

APPROVED AS TO FORM:

Tim Clayton
Clerk of the Board

Thomas Benavidez
District Attorney

EXHIBIT "A"
[Map & Legal Description]

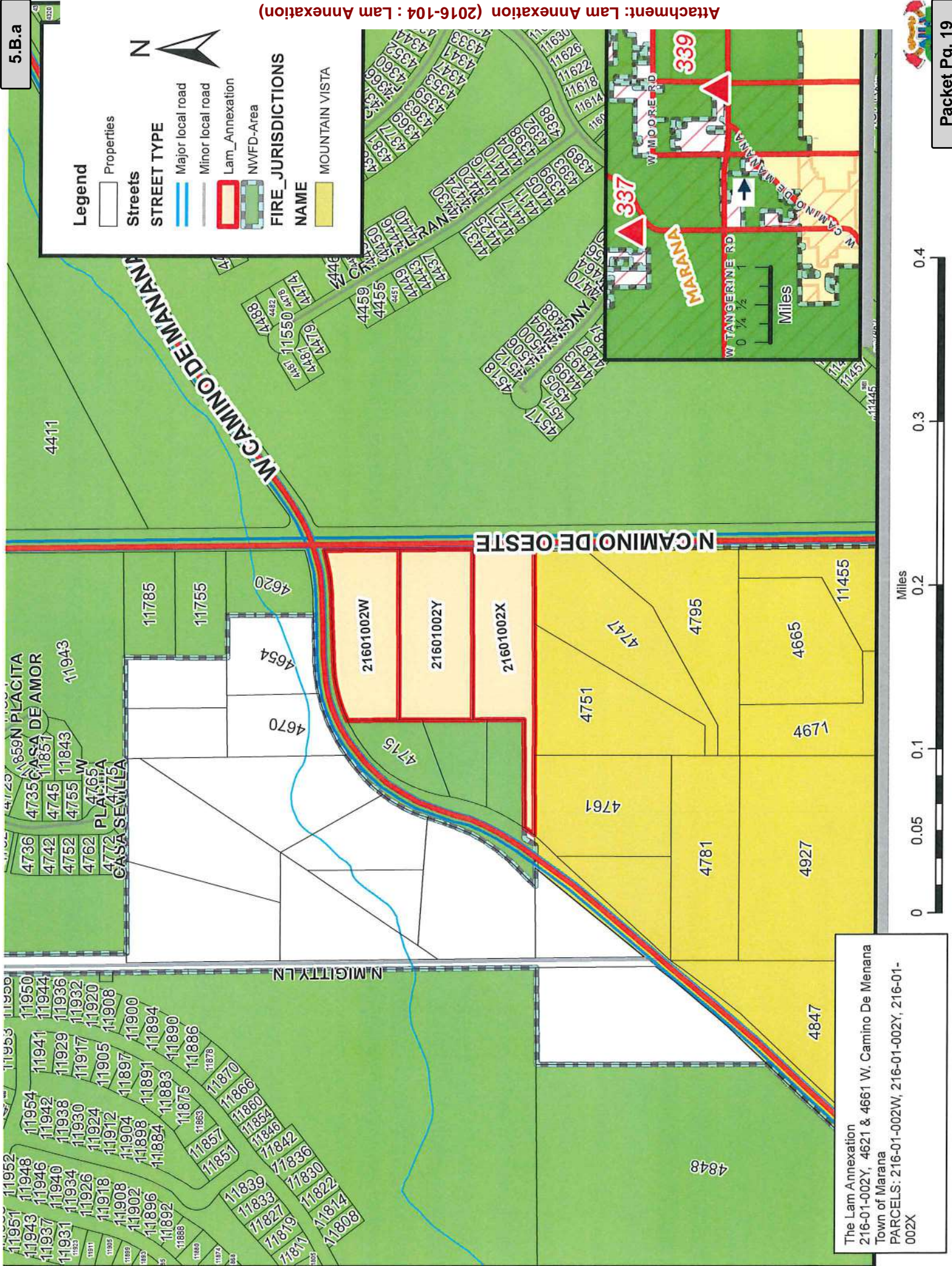


EXHIBIT "A"
[PROPERTY DESCRIPTION]

Property Description:

PTN S 201.00' SE4 NE4 2.78 AC
SEC 1-12-12
PARCEL ID NO. 216-01-002X

Property Description:

SELY PTN SE4 NE4 LYG S & ADJ RD 2.70 AC
SEC 1-12-12
PARCEL ID NO. 216-01-002W

Property Description:

PTN N239.00' S440' SE4 NE4 3.02 AC
SEC 1-12-12
PARCEL ID NO. 216-01-002Y

F. ANN RODRIGUEZ, RECORDER
RECORDED BY: D_K
DEPUTY RECORDER
7864 PE1



DOCKET: 12370
PAGE: 2909
NO. OF PAGES: 1
SEQUENCE: 20041620643
08/20/2004
RES 16:55

SMARA
TOWN OF MARANA
ATTN: TOWN CLERK
13251 N LON ADAMS RD
MARANA AZ 85653

MAIL

AMOUNT PAID \$ 8.00

MARANA RESOLUTION NO. 2004-133

RELATING TO NORTHWEST FIRE DISTRICT; ENDORSING AND AUTHORIZING ANNEXATION OF ANY AND ALL TERRITORY LOCATED WITHIN THE TOWN LIMITS OF MARANA, ARIZONA, AS THEY MAY BE AMENDED FROM TIME TO TIME; AND DECLARING AN EMERGENCY.

WHEREAS, Northwest Fire District has plans to pursue various annexations of property located within the Town limits of the Town of Marana; and

WHEREAS, the Town adopted Marana Resolution No. 98-23 on March 3, 1998, authorizing all Northwest Fire District annexations within the Town limits as it then existed; and

WHEREAS, the Town now desires to grant a blanket authorization for all Northwest Fire District annexations of property located within the Town limits of the Town of Marana as it currently exists and as it is amended from time to time; and

WHEREAS, fire protection is lacking in the areas of the Town of Marana that are not within the boundaries of Northwest Fire District, and it is in the best interests of the citizens of the Town of Marana that fire protection be made available.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE TOWN OF MARANA, ARIZONA, that all annexations proposed by Northwest Fire District of property located within the Town limits of the Town of Marana as it currently exists and as it may be amended from time to time are hereby endorsed and authorized pursuant to A.R.S. § 48-262(F).

BE IT FURTHER RESOLVED THAT since it is necessary for the preservation of the peace, health and safety of the Town of Marana that this resolution become immediately effective, an emergency is hereby declared to exist, and this resolution shall be effective immediately upon its passage and adoption.

PASSED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE TOWN OF MARANA, ARIZONA, this 17th day of August, 2004.

ATTEST:

Jocelyn C. Bronson
Jocelyn C. Bronson, Town Clerk



Bobby Sutton, Jr.
Mayor Bobby Sutton, Jr.

APPROVED AS TO FORM:

Frank Cassidy
Frank Cassidy, Town Attorney

Book-Map-Parcel: 216-01-002W

[Oblique Image](#)

Tax Year:

Tax Area: [0610](#)

Property Address:

Taxpayer Information:

STEWART TITLE TR 3729
ATTN: DAVID L LAM
7998 N VIA LAGUNA NIGUEL
TUCSON AZ

Property Description:

SELY PTN SE4 NE4 LYG S & ADJ RD 2.70 AC
SEC 1-12-12

85743-8107

Valuation Data:

Valuation Year	Legal Class	Assessment Ratio	Land FCV	Imp FCV	Total FCV	Limited Value	Limited Assessed
2017	Vacant/Ag/Golf (2)	15.0	\$54,000	\$0	\$54,000	\$51,516	\$7,727

Property Information:

Section: 1
Town: 12.0
Range: 12.0E
Map & Plat: /
Block:
Tract:
Rule B District: 6
Land Measure: 2.70A
Group Code: 000
Census Tract: 4611
[Use Code:](#) 0012 (VACANT RESIDENTIAL URBAN NON-SUBDIVIDED)
File Id: 1
Date of Last Change: 12/10/2015

Valuation Area:

Condo Market: 14
DOR Market: 43
MFR Neighborhood: Tortolita_Foothills_Undefined
SFR Neighborhood: 20463906
SFR District: 3

Supervisor District:

(1) ALLY MILLER

Recording Information:

Sequence No.	Docket	Page	Date Recorded	Type
20152400263	0	0	8/28/2015	WARRANTY DEED

Parcel Note: Click to see/expand 4 note(s)

Book-Map-Parcel: 216-01-002Y

[Oblique Image](#)

Tax Year:

Tax Area: [0610](#)

Property Address:

Street No	Street Direction	Street Name	Location
4621	W	CAMINO DE MANANA	Marana
4661	W	CAMINO DE MANANA	Marana

Taxpayer Information:

STEWART TITLE TR 3729
 ATTN: DAVID L LAM
 7998 N VIA LAGUNA NIGUEL
 TUCSON AZ

Property Description:

PTN N239.00' S440' SE4 NE4 3.02 AC
 SEC 1-12-12

85743- 8107

Valuation Data:

Valuation Year	Legal Class	Assessment Ratio	Land FCV	Imp FCV	Total FCV	Limited Value	Limited Assessed
2017	Vacant/Ag/Golf (2)	15.0	\$60,200	\$0	\$60,200	\$57,431	\$8,615

Property Information:

Section: 1
 Town: 12.0
 Range: 12.0E
 Map & Plat: /
 Block:
 Tract:
 Rule B District: 6
 Land Measure: 3.01A
 Group Code: 000
 Census Tract: 4611
[Use Code:](#) 0012 (VACANT RESIDENTIAL URBAN NON-SUBDIVIDED)
 File Id: 1
 Date of Last Change: 12/10/2015

Valuation Area:

Condo Market: 14
 DOR Market: 43
 MFR Neighborhood: Tortolita_Foothills_Undefined
 SFR Neighborhood: 20463906
 SFR District: 3

Supervisor District:

(1) ALLY MILLER

Recording Information:

Sequence No.	Docket	Page	Date Recorded	Type
20152400265	0	0	8/28/2015	WARRANTY DEED

Parcel Note: Click to see/expand 4 note(s)

Book-Map-Parcel: 216-01-002X

[Oblique Image](#)

Tax Year:

Tax Area: [0610](#)

Property Address:

Taxpayer Information:

STEWART TITLE TR 3729
ATTN: DAVID L LAM
7998 N VIA LAGUNA NIGUEL
TUCSON AZ

Property Description:

PTN S 201.00' SE4 NE4 2.78 AC
SEC 1-12-12

85743-8107

Valuation Data:

Valuation Year	Legal Class	Assessment Ratio	Land FCV	Imp FCV	Total FCV	Limited Value	Limited Assessed
2017	Vacant/Ag/Golf (2)	15.0	\$55,600	\$0	\$55,600	\$53,042	\$7,956

Property Information:

Section: 1
Town: 12.0
Range: 12.0E
Map & Plat: /
Block:
Tract:
Rule B District: 6
Land Measure: 2.78A
Group Code: 000
Census Tract: 4611
[Use Code:](#) 0012 (VACANT RESIDENTIAL URBAN NON-SUBDIVIDED)
File Id: 1
Date of Last Change: 12/10/2015

Valuation Area:

Condo Market: 14
DOR Market: 43
MFR Neighborhood: Tortolita_Foothills_Undefined
SFR Neighborhood: 20463906
SFR District: 3

Supervisor District:

(1) ALLY MILLER

Recording Information:

Sequence No.	Docket	Page	Date Recorded	Type
20152400264	0	0	8/28/2015	WARRANTY DEED

Parcel Note: Click to see/expand 4 note(s)



Northwest Fire District Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

5.C

SCHEDULED

MEMORANDUM NO. 2016-105

Date: June 28, 2016
To: Governing Board
From: Heather D'Amico,
Type of Action: Formal Action/Motion
Agenda Item: Adoption of Resolution No. 2016-027 Ordering the Dos Picos LLC Annexation, Pursuant to A.R.S. Section 48-262(I); the Annexation Areas Are Identified as Parcel Numbers 11608007B, 11608007C, 11608009A, 11609008A and Are Located South of Anklam Road and West of Resort Hills Place in Pima County, Arizona

RECOMMENDATION:

Adopt the resolution and approve the annexation.

MOTION:

Move to adopt Resolution No. 2016-027 ordering the Dos Picos LLC Annexation.

DISCUSSION:

This is an annexation involving property manager Geoff Shepard who submitted the attached letter dated May 24, 2016. The properties are identified as parcel numbers 11608007B, 11608007C, 11608009A, 11609008A and are located south of Anklam Road and west of Resort Hills Place in Pima County, Arizona and is contiguous with the District's boundary.

The parcels would be serviced by Station 335. No additional resources are needed to services this area.

FISCAL IMPACT:

For parcel 11608007B, the 2017 Limited Assessed Value is \$711; the revenue to the District based on the current combined tax rate would be approximately \$20.72 annually.

For parcel 11608007C, the 2017 Limited Assessed Value is \$19,416; the revenue to the District based on the current combined tax rate would be approximately \$565.74 annually.

For parcel 11608009A, the 2017 Limited Assessed Value is \$7,956; the revenue to the District based on the current combined tax rate would be approximately \$231.82 annually.

For parcel 11609008A, the 2017 Limited Assessed Value is \$7,956; the revenue to the District based on the current combined tax rate would be approximately \$645.12 annually.

ALTERNATIVES:

Not approve the annexation; not recommended

ATTACHMENTS:

- Dos Picos LLC Annexation (PDF)

May 24, 2016

George Carter, Chairman
Northwest Fire District Board
5225 W. Massingale Road
Tucson, Arizona 85743

RE: The Dos Picos LLC Annexation

Dear Chairman Carter:

I am the ^{MANAGER} owner of parcel numbers 11608007B, 11608007C, 11608009A and 11609008A located in Pima County, AZ, and more specifically described on Exhibit A, attached hereto and incorporated herein by this reference. By this letter, with my signature affixed below, and pursuant to A.R.S. section 48-262(I), I expressly request that the Northwest Fire District forthwith amend its boundaries to include my property described on Exhibit A.

Sincerely,

Geoff Shepard
Geoff Shepard (Signature)

GEORGE P. SHEPARD
Geoff Shepard (Print)

STATE OF Arizona |
County of Pima | ss.

On this, the 26 day of May, 2016, before me, the ^{MANAGER} undersigned Notary Public personally appeared Geoff Shepard, who acknowledged ^{MANAGER} ownership of the following parcels: 11608007B, 11608007C, 11608009A and 11609008A located in Pima County, AZ, that as such officer being authorized so to do, executed the foregoing instrument for the purposes herein.



Lorraine Lara
Notary Public
My Commission Expires: 01/25/2020

Northwest Fire District
5225 W. Massingale Rd.
Tucson, AZ 85743-8416

**RESOLUTION NO. 2016-027
THE DOS PICOS LLC ANNEXATION**

A RESOLUTION AUTHORIZING THE AMENDMENT OF THE NORTHWEST FIRE DISTRICT'S BOUNDARIES TO INCLUDE LAND WITHIN PIMA COUNTY AND CONTIGUOUS TO THE BOUNDARIES OF THE NORTHWEST FIRE DISTRICT AFTER WRITTEN REQUEST BY THE PROPERTY OWNERS IN ACCORDANCE WITH A.R.S. § 48-262 (I)

WHEREAS, on May 24, 2016, Geoff Shepard, manager of real properties located in Pima County, Arizona, requested in writing that the Northwest Fire District Governing Board amend the District's boundaries to include their property, more particularly described on Exhibit A, attached hereto and incorporated herein by this reference [the "Property"]; and

WHEREAS, the Properties are located within Pima County and are contiguous to the boundaries of Northwest Fire District, as shown on the map and legal description, also attached hereto as Exhibit A; and

WHEREAS, the Property is not included within the boundaries of an incorporated city or town; and

WHEREAS, the Northwest Fire District has determined that inclusion of the Property within the boundaries of the Northwest Fire District will benefit the Northwest Fire District, the Property Owners, and the District's residents.

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of the Northwest Fire District hereby orders the following:

The boundaries of Northwest Fire District are hereby amended to include the Property described as set forth on the attached Exhibit A.

PASSED and ADOPTED by the Governing Board of the Northwest Fire District at a duly noticed meeting held on June 28, 2016, by a majority of a quorum of the Governing Board Members.

George Carter
Board Chair

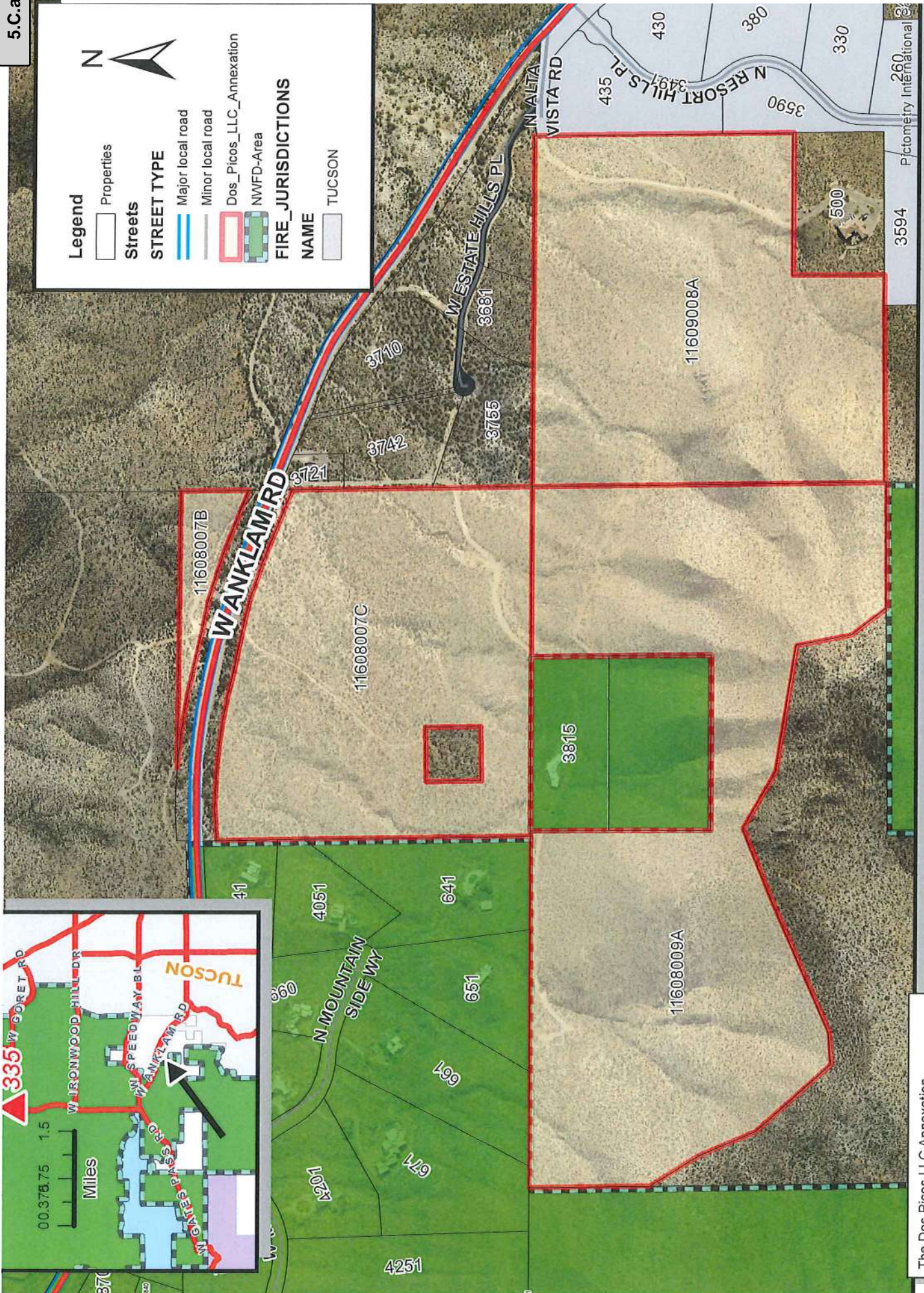
ATTEST:

APPROVED AS TO FORM:

Tim Clayton
Clerk of the Board

Thomas Benavidez
District Attorney

EXHIBIT "A"
[Map & Legal Description]



The Dos Picos LLC Annexation
Unincorporated Pima County
Parcels: 11608007B, 11608007C,
11608009A, 11609008A

Miles

0.45

0.3

0.15

0.075

0

0.6

EXHIBIT "A"
[PROPERTY DESCRIPTIONS]

Property Description:

PTN LYG N OF ANKLAM RD SE4 NE4 3.16 AC

SEC 7-14-13

PARCEL NO. 116-08-007B

Property Description:

SE4 NE4 LYG S OF ANKLAM RD EXC 208.71' X 208.71'

PCL IN SWLY PTN THEREOF 31.57 AC SEC 7-14-13

PARCEL NO. 116-08-007C

Property Description:

PTN N2 SE4 50.17 AC SEC 7-14-13

PARCEL NO. 116-08-009A

Property Description:

NW4 SW4 EXC S316.80' E550' 36 AC SEC 8-14-13

PARCEL NO. 116-09-008A

Book-Map-Parcel: 116-08-007B

[Oblique Image](#)

Tax Year:

Tax Area: [0100](#)

Property Address:

Taxpayer Information:

DOS PICOS LLC
33 N STONE AVE STE 850
TUCSON AZ

Property Description:

PTN LYG N OF ANKLAM RD SE4 NE4 3.16 AC
SEC 7-14-13

85701- 1414

Valuation Data:

Valuation Year	Legal Class	Assessment Ratio	Land FCV	Imp FCV	Total FCV	Limited Value	Limited Assessed
2016	Vacant/Ag/Golf (2)	15.0	\$4,740	\$0	\$4,740	\$4,740	\$711
2017	Vacant/Ag/Golf (2)	15.0	\$4,740	\$0	\$4,740	\$4,740	\$711

Property Information:

Section: 7
Town: 14.0
Range: 13.0E
Map & Plat: /
Block:
Tract:
Rule B District: 4
Land Measure: 3.16A
Group Code: 000
Census Tract: 4401
[Use Code:](#) 0012 (VACANT RESIDENTIAL URBAN NON-SUBDIVIDED)
File Id: 1
Date of Last Change: 7/12/2012

Valuation Area:

Condo Market: 21
DOR Market: 21
MFR Neighborhood: SO_TUCSON_MTNS
SFR Neighborhood: 20441101
SFR District: 12

Supervisor District:

(5) RICHARD ELIAS

Recording Information:

Sequence No.	Docket	Page	Date Recorded	Type
20121110949	0	0	4/20/2012	WARRANTY DEED
0	7080	1125	7/25/1983	

Petition Information:

Tax Year	Owner's Estimate	Petition	SBOE
2017	\$500	link	
2014	\$500		
2013	\$500		
2012	\$500		
2011	\$500		

Parcel Note: Click to see/expand 6 note(s)

Book-Map-Parcel: 116-08-007C

[Oblique Image](#)

Tax Year:

Tax Area: [0100](#)

Property Address:

Taxpayer Information:

DOS PICOS LLC
33 N STONE AVE STE 850
TUCSON AZ

Property Description:

SE4 NE4 LYG S OF ANKLAM RD EXC 208.71' X 208.71'
PCL IN SWLY PTN THEREOF 31.57 AC SEC 7-14-13

85701- 1414

Valuation Data:

Valuation Year	Legal Class	Assessment Ratio	Land FCV	Imp FCV	Total FCV	Limited Value	Limited Assessed
2016	Vacant/Ag/Golf (2)	15.0	\$189,420	\$0	\$189,420	\$189,420	\$28,413
2017	Vacant/Ag/Golf (2)	15.0	\$129,437	\$0	\$129,437	\$129,437	\$19,416

Property Information:

Section: 7
Town: 14.0
Range: 13.0E
Map & Plat: /
Block:
Tract:
Rule B District: 9
Land Measure: 31.57A
Group Code: 000
Census Tract: 4406
[Use Code:](#) 0012 (VACANT RESIDENTIAL URBAN NON-SUBDIVIDED)
File Id: 1
Date of Last Change: 7/12/2012

Valuation Area:

Condo Market: 21
DOR Market: 21
MFR Neighborhood: SO_TUCSON_MTNS
SFR Neighborhood: 01001906
SFR District: 12

Supervisor District:

(5) RICHARD ELIAS

Recording Information:

Sequence No.	Docket	Page	Date Recorded	Type
20121110949	0	0	4/20/2012	WARRANTY DEED
0	7080	1125	7/25/1983	

Petition Information:

Tax Year	Owner's Estimate	Petition	SBOE
2017	\$500	link	
2013	\$500		
2012	\$500		
2011	\$500		
2010	\$300,000		
2008	\$300,000		
2003	\$100,000		
2002	\$47,355		

Parcel Note: Click to see/expand 5 note(s)

Book-Map-Parcel: 116-08-009A

[Oblique Image](#)

Tax Year:

Tax Area: [0100](#)

Property Address:

Taxpayer Information:

DOS PICOS LLC
33 N STONE AVE STE 850
TUCSON AZ

Property Description:

PTN N2 SE4 50.17 AC SEC 7-14-13

85701- 1414

Valuation Data:

Valuation Year	Legal Class	Assessment Ratio	Land FCV	Imp FCV	Total FCV	Limited Value	Limited Assessed
2016	Vacant/Ag/Golf (2)	15.0	\$100,340	\$0	\$100,340	\$100,340	\$15,051
2017	Vacant/Ag/Golf (2)	15.0	\$205,697	\$0	\$205,697	\$105,357	\$15,804

Property Information:

Section: 7
Town: 14.0
Range: 13.0E
Map & Plat: /
Block:
Tract:
Rule B District: 9
Land Measure: 50.17A
Group Code: 000
Census Tract: 4406
[Use Code:](#) 0012 (VACANT RESIDENTIAL URBAN NON-SUBDIVIDED)
File Id: 1
Date of Last Change: 7/12/2012

Valuation Area:

Condo Market: 21
DOR Market: 21
MFR Neighborhood: SO_TUCSON_MTNS
SFR Neighborhood: 01001906
SFR District: 12

Supervisor District:

(5) RICHARD ELIAS

Recording Information:

Sequence No.	Docket	Page	Date Recorded	Type
20121110949	0	0	4/20/2012	WARRANTY DEED
20120320392	0	0	2/1/2012	ORDER
	7080	1125	7/25/1983	

Petition Information:

Tax Year	Owner's Estimate	Petition	SBOE
2017	\$500	link	
2014	\$500		

Parcel Note: Click to [see/expand](#) 5 note(s)

Book-Map-Parcel: 116-09-008A

[Oblique Image](#)

Tax Year:

Tax Area: **0100**

Property Address:

Taxpayer Information:

DOS PICOS LLC
33 N STONE AVE STE 850
TUCSON AZ

Property Description:

NW4 SW4 EXC S316.80' E550' 36 AC SEC 8-14-13

85701- 1414

Valuation Data:

Valuation Year	Legal Class	Assessment Ratio	Land FCV	Imp FCV	Total FCV	Limited Value	Limited Assessed
2016	Vacant/Ag/Golf (2)	15.0	\$216,000	\$0	\$216,000	\$216,000	\$32,400
2017	Vacant/Ag/Golf (2)	15.0	\$147,600	\$0	\$147,600	\$147,600	\$22,140

Property Information:

Section: 8
Town: 14.0
Range: 13.0E
Map & Plat: /
Block:
Tract:
Rule B District: 9
Land Measure: 36.00A
Group Code: 000
Census Tract: 4406
[Use Code:](#) 0012 (VACANT RESIDENTIAL URBAN NON-SUBDIVIDED)
File Id: 1
Date of Last Change: 7/12/2012

Valuation Area:

Condo Market: 21
DOR Market: 21
MFR Neighborhood: SO_TUCSON_MTNS
SFR Neighborhood: 01001906
SFR District: 12

Supervisor District:

(5) RICHARD ELIAS

Recording Information:

Sequence No.	Docket	Page	Date Recorded	Type
20121110949	0	0	4/20/2012	WARRANTY DEED
0	7080	1127	7/25/1983	

Petition Information:

Tax Year	Owner's Estimate	Petition	SBOE
2017	\$500	link	
2013	\$500		
2012	\$500		
2011	\$500		
2010	\$300,000		
2008	\$350,000		
2003	\$100,000		
2002	\$54,000		

Parcel Note: Click to see/expand 4 note(s)



Northwest Fire District Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

5.D

SCHEDULED

MEMORANDUM NO. 2016-106

Date: June 28, 2016
To: Governing Board
From: Heather D'Amico,
Type of Action: Formal Action/Motion
Agenda Item: Adoption of Resolution No. 2016-028 Ordering the Arendt Annexation, Pursuant to A.R.S. Section 48-262(I); the Annexation Areas Are Located at 3742 W. Estate Hills Place and 3710 W. Estate Hills Place and Are South of Anklam Road and North of Resort Hills Place in Pima County, Arizona

RECOMMENDATION:

Adopt the resolution and approve the annexation.

MOTION:

Move to adopt Resolution No. 2016-028 ordering the Arendt Annexation.

DISCUSSION:

This is an annexation involving property owners Patrick and Angelica Arendt who submitted the attached letter dated May 24, 2016. The properties are located at 3742 W. Estate Hills Place and 3710 W. Estate Hills Place and are south of Anklam Road and north of Resort Hills Place in Pima County, Arizona and is contiguous with the District's boundary.

The parcels would be serviced by Station 335. No additional resources are needed to services this area.

FISCAL IMPACT:

For 3742 W. Estate Hills Place, the 2017 Limited Assessed Value is \$13,500; the revenue to the District based on the current combined tax rate would be approximately \$393.37 annually.

For 3710 W. Estate Hills Place, the 2017 Limited Assessed Value is \$13,500; the revenue to the District based on the current combined tax rate would be approximately \$393.37 annually.

ALTERNATIVES:

Not approve the annexation; not recommended

Memorandum 2016-106

Meeting of June 28, 2016

ATTACHMENTS:

- Arendt Annexation (PDF)

May 24, 2016

George Carter, Chairman
Northwest Fire District Board
5225 W. Massingale Road
Tucson, Arizona 85743

RE: The Arendt Annexation

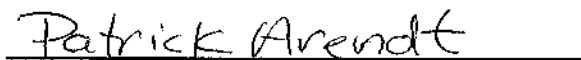
Dear Chairman Carter:

We are the owners of the property located at 3710 W. Estate Hills Place in Pima County, Arizona, and more specifically described on Exhibit A, attached hereto and incorporated herein by this reference. By this letter, with our signatures affixed below, and pursuant to A.R.S. section 48-262(I), we expressly request that the Northwest Fire District forthwith amend its boundaries to include our property described on Exhibit A.

Sincerely,



Patrick Arendt (Signature)



Patrick Arendt (Printed Name)



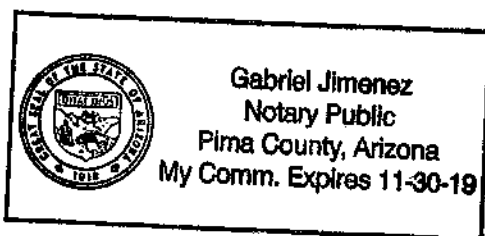
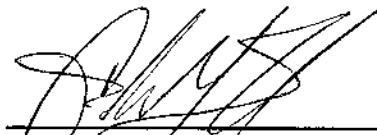
Angelica Arendt (Signature)



Angelica Arendt (Printed Name)

STATE OF ARIZONA)
) ss.
County of Pima)

On this, the 25 day of May 2016, before me, the undersigned Notary Public personally appeared, Patrick and Angelica Arendt, who acknowledged to me that they are the owners of the property located at 3710 W. Estate Hills Place in Pima County, AZ, that as such officer being authorized so to do, executed the foregoing instrument for the purposes herein.

Notary Public
My Commission Expires: 11/30/2019

May 24, 2016

George Carter, Chairman
Northwest Fire District Board
5225 W. Massingale Road
Tucson, Arizona 85743

RE: The Arendt Annexation

Dear Chairman Carter:

We are the owners of the property located at 3742 W. Estate Hills Place in Pima County, Arizona, and more specifically described on Exhibit A, attached hereto and incorporated herein by this reference. By this letter, with our signatures affixed below, and pursuant to A.R.S. section 48-262(I), we expressly request that the Northwest Fire District forthwith amend its boundaries to include our property described on Exhibit A.

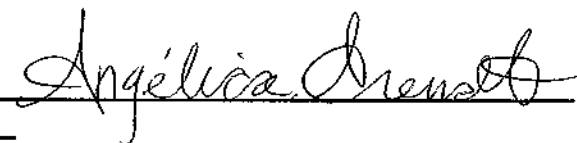
Sincerely,



Patrick Arendt (Signature)

Patrick Arendt

Patrick Arendt (Printed Name)



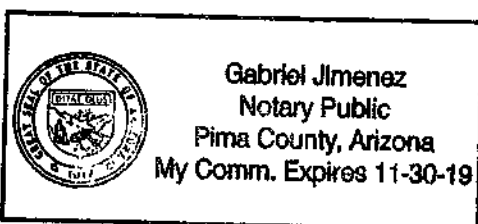
Angelica Arendt (Signature)

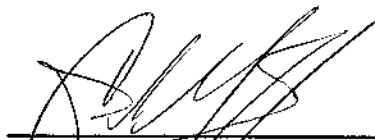
Angelica Arendt

Angelica Arendt (Printed Name)

STATE OF ARIZONA)
) ss.
County of Pima)

On this, the 25 day of May 2016, before me, the undersigned Notary Public personally appeared, Patrick and Angelica Arendt, who acknowledged to me that they are the owners of the property located at 3742 W. Estate Hills Place in Pima County, AZ, that as such officer being authorized so to do, executed the foregoing instrument for the purposes herein.





Notary Public
My Commission Expires: 11/30/2019

Northwest Fire District
5225 W. Massingale Rd.
Tucson, AZ 85743-8416

RESOLUTION NO. 2016-028
THE ARENDT ANNEXATION

A RESOLUTION AUTHORIZING THE AMENDMENT OF THE NORTHWEST FIRE DISTRICT'S BOUNDARIES TO INCLUDE LAND WITHIN PIMA COUNTY AND CONTIGUOUS TO THE BOUNDARIES OF THE NORTHWEST FIRE DISTRICT AFTER WRITTEN REQUEST BY THE PROPERTY OWNERS IN ACCORDANCE WITH A.R.S. § 48-262 (I)

WHEREAS, on May 24, 2016, Patrick and Angelica Arendt, owners of real properties located in Pima County, Arizona, requested in writing that the Northwest Fire District Governing Board amend the District's boundaries to include their property, more particularly described on Exhibit A, attached hereto and incorporated herein by this reference [the "Property"]; and

WHEREAS, the Properties are located within Pima County and are contiguous to the boundaries of Northwest Fire District, as shown on the map and legal description, also attached hereto as Exhibit A; and

WHEREAS, the Property is not included within the boundaries of an incorporated city or town; and

WHEREAS, the Northwest Fire District has determined that inclusion of the Property within the boundaries of the Northwest Fire District will benefit the Northwest Fire District, the Property Owners, and the District's residents.

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of the Northwest Fire District hereby orders the following:

The boundaries of Northwest Fire District are hereby amended to include the Property described as set forth on the attached Exhibit A.

PASSED and ADOPTED by the Governing Board of the Northwest Fire District at a duly noticed meeting held on June 28, 2016, by a majority of a quorum of the Governing Board Members.

George Carter
Board Chair

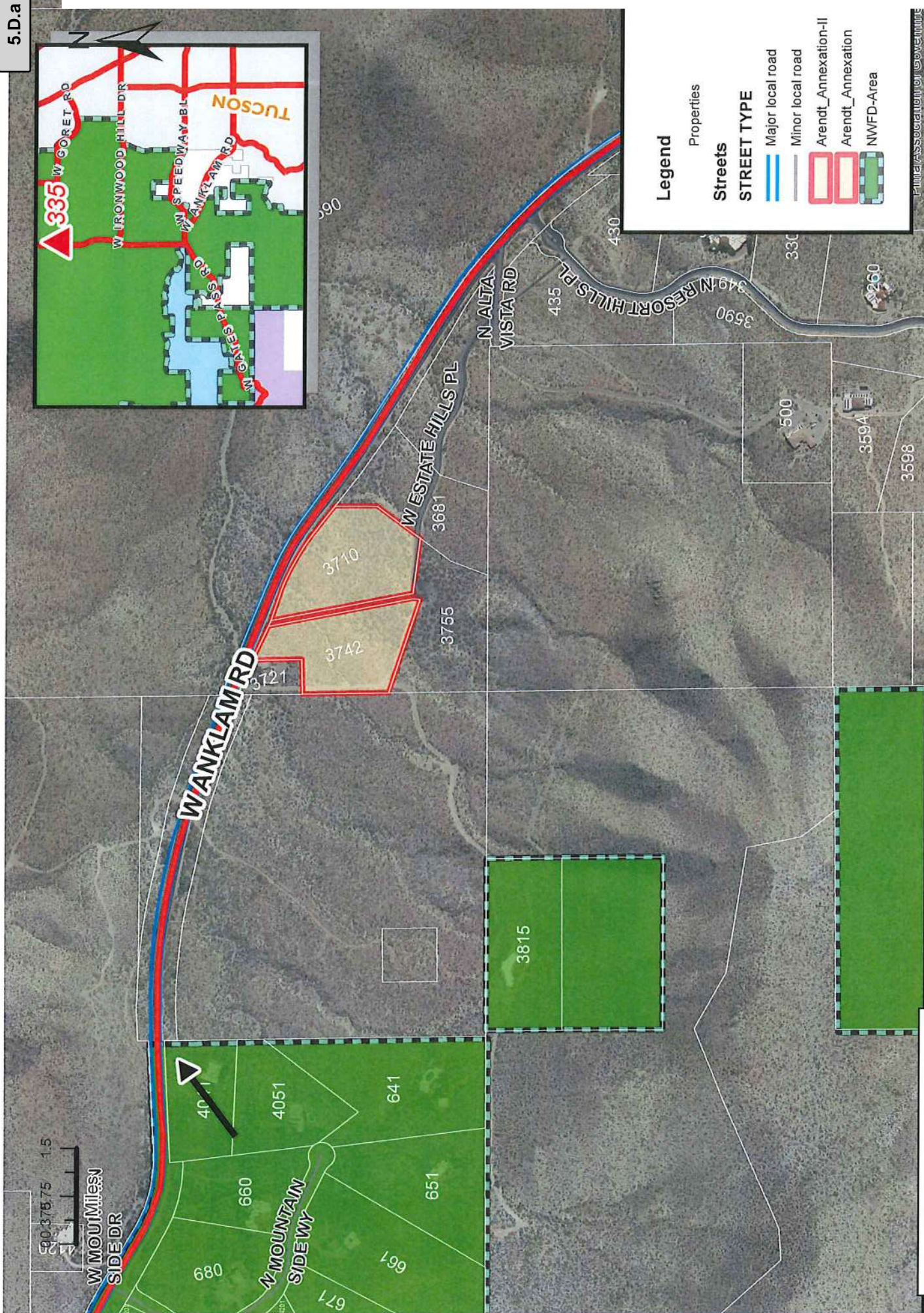
ATTEST:

APPROVED AS TO FORM:

Tim Clayton
Clerk of the Board

Thomas Benavidez
District Attorney

EXHIBIT "A"
[Map & Legal Description]



The Arendt Annexation -I & II
3710 & 3742 W Estate Hills Pl
Unincorporated Pima County
PARCEL: 11609010H, 11609010G

Miles

0.6

0.45

0.3

0.15

0.075

0

0.075

0.15

0.3

0.45

0.6

0.6

0.6

0.6

0.6

EXHIBIT "A"
[PROPERTY DESCRIPTIONS]

Property Description:

PARCEL 4 RS 36/99 AKA PTN NW4
3.47 AC SEC 8-14-13
3742 W. ESTATE HILLS PLACE
PARCEL NO. 116-09-010H

Property Description:

PARCEL 5 RS 36/99 AKA PTN NW4
3.60 AC SEC 8-14-13
3710 W. ESTATE HILLS PLACE
PARCEL NO. 116-09-010G

Book-Map-Parcel: 116-09-010H

[Oblique Image](#)

Tax Year:

Tax Area: 0100

Property Address:

Street No	Street Direction	Street Name	Location
3742	W	ESTATE HILLS PL	Pima County

Taxpayer Information:

ARENDT PATRICK & ANGELICA
3180 N ROWE LN
TUCSON AZ

Property Description:

PARCEL 4 RS 36/99 AKA PTN NW4
3.47 AC SEC 8-14-13

85750-2718

Valuation Data:

Valuation Year	Legal Class	Assessment Ratio	Land FCV	Imp FCV	Total FCV	Limited Value	Limited Assessed
2016	Vacant/Ag/Golf (2)	15.0	\$120,000	\$0	\$120,000	\$120,000	\$18,000
2017	Vacant/Ag/Golf (2)	15.0	\$90,000	\$0	\$90,000	\$90,000	\$13,500

Property Information:

Section: 8
Town: 14.0
Range: 13.0E
Map & Plat: /
Block:
Tract:
Rule B District: 9
Land Measure: 3.47A
Group Code: 000
Census Tract: 4406
[Use Code:](#) 0012 (VACANT RESIDENTIAL URBAN NON-SUBDIVIDED)
File Id: 1
Date of Last Change: 2/15/2011

Valuation Area:

Condo Market: 21
DOR Market: 21
MFR Neighborhood: SO_TUCSON_MTNS
SFR Neighborhood: 01001906
SFR District: 12

Sales Information:

Affidavit of Fee No.	Parcel Count	Sale Date	Property Type	Sale	Time Adjusted Sale	Cash	Validation
20071150900	1	02/2007	Vacant Land	\$301,627	\$301,627	N	X KK
20010710719	5	04/2001	UnKnown	\$795,000	\$795,000	N	

Supervisor District:

(5) RICHARD ELIAS

Recording Information:

Sequence No.	Docket	Page	Date Recorded	Type
20110180700	0	0	1/18/2011	TRUSTEES DEED
20071150900	13076	4557	6/14/2007	WARRANTY DEED
20060940329	12805	1020	5/16/2006	WARRANTY DEED
20060260005	12737	8	2/8/2006	
20030160820	11973	3420	1/24/2003	
20030160821	11973	3425	1/24/2003	
20010710719	11526	3397	4/12/2001	
0	5809	935	6/30/1978	

Petition Information:

Tax Year	Owner's Estimate	Petition	SBOE
2014	\$118,000		
2013	\$135,000		
2012	\$170,000		

Parcel Note: Click to see/expand 7 note(s)

Book-Map-Parcel: 116-09-010G

[Oblique Image](#)

Tax Year:

Tax Area: 0100

Property Address:

Street No	Street Direction	Street Name	Location
3710	W	ESTATE HILLS PL	Pima County

Taxpayer Information:

ARENDT PATRICK & ANGELICA
3180 N ROWE LN
TUCSON AZ

Property Description:

PARCEL 5 RS 36/99 AKA PTN NW4
3.60 AC SEC 8-14-13

85750-2718

Valuation Data:

Valuation Year	Legal Class	Assessment Ratio	Land FCV	Imp FCV	Total FCV	Limited Value	Limited Assessed
2016	Vacant/Ag/Golf (2)	15.0	\$120,000	\$0	\$120,000	\$120,000	\$18,000
2017	Vacant/Ag/Golf (2)	15.0	\$90,000	\$0	\$90,000	\$90,000	\$13,500

Property Information:

Section: 8
Town: 14.0
Range: 13.0E
Map & Plat: /
Block:
Tract:
Rule B District: 9
Land Measure: 3.60A
Group Code: 000
Census Tract: 4406
[Use Code:](#) 0012 (VACANT RESIDENTIAL URBAN NON-SUBDIVIDED)
File Id: 1
Date of Last Change: 2/15/2011

Valuation Area:

Condo Market: 21
DOR Market: 21
MFR Neighborhood: SO_TUCSON_MTNS
SFR Neighborhood: 01001906
SFR District: 12

Sales Information:

Affidavit of Fee No.	Parcel Count	Sale Date	Property Type	Sale	Time Adjusted Sale	Cash	Validation
20071150897	1	02/2007	Vacant Land	\$301,627	\$301,627	N	X KK
20010710719	5	04/2001	UnKnown	\$795,000	\$795,000	N	

Supervisor District:

(5) RICHARD ELIAS

Recording Information:

Sequence No.	Docket	Page	Date Recorded	Type
20110190727	0	0	1/19/2011	TRUSTEES DEED
20071150897	13076	4548	6/14/2007	WARRANTY DEED
20060940330	12805	1022	5/16/2006	WARRANTY DEED
20060260006	12737	9	2/8/2006	
20030160820	11973	3420	1/24/2003	
20030160821	11973	3425	1/24/2003	
20010710719	11526	3397	4/12/2001	
0	5809	935	6/30/1978	

Petition Information:

Tax Year	Owner's Estimate	Petition	SBOE
2014	\$118,000		
2013	\$135,000		
2012	\$170,000		

Parcel Note: Click to see/expand 6 note(s)

**Northwest Fire District Governing Board**

5225 West Massingale Rd.
Tucson, AZ 85743

SCHEDULED**MEMORANDUM NO. 2016-107**

Date: June 28, 2016
To: Governing Board
From: Heather D'Amico,
Type of Action: Formal Action/Motion
Agenda Item: Adoption of Resolution No. 2016-029 Ordering the Del Webb at Dove Mountain IV, Lots 235 through 343, Block "1" Inclusive of Common Areas "A" (Open Space/Drainage), Including the Extensions of N. Rim Trail, W. River Trail and W. Cape Final Trail, "B" (Open Space), and "C" (Open Space/Public Sewer) Annexation, Pursuant to A.R.S. Section 48-262(I); the Annexation Area is Located Near Del Webb Trail and Dove Mountain Boulevard in Marana, Pima County, Arizona

RECOMMENDATION:

Adopt the resolution and order the annexation

MOTION:

Move to adopt Resolution No. 2016-029 ordering the Del Webb at Dove Mountain IV, Lots 235 through 343, Block "1" Inclusive of Common Areas "A" (Open Space/Drainage), Including the Extensions of N. Rim Trail, W. River Trail and W. Cape Final Trail, "B" (Open Space), and "C" (Open Space/Public Sewer) Annexation

DISCUSSION:

This is an annexation involving property owner Landmark Title, whose Trust officer submitted the attached letter dated May 24, 2016. The property has been subdivided into residential parcels which are located near Del Webb Trail and Dove Mountain Boulevard in Marana, Pima County, AZ and are contiguous with the District boundary.

The parcels would be serviced by Station 337. No additional resources are needed to serve this area.

FISCAL IMPACT:

The 2017 Limited Value of the property is approximately \$38,161 per vacant lot; the revenue to the District based on the current combined tax rate for each parcel would be approximately \$166.79 annually. Once development has been completed, the value will increase substantially.

ALTERNATIVES:

Not approve the annexation

Memorandum 2016-107

Meeting of June 28, 2016

ATTACHMENTS:

- Del Webb Phase IV Annexation (PDF)



May 24, 2016

George Carter, Chairman
Northwest Fire District Board
5225 W. Massingale Road
Tucson, Arizona 85743

RE: Dell Webb at Dove Mountain IV Annexation

Dear Chairman Carter:

Landmark Title Assurance Agency of Arizona, LLC, an Arizona limited liability company as Trustee under Trust No. 18300-T, and not in its corporate capacity (the "Trust") is the owner of the property described on Exhibit A, attached hereto and incorporated herein by this reference and located in Marana, Pima County, Arizona. By this letter, with the signature affixed below, and pursuant to A.R.S. section 48-262(I), the Trust expressly requests that the Northwest Fire District forthwith amend its boundaries to include its property described on Exhibit A.

Sincerely,

**LANDMARK TITLE ASSURANCE AGENCY
OF ARIZONA, L.L.C.**, an Arizona limited liability
company, acting not in its corporate capacity but solely
as Trustee under its Trust No. 18300-T

By: 

Its: Joyce M. Rodda, Trust Officer

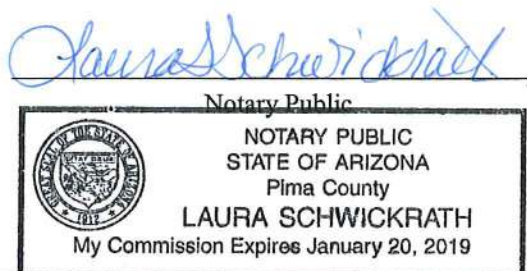
STATE OF ARIZONA)

) ss.

COUNTY OF PIMA)

The foregoing instrument was acknowledged before me this 24 day of May, 2016, by Joyce M. Rodda the Trust Officer of LANDMARK TITLE ASSURANCE AGENCY OF ARIZONA, L.L.C., an Arizona limited liability company, acting not in its corporate capacity but solely as Trustee under its Trust No. 18300-T, on behalf of the company.

My Commission Expires: 1/20/2019



Northwest Fire District
5225 W. Massingale Rd.
Tucson, AZ 85743-8416

RESOLUTION NO. 2016-029
THE DEL WEBB AT DOVE MOUNTAIN IV LOTS 235-343, BLOCK "1",
INCLUSIVE OF COMMON AREAS "A" (OPEN SPACE/DRAINAGE), INCLUDING
THE EXTENSIONS OF N. RIM TRAIL, W. RIVER TRAIL, AND W. CAPE FINAL
TRAIL, "B" (OPEN SPACE), AND "C" (OPEN SPACE/PUBLIC SEWER)
ANNEXATION

A RESOLUTION AUTHORIZING THE AMENDMENT OF THE NORTHWEST FIRE DISTRICT'S BOUNDARIES TO INCLUDE LAND WITHIN PIMA COUNTY AND CONTIGUOUS TO THE BOUNDARIES OF THE NORTHWEST FIRE DISTRICT AFTER WRITTEN REQUEST BY THE PROPERTY OWNER IN ACCORDANCE WITH A.R.S. § 48-262 (I)

WHEREAS, on May 24, 2016, Joyce M. Rodda, Trust Officer of Landmark Title Assurance Agency of Arizona LLC, as Trustee under Trust 18300-T, owner of real property located in Pima County, Arizona, requested in writing that the Northwest Fire District Governing Board amend the District's boundaries to include its property, more particularly described on Exhibit A, attached hereto and incorporated herein by this reference [the "Property"]; and

WHEREAS, the Property is located within Pima County and is contiguous to the boundaries of Northwest Fire District, as shown on the map and legal description, also attached hereto as Exhibit A; and

WHEREAS, the Property is included within the corporate boundaries of the Town of Marana, and the Town has approved inclusion of the Property within the boundaries of the Northwest Fire District, pursuant to Town of Marana Resolution No. 2004-133; and

WHEREAS, the Northwest Fire District has determined that inclusion of the Property within the boundaries of the Northwest Fire District will benefit the Northwest Fire District, the Property Owner, and the District's residents.

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of the Northwest Fire District hereby orders the following:

The boundaries of Northwest Fire District are hereby amended to include the Property described as set forth on the attached Exhibit A.

PASSED and ADOPTED by the Governing Board of the Northwest Fire District at a duly noticed meeting held on June 28, 2016, by a majority of a quorum of the Governing Board Members.

George Carter
Board Chair

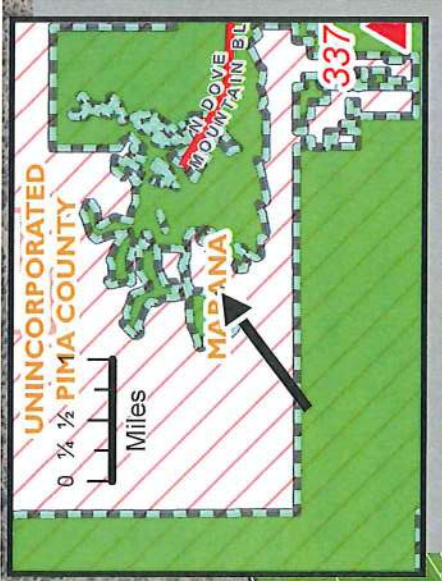
ATTEST:

APPROVED AS TO FORM:

Tim Clayton
Clerk of the Board

Thomas Benavidez
District Attorney

EXHIBIT "A"
[Map & Legal Description]



Legend

Properties

Planned Streets

Streets

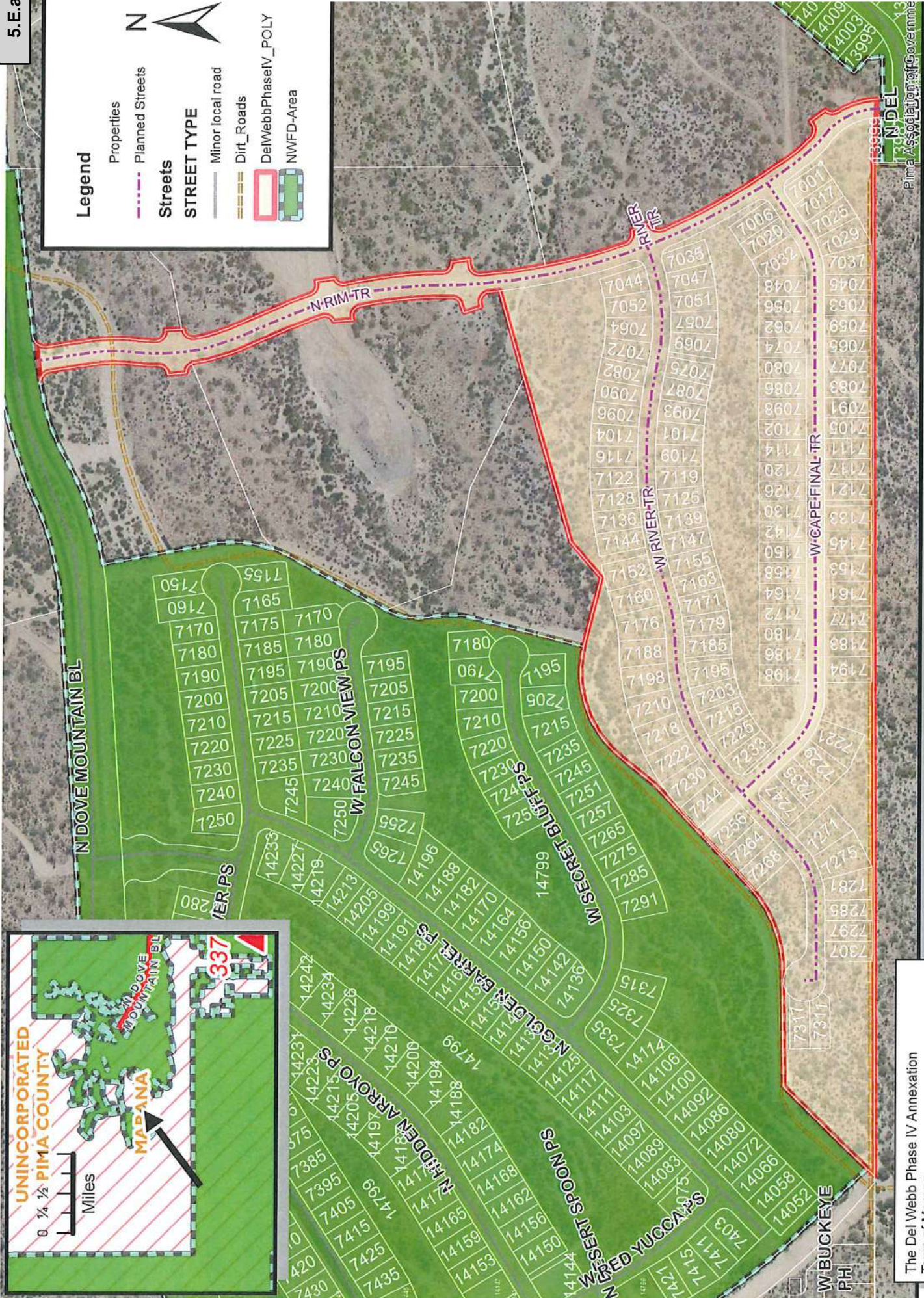
STREET TYPE

Minor local road

Dirt_Roads

DelWebbPhaseIV_POLY

NWFD-Area



The Del Webb Phase IV Annexation
Town of Marana
LOTS 236-303, Common Areas "A", &
Roadways:
N RIM TR, W RIVER TR, W CAPE FINAL TR



LEGAL DESCRIPTION

Lots 235-343, Block "1" and Common Area "A" (Drainage/Open Space), "B" (Open Space) and "C" (Public Sewer/Open Space), including the extensions of N. Rim Trail, W. River Trail, and W. Cape Final Trail, of DEL WEBB AT DOVE MOUNTAIN IV, a subdivision of Pima County, Arizona, according to the map or plat thereof of record in the office of the County Recorder of Pima County, Arizona, in sequence number 20160200158 thereof.

Tax parcel numbers 218-34-5220 through 218-34-6340

N. Rim Trail (From N DEL WEBB TR to DOVE MT BLVD)

W. River Trail (From N RIM TR 7035W to 7311 W)

W. Cape Final Trail (From N RIM TR 7001W to W RIVER TR 7247W)

F. ANN RODRIGUEZ, RECORDER
 RECORDED BY: D_K
 DEPUTY RECORDER
 7864 PE1



DOCKET: 12370
 PAGE: 2909
 NO. OF PAGES: 1
 SEQUENCE: 20041620643
 08/20/2004
 RES 16:55

SMARA
 TOWN OF MARANA
 ATTN: TOWN CLERK
 13251 N LON ADAMS RD
 MARANA AZ 85653

MAIL

AMOUNT PAID \$ 8.00

MARANA RESOLUTION NO. 2004-133

RELATING TO NORTHWEST FIRE DISTRICT; ENDORSING AND AUTHORIZING ANNEXATION OF ANY AND ALL TERRITORY LOCATED WITHIN THE TOWN LIMITS OF MARANA, ARIZONA, AS THEY MAY BE AMENDED FROM TIME TO TIME; AND DECLARING AN EMERGENCY.

WHEREAS, Northwest Fire District has plans to pursue various annexations of property located within the Town limits of the Town of Marana; and

WHEREAS, the Town adopted Marana Resolution No. 98-23 on March 3, 1998, authorizing all Northwest Fire District annexations within the Town limits as it then existed; and

WHEREAS, the Town now desires to grant a blanket authorization for all Northwest Fire District annexations of property located within the Town limits of the Town of Marana as it currently exists and as it is amended from time to time; and

WHEREAS, fire protection is lacking in the areas of the Town of Marana that are not within the boundaries of Northwest Fire District, and it is in the best interests of the citizens of the Town of Marana that fire protection be made available.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE TOWN OF MARANA, ARIZONA, that all annexations proposed by Northwest Fire District of property located within the Town limits of the Town of Marana as it currently exists and as it may be amended from time to time are hereby endorsed and authorized pursuant to A.R.S. § 48-262(F).

BE IT FURTHER RESOLVED THAT since it is necessary for the preservation of the peace, health and safety of the Town of Marana that this resolution become immediately effective, an emergency is hereby declared to exist, and this resolution shall be effective immediately upon its passage and adoption.

PASSED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE TOWN OF MARANA, ARIZONA, this 17th day of August, 2004.

ATTEST:

Jocelyn C. Bronson
 Jocelyn C. Bronson, Town Clerk



Bobby Sutton, Jr.
 Mayor Bobby Sutton, Jr.

APPROVED AS TO FORM:

Frank Cassidy
 Frank Cassidy, Town Attorney

RECORDED



Northwest Fire District Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

5.F

SCHEDULED

MEMORANDUM NO. 2016-108

Date: June 28, 2016
To: Governing Board
From: Heather D'Amico,
Type of Action: Formal Action/Motion
Agenda Item: Adoption of Resolution No. 2016-030 Ordering the Landmark Title Annexation, Pursuant to A.R.S. Section 48-262(I); the Annexation Areas Are Identified by Parcel Numbers 21834377C and 21834226N and Are Located South of Dove Mountain Boulevard in Marana, Pima County, Arizona

RECOMMENDATION:

Adopt the resolution and order the annexation

MOTION:

Move to adopt Resolution 2016-030 ordering the Landmark Title Annexation

DISCUSSION:

This is an annexation involving property owner Landmark Title, whose Trust officer submitted the attached letter dated May 24, 2016. The annexation areas are identified by parcel numbers 21834377C and 21834226N and are located south of Dove Mountain Boulevard in Marana, Pima County, Arizona and are contiguous with the District boundary.

The parcels would be serviced by Station 337. No additional resources are needed to serve this area.

FISCAL IMPACT:

For parcel 21834377C, the 2017 Limited Assessed Value is \$123, 922; the revenue to the District would be approximately \$3,610.84 annually.

For parcel 21834226N, the 2017 Limited Assessed Value is \$0. Once development has been completed, the value will increase substantially and the District will receive revenue accordingly.

ALTERNATIVES:

Not approve the annexation

ATTACHMENTS:

- Landmark Title Annexation (PDF)



May 24, 2016

George Carter, Chairman
Northwest Fire District Board
5225 W. Massingale Road
Tucson, Arizona 85743

Re: Unsubdivided tax parcel numbers 218-34-377C and 218-34-226N

Dear Chairman Carter:

Landmark Title Assurance Agency of Arizona, LLC, an Arizona limited liability company as Trustee under Trust No. 18300-T, and not in its limited liability company capacity (the "Trust") is the owner of the property described on Exhibit A, attached hereto and incorporated herein by this reference and located in Marana, Pima County, Arizona. By this letter, with the signature affixed below, and pursuant to A.R.S. section 48-262(I), the Trust expressly requests that the Northwest Fire District forthwith amend its boundaries to include its property described on Exhibit A.

Sincerely,

**LANDMARK TITLE ASSURANCE AGENCY
OF ARIZONA, L.L.C.**, an Arizona limited liability
company acting not in its limited liability
company capacity but solely
as Trustee under its Trust No. 18300-T

By: _____

Its: Joyce M. Rodda, Trust Officer

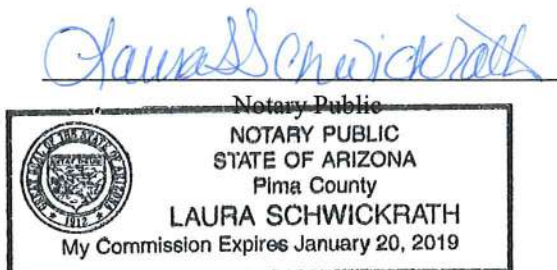
STATE OF ARIZONA)

) ss.

COUNTY OF PIMA)

The foregoing instrument was acknowledged before me this 24th day of May, 2016, by Joyce M. Rodda, the Trust Officer of LANDMARK TITLE ASSURANCE AGENCY OF ARIZONA, L.L.C., an Arizona limited liability company, acting not in its limited liability company capacity but solely as Trustee under its Trust No. 18300-T, on behalf of the company.

My Commission Expires: 1/20/2019



Northwest Fire District
5225 W. Massingale Rd.
Tucson, AZ 85743-8416

RESOLUTION NO. 2016-030 THE LANDMARK TITLE ANNEXATION

A RESOLUTION AUTHORIZING THE AMENDMENT OF THE NORTHWEST FIRE DISTRICT'S BOUNDARIES TO INCLUDE LAND WITHIN PIMA COUNTY AND CONTIGUOUS TO THE BOUNDARIES OF THE NORTHWEST FIRE DISTRICT AFTER WRITTEN REQUEST BY THE PROPERTY OWNER IN ACCORDANCE WITH A.R.S. § 48-262 (I)

WHEREAS, on May 24, 2016, Joyce M. Rodda, Trust Officer of Landmark Title Assurance Agency of Arizona LLC, as Trustee under Trust 18300-T, owner of real property located in Pima County, Arizona, requested in writing that the Northwest Fire District Governing Board amend the District's boundaries to include its property, more particularly described on Exhibit A, attached hereto and incorporated herein by this reference [the "Property"]; and

WHEREAS, the Property is located within Pima County and is contiguous to the boundaries of Northwest Fire District, as shown on the map and legal description, also attached hereto as Exhibit A; and

WHEREAS, the Property is included within the corporate boundaries of the Town of Marana, and the Town has approved inclusion of the Property within the boundaries of the Northwest Fire District, pursuant to Town of Marana Resolution No. 2004-133; and

WHEREAS, the Northwest Fire District has determined that inclusion of the Property within the boundaries of the Northwest Fire District will benefit the Northwest Fire District, the Property Owner, and the District's residents.

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of the Northwest Fire District hereby orders the following:

The boundaries of Northwest Fire District are hereby amended to include the Property described as set forth on the attached Exhibit A.

PASSED and ADOPTED by the Governing Board of the Northwest Fire District at a duly noticed meeting held on June 28, 2016, by a majority of a quorum of the Governing Board Members.

George Carter
Board Chair

ATTEST:

APPROVED AS TO FORM:

Tim Clayton
Clerk of the Board

Thomas Benavidez
District Attorney

EXHIBIT "A"
[Map & Legal Description]



EXHIBIT "A"
[PROPERTY DESCRIPTION]

Property Description:

SLY PTN NW4 SW4 & PTN IN SW COR NE4 SW4

15.56 AC SEC 22-11-12

PARCEL NO. 218-34-377C

Property Description:

CTR PTN NW4 8.63 AC SEC 22-11-12

PARCEL NO. 218-34-226N

RECORDED BY: D_K
DEPUTY RECORDER
7864 PE1



PAGE: 2909
NO. OF PAGES: 1
SEQUENCE: 20041620643
08/20/2004
RES 16:55

SMARA
TOWN OF MARANA
ATTN: TOWN CLERK
13251 N LON ADAMS RD
MARANA AZ 85653

MAIL

AMOUNT PAID \$ 8.00

MARANA RESOLUTION NO. 2004-133

RELATING TO NORTHWEST FIRE DISTRICT; ENDORSING AND AUTHORIZING ANNEXATION OF ANY AND ALL TERRITORY LOCATED WITHIN THE TOWN LIMITS OF MARANA, ARIZONA, AS THEY MAY BE AMENDED FROM TIME TO TIME; AND DECLARING AN EMERGENCY.

WHEREAS, Northwest Fire District has plans to pursue various annexations of property located within the Town limits of the Town of Marana; and

WHEREAS, the Town adopted Marana Resolution No. 98-23 on March 3, 1998, authorizing all Northwest Fire District annexations within the Town limits as it then existed; and

WHEREAS, the Town now desires to grant a blanket authorization for all Northwest Fire District annexations of property located within the Town limits of the Town of Marana as it currently exists and as it is amended from time to time; and

WHEREAS, fire protection is lacking in the areas of the Town of Marana that are not within the boundaries of Northwest Fire District, and it is in the best interests of the citizens of the Town of Marana that fire protection be made available.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE TOWN OF MARANA, ARIZONA, that all annexations proposed by Northwest Fire District of property located within the Town limits of the Town of Marana as it currently exists and as it may be amended from time to time are hereby endorsed and authorized pursuant to A.R.S. § 48-262(F).

BE IT FURTHER RESOLVED THAT since it is necessary for the preservation of the peace, health and safety of the Town of Marana that this resolution become immediately effective, an emergency is hereby declared to exist, and this resolution shall be effective immediately upon its passage and adoption.

PASSED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE TOWN OF MARANA, ARIZONA, this 17th day of August, 2004.

ATTEST:

Jocelyn C. Bronson
Jocelyn C. Bronson, Town Clerk



[Signature]
Mayor Bobby Sutton, Jr.

APPROVED AS TO FORM:

[Signature]
Frank Cassidy, Town Attorney

100000148.DOC / J

16/20

Book-Map-Parcel: 218-34-377C

[Oblique Image](#)

Tax Year:

Tax Area: **0645**

Property Address:

Street No	Street Direction	Street Name	Location
13944	N	RIM TR	Marana

Taxpayer Information:

LANDMARK TITLE TR 18300-T
 ATTN: PULTE HOME CORP
 16767 N PERIMETER DR STE 100
 SCOTTSDALE AZ

Property Description:

SLY PTN NW4 SW4 & PTN IN SW COR NE4 SW4
 15.56 AC SEC 22-11-12

85260- 1064

Valuation Data:

Valuation Year	Legal Class	Assessment Ratio	Land FCV	Imp FCV	Total FCV	Limited Value	Limited Assessed
2016	Vacant/Ag/Golf (2)	15.0	\$500	\$0	\$500	\$476	\$71
2017	Vacant/Ag/Golf (2)	15.0	\$865,979	\$0	\$865,979	\$826,144	\$123,922

Property Information:

Section: 22
 Town: 11.0
 Range: 12.0E
 Map & Plat: /
 Block:
 Tract:
 Rule B District: 5
 Land Measure: 692783.00F
 Group Code:
 Census Tract: 4611
[Use Code:](#) 0013 (VACANT RESIDENTIAL RURAL SUBDIVIDED)
 File Id: 1
 Date of Last Change: 1/6/2016

Valuation Area:

Condo Market: 410
 DOR Market: 43
 MFR Neighborhood: Tortolita_Foothills_Undefined
 SFR Neighborhood: 20463806
 SFR District: 3

Supervisor District:

(1) ALLY MILLER

Recording Information:

Sequence No.	Docket	Page	Date Recorded	Type
20152800545	0	0	10/7/2015	WARRANTY DEED
20152800547	0	0	10/7/2015	WARRANTY DEED
20081880586	13400	2952	9/26/2008	WARRANTY DEED
20071911017	13152	4797	10/2/2007	WARRANTY DEED
20071911018	13152	4806	10/2/2007	WARRANTY DEED
20011250655	11580	3025	6/28/2001	RESOLUTION/PROPERTY
96077934	10291	563	5/9/1996	WARRANTY DEED
96077935	10291	576	5/9/1996	WARRANTY DEED

Parcel Note: Click to see/expand 7 note(s)

Book-Map-Parcel: 218-34-226N

[Oblique Image](#)

Tax Year:

Tax Area: [0610](#)

Property Address:

Taxpayer Information:

LANDMARK TITLE TR 18300-T
 ATTN: PULTE HOME CORP
 16767 N PERIMETER DR STE 100
 SCOTTSDALE AZ

Property Description:

CTR PTN NW4 8.63 AC SEC 22-11-12

85260- 1064

Valuation Data:

Valuation Year	Legal Class	Assessment Ratio	Land FCV	Imp FCV	Total FCV	Limited Value	Limited Assessed
2017	()	0.0	\$0	\$0	\$0	\$0	\$0

Property Information:

Section: 22
 Town: 11.0
 Range: 12.0E
 Map & Plat: /
 Block:
 Tract:
 Rule B District: 5
 Land Measure: 8.63A
 Group Code: 000
 Census Tract: 4611
[Use Code:](#) ()
 File Id: 1
 Date of Last Change: 2/24/2016

Valuation Area:

Condo Market: 410
 DOR Market: 43
 MFR Neighborhood: Tortolita_Foothills_undefined
 SFR Neighborhood: 20463806
 SFR District: 3

Supervisor District:

(1) ALLY MILLER

Recording Information:

Sequence No.	Docket	Page	Date Recorded	Type
20152800545	0	0	10/7/2015	WARRANTY DEED
20152800547	0	0	10/7/2015	WARRANTY DEED

Parcel Note: Click to see/expand 3 note(s)



Northwest Fire District Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

5.G

SCHEDULED

MEMORANDUM NO. 2016-109

Date: June 28, 2016
To: Governing Board
From: Heather D'Amico,
Type of Action: Formal Action/Motion
Agenda Item: Adoption of Resolution No. 2016-033 Calling for the Election of Three Governing Board Member Positions as Part of the November 8, 2016, General Election

RECOMMENDATION:

Adopt the resolution calling the election.

MOTION:

Move to adopt Resolution No. 2016-033 calling for the election of three Governing Board Members.

DISCUSSION:

The Board positions currently held by George Carter, Tim Clayton and Peg Green are up for re-election. As part of the election process, the Board needs to call the election so Pima County can be notified of the District's intent to hold the election through an arrangement with the Pima County Elections Department.

A \$500 Threshold Exemption Statement must first be filed with Pima County Elections prior to collection of petition signatures. 250 petition signatures must be obtained and submitted to the Pima County Elections Office as noted below:

PETITION FILING DATES ARE JULY 11, 2016 THROUGH AUGUST 10, 2016 AT 5:00 PM.

Signature requirements for petitions are based on the March 1, 2016 voter registration totals. You may contact the Pima County Elections Office to verify the signature requirements. Please contact Anne at 520-724-6869, Anne.Lillie@pima.gov or Mary at 520-724-6867, Mary.Martinson@pima.gov.

At the time of filing, candidates for nonpartisan offices need to turn in the following:

- 1. Petitions**
- 2. Nonpartisan Nomination Paper**

If you do not have both forms at the time of filing, your filing will not be accepted by the county. Copies of the forms can be made as needed.

GENERAL ELECTION - NOVEMBER 8, 2016

FISCAL IMPACT:

The cost of the election is approximately \$50,000.

ALTERNATIVES:

The election and election process are part of Arizona Revised Statutes so the requirements must be met. However, the election may be cancelled if there are no more candidates than seats available.

ATTACHMENTS:

- Call for Election Resolution (PDF)

RESOLUTION NO. 2016-033

A RESOLUTION OF THE GOVERNING BOARD OF THE NORTHWEST FIRE DISTRICT CALLING AN ELECTION FOR THREE POSITIONS ON THE GOVERNING BOARD, CONCURRENT WITH THE GENERAL ELECTION ON NOVEMBER 8, 2016.

WHEREAS, the terms of three Governing Board members, George Carter, Tim Clayton and Peg Green are due to expire; and

WHEREAS, A.R.S. § 48-802 requires an election be held to fill those three seats on the Governing Board; and

WHEREAS, the Governing Board desires to hold an election for the purpose of electing members to fill those three seats, in compliance with all applicable laws; and

WHEREAS, pursuant to A.R.S. §§ 16-204, 16-225 and 48-802, the election must take place on November 8, 2016; and

WHEREAS, A.R.S. § 16-225(C) requires the Governing Board to call the election and notify the Board of Supervisors and the officer in charge of elections of Pima County of the purpose of the election.

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of the Northwest Fire District shall hold an election on November 8, 2016, for the purpose of electing three members to the Governing Board.

BE IT FURTHER RESOLVED that the Clerk of the Governing Board is directed to send notice to the Board of Supervisors and the officer in charge of elections of Pima County, in accordance with A.R.S. § 16-225 (C).

PASSED and ADOPTED by the Governing Board of the Northwest Fire District at a duly noticed meeting held on June 28, 2016, by a majority of a quorum of the Governing Board Members.

George Carter
Board Chair

ATTEST:

APPROVED AS TO FORM:

Tim Clayton
Clerk of the Board

Thomas Benavidez
District Attorney

**Northwest Fire District Governing Board**

5225 West Massingale Rd.
Tucson, AZ 85743

SCHEDULED**MEMORANDUM NO. 2016-110**

Date: June 28, 2016
To: Governing Board
From: Dave Gephart, Finance Director
Type of Action: Formal Action/Motion
Agenda Item: Adoption of Resolution No. 2016-034 Approving the Cooperative Intergovernmental Agreement Between the Arizona State Forestry Division and the Northwest Fire District and the State Forester's Cooperative Fire Rate Agreement Between the Arizona State Forestry Department and the Northwest Fire District for the Period of April, 2016 through March 2018

RECOMMENDATION:

Adopt the resolution and approve the agreement

MOTION:

Move to adopt Resolution No. 2016-034 approving the Cooperative Intergovernmental Agreement between the Arizona State Forestry Division and the Northwest Fire District and the State Forester's Cooperative Fire Rate Agreement between the Arizona State Forestry Department and the Northwest Fire District for the period of April, 2016 through March, 2018.

DISCUSSION:

This agreement is very similar to our current one, with the only changes being that the District's available vehicle inventory has been updated. Equipment rates have not changed from the prior agreement. Vehicles may be added or deleted at any time during this agreement period through an amendment process. This agreement can be modified at any time if both the District and the State agree to the need--an example would be an increase of our rates if needed to compensate for a dramatic rise in fuel costs. This agreement also covers All Hazard assignments, not just Wildland fires, and our personnel with Wildland/ICS certifications may be ordered for natural or human caused disasters through the Wildland Dispatch system, with the orders being initiated by a Regional or National ESF4 request.

FISCAL IMPACT:

The intent and design of the District's Wildland program and associated State of Arizona Cooperative Fire Rate Agreement is for the Northwest Fire District to incur no costs from off-District assignments that are not fully compensated.

ALTERNATIVES:

Not approve the agreement

ATTACHMENTS:

- Resolution (PDF)
- Cooperate Agreement (PDF)
- Cooperative Fire Rate Agreement (PDF)

RESOLUTION NO. 2016-034

A RESOLUTION OF THE GOVERNING BOARD OF THE NORTHWEST FIRE DISTRICT APPROVING INTERGOVERNMENTAL AGREEMENTS WITH THE ARIZONA STATE FORESTER FOR COOPERATION IN FIGHTING FIRES IN FORESTS AND WILDLANDS, AND ESTABLISHING REIMBURSEMENT RATES.

WHEREAS, the Northwest Fire District (the "District") may be requested to respond to fire incidents on land under the jurisdiction of the State Forester; and

WHEREAS, the State Forester may have equipment and other resources available to the District should the District need additional resources to fight fires on land within its jurisdiction; and

WHEREAS, attached hereto as Exhibits "A" and "B" and incorporated herein by this reference, are agreements, pursuant to which, the District and the State Forester may request assistance from one another, and may seek reimbursement from one another, at established rates, for any resources provided; and

WHEREAS, the Governing Board of the District finds that approving the Agreements is in the best interests of the District and its residents.

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Northwest Fire District that the District hereby approves the Agreements, attached hereto as Exhibits "A" and "B", and authorizes its officers to sign them.

BE IT FURTHER RESOLVED that District officers and staff are hereby authorized to take all steps necessary and proper to implement the Agreements, and carry out their intents and purposes.

PASSED AND ADOPTED by the Governing Board of the Northwest Fire District at a duly noticed meeting held on June 28, 2016, by a majority of a quorum of the Governing Board Members.

George Carter
Board Chair

ATTEST:

Tim Clayton
Clerk of the Board

APPROVED AS TO FORM:

Thomas Benavidez, District Attorney

EXHIBITS “A” and “B”

[Cooperative and Rate Agreements Must Be Attached.]

Contract No. FD-16-0049-ASF-A3S

**ARIZONA STATE FORESTRY DIVISION
COOPERATIVE INTERGOVERNMENTAL AGREEMENT**

This Cooperative Agreement ("Agreement") is made by and between Northwest Fire District hereinafter referred to as the Cooperator, and the State Forester (collectively the "Parties"). This Agreement supersedes all previous Memorandums of Understanding and Cooperative Agreements and will become effective upon the final signature.

WITNESSETH:

WHEREAS the Cooperator wishes to enter into a Cooperative Agreement with the State Forester for the protection of its forests and wildlands as authorized under A.R.S. Sections 37-623(F), 9-220 (8), 9-240(B)(7)(a) and 48-805(B)(16) and; the protection of forest, wild and agricultural lands, and rural structures as provided for within the Cooperative Forestry Assistance Act, 16 U.S.C. Section 2106; and

WHEREAS this is an Intergovernmental Agreement entered into pursuant to A.R.S. § 11-952; and

WHEREAS it is in the best interest of the State of Arizona to have wildland fires detected and suppressed quickly before they become large and more difficult to control; and

WHEREAS the Cooperator represents that it is a duly constituted fire department, fire district, or political subdivision of the State authorized to provide fire protection within the boundaries of the map attached hereto and by reference made a part hereof (Appendix A); and

WHEREAS the Cooperator may have a limited number of units of firefighting equipment that can be made available to the State Forester for fire suppression work; and

WHEREAS the Cooperator may have the capability to respond and suppress fires under the jurisdiction of the State Forester on a more timely and effective basis than any other assets or resources in the state; and

WHEREAS the Cooperator can more adequately carry out this function if additional equipment and technical assistance is available; and

WHEREAS the State Forester may have a limited number of units of firefighting equipment that can be made available to fire associations, fire districts, and incorporated fire departments involved in fire suppression; and

WHEREAS it has been determined to be advantageous to the State Forester in the proper discharge of his responsibilities to make certain equipment available to the Cooperator;

NOW THEREFORE, the parties to this Agreement do hereby agree as follows:

A. THE STATE FORESTER AGREES:

1. To make available organizational assistance, technical training and other expertise as available on his staff;
2. To provide State Forester's and other wildland fire training resources and funding when deemed available by the State Forester;
3. To provide State resources and resources under State agreement to the Cooperator for wildland fire suppression, pre-suppression, and for unplanned all-risk emergencies within the Cooperator's boundary or service area when requested by the Cooperator and deemed available by the State

Forester. Per A.R.S. 37-623.02.H, the State Forester may require reimbursement for cost incurred for these requested resources. The State Forester will determine as soon as practical after each request, the need for reimbursement. This determination will be based upon one or more of the following factors; the type of request, resources furnished, jurisdiction, land ownership, threat, state or federal emergency declaration status, and the actual costs of those resources to the State.;

4. To pay and reimburse the Cooperator, out of State Forestry allocated funding, for fire suppression activities, equipment and manpower at the rates established per the Cooperative Fire Rate Agreement (FM104) on file with the State Forester; provided, however, that payment shall be made only for such activities on lands outside the Cooperator's established boundaries or service area when requested by the State Forester;
5. That the Cooperator may refuse to furnish manpower and equipment when requested by the State Forester if by so doing it would reduce the Cooperator's resources to a level where he could no longer maintain an adequate level of fire protection on lands within his boundary or service area;
6. To make available such firefighting and training equipment as can be obtained and is suitable for the use of the Cooperator in fire management work and wildland fire training;
7. That title to all accessories, tools, equipment, sirens, etc., which the Cooperator adds or attaches to state equipment provided by the State Forester will remain the property of the Cooperator and the Cooperator shall remove same prior to returning same equipment to the State Forester;
8. To pay and reimburse the Cooperator, out of State Forestry allocated funding, for instructors conducting approved fire training instruction, at the State Forester's request and at the rate for instructors included in the Arizona State Forester's Emergency Pay Plan plus travel expenses, if applicable, at the approved state rates;
9. That no reimbursement for loss, damage or destruction of equipment due to ordinary wear and tear will be made;
10. To provide necessary forms as needed by the Cooperator in executing his responsibilities under this Agreement;
11. To the extent possible, to assist the Cooperator in ordering and obtaining fire training material and equipment through the federal supply system (GSA, NWCG, & NIFC);
12. That the Cooperator may purchase wildland firefighting equipment and supplies through the State Forester's procurement system.

B. THE COOPERATOR AGREES:

1. To respond to and engage in fire suppression actions on all wildland fires on State and Private lands within the Cooperator's boundary or service area as set forth in attached Appendix A at the Cooperator's expense;
2. To respond and engage in wildland fire suppression, pre-suppression, and for unplanned all-risk emergencies upon lands under the jurisdiction of the State Forester located outside the Cooperator's boundary or service area as set forth in attached Appendix A at such time and with equipment and manpower available as requested by the State Forester;
3. To maintain and make available for use at the request of the State Forester manpower and equipment subject to the provisions of the Cooperative Fire Rate Agreement (FM 104);
4. To accept direction and supervision by the State Forester or his duly authorized representatives while engaged in suppression or other activities at the State Forester's request;

5. To submit a State Forester's Arizona Individual Wildland Fire Report (Wild-RPT-1) within 15 days, for each wildland fire that the Cooperator responds to outside their jurisdiction, on which they are the incident commander;
6. To provide the State Forester with a summary report on all known wildland fires inside their jurisdiction on a calendar year basis by February 1st of each year;
7. That if the Cooperator agrees to provide approved wildland firefighting training courses at the State Forester's request, the courses will meet the standards set by the National Wildfire Coordinating Group for the Wildland and Prescribed Fire Qualification System;
8. To provide to the State Forester, for approved training courses, a summary report on courses provided, number of students trained, and number of fire departments represented on a calendar year on a quarterly basis;
9. To participate to the extent possible in fire prevention activities within their boundary or service area as requested by the State Forester;
10. To submit claims for reimbursement to the State Forester within thirty (30) days after release of its manpower and/or equipment in the manner and form prescribed by the State Forester;
11. To submit claims for reimbursement to the State Forester within thirty (30) days after completion of authorized training courses in the manner and form prescribed by the State Forester;
12. To maintain wildland fire training qualifications as set forth by the State Forester;
13. To accept and use equipment obtained from the State Forester pursuant to this agreement ("Assigned Equipment");
14. To maintain the Assigned Equipment in operable condition and state of readiness, and promptly report any loss or damage of such equipment to the State Forester;
15. To obtain prior approval for any planned alterations of the Assigned Equipment from the State Forester;
16. To provide adequate shelter from the weather elements for the Assigned Equipment;
17. Upon request, to promptly provide the State Forester with a report of the condition of Assigned Equipment;
18. That the Assigned Equipment may not be sold, transferred, loaned or otherwise disposed of, or traded, but must be returned to the State Forester unless part of the Firefighter Program (FFP) through the Department of Defense and US Forest Service and the agreement there of;
19. To require any contractors or subcontractors of the Cooperator operating under this Agreement to maintain, the following minimum insurance coverage.

Insurance Requirements for Any Contractors Used by a Party to the Intergovernmental Agreement:

The *insurance requirements* herein are minimum requirements and in no way limit the indemnity covenants contained in this Agreement. The State of Arizona in no way warrants that the minimum limits contained herein are sufficient to protect the governmental entity or its contractors or subcontractors from liabilities that might arise out of the performance of the work under this Agreement by the Cooperator, its agents, representatives, employees, contractors or subcontractors, and Cooperator and its contractors and subcontractors are free to purchase additional insurance.

- A. MINIMUM SCOPE AND LIMITS OF INSURANCE:** Contractor shall provide coverage with limits of liability not less than those stated below. The term "Contractor" throughout this Section 19 refers only to a contractor or subcontractor of the Cooperator, if any. None of the obligations under this Section 19, other than the duty of the Cooperator to provide a Certificate of Insurance under Section 19.A.1 are applicable to the Cooperator.

1. Commercial General Liability – Occurrence Form

Policy shall include bodily injury, property damage, personal and advertising injury and broad form contractual liability.

• General Aggregate	\$2,000,000
• Products – Completed Operations Aggregate	\$1,000,000
• Personal and Advertising Injury	\$1,000,000
• Damage to Rented Premises	\$ 50,000
• Each Occurrence	\$1,000,000

- a. The policy shall be endorsed **(Blanket Endorsements are not acceptable)** to include the following additional insured language: **"The State of Arizona, and its departments, agencies, boards, commissions, universities, officers, officials, agents, and employees shall be named as additional insureds with respect to liability arising out of the activities performed by or on behalf of the Contractor."** Such additional insured shall be covered to the full limits of liability purchased by the Contractor, even if those limits of liability are in excess of those required by this Contract.
- b. Policy shall contain a waiver of subrogation endorsement **(Blanket Endorsements are not acceptable)** in favor of the **"State of Arizona, and its departments, agencies, boards, commissions, universities, officers, officials, agents, and employees"** for losses arising from work performed by or on behalf of the Contractor.

2. Business Automobile Liability

Bodily Injury and Property Damage for any owned, hired, and/or non-owned vehicles used in the performance of this Contract.

• Combined Single Limit (CSL)	\$1,000,000
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- a. The policy shall be endorsed **(Blanket Endorsements are not acceptable)** to include the following additional insured language: **"The State of Arizona, and its departments, agencies, boards, commissions, universities, officers, officials, agents, and employees shall be named as additional insureds with respect to liability arising out of the activities performed by or on behalf of the Contractor, involving automobiles owned, leased, hired or borrowed by the Contractor"**. Such additional insured shall be covered to the full limits of liability purchased by the Contractor, even if those limits of liability are in excess of those required by this Contract.
- b. Policy shall contain a waiver of subrogation endorsement **(Blanket Endorsements are not acceptable)** in favor of the **"State of Arizona, its departments, agencies, boards, commissions, universities and its officers, officials, agents, and employees"** for losses arising from work performed by or on behalf of the Contractor.
- c. Policy shall contain a severability of interest provision.

3. Worker's Compensation and Employers' Liability

• Workers' Compensation	Statutory
• Employers' Liability	
Each Accident	\$1,000,000
Disease – Each Employee	\$1,000,000

Disease – Policy Limit

\$1,000,000

- a. Policy shall contain a waiver of subrogation endorsement **(Blanket Endorsements are not acceptable)** in favor of the “State of Arizona, its departments, agencies, boards, commissions, universities and its officers, officials, agents, and employees” for losses arising from work performed by or on behalf of the Contractor.
- b. This requirement shall not apply to: Separately, EACH contractor or subcontractor exempt under A.R.S. § 23-901, AND when such contractor or subcontractor executes the appropriate waiver (Sole Proprietor/Independent Contractor) form.

B. ADDITIONAL INSURANCE REQUIREMENTS: The policies are to contain, or be endorsed **(Blanket Endorsements are not acceptable)** to contain, the following provisions:

1. The Contractor's policies shall stipulate that the insurance afforded the Contractor shall be primary insurance and that any insurance carried by the Department, its agents, officials, employees or the State of Arizona shall be excess and not contributory insurance, as provided by A.R.S § 41-621 (E).
2. The Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability. Coverage provided by the Contractor shall not be limited to the liability assumed under the indemnification provisions of its Contract with the other governmental entity(ies) party to the IGA.

C. NOTICE OF CANCELLATION: With the exception of (10) day notice of cancellation for non-payment of premium, any changes material to compliance with this contract in the insurance policies above shall require (30) days written notice to the State of Arizona. Such notice shall be sent directly to the Department and shall be sent by certified mail, return receipt requested.

D. ACCEPTABILITY OF INSURERS: Contractors insurance shall be placed with companies licensed in the State of Arizona. Insurers shall have an “A.M. Best” rating of not less than A- VII or duly authorized to transact Workers’ Compensation insurance in the State of Arizona. The State of Arizona in no way warrants that the above-required minimum insurer rating is sufficient to protect the Contractor from potential insurer insolvency.

E. VERIFICATION OF COVERAGE: Contractor shall furnish the State of Arizona with certificates of insurance (ACORD form or equivalent approved by the State of Arizona) as required by this Contract. The certificates for each insurance policy are to be signed by an authorized representative.

All certificates and endorsements **(Blanket Endorsements are not acceptable)** are to be received and approved by the State of Arizona before work commences. Each insurance policy required by this Contract must be in effect at or prior to commencement of work under this Contract and remain in effect for the duration of the project. Failure to maintain the insurance policies as required by this Contract, or to provide evidence of renewal, is a material breach of contract.

All certificates required by this Contract shall be sent directly to the Department. The State of Arizona project/contract number and project description are to be noted on the certificate of insurance. The State of Arizona reserves the right to require complete, certified copies of all insurance policies required by this Contract at any time.

F. SUBCONTRACTORS: Contractor's certificate(s) shall include all subcontractors as insureds under its policies or Contractor shall furnish to the State of Arizona separate certificates for each subcontractor. All coverages for subcontractors shall be subject to the minimum requirements identified above.

G. APPROVAL: Any modification or variation from the *insurance requirements* of this Section 19 must have prior approval from the State of Arizona Department of Administration, Risk Management

Division, whose decision shall be final. Such action will not require a formal contract amendment, but may be made by administrative action.

- H. **EXCEPTIONS:** In the event the Cooperator, Contractor or sub-contractor(s) is/are a public entity, then the Insurance Requirements shall not apply. Such public entity shall provide a Certificate of Self-Insurance or other Certificate of Insurance to the State Forester's Office as the Agent of the State of Arizona. If the contractor or sub-contractor(s) is/are a State of Arizona agency, board, commission, or university then none of the above shall apply.

20. INDEMNIFICATION:

Each Party (as "Indemnitor") agrees to defend, indemnify, and hold harmless the other Party (as "Indemnitee") from and against any and all claims, losses, liability, costs, or expenses (including reasonable attorney's fees) (hereinafter collectively referred to as "Claims") arising out of injury to any person (including death) or property damage resulting from, or in connection with, the performance of this Agreement, but only to the extent that such injury or damage is caused by the negligent act or omission or other fault of the Indemnitor, its officers, officials, agents, employees, or volunteers. For the purposes of this Section 20, an agent, employee, or volunteer of the Cooperator who is working under the jurisdiction, direction or supervision of the State Forester is the Cooperator's agent, employee, or volunteer and not the agent, employee or volunteer of the State Forester. The preceding sentence does not limit or affect the application of A.R.S. 23-1022, including the circumstances in which an employee is deemed to be an employee of both Parties for purposes of that statute.

This Section 20 does not reduce the degree of negligence or fault that the injured party or other third party must establish in the underlying Claim to recover for any injury or damage, or affect any defense to such underlying Claim.

In addition, if and only if the Cooperator uses contractors or subcontractors, which decision the Cooperator may make in its sole and absolute discretion, the Cooperator shall cause its contractor(s) and subcontractors, if any, to defend, indemnify, and hold harmless the State of Arizona, any jurisdiction or agency issuing any permits for any work arising out of this Agreement, and their respective directors, officers, officials, agents, and employees (hereinafter referred to as "Indemnitee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including court costs, reasonable attorneys' fees, and costs of claim processing, investigation and litigation) (hereinafter referred to as "Claims") for bodily injury or personal injury (including death), or loss or damage to tangible or intangible property caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of the Cooperator's contractor or any of the directors, officers, agents, or employees or subcontractors of such contractor. This indemnity includes any claim or amount arising out of or recovered under the Workers' Compensation Law or arising out of the failure of such contractor to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree. It is the specific intention of the parties that the Indemnitee shall, in all instances, except for Claims arising solely from the negligent or willful acts or omissions of the Indemnitee, be indemnified by such contractor from and against any and all claims. It is agreed that such contractor will be responsible for primary loss investigation, defense and judgment costs where this indemnification is applicable.

IT IS MUTUALLY AGREED:

1. That every obligation of either Party under this Agreement is conditioned upon the availability of funds appropriated or allocated for the payment of such obligation; if funds are not allocated and available for the continuance of this Agreement, this Agreement may be terminated by either Party at the end of the period for which funds are available. No liability shall accrue to either Party in the event this provision is exercised, and neither Party shall be obligated or liable for any future payments for any damages as a result of termination under this paragraph.
2. That the Cooperator will be hired and reimbursed, for suppression or other activities, as set forth in the "Cooperative Fire Rate Agreement" (FM104) as agreed to and attached as exhibit "B". This Cooperative Fire Rate will be part of the master Agreement and attached at a later date and prior to hiring.

3. The equipment issued by the State Forester will be painted and identified and marked in a manner that will indicate the cooperation between the Cooperator and the State Forester, unless the equipment was acquired through the Firefighter Program and the title has been passed to the cooperator;
4. If the equipment is not used as provided by this agreement, the State Forester may remove said equipment upon written notification.
5. **Amendments:** This agreement may be modified only by a written amendment signed by both parties. However, if mutually agreed, the parties may enter into specific supplemental, written agreements, subject to appropriate approvals, to accomplish the goals of this agreement and to carry out its terms and conditions.
6. **Dispute Resolution:** In the event of a dispute, the parties agree to arbitrate the dispute to the extent required by A.R.S. Section 12-1518.
7. **Inspection and Audit of Records:** Pursuant to A.R.S. Sections 35-214 and -215, to the extent that they apply, the Cooperator shall retain all books, accounts, reports, files and other records ("Records") relating to this agreement for a period of five years after completion of the contract. All records shall be subject to inspection and audit by the State Forester at all reasonable times. Upon request, the Cooperator shall produce the original of any and all such records at the offices of the State Forester.
8. **Cancellation for Conflict of Interest:** Pursuant to A.R.S. Section 38-511, the either Party to the Agreement may, within three years after its execution, cancel this contract, without penalty or further obligation, if any person significantly involved in initiating, negotiating, securing, drafting or creating the contract on behalf of the State is, at any time while the contract or any extension of the contract is in effect, an employee or agent of any other party to this contract in any capacity, or a consultant to any other party to this contract with respect to the subject matter of the contract. The cancellation shall be effective when written notice from the Governor is received by all other parties to the contract of the cancellation, unless the notice specifies a later time.
9. **Nondiscrimination:** The parties agree to comply with Arizona Governor's Executive Order 2009-09 - "Prohibition of Discrimination in Contracts Non-Discrimination in Employment by Government Cooperators and Subcontractors, Superseding Executive Order 99-4 and Amending Executive Order 75-5."
10. **Third-Party Antitrust Violations:** The Cooperator assigns to the State any claim for overcharges resulting from antitrust violations to the extent that such violations concern materials or services supplied by third parties to the Cooperator toward fulfillment of this Agreement.
11. **Notices:** All notices required by this agreement shall be in writing delivered to the person and addresses specified below or to such other persons or addresses as either party may designate to the other party by written notice.

State Forester:

Office of the State Forester
 Arizona State Forestry Division
 1110 West Washington, Suite 100
 Phoenix, AZ 85007
 602-771-1400
 602-771-1421 fax

Cooperator:

Northwest Fire District
5225 W Massingale Rd.
Tucson, AZ 85743
(520) 887-1010

12. **Immigration Compliance:** Cooperator warrants its compliance with all federal immigration laws and regulations that relate to their employees and its compliance with section 23-214, subsection A, and the compliance of any of its contractors or subcontractors. A breach of this warranty shall be deemed a material breach of the contract that is subject to penalties up to and including termination of the contract. The State

retains the legal right to inspect the papers of any Cooperator, contractor or subcontractor employee who works on the contract to ensure that the Cooperator, contractor or subcontractor is complying with the warranty.

13. **Workers' Compensation:** For purposes of workers' compensation, an employee of a Party to this Agreement, who works under the jurisdiction or control of, or who works within the jurisdictional boundaries of another Party pursuant to this Agreement, is deemed to be an employee of both the Party who is the primary employer and the Party under whose jurisdiction or control or within whose jurisdictional boundaries they are then working, as provided in A.R.S. §23-1022(D). The primary employer of such employee shall be solely liable for payment of workers' compensation benefits for the purpose of this section. Each Party herein shall comply with the provisions of A.R.S. §23-1022(E) by posting the notice required.
14. **Term:** This Agreement will continue (10) ten years from effective date, unless terminated by either party by (30) thirty days written notice to the other.
15. **Compliance with Laws:** The Parties hereto shall comply with all applicable laws, rules, regulations and ordinances, as may be amended.

In WITNESS WHEREOF the parties by and through their duly qualified acting officials have hereunto set their hands.

COOPERATOR:

_____	_____
(Print Name)	_____
_____	_____
_____	_____
_____	_____
Signature	Witness
_____	_____
Title	Witness

Date	

STATE FORESTER:

Jeff Whitney
Print Name

Signature

State Forester
Title

Date

INTERGOVERNMENTAL AGREEMENT DETERMINATION

In accordance with A.R.S. § 11-952, this Agreement has been reviewed by the undersigned who have determined that this Agreement is in appropriate form and is within the powers and authority of the respective parties.

Attorney General

Attorney for the Fire Department, District or City

By: _____
 Assist. Attorney General
 Attorney for State Forester

By: _____

Date: _____

Date: _____

CORE/0766419.0084/117550185.3

Attachment: Cooperate Agreement (2016-110 : State Forestry Agreement)

COOPERATIVE FIRE RATE AGREEMENT

COOPERATIVE FIRE RATE AGREEMENT NUMBER						IGA REFERENCE AGREEMENT NUMBER		
03-1263-16						FD-16-0049-ASF-A3S		
(1) FIRE DEPARTMENT NAME (COOPERATOR)						(6) STATE DISTRICT OFFICE		
Northwest Fire District						Southeast District Office 3740 E. 43rd Place Tucson, Arizona 85713 Main Office Number: 520-628-5480 Fax: 520-628-5847 steve millert@azsf.gov		
(2) PHYSICAL ADDRESS			(3) MAILING ADDRESS					
5225 W. Massingale Rd.			5225 W. Massingale Rd.					
(4) CITY, STATE, ZIP CODE		(4a) BUSINESS PHONE	(4b) FAX NUMBER					
Tucson, AZ 85743		(520)887-1010	(520)887-1034					
(4c) FIRE CHIEF NAME		(4d) EMERGENCY PHONE	(4e) EMAIL ADDRESS			www.azsf.gov aidclogistics@azsf.gov		
Michael Brandt		(520)791-4803 or 5536	mbrandt@northwestfire.org					
(4f) WILDLAND CONTACT NAME			(4g) CONTACT NUMBER			(7) FEDERAL EMPLOYER ID NUMBER		
Stuart Rodeffer			(520)400-6694			86-0472471		
(5) EFFECTIVE DATES OF AGREEMENT						BEGINNING: 4/1/2016 ENDING: 3/31/2018		
(8) Equipment work rates listed below are based on all operating supplies being furnished by cooperator (WET).						(9) Resources assigned under this Agreement remain employees or property of the cooperator and are subject to cooperators supervision and control and are covered by Cooperators workman's compensation and insurance.		
(10) EQUIPMENT DESCRIPTION						(11) RATES		
EQUIPMENT	LICENSE PLATE #	YEAR	MAKE	MODEL	VEHICLE IDENTIFIER	(12) RATE	(13) UNIT HR./DAY	(14) MILES
a. Tender Support T-2 Shop #973 Staffing 2	G150BG	1997	International/Semo	4800	TN332	\$113	HR	
b. Tender Support T-2 Shop# 984 Staffing 2	G786BS	1998	International	4800	TN330	\$113	HR	
c. * Air and Light Unit Shop # 985 Staffing 2	G790BS	1998	International	4800	EQ331	\$125	HR	
d. Ladder Truck T1 Shop # 992 Staffing 4	G542CJ	1999	Smeal	100 ft.	LD331	\$139	HR	
e. Pickup 4 X 4 3/4 Ton All Body Styles, Shop # 021	G463CX	2002	Ford	F250		\$65	Day	\$0.65
f. Engine T1 Shop # 022 Staffing 4	G497CX	2002	Pierce	Enforcer	EN342	\$139	HR	
(15) SPECIAL PROVISIONS: Cooperator will adhere to terms wset forth on the GenrealPArovisions to Cooperative Rate Agreement FM104A(02/16) attached hereto.								
*c. NTE \$1000 per day - **x,y Marana Airport in District Only - *** I,j,s,ab,bg,bh Normal DHS Rate + \$1.25 a mile for transports (Arizona Only) Workers Compensation : Copper Point Policy # 1001481 Vehicle Insurance: The Mahoney Group Policy # VFIS-TR-2067199-03/000								
(16) FIRE DEPT/ AGENCY REPRESENTATIVE			(17) NAME AND TITLE (PLEASE PRINT)			(18) DATE		
			David Gephart, Finance Director					
(19) STATE FORESTRY DIVISION REPRESENTATIVE			(20) NAME AND TITLE (PLEASE PRINT)			(21) DATE		
			Phillip Elliott- AMFO					

CFR CONTINUATION SHEET

COOPERATIVE FIRE RATE AGREEMENT NUMBER						IGA REFERENCE AGREEMENT NUMBER			
03-1263-16						FD-16-0049-ASF-A3S			
(1) FIRE DEPARTMENT / AGENCY NAME (COOPERATOR)						(6) STATE DISTRICT OFFICE			
Northwest Fire District						Southeast District Office			
(10) EQUIPMENT DESCRIPTION						(11) RATES			
EQUIPMENT	LICENSE PLATE #	YEAR	MAKE	MODEL	VEHICLE IDENTIFIER	(12) RATE	(13) UNIT HR / DAY	(14) MILES	
g. Engine T1 Shop # 023 Staffing 4	G498CX	2002	Pierce	Enforcer	EN341	\$139	HR		
h. Engine T1 Shop # 024 Staffing 4	G499CX	2002	Pierce	Enforcer	EN344	\$139	HR		
i. ***Ambulance ALS Shop # 025, Staffing (2) 1 ALS, 1 BLS	G501CX	2002	McCoy/Miller	F-350	RT339	\$56	HR		
j. ***Ambulance ALS, Shop # 026, Staffing (2) 1 ALS, 1 BLS	G500CX	2002	McCoy/Miller	F-350	RT340	\$56	HR		
k. HazMat CMD Van Shop # 042 Staffing 2	G142DN	2004	SVI	CMD	HM333	\$1,600	Day		
l. Pickup 4 X 4 3/4 Ton All Body Styles, Shop # 043	G141DN	2004	Ford	F250		\$65	Day	\$0.65	
m. Pickup 4 X 4 3/4 Ton All Body Styles, Shop # 044	G371DX	2004	Ford	F250		\$65	Day	\$0.65	
n. Pickup 4 X 4 1/2 Ton All Body Styles, Shop # 051	G880DZ	2005	Ford	F150		\$45	Day	\$0.45	
o. Pickup 4X2 Compact Shop # 053	G404DX	2005	GMC	Canyon		\$34	Day	\$0.34	
p. Pickup 4X2 Compact Shop # 055	G886DZ	2005	GMC	Canyon		\$34	Day	\$0.34	
(15) SPECIAL PROVISIONS: Cooperator will adhere to terms wset forth on the GenrealPArovisions to Cooperative Rate Agreement FM104A(02/16) attached hereto.									
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Pickup 4X2 Compact Shop # 056	G887DZ	2005	GMC	Canyon		\$34	Day	\$0.34
Ladder Truck T1 Shop # 057 Staffing 4	G8887DZ	2005	Smeal	105 ft	LD338	\$139	HR	
***Ambulance, ALS, Shop # 059, Staffing (2) ALS, 1 BLS	G888DZ	2005	McCoy/Miller	Ambu.	RT341	\$56	HR	
UTV Large Shop # 0512	4WXM RV	2005	Polaris	Ranger		\$100	Day	
Pickup 4X4 3/4 Ton All Body Styles, Shop # 0515	G924DZ	2005	Ford	F250		\$65	Day	\$0.65
Engine T-1 CAFS, Shop # 0518, Staffing 4	G754EF	2005	Pierce	Enforcer	EN334	\$160	HR	
Engine T-1 CAFS, Shop # 0519, Staffing 4	G775EF	2005	Pierce	Enforcer	EN336	\$160	HR	
**Rehab Truck, Shop # 0521, Staffing 1	G763EF	2005	Chevrolet	Kodiak	RH339	\$250	Day	
**ARFF Engine, Dual Agent, Shop # 0522, Staffing 2	G769EF	2005	Ford	F550	AE336	\$66	HR	
Engine T-1 CAFS, Shop # 0526, Staffing 4	G057EJ	2005	Pierce	Enforcer	EN337	\$160	HR	
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EQUIPMENT	LICENSE PLATE #	YEAR	MAKE	MODEL	VEHICLE IDENTIFIER	(12) RATE	(13) UNIT HR / DAY	(14) MILES
Engine T-1 CAFS, Shop # 0527, Staffing 4 aa	G057EJ	2005	Pierce	Enforcer	EN335	\$160	HR	
ATV Quad Regular Shop # 0513 ab		2005	Honda	TRX500FE		\$75	Day	
Sedan Shop # 0603 ac	G775EF	2006	Ford	Taurus		\$40	Day	\$0.40
***Ambulance, ALS, Shop # 0701, Staffing (2) 1 ALS, 1 BLS ad	G155FE	2007	Ford	F-350	RT334	\$65	HR	\$1.25
Pickup 4X4 3/4 Ton All Body Styles, Shop # 0703 ae	G861FB	2007	Ford	F-350		\$65	Day	\$0.65
Pickup 4X2 1/2 Ton All Body Styles, Shop # 0704 af	G180FE	2007	Ford	F-150		\$42	Day	\$0.42
Pickup 4X2 1/2 Ton All Body Styles, Shop # 0705 ag	G163FE	2007	Ford	F-150		\$42	Day	\$0.42
Pickup 4X2 1/2 Ton All Body Styles, Shop # 0706 ah	G164FE	2007	Ford	F-150		\$42	Day	\$0.42
Engine T6 Shop # 0710 Staffing 3 ai	G545ES	2007	Ford	F550	BR332	\$76	HR	
Tender Support T-2 Shop # 0801 Staffing 2 aj	G936FG	2008	International	4800	TN336	\$113	HR	
(15) SPECIAL PROVISIONS: Cooperator will adhere to terms set forth on the General Provisions to Cooperative Rate Agreement FM104A(02/16) attached hereto.								
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EQUIPMENT	LICENSE PLATE #	YEAR	MAKE	MODEL	VEHICLE IDENTIFIER	(12) RATE	(13) UNIT HR / DAY	(14) MILES
ak Engine T3 Shop # 0804 Staffing 4	G659FS	2008	International	4800	BR335	\$113	HR	
al Engine T3 Shop # 0805 Staffing 4	G660FS	2008	International	4800	BR339	\$113	HR	
am Pickup 4X2 1/2 Ton All Body Styles Shop # 0806	G930FG	2008	Ford	F150		\$42	Day	\$0.42
an Pickup 4X2 1/2 Ton All Body Styles Shop # 0807	G931FG	2008	Ford	F150		\$42	Day	\$0.42
ao Pickup 4X2 1/2 Ton All Body Styles Shop # 0808	G932FG	2008	Ford	F150		\$42	Day	\$0.42
ap Rapid Response Truck Shop 0901 Staffing 6	G656FS	2009	Spartan	Gladiator	SQ334	\$200	HR	
aq UTV Large Shop # 1001	RV2C2M	2010	Polaris	Ranger		\$100	Day	
ar Engine T-1 Shop # 1004 Staffing 4	G041FZ	2010	KME	SS	EN330	\$139	HR	
as Engine T-1 Shop # 1005 Staffing 4	G040FZ	2010	KME	SS	EN331	\$139	HR	
at Engine T-1 Shop # 1006 Staffing 4	G045FZ	2010	KME	SS	EN332	\$139	HR	
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EQUIPMENT	LICENSE PLATE #	YEAR	MAKE	MODEL	VEHICLE IDENTIFIER	(12) RATE	(13) UNIT HR / DAY	(14) MILES
Engine T-1 Shop # 1007 Staffing 4 au	G046FZ	2010	KME	SS	EN339	\$139	HR	
Pickup 4X4 3/4 Ton All Body Styles Shop # 1301 av	G507GM	2013	Ford	F250		\$65	Day	\$0.65
Pickup 4X4 1 Ton All Body Styles Shop # 1302 aw	G664GM	2013	Ford	F550	IN330	\$74	Day	\$0.74
Pickup 4X4 1/2 Ton All Body Styles Shop # 1303 ax	G663GM	2013	Ford	F-150		\$45	Day	\$0.42
SUV 4X4 1/2 Ton Shop # 1305 ay	G665GM	2013	Chevrolet	Tahoe		\$54	Day	\$0.54
SUV 4X4 1/2 Ton Shop # 1306 az	G666GM	2013	Chevrolet	Tahoe		\$54	Day	\$0.54
Pickup 4X2 1 Ton All Body Styles Shop # 1401 ba	G680GM	2014	Ford	F-450		\$65	Day	\$0.65
SUV 4X4 1/2 Ton Shop # 1402 bb	G667GM	2014	Chevrolet	Tahoe		\$54	Day	\$0.65
Sedan Shop # 1403 bc	G682GM	2014	Ford	Escape		\$40	Day	\$0.40
Sedan Shop # 1404 bd	G264GT	2014	Toyota	Prius		\$40	Day	\$0.40
(15) SPECIAL PROVISIONS: Cooperator will adhere to terms wset forth on the GenrealPArovisions to Cooperative Rate Agreement FM104A(02/16) attached hereto.								
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EQUIPMENT	LICENSE PLATE #	YEAR	MAKE	MODEL	VEHICLE IDENTIFIER	(12) RATE	(13) UNIT HR / DAY	(14) MILES
be Pickup 4X4 1/2 Ton All Body Styles Shop # 1405	G268GT	2014	Ford	F150		\$45	Day	\$0.45
bf Pickup 4X4 1/2 Ton All Body Styles Shop # 1405	G527HD	2014	Ford	F150		\$45	Day	\$0.45
bg ***Ambulance ALS, Shop # 1501, Staffing (2) 1 ALS 1 BLS	G724HE	2015	Dodge	4500		\$56	HR	\$1.25
bh ***Ambulance ALS, Shop # 1502, Staffing (2) 1 ALS 1 BLS	G723HE	2015	Dodge	4500		\$56	HR	\$1.25
bi Pickup 4X4 1/2 Ton All Body Styles Shop # 1503	G730HE	2015	Ford	F150		\$45	Day	\$0.45
bj Pickup 4X4 1/2 Ton All Body Styles Shop # 1504	G732HE	2015	Ford	F150		\$45	Day	\$0.45
bk Pickup 4X4 1/2 Ton All Body Styles Shop # 1505	G734HE	2015	Ford	F150		\$45	Day	\$0.45
bl Pickup 4X4 1/2 Ton All Body Styles Shop # 1506	G733HE	2015	Ford	F150		\$45	Day	\$0.45
bm Pickup 4X4 1/2 Ton All Body Styles Shop # 1507	G731HE	2015	Ford	F150		\$45	Day	\$0.45
bn Pickup 4X4 1/2 Ton All Body Styles Shop # 1508	G735HE	2015	Ford	F150		\$45	Day	\$0.45
(15) SPECIAL PROVISIONS: Cooperator will adhere to terms wset forth on the GenrealPArvisions to Cooperative Rate Agreement FM104A(02/16) attached hereto.								
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(6) STATE DISTRICT OFFICE

Northwest Fire District

Southeast District Office

(10) EQUIPMENT DESCRIPTION

(11)RATES

[illegible]

(15) SPECIAL PROVISIONS: Cooperator will adhere to terms wset forth on the GenrealPArovisions to Cooperative Rate Agreement FM104A(02/16) attached hereto.

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Workers Compensation: Copper Point Policy # 1001481 Vehicle Insurance: The Mahoney Group Policy # VFIS-TR-2067199-03/000

(16) FIRE DEPT/ AGENCY REPRESENTATIVE

(17) NAME AND TITLE (PLEASE PRINT)

(18) DATE

David Gephart, Finance Director

(19) STATE FORESTRY DIVISION REPRESENTATIVE

(20) NAME AND TITLE (PLEASE PRINT)

(21) DATE

Phillip Elliott- AMFO



Northwest Fire District Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

5.1

SCHEDULED

MEMORANDUM NO. 2016-111

Date: June 28, 2016
To: Governing Board
From: Mike Duncan,
Type of Action: Formal Action/Motion
Agenda Item: Adoption of Resolution No. 2016-035 Renewing the Intergovernmental Agreement Between the Northwest Fire District and Pima County Community College District for the Purposes of Credentialing District Training Programs and Paramedic Certification Training

RECOMMENDATION:

Staff recommends renewal of the existing Intergovernmental Agreement (IGA) between the Northwest Fire District (NWFD) and Pima Community College (PCC).

MOTION:

Move to adopt Resolution No. 2016-035 renewing the Intergovernmental Agreement between the Northwest Fire District and Pima County Community College District for the purposes of credentialing District training programs and Paramedic certification training.

DISCUSSION:

Staff is seeking to renew a longstanding and mutually beneficial agreement between NWFD and PCC.

The existing agreement allows for college credit to be provided to NWFD members through certain training programs the District offers, such as its Captain Certification Program (CCP) and Driver Operator Program. Additionally, the agreement allows for the District to be a training site for paramedic certification training to include ride-alongs for didactic and practical skills application.

The renewal would extend the terms of the existing agreement by three (3) years, and would expire or need to be renewed by June 2019.

FISCAL IMPACT:

There is no fiscal impact associated with this agreement.

ALTERNATIVES:

No alternatives are being recommended.

Memorandum 2016-111

Meeting of June 28, 2016

ATTACHMENTS:

- Resolution (PDF)
- Intergovernmental Agreement (PDF)

RESOLUTION NO. 2016-035

A RESOLUTION OF THE GOVERING BOARD FOR THE NORTHWEST FIRE DISTRICT ["NWFD"] APPROVING AND AUTHORIZING THE EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT WITH THE PIMA COUNTY COMMUNITY COLLEGE DISTRICT ["COLLEGE"] FOR PROVISION OF EMERGENCY MEDICAL TRAINING PROGRAMS, INCLUDING VEHICULAR ROTATIONS.

WHEREAS, NWFD is an internally accredited Arizona Fire District, organized under and existing pursuant to Title 48, Arizona Revised Statutes; and

WHEREAS, the College is an Arizona Community College District, organized under and existing pursuant to Title 15, Arizona Revised Statutes; and

WHEREAS, the College and NWFD desire to cooperate and exercise their powers jointly, pursuant to A.R.S. sections 11-952, *et seq.*, 15-1444, *et seq.*, 36-2207 and 48-805 (B)(16)(a) in providing emergency medical training programs; and

WHEREAS, the staff of the College has drafted an Intergovernmental Agreement (the "Agreement"), attached hereto as Exhibit "A" and incorporated herein by this reference, allowing both entities to act cooperatively in participating in the training and education programs, including vehicular rotations; and

WHEREAS, the Governing Board of the Northwest Fire District has reviewed the terms and conditions of the Agreement and finds that entering into it is the best interest of NWFD and its residents.

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Northwest Fire District that the Agreement, attached hereto as Exhibit "A", is hereby adopted, and District officers and staff are hereby authorized to execute the Agreement and take all steps necessary and proper to carry out its purposes.

PASSED and ADOPTED by the Governing Board of Northwest Fire District at a duly noticed meeting held on June 28, 2016, by a majority of a quorum of the Governing Board Members.

George Carter
Board Chair

ATTEST:

APPROVED AS TO FORM:

Tim Clayton
Clerk of the Board

Thomas Benavidez
District Attorney

Attachment: Resolution (2016-111 : PCC Contract Renewal)

EXHIBIT "A"

[Intergovernmental Agreement Must Be Attached.]

**INTERGOVERNMENTAL AGREEMENT
BETWEEN
Northwest Fire District
AND
Pima County Community College District**

This INTERGOVERNMENTAL AGREEMENT (“Agreement”) is made by and between Northwest Fire District (“AGENCY”), and PIMA COUNTY COMMUNITY COLLEGE DISTRICT (“COLLEGE”).

AUTHORITY:

- A. COLLEGE is a political subdivision of the State of Arizona and is authorized to enter into this Agreement pursuant to A.R.S. §§ 11-952, 15-1401, and 15-1444;
- B. AGENCY is a public agency of the State of Arizona and is authorized to enter into this Agreement pursuant to A.R.S. §§ 11-952 and 48-805.

PURPOSE

The purpose of this Agreement is to establish the framework within which the parties will exchange services for the benefit of the other party, and COLLEGE will provide educational services to AGENCY in relevant academic fields that fit the needs of AGENCY employees.

AGREEMENT

NOW, THEREFORE, in consideration of mutual agreements set forth herein, the parties agree as follows:

1. EXCHANGE OF SERVICES

- 1.1.** COLLEGE shall provide AGENCY the services described in Attachment 1.A, which is attached to and made part of this Agreement.
- 1.2.** AGENCY shall provide COLLEGE the services described in Attachment 1.B, which is attached to and made part of this Agreement.

2. EDUCATIONAL SERVICES

- 2.1.** COLLEGE shall provide AGENCY the educational services described in Attachment 2, which is attached to and made part of this Agreement.
- 2.2.** In exchange for educational services, AGENCY shall pay COLLEGE compensation in the amount provided in Attachment 2.

- 2.3. For each additional educational service, the parties shall execute an addendum to this Agreement, numbered sequentially, which shall describe the service, amounts and sources of payments, the parties' respective obligations, and any other relevant information.

3. TERM AND TERMINATION

- 3.1. **Term.** The term of this Agreement shall commence on **June 1, 2016** and expire on **June 30, 2019** ("Term").
- 3.2. **Termination.** Notwithstanding the Term, either party may terminate this Agreement with or without cause upon ninety (90) days written notice to the other party. Additionally, the parties understand that the continuation of the Agreement from each fiscal year to the next during the Term shall be contingent upon the obligation of sufficient funding by the governing bodies for AGENCY and COLLEGE. Each party shall notify the other party in writing as soon as reasonably possible after the unavailability of funding comes to its attention. Upon termination, the Agreement shall become null and void except for any payments required to compensate a party for expenses which that party has reasonably and necessarily incurred prior to receiving the other party's notice of termination. Upon expiration or termination of this Agreement, any personal property used by COLLEGE and AGENCY in administering this Agreement shall remain the property of the purchasing party.

4. STANDARD PROVISIONS

- 4.1. **Confidentiality.** If, during the Term, either party is provided with access to the other party's confidential information, including personnel records, health and safety reports, or any other documentation of a private or confidential nature ("Confidential Information"), the party shall handle and store such Confidential Information in a secure manner so as to prevent that information from being intercepted by unauthorized persons, lost, published or otherwise disseminated. Upon expiration or termination of this Agreement, the parties shall ensure that all Confidential Information acquired is either (i) promptly returned to the other party or (ii) continued to be maintained in a confidential and secure manner until the information is properly destroyed at the end of any applicable retention period.
- 4.2. **FERPA; Educational Records.** Educational records provided pursuant to this Agreement shall be used solely for the purposes of this Agreement and shall not be disclosed except as provided by law, including the Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. § 1232g.
- 4.3. **Conflict of Interest.** Either party may cancel this Agreement for conflict of interest pursuant to A.R.S. § 38-511, the pertinent provisions of which are incorporated into this Agreement by reference.

- 4.4. Indemnification.** Each party shall be responsible only for liabilities arising out of its employees' conduct in connection with performance of services under this Agreement.

5. MISCELLANEOUS PROVISIONS

- 5.1. Compliance with All Laws.** The parties shall comply with the requirements of all state and federal rules and regulations, including the Americans with Disabilities Act (ADA), 42 U.S.C. § 12132, Immigration and Nationality Act (INA), 8 U.S.C. § 1324a, and A.R.S. § 41-4401.

- 5.2. Scope of Relationship.** Nothing in this Agreement will be construed as establishing a partnership, joint venture or similar relationship between COLLEGE and AGENCY, and nothing in this Agreement will be construed to authorize either party to act as agent for the other.

- 5.3. Employees.** Each party's employees shall remain under the exclusive direction and control of their respective employer, and no employee of each party shall be considered employee or joint employee of the other party. Each party's employees shall not be entitled to employment benefits or any compensation from the other party.

- 5.4. Dispute Resolution.** This Agreement is subject to arbitration to the extent required by A.R.S. §§ 12-133 and 12-1518, and Rule 3.9 of Pima County Superior Court Local Rules.

- 5.5. Notice.** Any notice to be given under this Agreement must be in writing and sent to the intended party's address indicated below:

To COLLEGE:

Public Safety and Emergency Services
Institute
Attn: Shane Clark
4355 E. Calle Aurora
Tucson, Arizona 85709

To AGENCY:

Northwest Fire District
Attn: Chief Michael J. Brandt
5225 W. Massingale Rd
Tucson, Arizona 85743

- 5.6. Entire Agreement.** This document, including all attachments, constitutes the entire agreement between the parties.

- 5.7. Amendments.** This Agreement shall not be modified, amended, or extended except by written amendment signed by both parties.

[CONTINUES ON NEXT PAGE]

IN WITNESS WHEREOF, the parties' duly authorized representatives have executed this Agreement on the dates indicated below.

For **COLLEGE**:

By: _____
 Print Name: Dr. Lee Lambert
 Title: Chancellor
 Date: _____

For **AGENCY**:

By: _____
 Print Name: Michael J. Brandt
 Title: Fire Chief
 Date: _____

By: _____
 Print Name: _____
 Title: _____
 Date: _____

REVIEWED AND APPROVED AS TO FORM

Pursuant to A.R.S. § 11-952(D), the attorney for each party has determined that this Agreement is in proper form and is within the powers and authority granted to each respective party under the laws of the State of Arizona

 COLLEGE Legal Counsel
 Print Name: Jeffrey Silvyn
 Date: _____

 AGENCY Legal Counsel
 Print Name: _____
 Date: _____

Attachments:

- 1.A – Services to be Provided by COLLEGE
- 1.B – Services to be Provided by AGENCY
- 2 – Educational Services/Paramedic Academy

Attachment: Intergovernmental Agreement (2016-111 : PCC Contract Renewal)

**ATTACHMENT 1.A
To INTERGOVERNMENTAL AGREEMENT**

SERVICES TO BE PROVIDED BY COLLEGE

1. **Name of Educational Services.** Community Campus Partnership Program
2. **Description of Educational Services.**

COLLEGE shall provide eligible AGENCY's employees credit courses and support courses for the credential programs in areas of Fire Science and Emergency Medical Technology. COLLEGE will offer classes either in an academy format, which will consist of a series of courses designed to enable a group of AGENCY employees to obtain necessary certifications or credentials, or on an individual basis as requested by AGENCY.

3. **Payments; Funding.**

- A. No moneys will be exchanged between COLLEGE and AGENCY. Each party will be responsible for funding and maintaining a budget for any aspect of the Program for which that party is responsible.
- B. No tuition moneys will be paid by AGENCY or AGENCY Employees to COLLEGE for participation in Educational Services under this Agreement. AGENCY understands that Agency Employees may be responsible for costs of textbooks, course fees, and any other fees deemed reasonably necessary by COLLEGE to participate in a particular course.

4. **Obligations of the Parties**

A. **COLLEGE shall:**

- a. Develop curriculum and instructional design, with the advice and input of AGENCY, that meet AGENCY's educational needs and that adhere to COLLEGE's educational and training standards.
- b. Provide program coordination and liaison to AGENCY to facilitate execution of Educational Services.
- c. Employ, certify, evaluate, and supervise all COLLEGE instructors that may provide instruction in Educational Services under this Agreement.
- d. Provide administrative support, including supervision, coordination, and direction, to all appropriate instructional staff, instructors, and instructional aides.

- e. Provide support services to Agency Employees, including assistance with application and registration process; assessment advising; academic advising; financial aid advising and counseling; transcript evaluation and graduation checks, if applicable.

B. AGENCY shall:

- a. Appoint a liaison who will work with COLLEGE liaison to facilitate execution of Educational Services.
- b. Prior to commencement of each academic session, submit in writing to COLLEGE liaison a list of all eligible AGENCY employees scheduled to enroll into Educational Services during the session.
- c. Require compliance by enrolled Agency Employees with COLLEGE policy titled “The Student’s Rights and Responsibilities.”
- d. For any instructor that AGENCY may provide for Educational Services (“Agency Instructors”),
 - i. ensure that Agency Instructors are COLLEGE adjunct certified and experienced in the appropriate subject area;
 - ii. require Agency Instructors to participate in COLLEGE’s instructors’ evaluation processes, and to remove any such instructor from the program when COLLEGE deems it necessary or appropriate to do so;
 - iii. require Agency Instructors to comply with applicable COLLEGE curriculum standards, to utilize an attendance and grading system approved by COLLEGE, and to issue attendance reports and final grades in compliance with COLLEGE guidelines and COLLEGE established timelines;
 - iv. require compliance by Agency Instructors with COLLEGE “Adjunct Instructors Guidebook.”
- e. For any class scheduled to take place on AGENCY’s property, provide instructional facilities that are reasonably acceptable to COLLEGE, and accommodate visits that COLLEGE representatives may from time to time make to the facilities.

5. Deadlines; Progress Reports.

AGENCY shall submit in writing a list of eligible Agency Employees scheduled to enroll into Educational Services during the session at least ten (10) days prior to commencement of

the session. Failure to do so will result in the disallowance of enrollment for Agency Employees.

6. Agency Employee Eligibility.

The participation of each Agency Employee in Educational Services under this Agreement is conditioned upon such employee's maintaining good standing with COLLEGE and AGENCY, as mandated by each party's applicable rules and policies.

ATTACHMENT 1.B TO INTERGOVERNMENTAL AGREEMENT

SERVICES TO BE PROVIDED BY AGENCY

1. **Name of Services.** Vehicular Rotation Program (“Program”)

2. **Description of Services.**

AGENCY shall provide field education and experience to COLLEGE students through vehicular rotations, commonly known as “ride-alongs” (“Rotations”), with qualified on-duty Emergency Medical Service personnel.

3. **Program Goals.**

Demonstrate the cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domains while performing all patient care assessments and therapeutic modalities in and out of classroom environments (patient care settings) as well as case based scenario labs.

4. **Payments; Funding.**

- A. No moneys will be exchanged between COLLEGE and AGENCY. Each party will be responsible for funding and maintaining a budget for any aspect of the Program for which that party is responsible.
- B. No tuition moneys will be paid by COLLEGE or its students for participation in the Program under this Agreement.

5. **Obligations of the Parties**

A. **AGENCY shall:**

- a. Provide COLLEGE’s students assigned to AGENCY with comprehensive educational and practical experiences in the area of emergency response services during the Rotations.
- b. Make available, at no charge to COLLEGE or its students, all facilities, personnel, and equipment necessary for Rotations.
- c. Accommodate proposed COLLEGE scheduling of Rotations. AGENCY shall promptly notify COLLEGE of all approved scheduled Rotations.
- d. Provide COLLEGE with all current relevant information regarding AGENCY’s rules and regulations, and the consequences of noncompliance.
- e. Provide COLLEGE with a copy of AGENCY privacy rules to be distributed to COLLEGE students and instructors involved in Rotations.

- f. Maintain administrative and professional supervision of enrolled students to the extent the students' presence affects the operation of AGENCY's facility and care of AGENCY's patients. AGENCY shall retain full responsibility for the care of patients.
- g. To the extent required and authorized by the Health Insurance Portability and Accountability Act (HIPAA) and accompanying federal regulations, provide COLLEGE with access to protected information as it relates to COLLEGE students' participation in the Program.
- h. For any training or orientation required by AGENCY, provide COLLEGE with the records of students' attendance and participation.

B. COLLEGE shall:

- a. Assume full responsibility for planning and scheduling Rotations, including dates and number of students.
- b. Provide AGENCY with at least one (1) week advance notice of its planned schedule of Rotations. If requested by AGENCY, COLLEGE shall provide a written confirmation for any telephonically-scheduled Rotations.
- c. Instruct its students and instructors regarding all applicable AGENCY rules and regulations, and of consequences of noncompliance with such rules and regulations.
- d. Comply with AGENCY's rules and regulations at all times during its participation in Rotations.
- e. Cooperate in facilitating any required instructors and student orientations with AGENCY prior to commencement of Rotations with AGENCY.
- f. In conjunction with AGENCY, provide for instruction and adequate supervision of students assigned to AGENCY.
- g. Verify and provide to AGENCY documentation that all students and instructors participating in Rotations with AGENCY have the following:
 - i. Training in Health and Universal Precautions as outlined per Occupational and Safety and Health Administration (OSHA) Regulations.
 - ii. Current TB skin test or clear chest x-ray
 - iii. Hepatitis B vaccinations or antibodies/declination
 - iv. Current MMR immunization
 - v. Current Tetanus immunization
 - vi. Negative results on 5 Screen Drug Panel

- h. If requested by AGENCY, provide written confirmation that the students assigned to AGENCY are covered by professional liability insurance and have personal health insurance coverage.
- i. Remain responsible for preparing and maintaining all records and reports it deems necessary regarding each student's field experience and education during Rotations.
- j. Comply with HIPPA requirements regarding the confidentiality of patient information, including:
 - i. Preserve the confidentiality of any patient information acquired by students as a result of their participation in the Program.
 - ii. Notify the students assigned to AGENCY that they are responsible for maintaining the confidentiality of patient information. Students shall not have access to, or have the right to review, any medical record, except where necessary in the regular course of the Rotations or to the extent authorized by law.
 - iii. Affirm that all students have received mandatory training required by applicable regulations for the protection of patients' protected health information (PHI). COLLEGE shall provide AGENCY verification of completed training upon written request. In the event AGENCY requires further training, COLLEGE shall notify its students of such a requirement.

C. Additional AGENCY rights:

- a. AGENCY may require that COLLEGE instructors and students attend and successfully complete orientations provided by AGENCY personnel, as a prerequisite to, and prior to commencement of, Rotations with AGENCY.
- b. AGENCY may require assigned students and instructors to sign a Release and Waiver form prior to commencement of Rotations with AGENCY.
- c. AGENCY, in its sole discretion, may decline to allow participation of any student or instructor for whom the documentation set forth in Sections B(g) (immunizations) or B(h) (insurance) is not provided or verified.
- d. AGENCY may recommend the withdrawal of, and COLLEGE will withdraw, any student or instructor from Rotations in any situation where AGENCY determines, in AGENCY's reasonable discretion, that the student or instructor:
 - i. Has engaged in practices that are not in the best interests of AGENCY, AGENCY's patients, or both.
 - ii. Has not complied with or engaged in a behavior contrary to AGENCY rules and regulations.

- e. In its reasonable discretion, AGENCY may refuse a Rotation proposed by COLLEGE, and may cancel a previously scheduled vehicular rotation, where intervening circumstances make cancellation reasonably necessary. AGENCY shall promptly notify COLLEGE whenever it refuses or cancels a scheduled Rotation.

6. OSHA.

COLLEGE and AGENCY shall ensure that each party's policies related to assignment, placement, and work practices of students comply with applicable provisions of federal Occupational Safety and Health Administration (OSHA) standards.

7. AGENCY-Student Relationship

- A. AGENCY is not obligated to employ the students assigned by COLLEGE after completion of the students' Rotation.
- B. Rotations with AGENCY by COLLEGE's students are solely and exclusively educational in nature. AGENCY has no obligation to provide monetary or other forms of compensation or benefits to any COLLEGE instructor or student taking part in Rotations under this Agreement.

8. Deadlines; Progress Reports. Not applicable.

ATTACHMENT 2 To INTERGOVERNMENTAL AGREEMENT

1. NAME OF EDUCATIONAL SERVICES

Paramedic Academy

2. DESCRIPTION OF SERVICES

COLLEGE shall provide eligible employees of AGENCY (“AGENCY Employees”) with academic instruction consisting of approximately thirteen hundred and thirty (1,330) contact hours in the field of Paramedicine (“Paramedic Academy”). AGENCY Employees enrolled in the Paramedic Academy will each be eligible to earn up to fifty seven (57) academic credits, depending on curriculum requirements for each such enrolled Employee. The parties will mutually agree on the location and time for each course offered in the Paramedic Academy.

3. PAYMENTS

- A. For each AGENCY Employee enrolled in the Paramedic Academy, AGENCY shall pay COLLEGE the official tuition and fee for the applicable course in effect during the fiscal year in which the AGENCY Employee is enrolled.
- B. No moneys will be exchanged between AGENCY Employees and COLLEGE for Employees’ participation in the Paramedic Academy.
- C. COLLEGE will submit an invoice to AGENCY for the amount due within thirty (30) days from the commencement of each Paramedic Academy course.
- D. AGENCY shall, within thirty (30) days of receiving the invoice, make payment to COLLEGE for the full amount listed. Failure to pay the amount by the due date may result in the loss of registration or late fees. COLLEGE may drop unpaid registered AGENCY Employees at any time without prior notice.

4. RESPONSIBILITIES OF COLLEGE

COLLEGE shall:

- A. Provide curriculum and instructional design for the education and training of eligible AGENCY Employees registered in the Paramedic Academy. All curriculum and instruction shall remain under the control of COLLEGE.
- B. Designate an individual to coordinate with AGENCY on the implementation of the Paramedic Academy.

- C. Employ, certify, evaluate, and supervise all COLLEGE faculty who may provide instruction in the Paramedic Academy under this Agreement.
- D. Provide support services to Agency Employees, including assistance with application and registration process; assessment advising; academic advising; financial aid advising and counseling; transcript evaluation and graduation checks, if applicable.

5. RESPONSIBILITIES OF AGENCY

AGENCY shall:

- A. Designate an individual to coordinate with COLLEGE on the implementation of the Paramedic Academy.
- B. Prior to commencement of each academic semester, submit in writing to COLLEGE all eligible AGENCY Employees scheduled to enroll into the Paramedic Academy courses during the semester.
- C. Require compliance by AGENCY Employees enrolled in the Paramedic Academy with COLLEGE policy entitled "The Student's Rights and Responsibilities."
- D. Make timely payments to COLLEGE for the services performed in the manner and schedule prescribed by COLLEGE.
- E. Provide COLLEGE the name, address, email, and phone number of the AGENCY contact individual for billing purposes.

6. AGENCY EMPLOYEE ELIGIBILITY

- A. The participation of each Agency Employee in the Paramedic Academy is conditioned upon such employee's maintaining good standing with COLLEGE and AGENCY, as mandated by each party's applicable rules and policies.
- B. Any AGENCY Employee who has previously attended COLLEGE and has a balance of unpaid fees and/or fines with COLLEGE will be required to clear these amounts from the employee's COLLEGE account before being allowed to register for the Paramedic Academy.



Northwest Fire District Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

5.J

SCHEDULED

MEMORANDUM NO. 2016-112

Date: June 28, 2016
To: Governing Board
From: Heather D'Amico,
Type of Action: Formal Action/Motion
Agenda Item: Adoption of Resolution 2016-038 Ordering the Marana Technology Campus, LLC Annexation, Pursuant to A.R.S. Section 48-262(I); the Annexation Area is Located at 8061 W. Tangerine Road and is South of W. Tangerine Road in Marana, Pima County, Arizona

RECOMMENDATION:

Adopt the resolution and approve the annexation

MOTION:

Move to adopt Resolution 2016-038 ordering the Marana Technology Campus LLC, Annexation.

DISCUSSION:

This is an annexation involving property owner, Douglas Gratzner, who submitted the attached letter dated June 20, 2016. The annexation area is located at 8061 W. Tangerine Road and is south of W. Tangerine Road in Marana, Pima County, Arizona and is contiguous with the District boundary.

The parcel would be serviced by Station 337. No additional resources are needed to services this area.

FISCAL IMPACT:

The 2017 Limited Assessed Value is \$27,112; the revenue to the District based on the current combined tax rate would be approximately \$790.00 annually.

ALTERNATIVES:

Not approve the annexation; not recommended

ATTACHMENTS:

- Marana Technology Campus LLC Annex (PDF)

June 20, 2016

George Carter, Chairman
Northwest Fire District Board
5225 W. Massingale Road
Tucson, Arizona 85743

RE: Marana Technology Campus L.L.C. Annexation

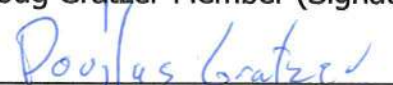
Dear Chairman Carter:

I am the owner of the property located at 8061 West Tangerine Road in Pima County, AZ, and more specifically described on Exhibit A (**South half of the East half of the South half of Lot 2 of Section 5, Township 12 South, Range 12 East, Gila and Salt River Base and Meridian, Pima County Arizona**), attached hereto and incorporated herein by this reference. By this letter, with my signature affixed below, and pursuant to A.R.S. section 48-262(I), I expressly request that the Northwest Fire District forthwith amend its boundaries to include my property described on Exhibit A.

Sincerely,



Doug Gratzer-Member (Signature)

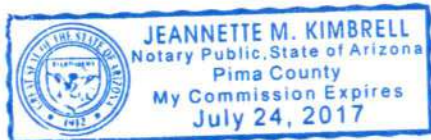


Doug Gratzer-Member (Print)

STATE OF Arizona

County of Pima

On this, the 23 day of JUNE, 2016, before me, the undersigned Notary Public personally appeared Doug Gratzer, who acknowledged ownership of the property located at 8061 West Tangerine Road in City of Marana, Pima County, AZ, that as such officer being authorized so to do, executed the foregoing instrument for the purposes herein.





Notary Public

My Commission Expires: 07/24/2017

Northwest Fire District
5225 W. Massingale Rd.
Tucson, AZ 85743-8416

RESOLUTION NO. 2016-038
THE MARANA TECHNOLOGY CAMPUS, LLC ANNEXATION

A RESOLUTION AUTHORIZING THE AMENDMENT OF THE NORTHWEST FIRE DISTRICT'S BOUNDARIES TO INCLUDE LAND WITHIN PIMA COUNTY AND CONTIGUOUS TO THE BOUNDARIES OF THE NORTHWEST FIRE DISTRICT AFTER WRITTEN REQUEST BY THE PROPERTY OWNER IN ACCORDANCE WITH A.R.S. § 48-262 (I)

WHEREAS, on June 20, 2016, Douglas Gratzer owner of Marana Technology Campus, LLC, an Arizona limited liability company and owner of the real property located in Pima County, Arizona, requested in writing that the Northwest Fire District Governing Board amend the District's boundaries to include the property, more particularly described on Exhibit A, attached hereto and incorporated herein by this reference [the "Property"]; and

WHEREAS, the Property is located within Pima County and is contiguous to the boundaries of Northwest Fire District, as shown on the map and legal description, also attached hereto as Exhibit A; and

WHEREAS, the Property is included within the corporate boundaries of the Town of Marana, and the Town has approved inclusion of the Property within the boundaries of the Northwest Fire District, pursuant to Town of Marana Resolution No. 2004-133; and

WHEREAS, the Northwest Fire District has determined that inclusion of the Property within the boundaries of the Northwest Fire District will benefit the Northwest Fire District, the Property Owners, and the District's residents.

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of the Northwest Fire District hereby orders the following:

The boundaries of Northwest Fire District are hereby amended to include the Property described as set forth on the attached Exhibit A.

PASSED and ADOPTED by the Governing Board of the Northwest Fire District at a duly noticed meeting held on June 28, 2016, by a majority of a quorum of the Governing Board Members.

George Carter
Board Chair

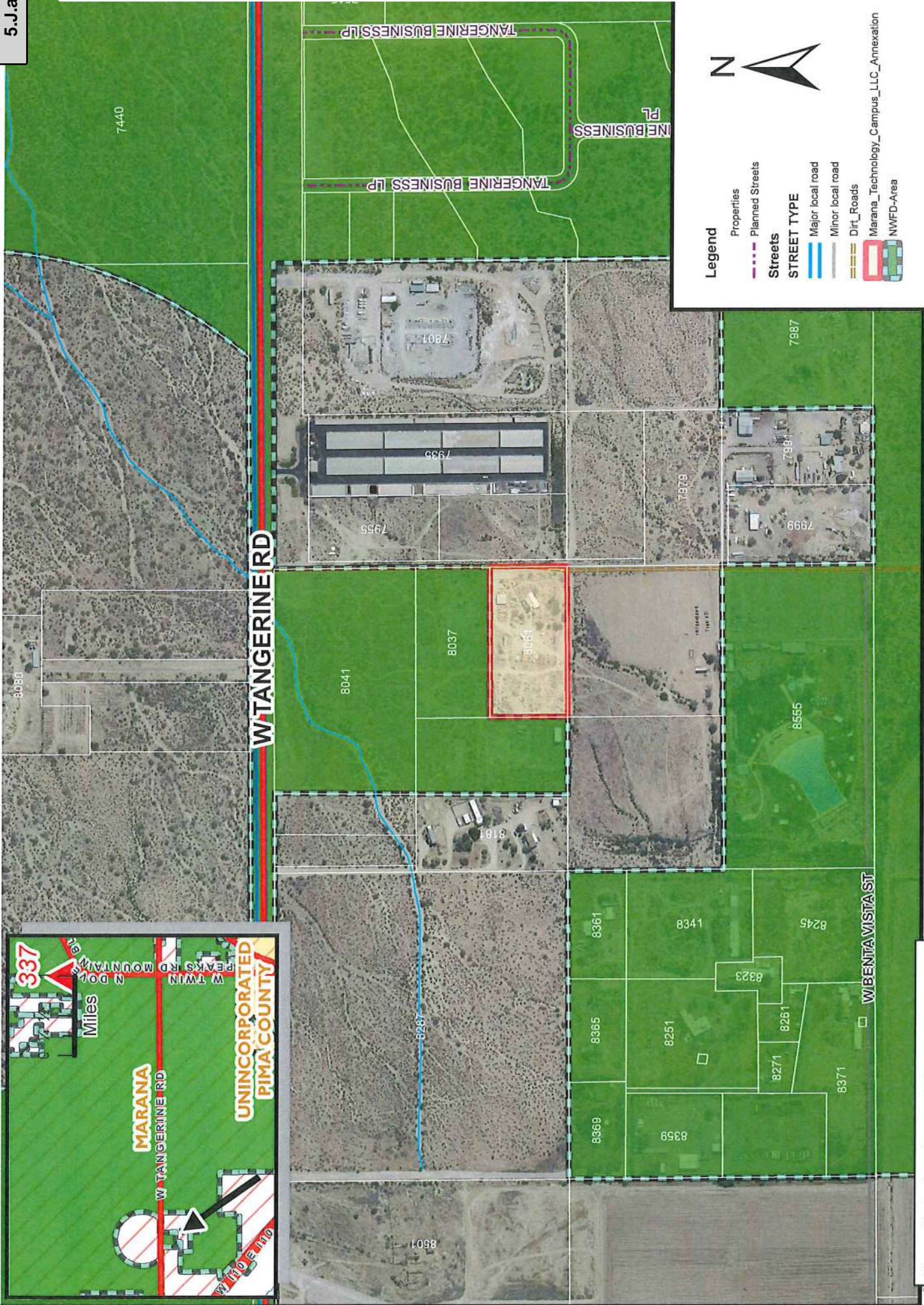
ATTEST:

APPROVED AS TO FORM:

Tim Clayton
Clerk of the Board

Thomas Benavidez
District Attorney

EXHIBIT "A"
[Map & Legal Description]



Marana Technology Campus LLC Annexation
8061 W Tangerine Rd
Town of Marana
PARCEL:216080090



EXHIBIT "A"
[Legal Description]

Property Description:

S2 E2 S2 LOT 2 4.98 AC SEC 5-12-12

(FORMERLY 202-42-001W)

PARCEL ID: 216-08-0090

South half of the East half of the South half of Lot 2 of Section 5, Township 12

South, Range 12 East, Gila and Salt River Base and Meridian, Pima County, Arizona

F. ANN RODRIGUEZ, RECORDER
 RECORDED BY: D_K
 DEPUTY RECORDER
 7864 PE1

SMARA
 TOWN OF MARANA
 ATTN: TOWN CLERK
 13251 N LON ADAMS RD
 MARANA AZ 85653



DOCKET: 12370
 PAGE: 2909
 NO. OF PAGES: 1
 SEQUENCE: 20041620643
 08/20/2004
 RES 16:55

MAIL

AMOUNT PAID \$ 8.00

MARANA RESOLUTION NO. 2004-133

RELATING TO NORTHWEST FIRE DISTRICT; ENDORSING AND AUTHORIZING ANNEXATION OF ANY AND ALL TERRITORY LOCATED WITHIN THE TOWN LIMITS OF MARANA, ARIZONA, AS THEY MAY BE AMENDED FROM TIME TO TIME; AND DECLARING AN EMERGENCY.

WHEREAS, Northwest Fire District has plans to pursue various annexations of property located within the Town limits of the Town of Marana; and

WHEREAS, the Town adopted Marana Resolution No. 98-23 on March 3, 1998, authorizing all Northwest Fire District annexations within the Town limits as it then existed; and

WHEREAS, the Town now desires to grant a blanket authorization for all Northwest Fire District annexations of property located within the Town limits of the Town of Marana as it currently exists and as it is amended from time to time; and

WHEREAS, fire protection is lacking in the areas of the Town of Marana that are not within the boundaries of Northwest Fire District, and it is in the best interests of the citizens of the Town of Marana that fire protection be made available.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE TOWN OF MARANA, ARIZONA, that all annexations proposed by Northwest Fire District of property located within the Town limits of the Town of Marana as it currently exists and as it may be amended from time to time are hereby endorsed and authorized pursuant to A.R.S. § 48-262(F).

BE IT FURTHER RESOLVED THAT since it is necessary for the preservation of the peace, health and safety of the Town of Marana that this resolution become immediately effective, an emergency is hereby declared to exist, and this resolution shall be effective immediately upon its passage and adoption.

PASSED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE TOWN OF MARANA, ARIZONA, this 17th day of August, 2004.

ATTEST:

Jocelyn C. Bronson
 Jocelyn C. Bronson, Town Clerk



Bobby Sutton, Jr.
 Mayor Bobby Sutton, Jr.

APPROVED AS TO FORM:

Frank Cassidy
 Frank Cassidy, Town Attorney

Book-Map-Parcel: 216-08-0090

[Oblique Image](#)

Tax Year:

Tax Area: [0610](#)

Property Address:

Street No	Street Direction	Street Name	Location
8061	W	TANGERINE RD	Marana

Taxpayer Information:

MARANA TECHNOLOGY CAMPUS LLC
 ATTN: DOUGLAS GRATZER
 911 W GRANT RD
 TUCSON AZ

Property Description:

S2 E2 S2 LOT 2 4.98 AC SEC 5-12-12
 (FORMERLY 202-42-001W)

(FORMERLY 202-85-0090)

85705- 5308

Valuation Data:

Valuation Year	Legal Class	Assessment Ratio	Land FCV	Imp FCV	Total FCV	Limited Value	Limited Assessed
2016	MIXED	M	\$271,161	\$51,176	\$322,337	\$237,152	\$25,823
2017	MIXED	M	\$271,161	\$50,603	\$321,764	\$249,010	\$27,112

Property Information:

Section: 5
 Town: 12.0
 Range: 12.0E
 Map & Plat: /
 Block:
 Tract:
 Rule B District: 6
 Land Measure: 216929.00F
 Group Code:
 Census Tract: 4611
[Use Code:](#) 1229 (STORE&SFR 2/3/4PLEX OR MFD COMBO W/ AFF MFD)
 File Id: 1
 Date of Last Change: 7/12/2005

Mobile Home:

Affixed/Rem Year	Docket/Page	Decal	Year	Make	Width	Length	Serial	MLP
1985/		2695	1985	BAINBRIDGE	26	68	1441	40035

Valuation Area:

Condo Market: 14
 DOR Market: 43
 MFR Neighborhood: Tortolita_Foothills_undefined
 SFR Neighborhood: 20463906
 SFR District: 3

Supervisor District:

(1) ALLY MILLER

Recording Information:

Sequence No.	Docket	Page	Date Recorded	Type
20160140321	0	0	1/14/2016	WARRANTY DEED
0	7187	40	12/28/1983	

Parcel Note: Click to see/expand 4 note(s)



Northwest Fire District Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

5.K

SCHEDULED

MEMORANDUM NO. 2016-113

Date: June 28, 2016
To: Governing Board
From: Gary West, Division Chief
Type of Action: Information Only
Agenda Item: Information Concerning Developing an Update to the District's Strategic Plan

RECOMMENDATION:

N/A

MOTION:

N/A

DISCUSSION:

In 2013, a strategic planning team that represented all management, staff and labor positions of the District was formed to develop the 2014-2016 Strategic Plan. We are approaching the end of the time period for this current strategic plan. As such, we have formed a strategic planning team that is composed of many of the original members of the 2013 team, as well as several new members. The team again represents management, staff and labor positions. The team will meet next month to begin the process.

The intent of this process is more to update the current strategic plan rather than reconstruct the entire document from the beginning. There are many goals and objectives of the current strategic plan that are still works in progress and remain relevant to the strategic issues that remain organizational priorities for the District. As such, we anticipate this strategic planning process to be less intense but at the same time still allowing for the identification of any new strategic issues of significant magnitude. The time period for this strategic plan update will be the fiscal years of 2016 through 2018, with the next strategic plan development scheduled for the summer of 2019.

The goal is to have a final draft strategic plan update ready for Governing Fire Board approval at the September 27, 2016 regularly scheduled Board meeting. This timeline also aligns with our requirement to submit a current strategic plan to the Commission

on Fire Accreditation International this fall as part of our re-accreditation requirements.

FISCAL IMPACT:

N/A

ALTERNATIVES:

N/A



Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

SCHEDULED

FIRE CHIEF'S REPORT 2016-40

6.A.1

Meeting: 06/28/16 06:00 PM

Department: Fire Chief

Category: Chief's Board Report

Prepared By: Heather D'Amico

Initiator: Michael J. Brandt

Sponsors:

DOC ID: 2289

FIRE CHIEF'S REPORT Chief Michael J. Brandt June, 2016

ACTIVITIES:

The Administrative, Training, Logistics, and Fleet Offices were closed on May 30th, 2016 in observance of Memorial Day.

Routine meetings/discussions were held this period with Fire Chief Karrer, Golder Ranch Fire District, Chief McMahon, Rural Metro/AMR, and Fire Chief Brett Lane, Picture Rocks Fire District.

I held individual informational lunch meetings with Board Members Bruce Kaplan and David Talas.

A meeting was held with representatives of Rural Metro/Southwest Ambulance/AMR, Golder Ranch Fire District, and NWFD to discuss Pima Ambulance and their Certificate of Necessary (CON) application and scheduled hearing dates.

The last Bond Committee Meeting was held on June 1st, 2016. Recommendations are completed and will be presented to the Governing Board.

Meetings continue with IAFF Union Local 3572 and Senior Staff discussing budget and operational issues.

I met with Don Garcia, Div. Chief/Fire Marshal and a NWFD business owner to discuss a water delivery issue and potential approaches.

I attended a meeting with Rick Jones, CEO of CopperPoint, along with HR staff to discuss Worker's Compensation insurance and customer service.

I attended Candidate Oral Boards for the open IT Manager position and also took the opportunity to stop in and chat with Fire Prevention's Babysitter Class Workshop attendees.

I attended and introduced the Chiefs development portion of the 10th National Fallen Firefighter Foundation Safety Day event on June 3, 2016.

I attended a meeting with Bill Spurbeck, of CPR2U and other senior staff members, regarding CPR delivery to the community at large.

I attended a Phase II Office 365 Training session regarding file storage (One Drive) and Office Portal Website.

I attended a Pension Board Meeting on Thursday, June 23rd, 2016.

I attended a Special Board Meeting regarding the proposed Bond.

ROUTINE EXTERNAL MEETINGS INCLUDED:

NWFD Governing Board Meeting; the Marana Community and Regional Update Meeting; Department Head Meeting - Town of Marana; Marana Town Council Meetings; Greater Tucson Fire Foundation meetings; PCWIN; Board of Managers Meeting at the YMCA; and associated Boards/Committees.

INTERNAL MEETINGS:

A full schedule of internal meetings included: Executive Staff Meetings, Executive Team Meetings with all members of Senior Staff; Meetings with Asst. Chiefs Emans and Bradley on Operational and Support coordination; HR Meetings including personnel matters; Meeting regarding our Strategic Plan; Leadership Team Meeting; General Staff Meeting; Meetings regarding Annexations; Operational meetings with Executive Staff - Finance, Operations, Support, HR, and Community Affairs; Quarterly Claims Utilization and Retiree Insurance Overview Meeting; and meetings with Senior Staff members to discuss Budget matters.



Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

SCHEDULED

FIRE CHIEF'S REPORT 2016-41

6.A.2

Meeting: 06/28/16 06:00 PM

Department: Support Services

Category: Assistant Chief/Director's Report

Prepared By: Doug Emans

Initiator: Doug Emans

Sponsors:

DOC ID: 2296

SUPPORT SERVICES REPORT Assistant Chief Doug Emans June, 2016

ACTIVITIES:

- The month of June continued the focus on hard looks at how we are going to meet the budget limits in the Support Services areas.
- In the Technical areas, we are really beginning to see progress as projects are coming to fruition and reaching the point we are using the technology and getting a handle on the benefits and what will need to be completed as we move into the next phases.
- Division reports are included for your review, you will note a continued effort to achieve the highest levels of service possible in support of the Districts goals and objectives.

Planning

- Planning continues to focus on providing information resources to assist the annexations team as that process moves forward.
- We have two personnel heading to a national conference attending educational sessions and continuing their learning in the GIS areas. There are projects already lined up with some work completed to date that they will be able to apply directly to the information received at the conference.
- Work continues on the accreditation process in preparation for the 2017 application.

Logistics

Warehouse

- Warehouse personnel are focused on end of year activities and preparing for new vendor agreements moving forward into 2016/2017.
- We have extended an offer of employment to a candidate for the open Courier position recently vacated by Rene Cabrera. Phillip Mollencopf has accepted the position with the first day of employment on June 28.

Fleet

- Fleet Services has received all but three vehicles related to the leasing program. These vehicles have been assigned to the best locations and functions according to the needs and use of the operator. Additionally, we have completed the first quarterly meeting with the fleet managers from Enterprise and learned more about the process in terms of services offered. We are now moving toward implementation of a new refueling program which we believe will yield greater benefit to us in this process.

- Fleet personnel completed in excess of 100 hours of continuing education in technology areas pertaining to the fleet services maintenance and repairs.

Facilities

- The generator replacement and upgrade at Station 31 including Battalion 31 has been completed save for the removal of the old generator from the site. The transfer took place on June 11 without complication.

Technology

- Phase two of the network upgrade is scheduled and equipment will be ordered following the meeting on the 28th providing the budget is adopted. It is our intent to get this project underway as soon as possible in order to realize the full value of the upgrades. Phase II includes the wireless infrastructure necessary to support our wireless systems both in the facilities and units in the field.
- The radio system upgrade project is performing well thus far in the test and evaluation phases for F-3, leading us into the F-2 portion of the project. With all the work done and a stable network providing reliability, we do not anticipate the long delays we experienced in the first phase of the project.
- The station alerting project is now underway despite some serious setbacks to that project. We have managed to save some money overall in the project while at the same time receiving some enhanced services. Finally, we were able to use local resources to complete the installations, keeping the resources here in the Tucson area.
- Interviews were again held for the position of IT Manager, although we did not extend an offer to any of the candidates. We are considering our options for this position at present.

GOALS

- Determine the best course of action to support IT functions given the challenges identifying a suitable manager candidate.
- Work with Operations personnel to complete the station alerting system installation in a short time frame.
- Continue to support the Town of Marana in the design of a new communications center in which we may relocate in the future.



Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

SCHEDULED

FIRE CHIEF'S REPORT 2016-42

Meeting: 06/28/16 06:00 PM

Department: Operations

Category: Assistant Chief/Director's Report

Prepared By: Brad Bradley

Initiator: Brad Bradley

Sponsors:

DOC ID: 2295

6.A.3

OPERATIONAL SERVICES BOARD REPORT

Assistant Fire Chief Brad Bradley

June, 2016

ACTIVITIES:

May was spent coordinating personnel, responsibilities, and activities within Operational Services. As is normally reported, work continues on the following primary operational initiatives:

- *Continued reviews within operational services towards completion of 2014-16 strategic plan goals #1 and #5.*

Staff is still awaiting the complete rewrite of the District's Standards of Cover (SOC) to be finalized so that further decisions on our operational deployment model can be made. That said, the special operations section of the SOC has been completed. Staff will be presenting this item at the next regularly scheduled Leadership Team meeting in July.

- *The review and revision of all standard operating guidelines (SOG's).*

This objective is approximately 65% complete and work continues towards creating a new manual for operational services.

- *Continued review and development of CFAI (accreditation) performance measures and establishment of monthly performance reporting procedures for all operations managers.*

Performance reporting for all managers within operations is now in place through the First Watch reporting system. In addition, online compliance measurement of the performance contract with Southwest Ambulance is complete and in place as well. Much effort is underway with the reaccreditation effort due to changes made by CFAI with the core criteria (CC's) and performance indicators (PI's) that are required.

In addition to these primary operational initiatives, efforts were ongoing in the following strategically important areas during May as well:

- Paramedic Training Process (PTP) - Staff are preparing selection testing to establish an eligibility list for future Paramedic Certification Training in the month of June.
- Battalion Certification Program (BCP) - The collaborative certification program between the Northwest and Golder Ranch Fire District to develop prospective Battalion Chief's was concluded in May.
- Staffing- Staff is preparing for a hiring process with a potential academy start time of January 2017. Based on the needs of the District and availability of

qualified candidates, it's likely that Academy 17-01 will be a "green" academy. This may also include emergency medical technician (EMT) certification training being provided by the District during the academy. Doing so allows for the greatest opportunity to hire high quality and diverse personnel.

- Transitional Academy - The graduates have now been certified to begin driving support vehicles, such as Rescues, which allows greater flexibility in their use to fill critical roles within operations.
- Communications / Dispatch - Changes the District's radio system have been implemented and certain aspects of the system are now being optimized. More detail is provided in the monthly report of Assistant Chief Emans.
- Ambulance Transportation - Ambulance billing is showing positive progress as we've reached a collections total of approx. \$1.2 million. Considerable efforts continue to be put forth to optimize the data and billing processes associated with this service.

Response time compliance in accordance with the CON standards are as below. This analysis does not include the removal of legitimate response time exceptions, which normally occurs prior to submittal to DHS upon review or renewal of the CON. As a note, DHS defines compliance as being within + or - 1.5% of the standard;

May 2016

10 Min 90% Standard - 90%

15 Min 99% Standard - 97%

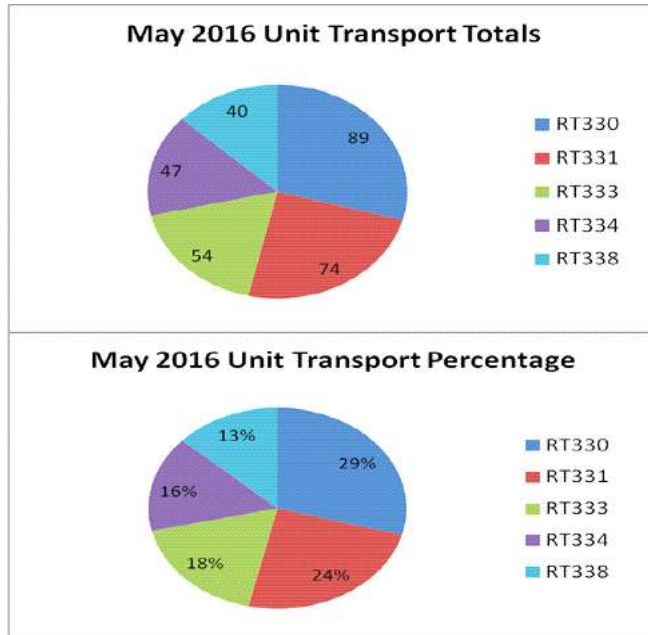
2016 Year to Date

10Min 90% Standard - 89%

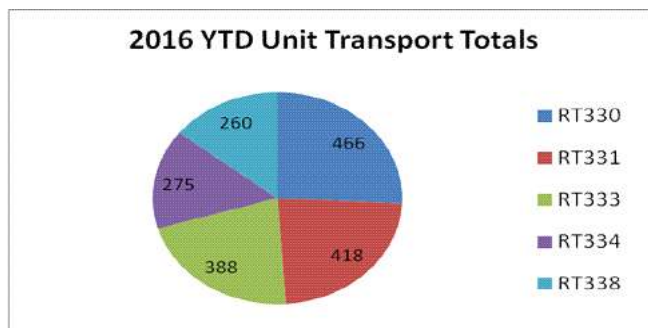
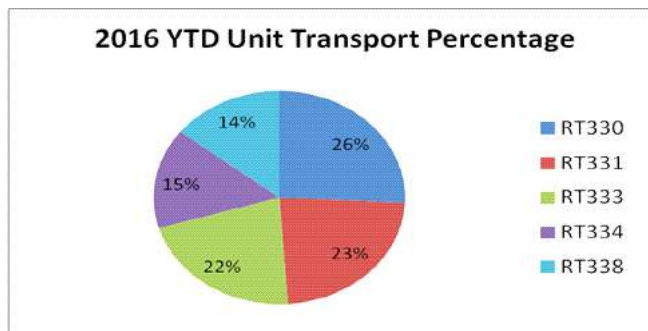
15 in 99% Standard - 97%

The following are the transport statistics for the month of May and the year to date totals for 2016 thus far:

May Transport Total = 304



Year to Date Transport Totals = 1809



- Budget - The following are the combined percentages of the hourly and unscheduled OT budgets that have been utilized from July 1st through May 31st, as well as the combined percentage remaining in the FY:

2015 / 2016	Combined %	% of Year			
	Remainin g	Diff	Spent	Of Year	- % Spent
July	92.47%	7.53%	7.53%	8.33%	0.81%
August	84.52%	7.96%	15.48%	16.67%	1.18%
September	76.44%	8.08%	23.56%	25.00%	1.44%
October	67.69%	8.75%	32.31%	33.33%	1.02%
November	59.40%	8.29%	40.60%	41.67%	1.07%
December	47.78%	11.62%	52.22%	50.00%	-2.22%
January	39.18%	8.59%	60.82%	58.33%	-2.48%
February	30.57%	8.61%	69.43%	66.67%	-2.76%
March	21.88%	8.70%	78.12%	75.00%	-3.12%
April	13.73%	8.14%	86.27%	83.33%	-2.93%
May	5.58%	8.15%	94.42%	91.67%	-2.75%

- Personnel Changes - several changes were implemented within Operational Services as well as Support Services during the month of May. These changes are addressed in the attached memo (Memorandum 16-054 Operational Services Realignment)
- External Relations - the following meetings/activities were held in the interest of continuing to build positive relations and increase the District's collaboration throughout the region:
 - Meeting with Fire Chief Horvath (MVFD) to develop a community needs survey
 - Meeting with Assistant Chief Brandhuber (GRFD) to discuss a combined training academy
 - Meeting with Crystal Kasnoff, Executive Director of the January 8th Foundation
 - Meeting with Keeley Townsend, U.S. Border Patrol data analyst.
 - Meeting with Dr. Dan Spaite, Banner University
 - Attended Pima County Fire Chief's meeting
 - Provided a presentation for the Battalion Certification Program at GRFD
 - Attended the County wide drill "Bad Day in Pima County"
- Internal Relations - the following meetings/activities were held to further support the mission of our members:
 - Attended four (4) Executive Staff meetings

- Attended two (2) Operations meetings
- Attended two (2) Bond Committee meetings
- Attended two (2) Governing Board meetings
- Attended two (2) Insurance Services Organization (ISO) meetings
- Attended an Accreditation meeting
- Attended a legislative update meeting
- Attended two (2) budget meetings
- Various other meetings with assigned personnel and other department managers

GOALS

Save lives, protect property, and care for our community.

**Memorandum 16 - 054**

DATE: May 12, 2016
TO: All NWFD Members
FROM: Brad Bradley, Assistant Chief - Operational Services
SUBJECT: Operational Services Realignment

With several critical deadlines approaching, such as the re-accreditation process, ISO regrade, and strategic planning process, it's become clear that we need a more directed approach towards assuring sustained organizational success in these areas.

It's also become clear that continuing our approach to utilizing shift based personnel to perform these and numerous other administrative functions, particularly our shift Battalion Chief's, erodes their ability to meet the primary mission for which these positions exist - to effect positive outcomes in our service delivery and to provide support, guidance, and oversight of our members and our operations.

With that in mind, the following temporary changes have been made and are in effect:

- Division Chief (DV) Gary West has been assigned to Support Services and will

serve as the DV of the Special Programs Division. This will include oversight and responsibility for accreditation, ISO, health and safety, strategic and emergency planning, as well as special operations.

- Battalion Chief Ryder Hartley has been assigned to a Deputy Chief (DC) role in the Special Projects Division to support DV West in these efforts and ensure succession occurs.
- DV Mike Duncan is now overseeing the Operational Services Division, which includes the Medical Services, Training, and Response sections to include all of its assigned Chief Officers (Battalions and Deputies).
- EMS Administrative Captain Scott Draper has been temporarily assigned as a Deputy Chief (40 hour BC) with responsibility over Medical Services.

Given the trickle down effects of these assignments, we'll likely be filling a few positions over time with eligible members for developmental purposes on a temporary basis.

The following organizational chart for Operational Services is in place and will remain until other positional decisions are made predicated on the budget approval process:

Operational Services

Assistant Chief - Bradley

Operational Services

Division Chief - Duncan

Medical Services

Acting Deputy Chief - Draper

Training

Deputy Chief - Hamblen

Response

Deputy Chief -Resnick &
Shift Battalion Chiefs

Please join me in thanking those directly affected for their continued service and sacrifice towards mission success and support for our members. Please also join me in congratulating these members and wishing them all the best towards continued success in their new assignments.

Thank you, be safe, and keep up the great work.....



Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

SCHEDULED

FIRE CHIEF'S REPORT 2016-43

6.A.4

Meeting: 06/28/16 06:00 PM

Department: Prevention and Safety Division

Category: Chief's Board Report

Prepared By: Donald P. Garcia

Initiator: Donald P. Garcia

Sponsors:

DOC ID: 2288

PREVENTION AND SAFETY DIVISION FIRE MARSHAL REPORT

Fire Marshal Donald P. Garcia

June, 2016

We continue to evaluate, coordinate and direct all activities related to inspections, plan reviews, public education, training, strategic planning, and community partnerships.

Lead Fire Inspector Rich Severson retired on May 27, 2016.

Lisa Douglas is the Acting Lead Fire Inspector responsible for all Inspections which includes new construction and "Own Your Zone" with some supervisory responsibilities and internal training specifically for the new trainees.

Lead Fire Inspector Robinson continues to gain experience in plan review and also maintains the additional responsibility as our RMS Manager for the Division. In addition Inspector Robinson part of the annexation team and continues assist in expanding our District.

Fire Plans Examiner Bob Camps is tasked with the development and implementation of electronic plan review process along with the submittal checklists that will assist the customer with pre-loaded requirements for all plans. Bob has assembled an internal team to complete the checklists.

Now that the District has made adjustments to the size of files for Office 365, we will expand the beta testing our electronic plan review process with the software Blue Beam.

The Inspector Recruits just completed their probationary year and are now in the next phase of training. The next phase consists of are apartment complexes, restaurants, and working towards their ICC Fire Inspector I. They are making great progress. In addition they have been assigned an Inspector Zone which is effective July 1, 2016

The 2015 -2016 school year has ended Our Fire Inspectors provided the District's public education / fire safety classes to the following grades:

Grade	Number of Classes	Number of Students	YTD Students
Kindergarten:	3	71	2771
2nd Grade:	6	222	1536
4th Grade:	2	75	1504

Jim Long and Prevention partnered to develop an interactive project develop map. The primary purpose of this map is to identify and communicate development projects

within the District that are either currently under review, in the construction phase or recently completed where a Certificate of Occupancy has been issued. The map also identifies the Fire Inspector Zones and which Fire Inspector is responsible for a particular project and/or zone. The map has been distributed but still coordinating the training to get it established in through Target Solutions.

Met with Gary West on the re-accreditation process. Internal deadline for documents is June 30, 2016. There are new requirements for Prevention's Core Competencies and Performance Indicators.

Attended a meeting provided by Human Resources to discuss Annual Physical Procedures, Health Risk Assessment and Workers' Compensation.

Met with Deputy Chief Dave Resnick to discuss Operations and Prevention Coordination. Topics included Fire Investigations, Engine Company Inspections, Pre-plans, Smoke Alarm Installations and Own Your Zone.

Met with Keith Braun, the TOM Engineer to discuss street/road widths as it relates to the Fire Code and our apparatus requirements. The TOM is working on completing a standardized detail sheet for streets/roads and would like the NWFD to provide input and co-sign the final design.

We are still researching the possibility of implementing a web-based service for tracking and collecting annual fire protection contractor's inspection reports for all safety systems through "The Compliance Engine" It is a proactive, efficient process to review reports, notify customers, track deficiencies and ensures compliance.

We continue to provide Fire Prevention and Safety services including on the job training and oversight for Mountain Vista Fire District and Fire Inspector Brad White. Seamless services include the following:

- New development/construction-related plan review
- Alterations of building or tenant improvement plan review
- Fire inspections related to new developments and tenant improvements
- Special events (pyrotechnics, tents) plan review and inspections
- Annual occupancy fire inspections required by the State of Arizona (assisted living, hospitals, day cares, schools etc.)

Mountain Vista Fire District has chosen to stand up their own Fire Prevention Division effective July 1, 2016. We are beginning the transition of services and notifications for the customers.

DEVELOPMENT

Buffalo Wild Wings in early development phase but should move along fast due to using the Ruby Tuesday development plan with revisions. Cortaro and I-10

60,000 SF go kart track by the (John Deere). The track will be 1/3 inside and 2/3 outside should include restaurant and game room.

Marana Rd/Marana Main/Sandario realignment (road project-installing a roundabout)

Arizona Shuttle relocating from Ina Road due to road construction and moving to Tiffany Loop south of John Deere.

Chick-Fil-A building review complete....Moving into parking lot of Target on Ina and Thornydale.

96,000 SF Marana Senior Center moving forward and is in plan review phase. Silverbell and Coachline area.

Avilla Town Homes starting new project on Orange Grove and La Cholla (development phase)

Arizona Pavilions Project (Petco, TJ Max, Ross, Home Goods) has started up again and final building plans are close to approval. Unknown start date.

PREVENTION AND SAFETY STATISTICS

Activity	Marana	Pima	MVFD	May Total 2016	2016 YTD
Inspections	129	87	0	216	1128
Re-Inspections	62	45	0	107	531
Construction Inspections	63	16	5	84	432
Plan Review	34	27	2	63	357
Fire Investigations	2	4	0	6	21
Car Seat Inspections	13	1	0	14	59*

I also attended the following meetings:

- Executive Staff (4)
- Fire Chief
- Fire District Board Meeting
- General Staff
- Internal Division Meeting (Daily)
- Arizona Fire Marshal Association
- Southern Arizona Homebuilders Association (SAHBA)

GOALS FOR JUNE INCLUDE;

- Complete Fire Code Standard Detail Sheets for contractors and place on web site.
- Complete Accreditation Information
- Fire Protection Contractors Licensing Requirements



Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

SCHEDULED

FIRE CHIEF'S REPORT 2016-44

6.A.5

Meeting: 06/28/16 06:00 PM
Department: Human Resources
Category: Chief's Board Report
Prepared By: Patricia Aguilar

Initiator: Patricia Aguilar

Sponsors:

DOC ID: 2274

HUMAN RESOURCES REPORT

Administrative Services Director Patricia Aguilar

June, 2016

- Election process for Public Safety Personnel Retirement System membership representative for Local Pension Board. Pat Pettigrew re-elected for a four (4) year term, beginning July 01, 2016
- Pension Board Meeting to retire two (2) DROP employees
- Partner with Assistant Chief of Logistics to plan and conduct the Information Technology Manager phone pre-screens and panel interviews with (2) candidates from Executive Recruiting Firm
- Partner with Training to plan and conduct Engineer selection process
- Partner with Logistics to plan and conduct Courier/Warehouse Assistant selection process
- Paramedic practical's as part of the selection process
- Partner with EMS Department in overseeing Paramedic testing process with Pima Community College
- District site visits to roll out changes to Annual Physical process for Suppression and Life Safety Services personnel, present on Wellness Incentive program, and help employees better understand the workers' compensation costs to the District
- Annual physical labs begin in June
- Bi-weekly conference call with District insurance broker, Benefit Commerce Group
- 1095-C Affordable Care Act Requirement outsource follow-up
- Work on Accreditation, which includes updates to policies, job descriptions, and BackOffice (intranet) HR forms
- Meet with Fire Chief, Crest insurance representative and CopperPoint COO
- Review and revision of Division Chief Job Description to prepare for internal/external recruitment
- Post-training Captain Assignment - PENDING
- Register for AZ Fire District Association Conference in Glendale, AZ for July
- Register for Society of Human Resources Management in Chandler, for August
- Meet with WellAmerica to place final touches on Annual Physical process

SHORT AND LONG TERM GOALS FOR 2016:

- Full implementation of digital signature program with establishing a policy
- Recruitment for Operational and Administrative support positions
- Human Resources Annual Audit of Personnel Files
- Document Destruction per State of Arizona guidelines
- Research options for a stand-alone Human Resource Information System



Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

SCHEDULED

FIRE CHIEF'S REPORT 2016-45

6.A.6

Meeting: 06/28/16 06:00 PM

Department: Logistics

Category: Chief's Board Report

Prepared By: Dugger Hughes

Initiator: Dugger Hughes

Sponsors:

DOC ID: 2271

LOGISTICS BOARD REPORT

Battalion Chief Hughes

June, 2016

ACTIVITIES:

This was a busy month for the Logistics Staff. End of the year uniform purchasing was hectic, but completed with very few issues. Our contract with the uniform vendor is nearing its end, so we are beginning the process to get a new contract in place. One of our couriers, Rene Cabrera, retired, and we are currently in the testing process for hiring his replacement.

Facilities:

- The new generator at Station 331 is in place, and should be fully operational by the time of this Board meeting. This generator will fully energize Station 331, along with BC Headquarters.
- A Purchase order was issued for the Station 333 driveway reconstruction.
- Fire sprinkler inspections were completed on all District facilities.
- Facilities had 58 work orders for the month.

Personal Protective Equipment:

- Our two PPE specialists attended a PPE conference in Phoenix.
- There were 39 work orders for SCBA related issues.
- A significant amount of work was completed on hose testing and recoupling.
- There were 55 work orders related to turnout components.
- Our personnel prepared PPE for the Camp Fury program.
- The SCBA benches were sent in for calibration.
- End of the year Purchase Orders were completed.
- The SCBA work shop was repainted.

Warehouse:

- The San Miguel student program ended. The Warehouse Supervisor thanked them for their service and provided evaluations on the students to the school.
- There were 54 EMS supply orders for the month.
- 106 Oxygen cylinders were switched out between the field and the vendor.
- Due to it being the end of the fiscal year, the uniform orders were very high this month: 95 In-house uniform orders, 9 Catalog shirt orders, and 112 Special uniform orders.
- There were 27 Station supply orders filled and 8 Office supply orders.

Fleet:

- A significant amount of training was accomplished by Fleet personnel, with four individuals attending the Pierce Factory Training center for a week each. Topics included Preventive Maintenance, CAFS systems, and Electrical components.
- The Fleet department was awarded an Automotive Service Excellence (SAE) Blue Seal Certificate. This recognizes outstanding service by a Fleet department, and the Arizona Department of Transportation, and Tucson Fire Department are the only other two government entities in this part of the state to receive that recognition.
- There were 19 scheduled work orders and 62 unscheduled work orders placed during the month. For the month, Fleet personnel completed 81 work orders, with 27 still being active at the end of the month.
- District vehicles drove 71,569 miles in the month of May, with an average of 13.3 miles per gallon.



Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

SCHEDULED

FIRE CHIEF'S REPORT 2016-46

6.A.7

Meeting: 06/28/16 06:00 PM
Department: Community Affairs
Category: Chief's Board Report
Prepared By: Trina Motto

Initiator: Trina Motto

Sponsors:

DOC ID: 2293

COMMUNITY AFFAIRS BOARD REPORT

Manager, Trina Motto

June (May 12 - June 14), 2016

- Collaborated with staff to provide agendas, packets and presentation information for the May 18 and June 1 Bond Advisory Committee meetings; managed and participated in meetings; collaborated with consultants on various aspects of information presented and/or produced for follow-up efforts; communicated bond committee developments to Governing Board as needed (resignations/replacements)
- Coordinated with IT on the continued Office 365 district-wide implementation to include email migrations to Exchange Online; communicated new features to staff, orchestrated Phase II training for staff on new file storage options
- Initiated a Strategic Planning refresh effort with Chiefs Brandt, Bradley, Emans and West; updated the strategic planning team and communicated next steps to members
- In partnership with Training and HR, initiated planning and timeline development for upcoming firefighter recruiting efforts
- Created an online work space for the development of the Standards of Cover project; contributed to production planning and created layout templates
- Coordinated with IT to migrate the public website to a third-party hosting platform
- In partnership with IT, created payroll payout page on BackOffice, including the creation of PDFs displayed there
- Collaborated with Wildland Ops and IT to create a Wildland Status page on BackOffice (in process)
- Worked with IT and Special Projects to establish an online Accreditation platform to facilitate re-accreditation reporting efforts; attended Accreditation coaching meeting with Chief West
- Promoted Contractors Coffee Forum information via digital information and email distribution as well as social media, provided stats to Prevention and Safety on recipient engagement for follow-up
- Continued PIO training and transition work
- Created proactive safety messaging on heat warning awareness, monsoon safety, BBQ safety tips, camp fire safety, and swift water rescue information; communicated various District achievements and awards
- Worked with IT and HR to develop a digital job posting; promoted on the public website for a part-time courier position
- Completed a performance appraisal; conducted annual performance review meeting with a staff member

- Attended and communicated a multi-agency hazardous materials tech graduation event taking place at NWFD Training Center
- Delivered two "push" notifications to all employees on internal employee news; generated internal stories of interest to staff
- Participated in Professional Development opportunities: *Digital/mobile advertising trends and tools*
- Updated NWFD website and social media platforms
- Consulted with colleagues on organizational projects requiring editorial or design/layout input
- Coordinated NWFD's representation at various community events in conjunction with Administration, Support Services and Operations (i.e. *Star Spangled Spectacular planning sessions, neighborhood safety events, Marana Chamber of Commerce, CPR2U*)
- Attended internal meetings and events as required or requested; inclusive of morning check-ins, Executive, Leadership, & General Staff, Communications and various internal meetings (i.e. *SOC meetings, annexation meetings, accreditation meetings, Bond Committee meetings, etc...*)
- Met with neighboring Districts, agencies, organizations and municipalities to promote information and resource sharing in line with cooperative teaming plans (i.e. *Northwest Hospital, Town of Marana, Marana Police, Golder Ranch Fire, Pima County Sheriffs*)
- Monitored media; managed public safety messaging and press for the following:
 - 5/31/2016: Two-vehicle offset head-on Accident MVA between Avra Valley and Twin Peaks. One patient was transported with non-life threatening injuries by NWFD paramedics. As a result of the freeway closure and backed-up traffic, a second collision occurred between Tangerine and Avra Valley when a passenger vehicle rear-ended a box truck causing the passenger vehicle to become pinned underneath the truck. One child was removed from the vehicle prior to arrival and transported by NWFD paramedics as a precaution. The driver was trapped inside the vehicle and heavy extrication was needed to free the patient. Multiple units including Squad 334 used to perform the extrication. Patient was airlifted to Banner UMC.
 - 5/29/2016: Taped radio interview with John Gilliland of ABC radio.
 - 5/28/2016: Follow-up interviews to the previous night's brush fires. Interviewed with all three TV outlets and gave information by phone to AZ daily star.
 - 5/28/2016: Two significant brush fires took place in the Santa Cruz river bed. The first fire was near Silverbell and Panorama and the second fire was where the bridge crosses the Santa Cruz on Avra Valley.

- 5/28/2016: Taped interview with CH 11/13 regarding BBQ safety tips at Station 34.
- 5/25/2016: Three-story split level home with working fire conditions.
- 5/25/2016: Performed several live interviews with CH 13 for the morning show about camp fire safety. Live shoot was performed at training in the open pit near the rail car and overturned semi prop.
- 5/25/2016: Four-inch gas line break behind the Walgreens on the Northeast corner of Tangerine and Dove Mountain. Worked with SWG to issue a press release as well as photos and videos to all media. Story carried by local media outlets.
- 5/25/2016: Did a taped interview with CH 4, CH 9, and the Northwest Explorer at the swift water training at the Northwest YMCA.
- 5/19/2016: A wrong way driver on I-10 between Avra Valley and Twin Peaks caused a two vehicle MVA with heavy damage. The driver of each vehicle (the only two people involved) were both killed as a result of this accident. Extrication was performed on one of the vehicles to free the one of the deceased.
- 5/18/2016, A brush fire in the Santa Cruz river bed near 8000 N Silverbell was fanned by heavy gust of winds and was able to burn an area one and a half miles long and 300 feet wide. A full alarm wildland assignment was used to bring the fire under control. No homes were threatened and the fire was stopped before it reached the bridge at Cortaro road which was a key element to protect.
- 5/16/2016: A full alarm was dispatched to a house fire in the 4000 block of north Palm Grove. A man who stated he was burning weeds in his backyard noticed that the wind blew some of the burning debris into a shed and caught it on fire. The shed fire then spread to the nearby home catching it on fire. Crews were able to quickly contain and extinguish the fire.

GOALS:

- Communicate Bond Committee meeting information to Governing Board
- Complete Community Affairs' accreditation requirements for submission to Special Projects team
- Coordinate with Special Projects to refresh the Strategic Plan; Coordinate with Division and Department heads to facilitate Strategic Plan Goal #2 and #3 objectives; ongoing
- Initiate development of recruitment campaign
- Finalize Phase III of 365 training in partnership with IT to be offered across the organization
- Partner with IT and Awards Committee on process improvement and

streamlining for 2016 awards

- Attend professional development opportunities: continued Social Media and digital communications training
- Create educational communications relative to resident status in/out of District
- Continue to source nominations for upcoming community recognition events
- Continue development of communications projects including: graphic standards and mission, vision, & values posters; ongoing
- Update Digital Imaging Policy update with HR, Ops
- Promote seasonal, proactive and medical safety messaging for general public and associated event attendees
- Work with Divisions on addressing internal/external messaging projects



Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

SCHEDULED

FINANCIAL REPORTS 2016-6

Meeting: 06/28/16 06:00 PM

Department: Finance

Category: Financial Report

Prepared By: Phyllis Schumacher

Initiator: Phyllis Schumacher

Sponsors:

DOC ID: 2269

ATTACHMENTS:

- April 2016 Monthly Board Rept Fund Balance (PDF)
- April 2016 Monthly Budget Report (PDF)
- April 2016 Monthly Board Report-Pooled Cash Report (PDF)
- April 2016 Comparison Revenue Received Current Year-Prior Year (PDF)
- April 2016 Monthly Check Report (PDF)



NORTHWEST FIRE DISTRICT AZ

Monthly Board Rept Fund Balance

As Of 04/30/2016

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
100 - GENERAL FUND	0.00	29,640,817.63	22,698,144.47	6,942,673.16
110 - MEDICAL SELF INSURANCE	0.00	4,475,406.60	2,094,240.99	2,381,165.61
200 - WILDLAND FUND	0.00	663,788.10	256,151.89	407,636.21
250 - AMBULANCE FUND	0.00	826,998.67	557,970.42	269,028.25
400 - CAPITAL PROJECTS	0.00	3,081,906.94	1,578,301.66	1,503,605.28
410 - CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00
450 - CAPITAL RESERVE	0.00	2,093,618.00	886,125.00	1,207,493.00
480 - GRANT PROGRAM	0.00	1,905,622.81	704,351.72	1,201,271.09
500 - GO DEBT SERVICE	0.00	3,610,223.51	1,401,446.85	2,208,776.66
800 - GENERAL FIXED ASSETS	0.00	0.00	0.00	0.00
999 - POOLED CASH	0.00	0.00	0.00	0.00
Report Total:	0.00	46,298,382.26	30,176,733.00	16,121,649.26

Attachment: April 2016 Monthly Board Rept Fund Balance (FR-2016-6 : Financial Reports)



NORTHWEST FIRE DISTRICT AZ

Monthly Budget Report

Account Summa

For Fiscal: 2015-2016 Period Ending: 04/30/2016

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remai
Fund: 100 - GENERAL FUND							
Revenue							
FinancialRpt: 2 - Community Safety							
Department: 2100 - PREVENTION & SAFETY							
100-2100-42330-000	Prevention Service Fees	0.00	0.00	350.00	5,130.20	5,130.20	0.00
100-2100-42335-000	Prevention Review Fees	110,000.00	110,000.00	16,799.48	220,133.67	110,133.67	200.00
Department: 2100 - PREVENTION & SAFETY Total:		110,000.00	110,000.00	17,149.48	225,263.87	115,263.87	104.00
Department: 2300 - BEHAVIORAL HLTH/COMM SVC							
100-2300-45000-000	Donations & Contributions	0.00	0.00	90.00	259.94	259.94	0.00
Department: 2300 - BEHAVIORAL HLTH/COMM SVC Total:		0.00	0.00	90.00	259.94	259.94	0.00
FinancialRpt: 2 - Community Safety Total:		110,000.00	110,000.00	17,239.48	225,523.81	115,523.81	105.00
FinancialRpt: 3 - Operational							
Department: 3100 - TRAINING							
100-3100-42700-000	Facility Use Revenue	15,000.00	15,000.00	8,427.26	22,642.26	7,642.26	150.00
100-3100-44100-000	Training Revenue	0.00	0.00	0.00	2,862.50	2,862.50	0.00
100-3100-44150-000	Mobile Burn Simulator Revenue	9,000.00	9,000.00	0.00	0.00	-9,000.00	100.00
Department: 3100 - TRAINING Total:		24,000.00	24,000.00	8,427.26	25,504.76	1,504.76	6.00
Department: 3400 - EMS							
100-3400-42350-000	EMS Standby Revenue	0.00	0.00	1,175.26	9,443.38	9,443.38	0.00
100-3400-42355-000	EMS Ride-A-Long Fees	0.00	0.00	0.00	1,587.60	1,587.60	0.00
Department: 3400 - EMS Total:		0.00	0.00	1,175.26	11,030.98	11,030.98	0.00
FinancialRpt: 3 - Operational Total:		24,000.00	24,000.00	9,602.52	36,535.74	12,535.74	52.00
FinancialRpt: 9 - Undesignated							
Department: 9000 - NON-DEPARTMENTAL							
100-9000-40000-000	Beginning Fund Balance	7,500,000.00	7,500,000.00	0.00	6,396,199.43	-1,103,800.57	14.00
100-9000-41100-000	Property Taxes-CY	25,924,140.00	25,924,140.00	4,915,294.21	21,146,378.56	-4,777,761.44	18.00
100-9000-41150-000	Property Taxes-PY	350,000.00	350,000.00	4,153.34	623,109.60	273,109.60	178.00
100-9000-41200-000	FDAT-CY	390,000.00	390,000.00	71,557.15	321,297.02	-68,702.98	17.00
100-9000-41250-000	FDAT-PY	0.00	0.00	96.83	11,555.82	11,555.82	0.00
100-9000-42310-000	Fire Protection Fees	10,000.00	10,000.00	0.00	10,042.42	42.42	100.00
100-9000-42360-000	Technology Maint Revenue	27,000.00	27,000.00	2,524.54	21,645.40	-5,354.60	19.00
100-9000-42390-000	Dispatch Revenue	850,000.00	850,000.00	46,363.09	507,590.20	-342,409.80	40.00
100-9000-42600-000	Rents And Leases	0.00	0.00	4,500.00	47,250.00	47,250.00	0.00
100-9000-43100-000	Investment Revenue	50,000.00	50,000.00	4,445.50	52,818.69	2,818.69	105.00
100-9000-45000-000	Donations & Contributions	0.00	0.00	0.00	6.89	6.89	0.00
100-9000-46000-000	Miscellaneous Revenue	2,500.00	2,500.00	51.12	932.41	-1,567.59	62.00
100-9000-46100-000	State Insurance Program	275,000.00	275,000.00	21,723.34	239,931.64	-35,068.36	12.00
Department: 9000 - NON-DEPARTMENTAL Total:		35,378,640.00	35,378,640.00	5,070,709.12	29,378,758.08	-5,999,881.92	16.00
FinancialRpt: 9 - Undesignated Total:		35,378,640.00	35,378,640.00	5,070,709.12	29,378,758.08	-5,999,881.92	16.00
Revenue Total:		35,512,640.00	35,512,640.00	5,097,551.12	29,640,817.63	-5,871,822.37	16.00
Expense							
FinancialRpt: 1 - Administrative Costs							
Department: 1200 - FIRE CHIEF							
100-1200-51110-000	Salaries	150,500.00	150,500.00	11,924.24	124,368.79	26,131.21	17.00
100-1200-51190-000	PTO Paid Out	2,634.00	2,634.00	0.00	0.00	2,634.00	100.00
100-1200-51195-000	PTO Reserve Fund	1,129.00	1,129.00	0.00	0.00	1,129.00	100.00
100-1200-51211-000	Medical Insurance	10,583.00	10,583.00	881.92	8,819.17	1,763.83	16.00
100-1200-51212-000	Dental Insurance	457.00	457.00	38.08	380.83	76.17	16.00
100-1200-51213-000	Vision Insurance	96.00	96.00	8.00	80.00	16.00	16.00

Attachment: April 2016 Monthly Budget Report (FR-2016-6 : Financial Reports)

Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 04/30/2016

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remainder
100-1200-51215-000	PSPRS-Cancer Insurance	200.00	200.00	0.00	50.00	150.00	75.00
100-1200-51216-000	Life Insurance	55.00	55.00	4.80	48.00	7.00	12.00
100-1200-51218-000	STD Insurance	542.00	542.00	18.02	180.20	361.80	66.00
100-1200-51231-000	Medicare	2,237.00	2,237.00	172.66	1,800.84	436.16	19.00
100-1200-51250-000	PSPRS	30,958.00	30,958.00	3,412.72	35,589.79	-4,631.79	-14.00
100-1200-51270-000	Workers Compensation	7,646.00	7,646.00	1,377.60	4,589.32	3,056.68	39.00
100-1200-51280-000	Deferred Compensation	17,277.00	17,277.00	1,335.52	13,927.57	3,349.43	19.00
100-1200-51290-000	PEHP	1,505.00	1,505.00	0.00	799.05	705.95	46.00
100-1200-52110-000	Office Supplies	100.00	100.00	0.00	14.63	85.37	85.00
100-1200-52160-000	Dues, Memberships & Subscripti	1,500.00	1,500.00	0.00	1,550.00	-50.00	-3.00
100-1200-52170-000	Travel & Per Diem	3,000.00	3,000.00	0.00	3,805.34	-805.34	-26.00
100-1200-52177-000	Meals & Entertainment	2,000.00	2,000.00	600.00	1,206.35	793.65	39.00
100-1200-52180-000	Training	5,000.00	5,000.00	0.00	994.00	4,006.00	80.00
100-1200-52196-000	Employee Recognition	1,500.00	1,500.00	0.00	4,095.83	-2,595.83	-173.00
100-1200-52270-000	Organizational Development	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00
100-1200-52310-000	Cell Phones & Pagers	2,200.00	2,200.00	72.97	1,522.89	677.11	30.00
Department: 1200 - FIRE CHIEF Total:		244,619.00	244,619.00	19,846.53	203,822.60	40,796.40	16.00
Department: 1220 - FIRE OPERATIONS - ADMIN							
100-1220-51110-000	Salaries	245,500.00	245,500.00	19,000.00	201,419.00	44,081.00	17.00
100-1220-51190-000	PTO Paid Out	4,296.00	4,296.00	0.00	0.00	4,296.00	100.00
100-1220-51195-000	PTO Reserve Fund	1,841.00	1,841.00	0.00	0.00	1,841.00	100.00
100-1220-51211-000	Medical Insurance	21,166.00	21,166.00	1,763.83	17,638.33	3,527.67	16.00
100-1220-51212-000	Dental Insurance	914.00	914.00	76.17	761.67	152.33	16.00
100-1220-51213-000	Vision Insurance	192.00	192.00	16.00	160.00	32.00	16.00
100-1220-51215-000	PSPRS-Cancer Insurance	400.00	400.00	0.00	100.00	300.00	75.00
100-1220-51216-000	Life Insurance	110.00	110.00	9.60	96.00	14.00	12.00
100-1220-51218-000	STD Insurance	884.00	884.00	36.04	360.40	523.60	59.00
100-1220-51231-000	Medicare	3,649.00	3,649.00	263.42	2,810.73	838.27	22.00
100-1220-51250-000	PSPRS	50,499.00	50,499.00	3,908.32	41,425.48	9,073.52	17.00
100-1220-51270-000	Workers Compensation	13,327.00	13,327.00	2,428.45	7,416.37	5,910.63	44.00
100-1220-51290-000	PEHP	1,600.00	1,600.00	0.00	1,598.10	1.90	0.00
100-1220-52110-000	Office Supplies	100.00	100.00	0.00	108.59	-8.59	-8.00
100-1220-52139-000	Operational Equipment	200.00	200.00	0.00	0.00	200.00	100.00
100-1220-52140-000	Operational Supplies	200.00	200.00	0.00	0.00	200.00	100.00
100-1220-52160-000	Dues, Memberships & Subscripti	1,000.00	1,000.00	-149.00	549.26	450.74	45.00
100-1220-52170-000	Travel & Per Diem	5,400.00	5,400.00	0.00	2,656.67	2,743.33	50.00
100-1220-52177-000	Meals & Entertainment	400.00	400.00	0.00	205.00	195.00	48.00
100-1220-52180-000	Training	2,200.00	2,200.00	0.00	1,330.70	869.30	39.00
100-1220-52310-000	Cell Phones & Pagers	2,000.00	2,000.00	146.02	1,340.25	659.75	32.00
100-1220-52360-000	Television	1,000.00	1,000.00	68.18	667.80	332.20	33.00
Department: 1220 - FIRE OPERATIONS - ADMIN Total:		356,878.00	356,878.00	27,567.03	280,644.35	76,233.65	21.00
Department: 1230 - ADMINISTRATIVE SERVICES							
100-1230-51120-000	Hourly	134,116.00	134,116.00	9,033.92	89,230.62	44,885.38	33.00
100-1230-51150-000	Overtime-Unscheduled	1,049.00	1,049.00	96.56	282.28	766.72	73.00
100-1230-51190-000	PTO Paid Out	7,061.00	7,061.00	0.00	13,269.78	-6,208.78	-87.00
100-1230-51195-000	PTO Reserve Fund	969.00	969.00	0.00	0.00	969.00	100.00
100-1230-51211-000	Medical Insurance	31,749.00	31,749.00	2,645.75	26,457.50	5,291.50	16.00
100-1230-51212-000	Dental Insurance	1,371.00	1,371.00	114.25	1,142.50	228.50	16.00
100-1230-51213-000	Vision Insurance	288.00	288.00	24.00	240.00	48.00	16.00
100-1230-51216-000	Life Insurance	165.00	165.00	14.40	139.20	25.80	15.00
100-1230-51218-000	STD Insurance	465.00	465.00	31.16	288.48	176.52	37.00
100-1230-51230-000	Social Security	8,212.00	8,212.00	557.37	6,813.31	1,398.69	17.00
100-1230-51231-000	Medicare	1,921.00	1,921.00	130.35	1,593.41	327.59	17.00
100-1230-51251-000	ASRS	15,285.00	15,285.00	1,047.26	10,264.38	5,020.62	32.00
100-1230-51270-000	Workers Compensation	515.00	515.00	87.33	316.81	198.19	38.00
100-1230-51290-000	PEHP	2,542.00	2,542.00	0.00	2,397.15	144.85	5.00
100-1230-52110-000	Office Supplies	3,500.00	3,500.00	105.01	1,733.51	1,766.49	50.00
100-1230-52112-000	Copier Supplies	2,500.00	2,500.00	232.11	1,670.05	829.95	33.00

Attachment: April 2016 Monthly Budget Report (FR-2016-6 : Financial Reports)

Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 04/30/2016

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remain
100-1230-52115-000	Fees	3,600.00	3,600.00	490.00	950.00	2,650.00	73.0
100-1230-52120-000	Printing & Duplicating	500.00	500.00	0.00	260.64	239.36	47.8
100-1230-52130-000	Computer Supplies	200.00	200.00	0.00	0.00	200.00	100.0
100-1230-52150-000	Postage & Mailings	8,982.00	8,982.00	708.58	8,619.82	362.18	4.0
100-1230-52160-000	Dues, Memberships & Subscripti	1,500.00	1,500.00	1,015.00	1,358.00	142.00	9.4
100-1230-52170-000	Travel & Per Diem	2,000.00	2,000.00	123.91	853.31	1,146.69	57.3
100-1230-52180-000	Training	2,100.00	2,100.00	0.00	1,981.00	119.00	5.6
100-1230-52195-000	Election Costs	48,000.00	48,000.00	0.00	0.00	48,000.00	100.0
100-1230-52198-000	Books & Periodicals	200.00	200.00	0.00	0.00	200.00	100.0
100-1230-52223-000	Consultants-General	5,000.00	5,000.00	2,000.00	22,500.00	-17,500.00	-350.0
100-1230-52227-000	Contract Labor	3,000.00	3,000.00	0.00	2,718.66	281.34	9.3
100-1230-52230-000	Engineering & Architectural	5,000.00	5,000.00	0.00	0.00	5,000.00	100.0
100-1230-52250-000	Legal Advertising	7,000.00	7,000.00	0.00	1,228.08	5,771.92	82.4
100-1230-52260-000	Legal	80,662.00	80,662.00	6,480.00	31,729.44	48,932.56	60.6
100-1230-52310-000	Cell Phones & Pagers	1,275.00	1,275.00	-31.31	335.99	939.01	73.6
100-1230-52320-000	Electric	34,666.00	34,666.00	1,743.26	24,328.29	10,337.71	29.8
100-1230-52340-000	Refuse Removal	1,400.00	1,400.00	61.01	752.69	647.31	46.2
100-1230-52350-000	Telephone	17,322.00	17,322.00	1,551.38	14,495.16	2,826.84	16.3
100-1230-52370-000	Water & Sewer	800.00	800.00	31.58	443.45	356.55	44.5
100-1230-52410-000	Claim Settlement	2,000.00	2,000.00	-1,559.36	-3,160.28	5,160.28	258.0
100-1230-52430-000	Gen. Liab. & Auto Insurance	170,000.00	170,000.00	0.00	143,828.00	26,172.00	15.4
100-1230-52540-000	Building Services	306.00	306.00	75.00	300.00	6.00	1.9
100-1230-52542-000	Janitorial Services	3,200.00	3,200.00	0.00	0.00	3,200.00	100.0
100-1230-52560-000	Equipment Services	500.00	500.00	0.00	0.00	500.00	100.0
100-1230-52620-000	Equipment Rental	10,400.00	10,400.00	1,125.38	12,145.43	-1,745.43	-16.7
Department: 1230 - ADMINISTRATIVE SERVICES Total:		621,321.00	621,321.00	27,933.90	421,506.66	199,814.34	32.1

Department: 1240 - HUMAN RESOURCES

100-1240-51110-000	Salaries	117,225.00	117,225.00	10,651.93	93,838.87	23,386.13	19.9
100-1240-51120-000	Hourly	136,415.00	136,415.00	10,752.95	115,953.04	20,461.96	15.0
100-1240-51150-000	Overtime-Unscheduled	6,500.00	6,500.00	0.00	2,900.57	3,599.43	55.3
100-1240-51190-000	PTO Paid Out	4,552.00	4,552.00	0.00	0.00	4,552.00	100.0
100-1240-51195-000	PTO Reserve Fund	1,951.00	1,951.00	0.00	0.00	1,951.00	100.0
100-1240-51211-000	Medical Insurance	42,332.00	42,332.00	3,527.67	35,276.67	7,055.33	16.6
100-1240-51212-000	Dental Insurance	1,828.00	1,828.00	152.33	1,523.33	304.67	16.6
100-1240-51213-000	Vision Insurance	384.00	384.00	32.00	320.00	64.00	16.6
100-1240-51216-000	Life Insurance	220.00	220.00	19.20	192.00	28.00	12.7
100-1240-51217-000	AD&D Insurance	11,000.00	11,000.00	10,777.02	16,165.53	-5,165.53	-46.9
100-1240-51218-000	STD Insurance	937.00	937.00	54.70	564.23	372.77	39.7
100-1240-51230-000	Social Security	15,920.00	15,920.00	1,281.81	12,577.68	3,342.32	20.9
100-1240-51231-000	Medicare	3,866.00	3,866.00	299.79	2,971.51	894.49	23.1
100-1240-51251-000	ASRS	30,771.00	30,771.00	2,455.13	24,388.40	6,382.60	20.7
100-1240-51270-000	Workers Compensation	1,617.00	1,617.00	194.17	654.63	962.37	59.5
100-1240-51290-000	PEHP	3,200.00	3,200.00	0.00	3,196.20	3.80	0.1
100-1240-52110-000	Office Supplies	2,000.00	2,000.00	202.24	2,204.62	-204.62	-10.2
100-1240-52110-015	Office Supplies	0.00	0.00	0.00	52.47	-52.47	0.0
100-1240-52120-000	Printing & Duplicating	2,000.00	2,000.00	0.00	39.76	1,960.24	98.0
100-1240-52160-000	Dues, Memberships & Subscripti	3,050.00	3,050.00	1,500.00	3,204.93	-154.93	-5.0
100-1240-52170-000	Travel & Per Diem	1,500.00	1,500.00	0.00	0.00	1,500.00	100.0
100-1240-52177-000	Meals & Entertainment	0.00	0.00	0.00	1,570.98	-1,570.98	0.0
100-1240-52177-015	Meals & Entertainment	0.00	0.00	0.00	6.76	-6.76	0.0
100-1240-52180-000	Training	4,915.00	4,915.00	0.00	3,115.00	1,800.00	36.6
100-1240-52196-000	Employee Recognition	0.00	0.00	102.69	102.69	-102.69	0.0
100-1240-52198-000	Books & Periodicals	1,000.00	1,000.00	0.00	0.00	1,000.00	100.0
100-1240-52235-000	Evaluation Services	14,500.00	14,500.00	0.00	0.00	14,500.00	100.0
100-1240-52240-000	Health Services	25,000.00	16,850.00	1,205.00	6,271.00	10,579.00	62.3
100-1240-52240-015	Health Services	0.00	8,150.00	0.00	8,150.00	0.00	0.0
100-1240-52250-000	Legal Advertising	12,000.00	12,000.00	0.00	-314.25	12,314.25	102.6
100-1240-52270-000	Organizational Development	1,050.00	1,050.00	590.96	642.91	407.09	38.7

Attachment: April 2016 Monthly Budget Report (FR-2016-6 : Financial Reports)

Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 04/30/2016

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remainder
100-1240-52280-000	Recruitment	0.00	3,405.02	0.00	3,405.02	0.00	0.00
100-1240-52280-015	Recruitment	0.00	9,045.28	0.00	9,045.28	0.00	0.00
100-1240-52290-000	Testing & Background Services	21,000.00	842.45	53.36	1,066.01	-223.56	-26.50
100-1240-52290-015	Testing & Background Services	0.00	4,207.25	0.00	4,207.25	0.00	0.00
100-1240-52310-000	Cell Phones & Pagers	1,650.00	1,650.00	178.56	1,345.39	304.61	18.40
100-1240-52540-000	Building Services	350.00	350.00	75.00	300.00	50.00	14.00
Department: 1240 - HUMAN RESOURCES Total:		468,733.00	465,233.00	44,106.51	354,938.48	110,294.52	23.00
Department: 1250 - FINANCE							
100-1250-51110-000	Salaries	183,248.00	183,248.00	14,038.46	146,730.79	36,517.21	19.00
100-1250-51120-000	Hourly	145,897.00	145,897.00	11,483.65	117,214.33	28,682.67	19.00
100-1250-51150-000	Overtime-Unscheduled	2,646.00	2,646.00	41.73	500.64	2,145.36	81.00
100-1250-51190-000	PTO Paid Out	5,806.00	5,806.00	0.00	0.00	5,806.00	100.00
100-1250-51195-000	PTO Reserve Fund	2,488.00	2,488.00	0.00	0.00	2,488.00	100.00
100-1250-51211-000	Medical Insurance	52,915.00	52,915.00	4,409.58	44,095.83	8,819.17	16.00
100-1250-51212-000	Dental Insurance	2,285.00	2,285.00	190.42	1,904.17	380.83	16.00
100-1250-51213-000	Vision Insurance	480.00	480.00	40.00	400.00	80.00	16.00
100-1250-51216-000	Life Insurance	275.00	275.00	24.00	237.60	37.40	13.00
100-1250-51218-000	STD Insurance	1,194.00	1,194.00	75.33	747.10	446.90	37.00
100-1250-51230-000	Social Security	21,085.00	21,085.00	1,448.75	15,196.89	5,888.11	27.00
100-1250-51231-000	Medicare	4,931.00	4,931.00	338.82	3,554.11	1,376.89	27.00
100-1250-51251-000	ASRS	39,246.00	39,246.00	2,932.19	30,328.65	8,917.35	22.00
100-1250-51270-000	Workers Compensation	1,200.00	1,200.00	248.25	821.50	378.50	31.00
100-1250-51290-000	PEHP	3,318.00	3,318.00	0.00	3,995.25	-677.25	-20.00
100-1250-52110-000	Office Supplies	1,600.00	1,600.00	271.55	1,140.05	459.95	28.00
100-1250-52115-000	Fees	8,000.00	8,000.00	328.18	12,016.59	-4,016.59	-50.00
100-1250-52120-000	Printing & Duplicating	780.00	780.00	0.00	785.30	-5.30	-0.00
100-1250-52160-000	Dues, Memberships & Subscripti	1,400.00	1,400.00	300.00	1,759.73	-359.73	-25.00
100-1250-52170-000	Travel & Per Diem	3,500.00	3,500.00	200.50	837.48	2,662.52	76.00
100-1250-52177-000	Meals & Entertainment	50.00	50.00	114.71	114.71	-64.71	-129.00
100-1250-52180-000	Training	2,000.00	2,000.00	0.00	3,345.00	-1,345.00	-67.00
100-1250-52198-000	Books & Periodicals	200.00	200.00	0.00	0.00	200.00	100.00
100-1250-52210-000	Accounting & Auditing	20,000.00	20,000.00	10,150.00	32,961.50	-12,961.50	-64.00
100-1250-52223-000	Consultants-General	0.00	0.00	0.00	3,000.00	-3,000.00	0.00
100-1250-52310-000	Cell Phones & Pagers	600.00	600.00	25.42	271.14	328.86	54.00
Department: 1250 - FINANCE Total:		505,144.00	505,144.00	46,661.54	421,958.36	83,185.64	16.00
Department: 1280 - COMMUNITY AFFAIRS							
100-1280-51110-000	Salaries	83,633.00	83,633.00	8,236.54	66,965.60	16,667.40	19.00
100-1280-51120-000	Hourly	12,000.00	12,000.00	6,928.80	21,619.14	-9,619.14	-80.00
100-1280-51150-000	Overtime-Unscheduled	7,698.00	7,698.00	730.44	5,541.75	2,156.25	28.00
100-1280-51190-000	PTO Paid Out	1,808.00	1,808.00	0.00	0.00	1,808.00	100.00
100-1280-51195-000	PTO Reserve Fund	775.00	775.00	0.00	0.00	775.00	100.00
100-1280-51211-000	Medical Insurance	10,583.00	10,583.00	881.92	8,819.17	1,763.83	16.00
100-1280-51212-000	Dental Insurance	457.00	457.00	38.08	380.83	76.17	16.00
100-1280-51213-000	Vision Insurance	96.00	96.00	8.00	80.00	16.00	16.00
100-1280-51216-000	Life Insurance	55.00	55.00	9.60	64.75	-9.75	-17.00
100-1280-51218-000	STD Insurance	372.00	372.00	36.04	243.04	128.96	34.00
100-1280-51230-000	Social Security	6,567.00	6,567.00	483.19	4,034.27	2,532.73	38.00
100-1280-51231-000	Medicare	1,536.00	1,536.00	216.92	1,313.36	222.64	14.00
100-1280-51250-000	PSPRS	2,469.00	2,469.00	1,575.51	5,586.83	-3,117.83	-126.00
100-1280-51251-000	ASRS	10,803.00	10,803.00	944.73	7,681.07	3,121.93	28.00
100-1280-51270-000	Workers Compensation	5,250.00	5,250.00	1,608.16	3,285.50	1,964.50	37.00
100-1280-51290-000	PEHP	1,033.00	1,033.00	0.00	799.05	233.95	22.00
100-1280-52110-000	Office Supplies	100.00	100.00	60.78	182.29	-82.29	-82.00
100-1280-52111-000	Photographic Supplies	660.00	660.00	0.00	744.77	-84.77	-12.00
100-1280-52160-000	Dues, Memberships & Subscripti	370.00	370.00	0.00	1,437.34	-1,067.34	-288.00
100-1280-52170-000	Travel & Per Diem	140.00	140.00	0.00	0.00	140.00	100.00
100-1280-52177-000	Meals & Entertainment	520.00	520.00	0.00	211.84	308.16	59.00
100-1280-52180-000	Training	2,325.00	2,325.00	0.00	239.00	2,086.00	89.00

Attachment: April 2016 Monthly Budget Report (FR-2016-6 : Financial Reports)

Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 04/30/2016

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remain
100-1280-52192-000	Public Affairs	53,605.00	53,605.00	320.49	10,764.51	42,840.49	79.9
100-1280-52223-000	Consultants-General	1,400.00	1,400.00	262.50	262.50	1,137.50	81.2
100-1280-52310-000	Cell Phones & Pagers	1,600.00	1,600.00	108.21	2,700.09	-1,100.09	-68.7
Department: 1280 - COMMUNITY AFFAIRS Total:		205,855.00	205,855.00	22,449.91	142,956.70	62,898.30	30.9
FinancialRpt: 1 - Administrative Costs Total:		2,402,550.00	2,399,050.00	188,565.42	1,825,827.15	573,222.85	23.8

FinancialRpt: 2 - Community Safety

Department: 2100 - PREVENTION & SAFETY

100-2100-51110-000	Salaries	177,546.00	177,546.00	8,330.76	133,937.74	43,608.26	24.9
100-2100-51120-000	Hourly	523,123.00	523,123.00	47,691.23	437,030.82	86,092.18	16.4
100-2100-51140-000	Holiday Pay	0.00	0.00	0.00	2,727.92	-2,727.92	0.0
100-2100-51150-000	Overtime-Unscheduled	31,907.00	31,907.00	795.86	4,242.52	27,664.48	86.7
100-2100-51190-000	PTO Paid Out	12,820.00	12,820.00	0.00	19,882.33	-7,062.33	-55.0
100-2100-51195-000	PTO Reserve Fund	5,494.00	5,494.00	0.00	0.00	5,494.00	100.0
100-2100-51211-000	Medical Insurance	126,996.00	126,996.00	10,583.00	105,830.00	21,166.00	16.6
100-2100-51212-000	Dental Insurance	5,484.00	5,484.00	457.00	4,570.00	914.00	16.6
100-2100-51213-000	Vision Insurance	1,152.00	1,152.00	96.00	960.00	192.00	16.6
100-2100-51215-000	PSPRS-Cancer Insurance	200.00	200.00	0.00	150.00	50.00	25.0
100-2100-51216-000	Life Insurance	660.00	660.00	57.60	583.20	76.80	11.6
100-2100-51218-000	STD Insurance	2,637.00	2,637.00	176.79	1,755.57	881.43	33.4
100-2100-51230-000	Social Security	36,244.00	36,244.00	2,394.87	25,833.35	10,410.65	28.7
100-2100-51231-000	Medicare	10,888.00	10,888.00	794.09	8,396.79	2,491.21	22.8
100-2100-51250-000	PSPRS	31,431.00	31,431.00	3,423.29	34,345.35	-2,914.35	-9.2
100-2100-51251-000	ASRS	67,461.00	67,461.00	4,508.57	46,074.22	21,386.78	31.7
100-2100-51270-000	Workers Compensation	30,306.00	30,306.00	6,967.90	20,613.93	9,692.07	31.9
100-2100-51290-000	PEHP	5,965.00	5,965.00	0.00	10,005.73	-4,040.73	-67.7
100-2100-52110-000	Office Supplies	2,000.00	2,000.00	253.42	2,415.41	-415.41	-20.7
100-2100-52112-000	Copier Supplies	400.00	400.00	0.00	-15.77	415.77	103.9
100-2100-52120-000	Printing & Duplicating	2,500.00	2,500.00	0.00	1,098.26	1,401.74	56.0
100-2100-52130-000	Computer Supplies	0.00	0.00	0.00	2,653.58	-2,653.58	0.0
100-2100-52139-000	Operational Equipment	1,600.00	1,600.00	287.00	1,261.31	338.69	21.7
100-2100-52140-000	Operational Supplies	1,600.00	1,600.00	450.00	758.74	841.26	52.9
100-2100-52148-000	Small Tools & Instruments	3,100.00	3,100.00	0.00	570.08	2,529.92	81.6
100-2100-52160-000	Dues, Memberships & Subscripti	4,746.00	4,746.00	135.00	3,861.50	884.50	18.6
100-2100-52170-000	Travel & Per Diem	7,622.00	7,622.00	2,174.02	12,721.72	-5,099.72	-66.9
100-2100-52177-000	Meals & Entertainment	1,200.00	1,200.00	126.50	753.22	446.78	37.2
100-2100-52180-000	Training	5,460.00	5,460.00	625.00	10,683.57	-5,223.57	-95.6
100-2100-52193-000	Public Education	9,000.00	9,000.00	73.95	4,355.00	4,645.00	51.6
100-2100-52196-000	Employee Recognition	0.00	1,000.00	13.36	977.06	22.94	2.3
100-2100-52198-000	Books & Periodicals	1,000.00	1,000.00	0.00	1,225.38	-225.38	-22.5
100-2100-52227-000	Contract Labor	14,000.00	14,000.00	0.00	1,450.00	12,550.00	89.6
100-2100-52240-000	Health Services	5,500.00	5,500.00	0.00	0.00	5,500.00	100.0
100-2100-52310-000	Cell Phones & Pagers	3,450.00	3,450.00	594.44	6,414.90	-2,964.90	-85.9
100-2100-52549-000	Hydrant Maintenance	10,000.00	10,000.00	0.00	0.00	10,000.00	100.0
100-2100-52560-000	Equipment Services	4,000.00	3,000.00	0.00	0.00	3,000.00	100.0
100-2100-52620-000	Equipment Rental	6,000.00	6,000.00	273.84	2,436.34	3,563.66	59.3
Department: 2100 - PREVENTION & SAFETY Total:		1,153,492.00	1,153,492.00	91,283.49	910,559.77	242,932.23	21.0

Department: 2250 - HEALTH & SAFETY

100-2250-51150-000	Overtime-Unscheduled	5,891.00	5,891.00	1,203.60	2,753.86	3,137.14	53.2
100-2250-51190-000	PTO Paid Out	103.00	103.00	0.00	0.00	103.00	100.0
100-2250-51195-000	PTO Reserve Fund	44.00	44.00	0.00	0.00	44.00	100.0
100-2250-51216-000	Life Insurance	0.00	0.00	0.68	1.61	-1.61	0.0
100-2250-51218-000	STD Insurance	21.00	21.00	2.57	6.06	14.94	71.2
100-2250-51231-000	Medicare	88.00	88.00	16.98	38.52	49.48	56.2
100-2250-51250-000	PSPRS	1,212.00	1,212.00	247.58	501.49	710.51	58.6
100-2250-51270-000	Workers Compensation	299.00	299.00	0.00	0.00	299.00	100.0
100-2250-51280-000	Deferred Compensation	0.00	0.00	0.00	24.16	-24.16	0.0
100-2250-51290-000	PEHP	59.00	59.00	0.00	0.00	59.00	100.0

Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 04/30/2016

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remain
100-2250-52120-000	Printing & Duplicating	300.00	300.00	0.00	999.23	-699.23	-233.0
100-2250-52149-000	Small Fitness Equip & Supplies	3,500.00	3,500.00	0.00	6,973.05	-3,473.05	-99.2
100-2250-52160-000	Dues, Memberships & Subscripti	2,000.00	2,000.00	0.00	1,855.00	145.00	7.2
100-2250-52170-000	Travel & Per Diem	2,500.00	2,500.00	0.00	374.75	2,125.25	85.0
100-2250-52180-000	Training	2,500.00	2,500.00	0.00	2,029.98	470.02	18.8
100-2250-52198-000	Books & Periodicals	300.00	300.00	240.00	320.00	-20.00	-6.0
100-2250-52223-000	Consultants-General	12,000.00	12,000.00	0.00	255.00	11,745.00	97.8
100-2250-52227-000	Contract Labor	0.00	0.00	0.00	13,862.50	-13,862.50	0.0
100-2250-52310-000	Cell Phones & Pagers	1,200.00	1,200.00	0.00	0.00	1,200.00	100.0
100-2250-52550-000	Equipment Supplies	1,500.00	1,500.00	0.00	7,715.00	-6,215.00	-414.3
100-2250-54130-000	Furniture & Equipment	12,000.00	12,000.00	0.00	0.00	12,000.00	100.0
Department: 2250 - HEALTH & SAFETY Total:		45,517.00	45,517.00	1,711.41	37,710.21	7,806.79	17.3

Department: 2300 - BEHAVIORAL HLTH/COMM SVC

100-2300-51110-000	Salaries	103,975.00	103,975.00	7,998.08	83,424.55	20,550.45	19.7
100-2300-51120-000	Hourly	12,000.00	12,000.00	0.00	0.00	12,000.00	100.0
100-2300-51130-000	Temporary Or Part-Time	9,248.00	9,248.00	2,070.68	20,834.91	-11,586.91	-125.7
100-2300-51150-000	Overtime-Unscheduled	1,049.00	1,049.00	0.00	0.00	1,049.00	100.0
100-2300-51190-000	PTO Paid Out	2,210.00	2,210.00	0.00	0.00	2,210.00	100.0
100-2300-51195-000	PTO Reserve Fund	947.00	947.00	0.00	0.00	947.00	100.0
100-2300-51211-000	Medical Insurance	10,583.00	10,583.00	881.92	8,819.17	1,763.83	16.0
100-2300-51212-000	Dental Insurance	457.00	457.00	38.08	380.83	76.17	16.0
100-2300-51213-000	Vision Insurance	96.00	96.00	8.00	80.00	16.00	16.0
100-2300-51216-000	Life Insurance	55.00	55.00	4.80	48.00	7.00	12.7
100-2300-51218-000	STD Insurance	421.00	421.00	18.02	180.20	240.80	57.2
100-2300-51230-000	Social Security	8,025.00	8,025.00	610.74	6,340.49	1,684.51	20.9
100-2300-51231-000	Medicare	1,877.00	1,877.00	142.82	1,482.75	394.25	21.0
100-2300-51251-000	ASRS	13,842.00	13,842.00	917.38	9,566.96	4,275.04	30.8
100-2300-51270-000	Workers Compensation	8,000.00	8,000.00	1,645.13	5,167.42	2,832.58	35.4
100-2300-51290-000	PEHP	1,263.00	1,263.00	0.00	799.05	463.95	36.7
100-2300-52110-000	Office Supplies	300.00	300.00	0.00	0.00	300.00	100.0
100-2300-52120-000	Printing & Duplicating	0.00	0.00	0.00	140.10	-140.10	0.0
100-2300-52140-000	Operational Supplies	200.00	200.00	0.00	0.00	200.00	100.0
100-2300-52160-000	Dues, Memberships & Subscripti	125.00	125.00	0.00	0.00	125.00	100.0
100-2300-52170-000	Travel & Per Diem	200.00	200.00	0.00	59.00	141.00	70.5
100-2300-52180-000	Training	300.00	300.00	0.00	252.46	47.54	15.8
100-2300-52198-000	Books & Periodicals	100.00	100.00	0.00	67.00	33.00	33.0
100-2300-52310-000	Cell Phones & Pagers	2,000.00	2,000.00	129.12	1,561.28	438.72	21.9
100-2300-52320-000	Electric	600.00	600.00	0.00	0.00	600.00	100.0
100-2300-52370-000	Water & Sewer	150.00	150.00	0.00	0.00	150.00	100.0
Department: 2300 - BEHAVIORAL HLTH/COMM SVC Total:		178,023.00	178,023.00	14,464.77	139,204.17	38,818.83	21.8

FinancialRpt: 2 - Community Safety Total:	1,377,032.00	1,377,032.00	107,459.67	1,087,474.15	289,557.85	21.0
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FinancialRpt: 3 - Operational**Department: 3100 - TRAINING**

100-3100-51110-000	Salaries	86,040.00	86,040.00	13,253.48	106,707.72	-20,667.72	-24.0
100-3100-51120-000	Hourly	108,523.00	108,523.00	8,680.16	88,990.25	19,532.75	18.0
100-3100-51150-000	Overtime-Unscheduled	21,075.00	21,075.00	570.00	570.00	20,505.00	97.3
100-3100-51190-000	PTO Paid Out	3,774.00	3,774.00	0.00	0.00	3,774.00	100.0
100-3100-51195-000	PTO Reserve Fund	1,617.00	1,617.00	0.00	0.00	1,617.00	100.0
100-3100-51211-000	Medical Insurance	31,749.00	31,749.00	2,645.75	26,457.50	5,291.50	16.0
100-3100-51212-000	Dental Insurance	1,371.00	1,371.00	114.25	1,142.50	228.50	16.0
100-3100-51213-000	Vision Insurance	288.00	288.00	24.00	240.00	48.00	16.0
100-3100-51215-000	PSPRS-Cancer Insurance	400.00	400.00	0.00	100.00	300.00	75.0
100-3100-51216-000	Life Insurance	165.00	165.00	19.20	159.96	5.04	3.0
100-3100-51218-000	STD Insurance	776.00	776.00	65.66	542.75	233.25	30.0
100-3100-51230-000	Social Security	4,426.00	4,426.00	216.82	2,279.53	2,146.47	48.9
100-3100-51231-000	Medicare	3,205.00	3,205.00	306.66	2,695.31	509.69	15.9
100-3100-51250-000	PSPRS	30,031.00	30,031.00	3,864.75	32,392.22	-2,361.22	-7.8

Attachment: April 2016 Monthly Budget Report (FR-2016-6 : Financial Reports)

Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 04/30/2016

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remainder
100-3100-51251-000	ASRS	8,238.00	8,238.00	426.16	4,444.24	3,793.76	46.0
100-3100-51270-000	Workers Compensation	10,955.00	10,955.00	3,959.72	12,993.35	-2,038.35	-18.0
100-3100-51290-000	PEHP	2,156.00	2,156.00	0.00	4,482.80	-2,326.80	-107.9
100-3100-52110-000	Office Supplies	3,060.00	3,060.00	120.08	2,370.85	689.15	22.9
100-3100-52110-015	Office Supplies	0.00	0.00	0.00	479.91	-479.91	0.0
100-3100-52120-000	Printing & Duplicating	3,650.00	3,650.00	0.00	93.40	3,556.60	97.4
100-3100-52120-015	Printing & Duplicating	0.00	0.00	0.00	62.32	-62.32	0.0
100-3100-52139-000	Operational Equipment	3,250.00	3,250.00	0.00	1,349.60	1,900.40	58.4
100-3100-52139-015	Operational Equipment	0.00	0.00	29.46	1,533.82	-1,533.82	0.0
100-3100-52140-000	Operational Supplies	0.00	0.00	120.77	2,179.85	-2,179.85	0.0
100-3100-52141-015	Uniforms	0.00	0.00	80.68	16,142.56	-16,142.56	0.0
100-3100-52142-000	Propane Gas	2,500.00	2,500.00	0.00	3,568.11	-1,068.11	-42.7
100-3100-52145-015	Consumable Rehab Goods	0.00	0.00	0.00	277.96	-277.96	0.0
100-3100-52146-015	Protective Equipment	0.00	0.00	0.00	155.66	-155.66	0.0
100-3100-52150-000	Postage & Mailings	400.00	400.00	0.00	0.00	400.00	100.0
100-3100-52160-000	Dues, Memberships & Subscripti	150.00	150.00	0.00	2,025.93	-1,875.93	-1,250.0
100-3100-52170-000	Travel & Per Diem	10,920.00	10,920.00	0.00	288.00	10,632.00	97.9
100-3100-52171-015	Training Materials	0.00	0.00	0.00	1,200.00	-1,200.00	0.0
100-3100-52173-015	Recruit Issuance	0.00	0.00	0.00	34,779.90	-34,779.90	0.0
100-3100-52175-015	Family Night & Graduation	0.00	0.00	0.00	288.57	-288.57	0.0
100-3100-52177-000	Meals & Entertainment	100.00	100.00	21.84	1,953.22	-1,853.22	-1,853.2
100-3100-52180-000	Training	4,900.00	4,900.00	0.00	9,381.00	-4,481.00	-91.4
100-3100-52186-000	Training - Suppression	15,310.00	23,310.00	2,218.94	20,534.22	2,775.78	11.9
100-3100-52187-000	Training - Target Safety	21,535.00	13,535.00	0.00	8,096.00	5,439.00	40.2
100-3100-52191-000	Tuition Reimbursement	33,900.00	33,900.00	540.45	19,358.07	14,541.93	42.9
100-3100-52196-000	Employee Recognition	60.00	60.00	0.00	0.00	60.00	100.0
100-3100-52198-000	Books & Periodicals	7,893.00	7,893.00	0.00	192.85	7,700.15	97.9
100-3100-52310-000	Cell Phones & Pagers	2,400.00	2,400.00	286.06	1,734.30	665.70	27.7
100-3100-52320-000	Electric	30,600.00	30,600.00	1,775.19	25,629.71	4,970.29	16.2
100-3100-52340-000	Refuse Removal	1,650.00	1,650.00	73.76	804.20	845.80	51.2
100-3100-52340-015	Refuse Removal	0.00	0.00	272.83	272.83	-272.83	0.0
100-3100-52370-000	Water & Sewer	8,950.00	8,950.00	1,185.78	10,005.44	-1,055.44	-11.7
100-3100-52540-000	Building Services	875.00	875.00	165.00	660.00	215.00	24.9
100-3100-52542-000	Janitorial Services	8,500.00	8,500.00	0.00	0.00	8,500.00	100.0
100-3100-52546-000	Facility Use/Maintenance	3,000.00	3,000.00	1,044.15	1,273.26	1,726.74	57.9
100-3100-52550-000	Equipment Supplies	370.00	370.00	0.00	0.00	370.00	100.0
100-3100-52565-000	Mobile Burn Simulator	8,500.00	8,500.00	0.00	0.00	8,500.00	100.0
100-3100-52620-000	Equipment Rental	10,800.00	10,800.00	700.90	6,660.76	4,139.24	38.9
Department: 3100 - TRAINING Total:		498,062.00	498,062.00	42,782.50	457,550.43	40,511.57	8.1

Department: 3110 - BATTALION CHIEFS

100-3110-51110-000	Salaries	1,233,049.00	1,233,049.00	89,405.68	1,018,057.24	214,991.76	17.4
100-3110-51140-000	Holiday Pay	14,702.00	14,702.00	0.00	14,311.89	390.11	2.0
100-3110-51190-000	PTO Paid Out	21,836.00	21,836.00	0.00	8,872.96	12,963.04	59.3
100-3110-51195-000	PTO Reserve Fund	9,358.00	9,358.00	0.00	0.00	9,358.00	100.0
100-3110-51211-000	Medical Insurance	137,579.00	137,579.00	11,464.92	114,649.17	22,929.83	16.0
100-3110-51212-000	Dental Insurance	5,941.00	5,941.00	495.08	4,950.83	990.17	16.0
100-3110-51213-000	Vision Insurance	1,248.00	1,248.00	104.00	1,040.00	208.00	16.0
100-3110-51215-000	PSPRS-Cancer Insurance	2,600.00	2,600.00	0.00	750.00	1,850.00	71.2
100-3110-51216-000	Life Insurance	715.00	715.00	54.71	579.60	135.40	18.9
100-3110-51218-000	STD Insurance	4,492.00	4,492.00	205.42	2,174.23	2,317.77	51.0
100-3110-51231-000	Medicare	18,545.00	18,545.00	1,250.76	14,555.46	3,989.54	21.9
100-3110-51250-000	PSPRS	256,662.00	256,662.00	15,017.26	172,848.91	83,813.09	32.0
100-3110-51270-000	Workers Compensation	63,389.00	63,389.00	9,233.63	34,742.68	28,646.32	45.2
100-3110-51280-000	Deferred Compensation	14,268.00	14,268.00	853.31	9,556.21	4,711.79	33.0
100-3110-51290-000	PEHP	12,478.00	12,478.00	0.00	8,789.55	3,688.45	29.9
100-3110-52110-000	Office Supplies	500.00	500.00	13.50	29.53	470.47	94.0
100-3110-52140-000	Operational Supplies	400.00	400.00	0.00	32.38	367.62	91.9
100-3110-52160-000	Dues, Memberships & Subscripti	1,000.00	1,000.00	0.00	967.00	33.00	3.3

Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 04/30/2016

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remain
100-3110-52170-000	Travel & Per Diem	11,000.00	11,000.00	1,400.74	3,962.47	7,037.53	63.9
100-3110-52177-000	Meals & Entertainment	1,200.00	1,200.00	9.54	104.14	1,095.86	91.3
100-3110-52180-000	Training	2,400.00	2,400.00	0.00	2,849.00	-449.00	-18.7
100-3110-52198-000	Books & Periodicals	0.00	0.00	0.00	16.39	-16.39	0.0
100-3110-52310-000	Cell Phones & Pagers	5,300.00	5,300.00	613.72	7,472.75	-2,172.75	-41.0
100-3110-52320-000	Electric	6,000.00	6,000.00	296.00	4,014.02	1,985.98	33.2
Department: 3110 - BATTALION CHIEFS Total:		1,824,662.00	1,824,662.00	130,418.27	1,425,326.41	399,335.59	21.8
Department: 3300 - FIRE/RESCUE SERVICES							
100-3300-51120-000	Hourly	8,411,108.00	8,411,108.00	641,521.38	7,825,829.02	585,278.98	6.9
100-3300-51140-000	Holiday Pay	252,569.00	252,569.00	19.10	251,724.73	844.27	0.3
100-3300-51150-000	Overtime-Unscheduled	757,359.00	757,359.00	104,006.12	1,459,813.76	-702,454.76	-92.5
100-3300-51190-000	PTO Paid Out	195,703.00	195,703.00	10,219.24	10,219.24	185,483.76	94.8
100-3300-51195-000	PTO Reserve Fund	83,873.00	83,873.00	0.00	0.00	83,873.00	100.0
100-3300-51211-000	Medical Insurance	1,357,315.00	1,357,315.00	113,109.58	1,131,095.83	226,219.17	16.6
100-3300-51212-000	Dental Insurance	58,612.00	58,612.00	4,884.33	48,843.33	9,768.67	16.6
100-3300-51213-000	Vision Insurance	12,312.00	12,312.00	1,026.00	10,260.00	2,052.00	16.6
100-3300-51215-000	PSPRS-Cancer Insurance	30,800.00	30,800.00	0.00	8,000.00	22,800.00	74.0
100-3300-51216-000	Life Insurance	8,550.00	8,550.00	740.24	7,322.59	1,227.41	14.3
100-3300-51218-000	STD Insurance	39,949.00	39,949.00	2,539.57	25,122.44	14,826.56	37.1
100-3300-51231-000	Medicare	120,972.00	120,972.00	12,369.78	134,197.40	-13,225.40	-10.9
100-3300-51250-000	PSPRS	1,927,023.00	1,927,023.00	172,960.71	1,918,739.41	8,283.59	0.4
100-3300-51270-000	Workers Compensation	505,199.00	505,199.00	98,373.02	313,579.60	191,619.40	37.9
100-3300-51280-000	Deferred Compensation	53,651.00	53,651.00	3,438.08	34,515.62	19,135.38	35.6
100-3300-51290-000	PEHP	120,000.00	120,000.00	0.00	128,018.66	-8,018.66	-6.6
100-3300-52120-000	Printing & Duplicating	0.00	0.00	0.00	140.10	-140.10	0.0
100-3300-52139-000	Operational Equipment	4,000.00	4,000.00	1,738.58	2,174.08	1,825.92	45.6
100-3300-52140-000	Operational Supplies	7,500.00	7,500.00	0.00	0.00	7,500.00	100.0
100-3300-52146-000	Protective Equipment	4,600.00	4,600.00	481.20	481.20	4,118.80	89.5
100-3300-52148-000	Small Tools & Instruments	1,200.00	1,200.00	0.00	0.00	1,200.00	100.0
100-3300-52170-000	Travel & Per Diem	3,000.00	3,000.00	0.00	0.00	3,000.00	100.0
100-3300-52177-000	Meals & Entertainment	0.00	0.00	0.00	45.84	-45.84	0.0
100-3300-52180-000	Training	2,500.00	2,500.00	158.00	2,558.00	-58.00	-2.3
100-3300-52183-000	Rover Mileage	500.00	500.00	0.00	13.22	486.78	97.3
100-3300-52240-000	Health Services	105,000.00	105,000.00	3,817.43	89,728.83	15,271.17	14.5
100-3300-52310-000	Cell Phones & Pagers	7,300.00	7,300.00	852.20	8,739.23	-1,439.23	-19.7
100-3300-52380-000	Hydrant Fees	2,000.00	2,000.00	170.82	1,676.40	323.60	16.2
100-3300-52620-000	Equipment Rental	1,200.00	1,200.00	110.86	1,114.17	85.83	7.1
100-3330-52320-000	Electric	24,750.00	24,750.00	1,382.66	19,270.86	5,479.14	22.1
100-3330-52330-000	Natural Gas	3,100.00	3,100.00	153.45	1,496.86	1,603.14	51.7
100-3330-52340-000	Refuse Removal	500.00	500.00	0.00	0.00	500.00	100.0
100-3330-52350-000	Telephone	450.00	450.00	32.27	322.19	127.81	28.4
100-3330-52370-000	Water & Sewer	3,300.00	3,300.00	346.97	3,862.09	-562.09	-17.0
100-3331-52320-000	Electric	15,000.00	15,000.00	1,219.29	15,870.16	-870.16	-5.8
100-3331-52330-000	Natural Gas	3,000.00	3,000.00	163.58	2,189.43	810.57	27.0
100-3331-52340-000	Refuse Removal	850.00	850.00	80.78	860.92	-10.92	-1.3
100-3331-52350-000	Telephone	450.00	450.00	32.27	322.19	127.81	28.4
100-3331-52370-000	Water & Sewer	3,475.00	3,475.00	0.00	2,691.16	783.84	22.5
100-3332-52142-000	Propane Gas	150.00	150.00	0.00	82.66	67.34	44.8
100-3332-52320-000	Electric	18,000.00	18,000.00	1,158.85	17,498.08	501.92	2.7
100-3332-52340-000	Refuse Removal	660.00	660.00	53.35	579.69	80.31	12.3
100-3332-52350-000	Telephone	450.00	450.00	32.27	322.19	127.81	28.4
100-3332-52370-000	Water & Sewer	2,500.00	2,500.00	168.14	1,935.84	564.16	22.5
100-3333-52320-000	Electric	20,000.00	20,000.00	1,120.37	15,792.67	4,207.33	21.0
100-3333-52330-000	Natural Gas	2,200.00	2,200.00	110.86	1,717.10	482.90	21.5
100-3333-52340-000	Refuse Removal	850.00	850.00	64.13	679.27	170.73	20.0
100-3333-52350-000	Telephone	450.00	450.00	32.27	322.19	127.81	28.4
100-3333-52370-000	Water & Sewer	4,000.00	4,000.00	454.30	4,530.33	-530.33	-13.2
100-3334-52142-000	Propane Gas	0.00	0.00	0.00	8.68	-8.68	0.0

Attachment: April 2016 Monthly Budget Report (FR-2016-6 : Financial Reports)

Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 04/30/2016

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remain
100-3334-52320-000	Electric	12,000.00	12,000.00	640.98	10,389.15	1,610.85	13.4
100-3334-52330-000	Natural Gas	2,200.00	2,200.00	138.77	1,375.24	824.76	37.4
100-3334-52340-000	Refuse Removal	660.00	660.00	35.75	388.73	271.27	41.1
100-3334-52350-000	Telephone	450.00	450.00	15.48	154.59	295.41	65.6
100-3334-52370-000	Water & Sewer	1,300.00	1,300.00	149.72	1,414.61	-114.61	-8.8
100-3335-52320-000	Electric	7,500.00	7,500.00	375.55	7,933.66	-433.66	-5.8
100-3335-52330-000	Natural Gas	1,300.00	1,300.00	77.68	1,202.73	97.27	7.4
100-3335-52340-000	Refuse Removal	660.00	660.00	59.49	776.61	-116.61	-17.6
100-3335-52350-000	Telephone	450.00	450.00	32.27	322.19	127.81	28.4
100-3335-52370-000	Water & Sewer	750.00	750.00	55.29	1,250.39	-500.39	-66.7
100-3336-52142-000	Propane Gas	150.00	150.00	0.00	50.51	99.49	66.3
100-3336-52320-000	Electric	18,000.00	18,000.00	778.47	15,386.21	2,613.79	14.5
100-3336-52330-000	Natural Gas	1,200.00	1,200.00	95.92	1,126.44	73.56	6.1
100-3336-52340-000	Refuse Removal	660.00	660.00	59.12	642.68	17.32	2.6
100-3336-52350-000	Telephone	450.00	450.00	34.11	340.53	109.47	24.3
100-3336-52370-000	Water & Sewer	2,650.00	2,650.00	270.97	2,550.96	99.04	3.7
100-3337-52320-000	Electric	13,500.00	13,500.00	865.69	10,103.11	3,396.89	25.1
100-3337-52330-000	Natural Gas	1,350.00	1,350.00	92.49	1,270.83	79.17	5.8
100-3337-52340-000	Refuse Removal	660.00	660.00	59.49	646.63	13.37	2.0
100-3337-52350-000	Telephone	45.00	45.00	31.88	318.35	-273.35	-607.4
100-3337-52370-000	Water & Sewer	1,650.00	1,650.00	158.96	1,590.19	59.81	3.6
100-3338-52320-000	Electric	19,500.00	19,500.00	1,294.03	18,115.04	1,384.96	7.1
100-3338-52330-000	Natural Gas	1,400.00	1,400.00	114.24	1,092.41	307.59	21.9
100-3338-52340-000	Refuse Removal	660.00	660.00	71.49	777.47	-117.47	-17.8
100-3338-52350-000	Telephone	450.00	450.00	34.11	340.53	109.47	24.3
100-3338-52370-000	Water & Sewer	3,500.00	3,500.00	281.66	3,259.17	240.83	6.8
100-3339-52320-000	Electric	12,500.00	12,500.00	874.50	12,119.43	380.57	3.0
100-3339-52330-000	Natural Gas	1,500.00	1,500.00	59.79	1,510.26	-10.26	-0.6
100-3339-52340-000	Refuse Removal	660.00	660.00	58.73	638.51	21.49	3.2
100-3339-52350-000	Telephone	450.00	450.00	33.19	331.39	118.61	26.3
100-3339-52370-000	Water & Sewer	2,750.00	2,750.00	211.89	2,433.55	316.45	11.9
Department: 3300 - FIRE/RESCUE SERVICES Total:		14,288,885.00	14,288,885.00	1,186,203.76	13,604,159.36	684,725.64	4.7
Department: 3400 - EMS							
100-3400-51110-000	Salaries	107,150.00	107,150.00	17,279.69	162,677.30	-55,527.30	-51.8
100-3400-51120-000	Hourly	341,961.00	341,961.00	14,010.78	71,216.95	270,744.05	79.1
100-3400-51140-000	Holiday Pay	5,825.00	5,825.00	0.00	3,526.70	2,298.30	39.4
100-3400-51150-000	Overtime-Unscheduled	75,710.00	75,710.00	16,919.98	102,488.98	-26,778.98	-35.3
100-3400-51190-000	PTO Paid Out	9,286.00	9,286.00	0.00	0.00	9,286.00	100.0
100-3400-51195-000	PTO Reserve Fund	3,980.00	3,980.00	0.00	0.00	3,980.00	100.0
100-3400-51211-000	Medical Insurance	52,915.00	52,915.00	4,409.58	44,095.83	8,819.17	16.6
100-3400-51212-000	Dental Insurance	2,285.00	2,285.00	190.42	1,904.17	380.83	16.6
100-3400-51213-000	Vision Insurance	480.00	480.00	40.00	400.00	80.00	16.6
100-3400-51215-000	PSPRS-Cancer Insurance	1,000.00	1,000.00	0.00	200.00	800.00	80.0
100-3400-51216-000	Life Insurance	275.00	275.00	31.87	217.63	57.37	20.8
100-3400-51218-000	STD Insurance	1,910.00	1,910.00	119.63	809.94	1,100.06	57.5
100-3400-51231-000	Medicare	7,887.00	7,887.00	667.09	4,720.77	3,166.23	40.1
100-3400-51250-000	PSPRS	109,154.00	109,154.00	9,656.96	69,827.31	39,326.69	36.0
100-3400-51270-000	Workers Compensation	26,958.00	26,958.00	7,959.13	27,336.38	-378.38	-1.4
100-3400-51280-000	Deferred Compensation	0.00	0.00	96.66	128.88	-128.88	0.0
100-3400-51290-000	PEHP	5,306.00	5,306.00	0.00	6,045.69	-739.69	-13.9
100-3400-52110-000	Office Supplies	500.00	500.00	0.00	161.12	338.88	67.7
100-3400-52120-000	Printing & Duplicating	0.00	0.00	0.00	46.70	-46.70	0.0
100-3400-52139-000	Operational Equipment	5,300.00	5,300.00	0.00	7,078.43	-1,778.43	-33.5
100-3400-52140-000	Operational Supplies	579.00	579.00	365.89	760.65	-181.65	-31.3
100-3400-52160-000	Dues, Memberships & Subscripti	534.00	534.00	0.00	0.00	534.00	100.0
100-3400-52170-000	Travel & Per Diem	7,000.00	7,000.00	379.74	2,264.89	4,735.11	67.6
100-3400-52177-000	Meals & Entertainment	150.00	150.00	0.00	0.00	150.00	100.0
100-3400-52180-000	Training	9,168.00	9,168.00	0.00	18,542.21	-9,374.21	-102.5

Attachment: April 2016 Monthly Budget Report (FR-2016-6 : Financial Reports)

Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 04/30/2016

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remainder
100-3400-52181-000	Training-Paramedic School	0.00	0.00	0.00	33,852.25	-33,852.25	0.00
100-3400-52198-000	Books & Periodicals	400.00	400.00	0.00	0.00	400.00	100.00
100-3400-52223-000	Consultants-General	46,974.00	46,974.00	46,974.00	46,974.00	0.00	0.00
100-3400-52224-000	Exposure Control Program	17,500.00	17,500.00	0.00	0.00	17,500.00	100.00
100-3400-52260-000	Legal	0.00	0.00	0.00	3,189.10	-3,189.10	0.00
100-3400-52310-000	Cell Phones & Pagers	5,280.00	5,280.00	357.03	3,050.98	2,229.02	42.22
100-3400-52320-000	Electric	6,000.00	6,000.00	188.45	3,270.95	2,729.05	45.49
100-3400-52330-000	Natural Gas	600.00	600.00	69.90	875.55	-275.55	-45.93
100-3400-52340-000	Refuse Removal	0.00	0.00	35.74	388.74	-388.74	0.00
100-3400-52350-000	Telephone	0.00	0.00	15.48	154.59	-154.59	0.00
100-3400-52370-000	Water & Sewer	0.00	0.00	149.72	1,414.55	-1,414.55	0.00
100-3400-52550-000	Equipment Supplies	1,000.00	1,000.00	0.00	70.37	929.63	92.96
100-3400-52560-000	Equipment Services	300.00	300.00	0.00	0.00	300.00	100.00
100-3400-52620-000	Equipment Rental	0.00	0.00	254.42	2,505.78	-2,505.78	0.00
Department: 3400 - EMS Total:		853,367.00	853,367.00	120,172.16	620,197.39	233,169.61	27.33
FinancialRpt: 3 - Operational Total:		17,464,976.00	17,464,976.00	1,479,576.69	16,107,233.59	1,357,742.41	7.77

FinancialRpt: 4 - Support Services

Department: 4100 - INFORMATION TECHNOLOGY

100-4100-51110-000	Salaries	163,483.00	163,483.00	5,201.92	58,384.69	105,098.31	64.22
100-4100-51120-000	Hourly	98,547.00	98,547.00	8,596.20	89,048.09	9,498.91	9.61
100-4100-51150-000	Overtime-Unscheduled	0.00	0.00	51.54	1,594.84	-1,594.84	0.00
100-4100-51190-000	PTO Paid Out	4,586.00	4,586.00	0.00	25,028.19	-20,442.19	-445.22
100-4100-51195-000	PTO Reserve Fund	1,965.00	1,965.00	0.00	0.00	1,965.00	100.00
100-4100-51211-000	Medical Insurance	42,332.00	42,332.00	3,527.67	35,276.67	7,055.33	16.66
100-4100-51212-000	Dental Insurance	1,828.00	1,828.00	152.33	1,523.33	304.67	16.66
100-4100-51213-000	Vision Insurance	384.00	384.00	32.00	320.00	64.00	16.66
100-4100-51216-000	Life Insurance	220.00	220.00	14.40	146.40	73.60	33.33
100-4100-51218-000	STD Insurance	943.00	943.00	47.23	477.49	465.51	49.59
100-4100-51230-000	Social Security	16,652.00	16,652.00	803.62	10,296.15	6,355.85	38.11
100-4100-51231-000	Medicare	3,894.00	3,894.00	187.93	2,407.88	1,486.12	38.11
100-4100-51251-000	ASRS	30,994.00	30,994.00	1,588.54	17,089.73	13,904.27	44.83
100-4100-51270-000	Workers Compensation	13,312.00	13,312.00	1,617.45	6,599.47	6,712.53	50.41
100-4100-51290-000	PEHP	2,620.00	2,620.00	0.00	2,779.07	-159.07	-6.07
100-4100-52110-000	Office Supplies	400.00	400.00	0.00	0.00	400.00	100.00
100-4100-52130-000	Computer Supplies	65,000.00	65,000.00	11,032.28	137,023.32	-72,023.32	-110.88
100-4100-52139-000	Operational Equipment	0.00	0.00	68.99	210.31	-210.31	0.00
100-4100-52140-000	Operational Supplies	50,000.00	50,000.00	153.31	3,602.99	46,397.01	92.79
100-4100-52160-000	Dues, Memberships & Subscripti	7,250.00	7,250.00	0.00	31,880.99	-24,630.99	-339.77
100-4100-52170-000	Travel & Per Diem	1,500.00	1,500.00	0.00	14.75	1,485.25	99.00
100-4100-52180-000	Training	20,000.00	20,000.00	0.00	597.00	19,403.00	97.01
100-4100-52198-000	Books & Periodicals	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00
100-4100-52220-000	Software	167,300.00	167,300.00	15,448.75	311,161.50	-143,861.50	-85.99
100-4100-52223-000	Consultants-General	5,300.00	5,300.00	0.00	0.00	5,300.00	100.00
100-4100-52310-000	Cell Phones & Pagers	6,250.00	6,250.00	498.03	3,530.37	2,719.63	43.51
100-4100-52320-000	Electric	3,600.00	3,600.00	129.05	1,798.59	1,801.41	50.03
100-4100-52330-000	Natural Gas	300.00	300.00	27.45	281.84	18.16	6.05
100-4100-52350-000	Telephone	22,500.00	22,500.00	2,386.37	22,573.17	-73.17	-0.33
100-4100-52370-000	Water & Sewer	300.00	300.00	16.87	169.51	130.49	43.49
100-4100-52381-000	Radio Parts	7,500.00	7,500.00	98.37	1,212.91	6,287.09	83.80
100-4100-52382-000	Radio Maintenance	15,000.00	15,000.00	0.00	19,397.00	-4,397.00	-29.31
100-4100-52385-000	Transmitter Fees	11,000.00	11,000.00	2,735.76	25,053.03	-14,053.03	-127.76
100-4100-52540-000	Building Services	0.00	0.00	0.00	160.00	-160.00	0.00
100-4100-52560-000	Equipment Services	20,000.00	20,000.00	2,509.73	8,633.14	11,366.86	56.83
Department: 4100 - INFORMATION TECHNOLOGY Total:		787,460.00	787,460.00	56,925.79	818,272.42	-30,812.42	-3.91

Department: 4150 - COMMUNICATIONS

100-4150-51110-000	Salaries	60,183.00	60,183.00	4,688.46	48,037.98	12,145.02	20.18
100-4150-51190-000	PTO Paid Out	1,053.00	1,053.00	0.00	0.00	1,053.00	100.00

Attachment: April 2016 Monthly Budget Report (FR-2016-6 : Financial Reports)

Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 04/30/2016

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remain
100-4150-51195-000	PTO Reserve Fund	451.00	451.00	0.00	0.00	451.00	100.0
100-4150-51211-000	Medical Insurance	10,583.00	10,583.00	881.92	8,819.17	1,763.83	16.6
100-4150-51212-000	Dental Insurance	457.00	457.00	38.08	380.83	76.17	16.6
100-4150-51213-000	Vision Insurance	96.00	96.00	8.00	80.00	16.00	16.6
100-4150-51216-000	Life Insurance	55.00	55.00	4.80	48.00	7.00	12.7
100-4150-51218-000	STD Insurance	217.00	217.00	16.00	156.90	60.10	27.7
100-4150-51230-000	Social Security	3,825.00	3,825.00	273.88	2,823.83	1,001.17	26.7
100-4150-51231-000	Medicare	894.00	894.00	64.06	660.42	233.58	26.7
100-4150-51251-000	ASRS	7,119.00	7,119.00	537.76	5,508.11	1,610.89	22.6
100-4150-51270-000	Workers Compensation	3,057.00	3,057.00	540.51	1,767.77	1,289.23	42.7
100-4150-51290-000	PEHP	602.00	602.00	0.00	799.05	-197.05	-32.7
100-4150-52140-000	Operational Supplies	500.00	500.00	0.00	18.40	481.60	96.3
100-4150-52160-000	Dues, Memberships & Subscripti	368.00	368.00	0.00	184.00	184.00	50.0
100-4150-52170-000	Travel & Per Diem	2,500.00	5,500.00	0.00	2,015.35	3,484.65	63.3
100-4150-52177-000	Meals & Entertainment	250.00	250.00	0.00	24.25	225.75	90.3
100-4150-52180-000	Training	6,833.00	3,833.00	0.00	0.00	3,833.00	100.0
100-4150-52198-000	Books & Periodicals	150.00	150.00	0.00	249.00	-99.00	-66.0
100-4150-52310-000	Cell Phones & Pagers	925.00	925.00	36.85	408.25	516.75	55.8
100-4150-52381-000	Radio Parts	0.00	0.00	0.00	2,639.77	-2,639.77	0.0
100-4150-52390-000	Dispatch Services	910,038.00	910,038.00	-34,142.67	706,389.30	203,648.70	22.3
Department: 4150 - COMMUNICATIONS Total:		1,010,156.00	1,010,156.00	-27,052.35	781,010.38	229,145.62	22.6
Department: 4200 - FLEET SERVICES							
100-4200-51110-000	Salaries	76,500.00	76,500.00	5,728.84	59,759.62	16,740.38	21.8
100-4200-51120-000	Hourly	306,843.00	306,843.00	23,130.59	226,641.37	80,201.63	26.7
100-4200-51130-000	Temporary Or Part-Time	9,391.00	9,391.00	541.80	5,949.48	3,441.52	36.6
100-4200-51150-000	Overtime-Unscheduled	5,128.00	5,128.00	397.51	2,135.33	2,992.67	58.3
100-4200-51190-000	PTO Paid Out	6,963.00	6,963.00	0.00	3,347.63	3,615.37	51.9
100-4200-51195-000	PTO Reserve Fund	2,984.00	2,984.00	0.00	0.00	2,984.00	100.0
100-4200-51211-000	Medical Insurance	63,498.00	63,498.00	5,291.50	52,915.00	10,583.00	16.6
100-4200-51212-000	Dental Insurance	2,742.00	2,742.00	228.50	2,285.00	457.00	16.6
100-4200-51213-000	Vision Insurance	576.00	576.00	48.00	480.00	96.00	16.6
100-4200-51216-000	Life Insurance	330.00	330.00	28.80	264.00	66.00	20.0
100-4200-51218-000	STD Insurance	1,398.00	1,398.00	95.59	904.28	493.72	35.3
100-4200-51230-000	Social Security	25,284.00	25,284.00	1,725.74	17,378.91	7,905.09	31.2
100-4200-51231-000	Medicare	5,913.00	5,913.00	403.58	4,103.74	1,809.26	30.6
100-4200-51251-000	ASRS	45,950.00	45,950.00	3,406.48	33,644.58	12,305.42	26.7
100-4200-51270-000	Workers Compensation	20,212.00	20,212.00	3,054.55	10,988.51	9,223.49	45.6
100-4200-51290-000	PEHP	3,885.00	3,885.00	0.00	5,593.35	-1,708.35	-43.9
100-4200-52110-000	Office Supplies	0.00	0.00	0.00	122.54	-122.54	0.0
100-4200-52115-000	Fees	0.00	0.00	0.00	31.00	-31.00	0.0
100-4200-52148-000	Small Tools & Instruments	6,500.00	6,500.00	0.00	1,711.48	4,788.52	73.6
100-4200-52160-000	Dues, Memberships & Subscripti	1,500.00	1,500.00	0.00	0.00	1,500.00	100.0
100-4200-52170-000	Travel & Per Diem	7,300.00	7,300.00	2,176.20	16,027.22	-8,727.22	-119.9
100-4200-52180-000	Training	5,000.00	5,000.00	4,873.00	7,715.00	-2,715.00	-54.3
100-4200-52198-000	Books & Periodicals	1,000.00	1,000.00	275.09	542.64	457.36	45.7
100-4200-52310-000	Cell Phones & Pagers	3,200.00	3,200.00	156.85	1,607.14	1,592.86	49.8
100-4200-52320-000	Electric	22,100.00	22,100.00	1,122.18	14,414.00	7,686.00	34.8
100-4200-52325-000	Environmental Disposal	400.00	400.00	0.00	0.00	400.00	100.0
100-4200-52330-000	Natural Gas	1,500.00	1,500.00	121.90	1,816.83	-316.83	-21.1
100-4200-52340-000	Refuse Removal	1,200.00	1,200.00	87.41	955.59	244.41	20.4
100-4200-52350-000	Telephone	1,000.00	1,000.00	66.38	662.78	337.22	33.7
100-4200-52360-000	Television	450.00	450.00	46.78	432.80	17.20	3.8
100-4200-52370-000	Water & Sewer	3,000.00	3,000.00	211.94	2,253.84	746.16	24.8
100-4200-52511-000	Fuel	260,000.00	260,000.00	10,399.84	110,914.93	149,085.07	57.3
100-4200-52512-000	Oil, Lubricants, Etc.	12,000.00	12,000.00	1,070.66	11,986.20	13.80	0.1
100-4200-52513-000	Vehicle Parts	125,000.00	125,000.00	7,002.38	125,457.97	-457.97	-0.4
100-4200-52514-000	Tires & Repairs	50,500.00	50,500.00	135.84	54,837.45	-4,337.45	-8.6
100-4200-52515-000	Batteries	16,500.00	16,500.00	0.00	11,694.97	4,805.03	29.1

Attachment: April 2016 Monthly Budget Report (FR-2016-6 : Financial Reports)

Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 04/30/2016

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remain
100-4200-52519-000	Shop Supplies	18,000.00	18,000.00	1,194.39	12,613.20	5,386.80	29.9
100-4200-52520-000	Vehicle Services	110,000.00	110,000.00	1,056.52	106,075.40	3,924.60	3.9
100-4200-52521-000	Ground Ladder Testing	4,000.00	4,000.00	0.00	3,539.60	460.40	11.9
100-4200-52522-000	Aerial Ladder Testing	2,000.00	2,000.00	0.00	1,790.00	210.00	10.9
100-4200-52540-000	Building Services	0.00	0.00	75.00	300.00	-300.00	0.0
100-4200-52560-000	Equipment Services	5,500.00	5,500.00	857.07	10,261.22	-4,761.22	-86.9
Department: 4200 - FLEET SERVICES Total:		1,235,247.00	1,235,247.00	75,010.91	924,154.60	311,092.40	25.9
Department: 4230 - FACILITY MAINTENANCE							
100-4230-51120-000	Hourly	43,572.00	43,572.00	4,134.96	37,997.47	5,574.53	12.9
100-4230-51150-000	Overtime-Unscheduled	911.00	911.00	0.00	94.04	816.96	89.0
100-4230-51190-000	PTO Paid Out	778.00	778.00	0.00	0.00	778.00	100.0
100-4230-51195-000	PTO Reserve Fund	334.00	334.00	0.00	0.00	334.00	100.0
100-4230-51211-000	Medical Insurance	10,583.00	10,583.00	881.92	8,819.17	1,763.83	16.0
100-4230-51212-000	Dental Insurance	457.00	457.00	38.08	380.83	76.17	16.0
100-4230-51213-000	Vision Insurance	96.00	96.00	8.00	80.00	16.00	16.0
100-4230-51216-000	Life Insurance	55.00	55.00	4.80	48.00	7.00	12.9
100-4230-51218-000	STD Insurance	160.00	160.00	14.10	123.90	36.10	22.9
100-4230-51230-000	Social Security	2,824.00	2,824.00	231.45	2,569.62	254.38	9.0
100-4230-51231-000	Medicare	661.00	661.00	54.13	600.97	60.03	9.0
100-4230-51251-000	ASRS	5,262.00	5,262.00	387.03	3,563.86	1,698.14	32.9
100-4230-51270-000	Workers Compensation	1,905.00	1,905.00	286.63	1,393.39	511.61	26.9
100-4230-51290-000	PEHP	800.00	800.00	0.00	799.05	0.95	0.0
100-4230-52148-000	Small Tools & Instruments	2,000.00	2,000.00	0.00	1,072.32	927.68	46.9
100-4230-52160-000	Dues, Memberships & Subscripti	500.00	500.00	0.00	0.00	500.00	100.0
100-4230-52170-000	Travel & Per Diem	0.00	0.00	0.00	22.10	-22.10	0.0
100-4230-52223-000	Consultants-General	15,000.00	15,000.00	0.00	0.00	15,000.00	100.0
100-4230-52310-000	Cell Phones & Pagers	800.00	800.00	66.07	564.22	235.78	29.9
100-4230-52320-000	Electric	2,000.00	2,000.00	129.05	1,798.63	201.37	10.0
100-4230-52330-000	Natural Gas	300.00	300.00	9.15	93.97	206.03	68.0
100-4230-52350-000	Telephone	120.00	120.00	3.32	33.14	86.86	72.9
100-4230-52370-000	Water & Sewer	1,000.00	1,000.00	5.63	78.56	921.44	92.9
100-4230-52530-000	Building Supplies	25,000.00	25,000.00	1,018.19	13,711.97	11,288.03	45.9
100-4230-52540-000	Building Services	135,000.00	135,000.00	2,453.45	85,809.36	49,190.64	36.9
100-4230-52541-000	Pest Control	7,500.00	7,500.00	1,060.00	6,744.00	756.00	10.0
100-4230-52542-000	Janitorial Services	11,000.00	11,000.00	1,102.50	10,747.50	252.50	2.9
100-4230-52543-000	Emergency Bldg. Maint.	45,000.00	45,000.00	0.00	9,406.77	35,593.23	79.9
100-4230-52544-000	Preventive Maintenance	100,000.00	100,000.00	27,490.28	224,899.86	-124,899.86	-124.9
100-4230-52545-000	Furnishings & Appliances	20,000.00	20,000.00	433.31	13,693.53	6,306.47	31.9
100-4230-52545-058	Furnishings & Appliances	0.00	0.00	0.00	208.91	-208.91	0.0
100-4230-52560-000	Equipment Services	10,000.00	10,000.00	42.30	7,653.28	2,346.72	23.9
100-4230-52563-000	Fire Sprinkler Insp/Maint	0.00	0.00	0.00	1,349.09	-1,349.09	0.0
100-4230-52620-000	Equipment Rental	2,500.00	2,500.00	201.84	2,163.79	336.21	13.9
Department: 4230 - FACILITY MAINTENANCE Total:		446,118.00	446,118.00	40,056.19	436,521.30	9,596.70	2.9
Department: 4260 - WAREHOUSE							
100-4260-51110-000	Salaries	0.00	0.00	0.00	4.00	-4.00	0.0
100-4260-51120-000	Hourly	103,385.00	103,385.00	7,384.67	75,721.18	27,663.82	26.9
100-4260-51130-000	Temporary Or Part-Time	28,174.00	28,174.00	2,748.31	34,105.49	-5,931.49	-21.0
100-4260-51150-000	Overtime-Unscheduled	1,140.00	1,140.00	0.00	57.30	1,082.70	94.9
100-4260-51190-000	PTO Paid Out	2,322.00	2,322.00	0.00	0.00	2,322.00	100.0
100-4260-51195-000	PTO Reserve Fund	995.00	995.00	0.00	0.00	995.00	100.0
100-4260-51211-000	Medical Insurance	21,166.00	21,166.00	1,763.83	17,638.33	3,527.67	16.0
100-4260-51212-000	Dental Insurance	914.00	914.00	76.17	761.67	152.33	16.0
100-4260-51213-000	Vision Insurance	192.00	192.00	16.00	160.00	32.00	16.0
100-4260-51216-000	Life Insurance	110.00	110.00	9.60	100.80	9.20	8.9
100-4260-51218-000	STD Insurance	306.00	306.00	25.20	262.68	43.32	14.9
100-4260-51230-000	Social Security	8,433.00	8,433.00	593.83	6,581.16	1,851.84	21.9
100-4260-51231-000	Medicare	1,972.00	1,972.00	138.89	1,539.25	432.75	21.9
100-4260-51251-000	ASRS	15,696.00	15,696.00	1,162.26	11,863.28	3,832.72	24.9

Attachment: April 2016 Monthly Budget Report (FR-2016-6 : Financial Reports)

Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 04/30/2016

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remain
100-4260-51270-000	Workers Compensation	6,741.00	6,741.00	3,258.63	8,518.14	-1,777.14	-26.3
100-4260-51290-000	PEHP	3,200.00	3,200.00	0.00	3,995.25	-795.25	-24.8
100-4260-52110-000	Office Supplies	7,600.00	7,600.00	361.70	2,670.25	4,929.75	64.8
100-4260-52120-000	Printing & Duplicating	2,000.00	2,000.00	1.62	1,041.54	958.46	47.9
100-4260-52130-000	Computer Supplies	3,000.00	3,000.00	0.00	0.00	3,000.00	100.0
100-4260-52139-000	Operational Equipment	40,000.00	40,000.00	1,015.94	22,336.70	17,663.30	44.1
100-4260-52140-000	Operational Supplies	30,000.00	30,000.00	847.94	6,905.35	23,094.65	76.9
100-4260-52141-000	Uniforms	93,490.00	93,490.00	7,397.18	101,303.03	-7,813.03	-8.9
100-4260-52143-000	Station Supplies	15,000.00	15,000.00	71.29	4,834.91	10,165.09	67.1
100-4260-52144-000	Medical Supplies	90,000.00	90,000.00	17,626.46	204,289.03	-114,289.03	-126.9
100-4260-52145-000	Consumable Rehab Goods	5,000.00	5,000.00	97.54	979.39	4,020.61	80.4
100-4260-52146-000	Protective Equipment	130,000.00	130,000.00	1,910.05	99,190.45	30,809.55	23.1
100-4260-52146-015	Protective Equipment	0.00	0.00	0.00	5,890.67	-5,890.67	0.0
100-4260-52160-000	Dues, Memberships & Subscripti	600.00	600.00	0.00	119.46	480.54	80.0
100-4260-52170-000	Travel & Per Diem	1,000.00	1,000.00	199.00	199.00	801.00	80.1
100-4260-52180-000	Training	2,000.00	2,000.00	0.00	478.00	1,522.00	76.1
100-4260-52196-000	Employee Recognition	0.00	3,500.00	0.00	3,437.48	62.52	1.1
100-4260-52227-000	Contract Labor	23,000.00	23,000.00	0.00	29,218.15	-6,218.15	-27.0
100-4260-52310-000	Cell Phones & Pagers	2,000.00	2,000.00	101.43	1,080.69	919.31	45.9
100-4260-52320-000	Electric	3,500.00	3,500.00	202.79	2,826.39	673.61	19.1
100-4260-52325-000	Environmental Disposal	500.00	500.00	40.00	810.00	-310.00	-62.0
100-4260-52330-000	Natural Gas	1,500.00	1,500.00	54.90	563.71	936.29	62.4
100-4260-52340-000	Refuse Removal	1,000.00	1,000.00	102.74	1,002.30	-2.30	-0.2
100-4260-52350-000	Telephone	240.00	240.00	19.91	198.83	41.17	17.1
100-4260-52370-000	Water & Sewer	3,000.00	3,000.00	90.02	992.25	2,007.75	66.9
100-4260-52515-000	Batteries	6,000.00	6,000.00	739.93	4,394.99	1,605.01	26.1
100-4260-52535-000	Janitorial Supplies	30,000.00	30,000.00	2,939.52	22,947.96	7,052.04	23.9
100-4260-52551-000	SCBA Supplies	10,000.00	10,000.00	2,394.63	7,531.18	2,468.82	24.6
100-4260-52552-000	SCBA Services	12,000.00	12,000.00	0.00	893.91	11,106.09	92.9
100-4260-52560-000	Equipment Services	35,000.00	35,000.00	0.00	28,973.80	6,026.20	17.1
100-4260-52562-000	Fire Extinguisher Insp/Maint	1,000.00	1,000.00	0.00	1,154.42	-154.42	-15.4
100-4260-52620-000	Equipment Rental	5,000.00	5,000.00	0.00	78.51	4,921.49	98.4
Department: 4260 - WAREHOUSE Total:		748,176.00	751,676.00	53,391.98	717,650.88	34,025.12	4.9
FinancialRpt: 4 - Support Services Total:		4,227,157.00	4,230,657.00	198,332.52	3,677,609.58	553,047.42	13.0

FinancialRpt: 9 - Undesignated

Department: 9000 - NON-DEPARTMENTAL

100-9000-58000-000	Interfund Transfers	2,540,925.00	2,540,925.00	0.00	0.00	2,540,925.00	100.0
100-9000-59000-000	Contingency	7,500,000.00	7,500,000.00	0.00	0.00	7,500,000.00	100.0
Department: 9000 - NON-DEPARTMENTAL Total:		10,040,925.00	10,040,925.00	0.00	0.00	10,040,925.00	100.0
FinancialRpt: 9 - Undesignated Total:		10,040,925.00	10,040,925.00	0.00	0.00	10,040,925.00	100.0
Expense Total:		35,512,640.00	35,512,640.00	1,973,934.30	22,698,144.47	12,814,495.53	36.0
Fund: 100 - GENERAL FUND Surplus (Deficit):		0.00	0.00	3,123,616.82	6,942,673.16	6,942,673.16	0.0

Fund: 110 - MEDICAL SELF INSURANCE

Revenue

FinancialRpt: 9 - Undesignated

Department: 9000 - NON-DEPARTMENTAL

110-9000-40000-000	Beginning Fund Balance	1,000,000.00	1,000,000.00	0.00	1,904,439.04	904,439.04	190.4
110-9000-42400-000	Medical Self Ins Billings	3,250,000.00	2,603,000.00	194,043.76	1,940,437.53	-662,562.47	25.4
110-9000-42401-000	Dental Self Ins Billings	0.00	85,000.00	8,300.90	81,083.90	-3,916.10	4.0
110-9000-42402-000	Vision Self Ins Billings	0.00	22,000.00	1,793.08	17,930.83	-4,069.17	18.9
110-9000-42410-000	Employee Medical Withholdings	0.00	415,000.00	131,225.77	393,971.74	-21,028.26	5.0
110-9000-42411-000	Employee Dental Withholdings	0.00	100,000.00	5,797.12	92,613.81	-7,386.19	7.3
110-9000-42412-000	Employee Vision Withholdings	0.00	25,000.00	2,903.68	20,896.47	-4,103.53	16.4

Attachment: April 2016 Monthly Budget Report (FR-2016-6 : Financial Reports)

Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 04/30/2016

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remainder
110-9000-42413-000 Employee FSA Withholdings	0.00	0.00	1,245.16	24,033.28	24,033.28	0.00
Department: 9000 - NON-DEPARTMENTAL Total:	4,250,000.00	4,250,000.00	345,309.47	4,475,406.60	225,406.60	50.00
FinancialRpt: 9 - Undesignated Total:	4,250,000.00	4,250,000.00	345,309.47	4,475,406.60	225,406.60	50.00
Revenue Total:	4,250,000.00	4,250,000.00	345,309.47	4,475,406.60	225,406.60	50.00

Expense

FinancialRpt: 9 - Undesignated

Department: 9000 - NON-DEPARTMENTAL

110-9000-52700-000 Medical Claims	3,250,000.00	2,553,000.00	226,402.01	1,412,726.91	1,140,273.09	44.00
110-9000-52701-000 Dental Claims	0.00	160,000.00	4,331.21	153,773.78	6,226.22	3.00
110-9000-52702-000 Vision Claims	0.00	37,000.00	954.24	32,830.20	4,169.80	11.00
110-9000-52703-000 FSA Claims	0.00	0.00	1,940.51	24,056.77	-24,056.77	0.00
110-9000-52710-000 Administrative Fees	0.00	500,000.00	42,765.35	470,690.76	29,309.24	5.00
110-9000-52715-000 Fees	0.00	0.00	0.00	162.57	-162.57	0.00
110-9000-59100-000 Ending Fund Balance	1,000,000.00	1,000,000.00	0.00	0.00	1,000,000.00	100.00
Department: 9000 - NON-DEPARTMENTAL Total:	4,250,000.00	4,250,000.00	276,393.32	2,094,240.99	2,155,759.01	50.00
FinancialRpt: 9 - Undesignated Total:	4,250,000.00	4,250,000.00	276,393.32	2,094,240.99	2,155,759.01	50.00
Expense Total:	4,250,000.00	4,250,000.00	276,393.32	2,094,240.99	2,155,759.01	50.00
Fund: 110 - MEDICAL SELF INSURANCE Surplus (Deficit):	0.00	0.00	68,916.15	2,381,165.61	2,381,165.61	0.00

Fund: 200 - WILDLAND FUND

Revenue

FinancialRpt: 3 - Operational

Department: 3500 - OUT OF DISTRICT WILDLAND

200-3500-42300-000 State Land Fires	200,000.00	200,000.00	13,298.38	269,773.90	69,773.90	134.00
Department: 3500 - OUT OF DISTRICT WILDLAND Total:	200,000.00	200,000.00	13,298.38	269,773.90	69,773.90	34.00
FinancialRpt: 3 - Operational Total:	200,000.00	200,000.00	13,298.38	269,773.90	69,773.90	34.00

FinancialRpt: 9 - Undesignated

Department: 9000 - NON-DEPARTMENTAL

200-9000-40000-000 Beginning Fund Balance	0.00	0.00	0.00	394,014.20	394,014.20	0.00
Department: 9000 - NON-DEPARTMENTAL Total:	0.00	0.00	0.00	394,014.20	394,014.20	0.00
FinancialRpt: 9 - Undesignated Total:	0.00	0.00	0.00	394,014.20	394,014.20	0.00
Revenue Total:	200,000.00	200,000.00	13,298.38	663,788.10	463,788.10	231.00

Expense

FinancialRpt: 3 - Operational

Department: 3500 - OUT OF DISTRICT WILDLAND

200-3500-51110-000 Salaries	0.00	0.00	0.00	-240.04	240.04	0.00
200-3500-51120-000 Hourly	44,846.00	44,846.00	0.00	0.17	44,845.83	100.00
200-3500-51150-000 Overtime-Unscheduled	61,815.00	61,815.00	13,277.49	162,502.03	-100,687.03	-162.00
200-3500-51211-000 Medical Insurance	21,178.00	21,178.00	1,764.83	17,648.33	3,529.67	16.00
200-3500-51212-000 Dental Insurance	662.00	662.00	55.17	551.67	110.33	16.00
200-3500-51213-000 Vision Insurance	220.00	220.00	18.33	183.33	36.67	16.00
200-3500-51216-000 Life Insurance	0.00	0.00	5.77	56.50	-56.50	0.00
200-3500-51218-000 STD Insurance	0.00	0.00	21.53	211.90	-211.90	0.00
200-3500-51231-000 Medicare	6,211.00	6,211.00	186.21	2,304.45	3,906.55	62.00
200-3500-51250-000 PSPRS	16,368.00	16,368.00	2,731.17	31,534.01	-15,166.01	-92.00
200-3500-51270-000 Workers Compensation	0.00	0.00	60.00	60.00	-60.00	0.00
200-3500-51280-000 Deferred Compensation	0.00	0.00	0.00	683.10	-683.10	0.00
200-3500-52140-000 Operational Supplies	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00
200-3500-52170-000 Travel & Per Diem	15,000.00	15,000.00	1,901.21	22,327.67	-7,327.67	-48.00
200-3500-52180-000 Training	15,000.00	15,000.00	0.00	195.00	14,805.00	98.00
200-3500-52228-000 Contract-Aircraft Services	4,700.00	4,700.00	0.00	0.00	4,700.00	100.00
200-3500-52320-000 Electric	0.00	0.00	87.34	1,886.20	-1,886.20	0.00
200-3500-52330-000 Natural Gas	0.00	0.00	78.77	580.68	-580.68	0.00
200-3500-52340-000 Refuse Removal	0.00	0.00	0.00	22.05	-22.05	0.00
200-3500-52350-000 Telephone	0.00	0.00	69.57	714.65	-714.65	0.00

Attachment: April 2016 Monthly Budget Report (FR-2016-6 : Financial Reports)

Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 04/30/2016

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remain
200-3500-52370-000	Water & Sewer	0.00	0.00	180.47	1,833.62	-1,833.62	0.00
200-3500-52450-000	Unemployment Insurance	0.00	0.00	6,516.57	12,355.99	-12,355.99	0.00
200-3500-52511-000	Fuel	0.00	0.00	0.00	740.58	-740.58	0.00
200-3500-52550-000	Equipment Supplies	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00
Department: 3500 - OUT OF DISTRICT WILDLAND Total:		200,000.00	200,000.00	26,954.43	256,151.89	-56,151.89	-28.00
FinancialRpt: 3 - Operational Total:		200,000.00	200,000.00	26,954.43	256,151.89	-56,151.89	-28.00
Expense Total:		200,000.00	200,000.00	26,954.43	256,151.89	-56,151.89	-28.00
Fund: 200 - WILDLAND FUND Surplus (Deficit):		0.00	0.00	-13,656.05	407,636.21	407,636.21	0.00
Fund: 250 - AMBULANCE FUND							
Revenue							
FinancialRpt: 3 - Operational							
Department: 3400 - EMS							
250-3400-42380-000	Ambulance Billings	3,885,488.00	3,885,488.00	272,576.75	826,998.67	-3,058,489.33	78.00
Department: 3400 - EMS Total:		3,885,488.00	3,885,488.00	272,576.75	826,998.67	-3,058,489.33	78.00
FinancialRpt: 3 - Operational Total:		3,885,488.00	3,885,488.00	272,576.75	826,998.67	-3,058,489.33	78.00
Revenue Total:		3,885,488.00	3,885,488.00	272,576.75	826,998.67	-3,058,489.33	78.00
Expense							
FinancialRpt: 3 - Operational							
Department: 3400 - EMS							
250-3400-51120-000	Hourly	1,763,062.00	1,763,062.00	144,709.49	144,709.49	1,618,352.51	91.00
250-3400-51211-000	Medical Insurance	272,720.00	272,720.00	22,726.67	227,266.67	45,453.33	16.00
250-3400-51212-000	Dental Insurance	8,522.00	8,522.00	710.17	7,101.67	1,420.33	16.00
250-3400-51213-000	Vision Insurance	2,841.00	2,841.00	236.75	2,367.50	473.50	16.00
250-3400-51231-000	Medicare	47,856.00	47,856.00	0.00	0.00	47,856.00	100.00
250-3400-51250-000	PSPRS	357,300.00	357,300.00	0.00	0.00	357,300.00	100.00
250-3400-52110-000	Office Supplies	3,336.00	3,336.00	0.00	0.00	3,336.00	100.00
250-3400-52115-000	Fees	2,564.00	2,564.00	1,753.75	6,226.51	-3,662.51	-142.00
250-3400-52117-000	Bad Debt Expense	588,808.00	588,808.00	0.00	0.00	588,808.00	100.00
250-3400-52118-000	Collection Fees	197,644.00	197,644.00	0.00	3,423.67	194,220.33	98.00
250-3400-52119-000	Rent Expense	72,000.00	72,000.00	0.00	0.00	72,000.00	100.00
250-3400-52120-000	Printing & Duplicating	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00
250-3400-52140-000	Operational Supplies	63,960.00	63,960.00	0.00	1,772.52	62,187.48	97.00
250-3400-52141-000	Uniforms	12,510.00	12,510.00	0.00	0.00	12,510.00	100.00
250-3400-52150-000	Postage & Mailings	5,046.00	5,046.00	124.83	394.41	4,651.59	92.00
250-3400-52160-000	Dues, Memberships & Subscripti	2,000.00	2,000.00	0.00	1,309.18	690.82	34.00
250-3400-52170-000	Travel & Per Diem	669.00	669.00	0.00	0.00	669.00	100.00
250-3400-52177-000	Meals & Entertainment	2,107.00	2,107.00	0.00	0.00	2,107.00	100.00
250-3400-52180-000	Training	14,832.00	14,832.00	0.00	0.00	14,832.00	100.00
250-3400-52192-000	Public Affairs	829.00	829.00	0.00	0.00	829.00	100.00
250-3400-52210-000	Accounting & Auditing	3,440.00	3,440.00	0.00	0.00	3,440.00	100.00
250-3400-52223-000	Consultants-General	0.00	0.00	-46,974.00	46,974.80	-46,974.80	0.00
250-3400-52227-000	Contract Labor	5,109.00	5,109.00	0.00	0.00	5,109.00	100.00
250-3400-52260-000	Legal	5,926.00	5,926.00	0.00	0.00	5,926.00	100.00
250-3400-52350-000	Telephone	4,200.00	4,200.00	0.00	0.00	4,200.00	100.00
250-3400-52390-000	Dispatch Services	116,424.00	116,424.00	116,424.00	116,424.00	0.00	0.00
250-3400-52430-000	Gen. Liab. & Auto Insurance	39,431.00	39,431.00	0.00	0.00	39,431.00	100.00
250-3400-52511-000	Fuel	19,877.00	19,877.00	0.00	0.00	19,877.00	100.00
250-3400-52544-000	Preventive Maintenance	56,163.00	56,163.00	0.00	0.00	56,163.00	100.00
250-3400-54140-000	Vehicles	87,640.00	87,640.00	0.00	0.00	87,640.00	100.00
Department: 3400 - EMS Total:		3,758,316.00	3,758,316.00	239,711.66	557,970.42	3,200,345.58	85.00
FinancialRpt: 3 - Operational Total:		3,758,316.00	3,758,316.00	239,711.66	557,970.42	3,200,345.58	85.00

Attachment: April 2016 Monthly Budget Report (FR-2016-6 : Financial Reports)

Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 04/30/2016

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remai
FinancialRpt: 9 - Undesignated							
Department: 9000 - NON-DEPARTMENTAL							
250-9000-59000-000	Contingency	127,172.00	127,172.00	0.00	0.00	127,172.00	100.0
Department: 9000 - NON-DEPARTMENTAL Total:		127,172.00	127,172.00	0.00	0.00	127,172.00	100.0
FinancialRpt: 9 - Undesignated Total:		127,172.00	127,172.00	0.00	0.00	127,172.00	100.0
Expense Total:		3,885,488.00	3,885,488.00	239,711.66	557,970.42	3,327,517.58	85.0
Fund: 250 - AMBULANCE FUND Surplus (Deficit):		0.00	0.00	32,865.09	269,028.25	269,028.25	0.0
Fund: 400 - CAPITAL PROJECTS							
Revenue							
FinancialRpt: 9 - Undesignated							
Department: 9000 - NON-DEPARTMENTAL							
400-9000-40000-000	Beginning Fund Balance	500,000.00	500,000.00	0.00	2,086,619.83	1,586,619.83	417.3
400-9000-42395-000	Communication Contract R	60,000.00	60,000.00	11,065.48	55,781.66	-4,218.34	7.0
400-9000-46300-000	Gain On Disposition Of Assets	0.00	0.00	-3,746.99	53,380.45	53,380.45	0.0
400-9000-48000-000	Transfers In	3,427,050.00	3,427,050.00	0.00	886,125.00	-2,540,925.00	74.0
Department: 9000 - NON-DEPARTMENTAL Total:		3,987,050.00	3,987,050.00	7,318.49	3,081,906.94	-905,143.06	22.7
FinancialRpt: 9 - Undesignated Total:		3,987,050.00	3,987,050.00	7,318.49	3,081,906.94	-905,143.06	22.7
Revenue Total:		3,987,050.00	3,987,050.00	7,318.49	3,081,906.94	-905,143.06	22.7
Expense							
FinancialRpt: 3 - Operational							
Department: 3400 - EMS							
400-3400-54130-000	Furniture & Equipment	0.00	0.00	2,700.74	71,082.53	-71,082.53	0.0
Department: 3400 - EMS Total:		0.00	0.00	2,700.74	71,082.53	-71,082.53	0.0
FinancialRpt: 3 - Operational Total:		0.00	0.00	2,700.74	71,082.53	-71,082.53	0.0
FinancialRpt: 4 - Support Services							
Department: 4100 - INFORMATION TECHNOLOGY							
400-4100-54130-000	Furniture & Equipment	0.00	300,000.00	0.00	303,626.96	-3,626.96	-1.0
400-4100-54138-000	Computers & Software	0.00	0.00	0.00	166,345.37	-166,345.37	0.0
400-4100-54138-004	Computers & Software	115,000.00	115,000.00	0.00	0.00	115,000.00	100.0
Department: 4100 - INFORMATION TECHNOLOGY Total:		115,000.00	415,000.00	0.00	469,972.33	-54,972.33	-13.0
Department: 4200 - FLEET SERVICES							
400-4200-52513-000	Vehicle Parts	0.00	0.00	0.00	6,015.14	-6,015.14	0.0
400-4200-54140-003	Vehicles	1,220,000.00	1,220,000.00	0.00	699,648.57	520,351.43	42.0
Department: 4200 - FLEET SERVICES Total:		1,220,000.00	1,220,000.00	0.00	705,663.71	514,336.29	42.0
Department: 4230 - FACILITY MAINTENANCE							
400-4230-54110-053	Land & Improvements	75,000.00	75,000.00	1,695.45	9,550.45	65,449.55	87.0
400-4230-54110-055	Land & Improvements	225,000.00	225,000.00	0.00	2,975.00	222,025.00	98.0
400-4230-54123-055	Engineering & Architectural	0.00	0.00	0.00	3,297.43	-3,297.43	0.0
400-4230-54130-000	Furniture & Equipment	0.00	0.00	0.00	9,494.00	-9,494.00	0.0
Department: 4230 - FACILITY MAINTENANCE Total:		300,000.00	300,000.00	1,695.45	25,316.88	274,683.12	91.0
Department: 4260 - WAREHOUSE							
400-4260-54130-018	Furniture & Equipment	650,000.00	650,000.00	0.00	0.00	650,000.00	100.0
400-4260-54130-019	Furniture & Equipment	30,000.00	30,000.00	28,985.92	28,985.92	1,014.08	3.0
400-4260-54130-028	Furniture & Equipment	100,000.00	100,000.00	97,069.60	133,975.75	-33,975.75	-33.0
400-4260-54130-029	Furniture & Equipment	650,000.00	350,000.00	0.00	0.00	350,000.00	100.0
400-4260-54130-031	Furniture & Equipment	787,050.00	787,050.00	0.00	0.00	787,050.00	100.0
400-4260-54130-032	Furniture & Equipment	135,000.00	135,000.00	56,808.32	143,304.54	-8,304.54	-6.0
Department: 4260 - WAREHOUSE Total:		2,352,050.00	2,052,050.00	182,863.84	306,266.21	1,745,783.79	85.0
FinancialRpt: 4 - Support Services Total:		3,987,050.00	3,987,050.00	184,559.29	1,507,219.13	2,479,830.87	62.0
Expense Total:		3,987,050.00	3,987,050.00	187,260.03	1,578,301.66	2,408,748.34	60.0
Fund: 400 - CAPITAL PROJECTS Surplus (Deficit):		0.00	0.00	-179,941.54	1,503,605.28	1,503,605.28	0.0

Attachment: April 2016 Monthly Budget Report (FR-2016-6 : Financial Reports)

Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 04/30/2016

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remai
Fund: 450 - CAPITAL RESERVE						
Revenue						
FinancialRpt: 9 - Undesignated						
Department: 9000 - NON-DEPARTMENTAL						
450-9000-40000-000 Beginning Fund Balance	2,093,618.00	2,093,618.00	0.00	2,093,618.00	0.00	0.00
Department: 9000 - NON-DEPARTMENTAL Total:	2,093,618.00	2,093,618.00	0.00	2,093,618.00	0.00	0.00
FinancialRpt: 9 - Undesignated Total:	2,093,618.00	2,093,618.00	0.00	2,093,618.00	0.00	0.00
Revenue Total:	2,093,618.00	2,093,618.00	0.00	2,093,618.00	0.00	0.00

Expense						
FinancialRpt: 9 - Undesignated						
Department: 9000 - NON-DEPARTMENTAL						
450-9000-58000-000 Interfund Transfers	886,125.00	886,125.00	0.00	886,125.00	0.00	0.00
450-9000-59100-000 Ending Fund Balance	1,207,493.00	1,207,493.00	0.00	0.00	1,207,493.00	100.00
Department: 9000 - NON-DEPARTMENTAL Total:	2,093,618.00	2,093,618.00	0.00	886,125.00	1,207,493.00	57.00
FinancialRpt: 9 - Undesignated Total:	2,093,618.00	2,093,618.00	0.00	886,125.00	1,207,493.00	57.00
Expense Total:	2,093,618.00	2,093,618.00	0.00	886,125.00	1,207,493.00	57.00
Fund: 450 - CAPITAL RESERVE Surplus (Deficit):	0.00	0.00	0.00	1,207,493.00	1,207,493.00	0.00

Fund: 480 - GRANT PROGRAM						
Revenue						
FinancialRpt: 2 - Community Safety						
Department: 2200 - SPECIAL PROJECTS						
480-2200-47000-030 Grant Revenue	0.00	0.00	0.00	-76.52	-76.52	0.00
480-2200-47000-033 Grant Revenue	0.00	0.00	0.00	7,663.76	7,663.76	0.00
480-2200-47000-034 Grant Revenue	0.00	0.00	1,143.24	1,143.24	1,143.24	0.00
480-2200-47000-117 Grant Revenue	0.00	0.00	133,863.00	677,690.00	677,690.00	0.00
480-2200-47000-120 Grant Revenue	0.00	0.00	0.00	4,889.01	4,889.01	0.00
480-2200-47000-121 Grant Revenue	0.00	0.00	15,000.00	15,000.00	15,000.00	0.00
Department: 2200 - SPECIAL PROJECTS Total:	0.00	0.00	150,006.24	706,309.49	706,309.49	0.00
FinancialRpt: 2 - Community Safety Total:	0.00	0.00	150,006.24	706,309.49	706,309.49	0.00

FinancialRpt: 9 - Undesignated						
Department: 9000 - NON-DEPARTMENTAL						
480-9000-40000-000 Beginning Fund Balance	1,000,000.00	1,000,000.00	0.00	1,199,313.32	199,313.32	119.93
480-9000-47000-000 Grant Revenue	1,500,000.00	1,500,000.00	0.00	0.00	-1,500,000.00	100.00
Department: 9000 - NON-DEPARTMENTAL Total:	2,500,000.00	2,500,000.00	0.00	1,199,313.32	-1,300,686.68	52.00
FinancialRpt: 9 - Undesignated Total:	2,500,000.00	2,500,000.00	0.00	1,199,313.32	-1,300,686.68	52.00
Revenue Total:	2,500,000.00	2,500,000.00	150,006.24	1,905,622.81	-594,377.19	23.00

Expense						
FinancialRpt: 2 - Community Safety						
Department: 2200 - SPECIAL PROJECTS						
480-2200-51120-117 Hourly	0.00	84,353.38	46,374.64	470,511.78	-386,158.40	-457.00
480-2200-51140-117 Holiday Pay	0.00	1,912.96	0.00	13,805.94	-11,892.98	-621.00
480-2200-51150-117 Overtime-Unscheduled	0.00	11,100.46	0.00	51,257.00	-40,156.54	-361.00
480-2200-51150-120 Overtime-Unscheduled	0.00	1,165.24	0.00	1,165.24	0.00	0.00
480-2200-51211-117 Medical Insurance	0.00	14,935.52	0.00	0.00	14,935.52	100.00
480-2200-51211-120 Medical Insurance	0.00	17.07	0.00	0.00	17.07	100.00
480-2200-51212-117 Dental Insurance	0.00	579.88	0.00	0.00	579.88	100.00
480-2200-51212-120 Dental Insurance	0.00	0.68	0.00	0.00	0.68	100.00
480-2200-51216-117 Life Insurance	0.00	115.20	52.33	525.26	-410.06	-355.00
480-2200-51216-120 Life Insurance	0.00	0.10	0.00	0.10	0.00	0.00
480-2200-51218-117 STD Insurance	0.00	319.52	154.45	1,541.18	-1,221.66	-382.00
480-2200-51218-120 STD Insurance	0.00	0.39	0.00	0.39	0.00	0.00
480-2200-51231-117 Medicare	0.00	1,361.06	640.56	7,463.21	-6,102.15	-448.00
480-2200-51231-120 Medicare	0.00	16.88	0.00	16.88	0.00	0.00
480-2200-51250-117 PSPRS	0.00	19,992.25	9,539.29	109,015.23	-89,022.98	-445.00

Attachment: April 2016 Monthly Budget Report (FR-2016-6 : Financial Reports)

Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 04/30/2016

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remain
480-2200-51250-120	PSPRS	0.00	239.66	0.00	239.66	0.00	0.00
480-2200-51270-117	Workers Compensation	0.00	0.00	6,942.12	21,095.68	-21,095.68	0.00
480-2200-52139-120	Operational Equipment	0.00	79.00	0.00	79.00	0.00	0.00
480-2200-52170-033	Travel & Per Diem	0.00	0.00	1,079.92	7,333.68	-7,333.68	0.00
480-2200-52180-033	Training	0.00	0.00	770.00	2,270.00	-2,270.00	0.00
480-2200-52180-120	Training	0.00	0.00	0.00	1,840.49	-1,840.49	0.00
480-2200-54150-121	Fire Hydrants	0.00	0.00	16,191.00	16,191.00	-16,191.00	0.00
Department: 2200 - SPECIAL PROJECTS Total:		0.00	136,189.25	81,744.31	704,351.72	-568,162.47	-417.12
FinancialRpt: 2 - Community Safety Total:		0.00	136,189.25	81,744.31	704,351.72	-568,162.47	-417.12

FinancialRpt: 9 - Undesignated

Department: 9000 - NON-DEPARTMENTAL

480-9000-57000-000	Unfunded Grant Expenses	2,500,000.00	2,363,810.75	0.00	0.00	2,363,810.75	100.00
Department: 9000 - NON-DEPARTMENTAL Total:		2,500,000.00	2,363,810.75	0.00	0.00	2,363,810.75	100.00
FinancialRpt: 9 - Undesignated Total:		2,500,000.00	2,363,810.75	0.00	0.00	2,363,810.75	100.00
Expense Total:		2,500,000.00	2,500,000.00	81,744.31	704,351.72	1,795,648.28	71.12
Fund: 480 - GRANT PROGRAM Surplus (Deficit):		0.00	0.00	68,261.93	1,201,271.09	1,201,271.09	0.00

Fund: 500 - GO DEBT SERVICE

Revenue

FinancialRpt: 9 - Undesignated

Department: 9000 - NON-DEPARTMENTAL

500-9000-40000-000	Beginning Fund Balance	0.00	0.00	0.00	982,236.83	982,236.83	0.00
500-9000-41100-000	Property Taxes-CY	3,033,271.00	3,033,271.00	575,078.24	2,474,069.81	-559,201.19	18.40
500-9000-41150-000	Property Taxes-PY	0.00	0.00	506.40	76,159.06	76,159.06	0.00
500-9000-43100-000	Investment Revenue	0.00	0.00	785.81	5,233.93	5,233.93	0.00
500-9000-49150-000	Build America Bond Rebate	140,000.00	140,000.00	0.00	72,523.88	-67,476.12	48.20
Department: 9000 - NON-DEPARTMENTAL Total:		3,173,271.00	3,173,271.00	576,370.45	3,610,223.51	436,952.51	13.70
FinancialRpt: 9 - Undesignated Total:		3,173,271.00	3,173,271.00	576,370.45	3,610,223.51	436,952.51	13.70
Revenue Total:		3,173,271.00	3,173,271.00	576,370.45	3,610,223.51	436,952.51	13.70

Expense

FinancialRpt: 9 - Undesignated

Department: 9000 - NON-DEPARTMENTAL

500-9000-52116-000	Bond Administrative Fees	5,000.00	5,000.00	0.00	1,495.00	3,505.00	70.10
500-9000-53021-000	2007 Series A Bond Principal	570,000.00	570,000.00	0.00	570,000.00	0.00	0.00
500-9000-53022-000	2010 Series A Bond Principal	455,000.00	455,000.00	0.00	0.00	455,000.00	100.00
500-9000-53023-000	2014 Series Refunding Bond Principal	805,000.00	805,000.00	0.00	0.00	805,000.00	100.00
500-9000-53121-000	2007 Series A Bond Interest	471,662.00	471,662.00	0.00	471,647.35	14.65	0.00
500-9000-53122-000	2010 Series A Bond Interest	481,859.00	481,859.00	0.00	240,929.50	240,929.50	50.00
500-9000-53123-000	2014 Series Refunding Bond Interest	234,750.00	234,750.00	0.00	117,375.00	117,375.00	50.00
500-9000-59000-000	Contingency	150,000.00	150,000.00	0.00	0.00	150,000.00	100.00
Department: 9000 - NON-DEPARTMENTAL Total:		3,173,271.00	3,173,271.00	0.00	1,401,446.85	1,771,824.15	55.10
FinancialRpt: 9 - Undesignated Total:		3,173,271.00	3,173,271.00	0.00	1,401,446.85	1,771,824.15	55.10
Expense Total:		3,173,271.00	3,173,271.00	0.00	1,401,446.85	1,771,824.15	55.10
Fund: 500 - GO DEBT SERVICE Surplus (Deficit):		0.00	0.00	576,370.45	2,208,776.66	2,208,776.66	0.00
Report Surplus (Deficit):		0.00	0.00	3,676,432.85	16,121,649.26	16,121,649.26	0.00

Attachment: April 2016 Monthly Budget Report (FR-2016-6 : Financial Reports)

Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 04/30/2016

Group Summa

Departmen...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remai
Fund: 100 - GENERAL FUND						
Revenue						
FinancialRpt: 2 - Community Safety						
2100 - PREVENTION & SAFETY	110,000.00	110,000.00	17,149.48	225,263.87	115,263.87	104.7
2300 - BEHAVIORAL HLTH/COMM SVC	0.00	0.00	90.00	259.94	259.94	0.0
FinancialRpt: 2 - Community Safety Total:	110,000.00	110,000.00	17,239.48	225,523.81	115,523.81	105.0
FinancialRpt: 3 - Operational						
3100 - TRAINING	24,000.00	24,000.00	8,427.26	25,504.76	1,504.76	6.7
3400 - EMS	0.00	0.00	1,175.26	11,030.98	11,030.98	0.0
FinancialRpt: 3 - Operational Total:	24,000.00	24,000.00	9,602.52	36,535.74	12,535.74	52.7
FinancialRpt: 9 - Undesignated						
9000 - NON-DEPARTMENTAL	35,378,640.00	35,378,640.00	5,070,709.12	29,378,758.08	-5,999,881.92	16.9
FinancialRpt: 9 - Undesignated Total:	35,378,640.00	35,378,640.00	5,070,709.12	29,378,758.08	-5,999,881.92	16.9
Revenue Total:	35,512,640.00	35,512,640.00	5,097,551.12	29,640,817.63	-5,871,822.37	16.9
Expense						
FinancialRpt: 1 - Administrative Costs						
1200 - FIRE CHIEF	244,619.00	244,619.00	19,846.53	203,822.60	40,796.40	16.6
1220 - FIRE OPERATIONS - ADMIN	356,878.00	356,878.00	27,567.03	280,644.35	76,233.65	21.3
1230 - ADMINISTRATIVE SERVICES	621,321.00	621,321.00	27,933.90	421,506.66	199,814.34	32.7
1240 - HUMAN RESOURCES	468,733.00	465,233.00	44,106.51	354,938.48	110,294.52	23.7
1250 - FINANCE	505,144.00	505,144.00	46,661.54	421,958.36	83,185.64	16.4
1280 - COMMUNITY AFFAIRS	205,855.00	205,855.00	22,449.91	142,956.70	62,898.30	30.5
FinancialRpt: 1 - Administrative Costs Total:	2,402,550.00	2,399,050.00	188,565.42	1,825,827.15	573,222.85	23.8
FinancialRpt: 2 - Community Safety						
2100 - PREVENTION & SAFETY	1,153,492.00	1,153,492.00	91,283.49	910,559.77	242,932.23	21.0
2250 - HEALTH & SAFETY	45,517.00	45,517.00	1,711.41	37,710.21	7,806.79	17.7
2300 - BEHAVIORAL HLTH/COMM SVC	178,023.00	178,023.00	14,464.77	139,204.17	38,818.83	21.8
FinancialRpt: 2 - Community Safety Total:	1,377,032.00	1,377,032.00	107,459.67	1,087,474.15	289,557.85	21.0
FinancialRpt: 3 - Operational						
3100 - TRAINING	498,062.00	498,062.00	42,782.50	457,550.43	40,511.57	8.7
3110 - BATTALION CHIEFS	1,824,662.00	1,824,662.00	130,418.27	1,425,326.41	399,335.59	21.8
3300 - FIRE/RESCUE SERVICES	14,288,885.00	14,288,885.00	1,186,203.76	13,604,159.36	684,725.64	4.7
3400 - EMS	853,367.00	853,367.00	120,172.16	620,197.39	233,169.61	27.3
FinancialRpt: 3 - Operational Total:	17,464,976.00	17,464,976.00	1,479,576.69	16,107,233.59	1,357,742.41	7.7
FinancialRpt: 4 - Support Services						
4100 - INFORMATION TECHNOLOGY	787,460.00	787,460.00	56,925.79	818,272.42	-30,812.42	-3.9
4150 - COMMUNICATIONS	1,010,156.00	1,010,156.00	-27,052.35	781,010.38	229,145.62	22.6
4200 - FLEET SERVICES	1,235,247.00	1,235,247.00	75,010.91	924,154.60	311,092.40	25.2
4230 - FACILITY MAINTENANCE	446,118.00	446,118.00	40,056.19	436,521.30	9,596.70	2.7
4260 - WAREHOUSE	748,176.00	751,676.00	53,391.98	717,650.88	34,025.12	4.9
FinancialRpt: 4 - Support Services Total:	4,227,157.00	4,230,657.00	198,332.52	3,677,609.58	553,047.42	13.0
FinancialRpt: 9 - Undesignated						
9000 - NON-DEPARTMENTAL	10,040,925.00	10,040,925.00	0.00	0.00	10,040,925.00	100.0
FinancialRpt: 9 - Undesignated Total:	10,040,925.00	10,040,925.00	0.00	0.00	10,040,925.00	100.0
Expense Total:	35,512,640.00	35,512,640.00	1,973,934.30	22,698,144.47	12,814,495.53	36.0
Fund: 100 - GENERAL FUND Surplus (Deficit):	0.00	0.00	3,123,616.82	6,942,673.16	6,942,673.16	0.0
Fund: 110 - MEDICAL SELF INSURANCE						
Revenue						
FinancialRpt: 9 - Undesignated						
9000 - NON-DEPARTMENTAL	4,250,000.00	4,250,000.00	345,309.47	4,475,406.60	225,406.60	5.3
FinancialRpt: 9 - Undesignated Total:	4,250,000.00	4,250,000.00	345,309.47	4,475,406.60	225,406.60	5.3
Revenue Total:	4,250,000.00	4,250,000.00	345,309.47	4,475,406.60	225,406.60	5.3

Attachment: April 2016 Monthly Budget Report (FR-2016-6 : Financial Reports)

Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 04/30/2016

Department...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remai
Expense						
FinancialRpt: 9 - Undesignated						
9000 - NON-DEPARTMENTAL	4,250,000.00	4,250,000.00	276,393.32	2,094,240.99	2,155,759.01	50.7
FinancialRpt: 9 - Undesignated Total:	4,250,000.00	4,250,000.00	276,393.32	2,094,240.99	2,155,759.01	50.7
Expense Total:	4,250,000.00	4,250,000.00	276,393.32	2,094,240.99	2,155,759.01	50.7
Fund: 110 - MEDICAL SELF INSURANCE Surplus (Deficit):	0.00	0.00	68,916.15	2,381,165.61	2,381,165.61	0.0
Fund: 200 - WILDLAND FUND						
Revenue						
FinancialRpt: 3 - Operational						
3500 - OUT OF DISTRICT WILDLAND	200,000.00	200,000.00	13,298.38	269,773.90	69,773.90	34.8
FinancialRpt: 3 - Operational Total:	200,000.00	200,000.00	13,298.38	269,773.90	69,773.90	34.8
FinancialRpt: 9 - Undesignated						
9000 - NON-DEPARTMENTAL	0.00	0.00	0.00	394,014.20	394,014.20	0.0
FinancialRpt: 9 - Undesignated Total:	0.00	0.00	0.00	394,014.20	394,014.20	0.0
Revenue Total:	200,000.00	200,000.00	13,298.38	663,788.10	463,788.10	231.8
Expense						
FinancialRpt: 3 - Operational						
3500 - OUT OF DISTRICT WILDLAND	200,000.00	200,000.00	26,954.43	256,151.89	-56,151.89	-28.0
FinancialRpt: 3 - Operational Total:	200,000.00	200,000.00	26,954.43	256,151.89	-56,151.89	-28.0
Expense Total:	200,000.00	200,000.00	26,954.43	256,151.89	-56,151.89	-28.0
Fund: 200 - WILDLAND FUND Surplus (Deficit):	0.00	0.00	-13,656.05	407,636.21	407,636.21	0.0
Fund: 250 - AMBULANCE FUND						
Revenue						
FinancialRpt: 3 - Operational						
3400 - EMS	3,885,488.00	3,885,488.00	272,576.75	826,998.67	-3,058,489.33	78.7
FinancialRpt: 3 - Operational Total:	3,885,488.00	3,885,488.00	272,576.75	826,998.67	-3,058,489.33	78.7
Revenue Total:	3,885,488.00	3,885,488.00	272,576.75	826,998.67	-3,058,489.33	78.7
Expense						
FinancialRpt: 3 - Operational						
3400 - EMS	3,758,316.00	3,758,316.00	239,711.66	557,970.42	3,200,345.58	85.7
FinancialRpt: 3 - Operational Total:	3,758,316.00	3,758,316.00	239,711.66	557,970.42	3,200,345.58	85.7
FinancialRpt: 9 - Undesignated						
9000 - NON-DEPARTMENTAL	127,172.00	127,172.00	0.00	0.00	127,172.00	100.0
FinancialRpt: 9 - Undesignated Total:	127,172.00	127,172.00	0.00	0.00	127,172.00	100.0
Expense Total:	3,885,488.00	3,885,488.00	239,711.66	557,970.42	3,327,517.58	85.7
Fund: 250 - AMBULANCE FUND Surplus (Deficit):	0.00	0.00	32,865.09	269,028.25	269,028.25	0.0
Fund: 400 - CAPITAL PROJECTS						
Revenue						
FinancialRpt: 9 - Undesignated						
9000 - NON-DEPARTMENTAL	3,987,050.00	3,987,050.00	7,318.49	3,081,906.94	-905,143.06	22.7
FinancialRpt: 9 - Undesignated Total:	3,987,050.00	3,987,050.00	7,318.49	3,081,906.94	-905,143.06	22.7
Revenue Total:	3,987,050.00	3,987,050.00	7,318.49	3,081,906.94	-905,143.06	22.7
Expense						
FinancialRpt: 3 - Operational						
3400 - EMS	0.00	0.00	2,700.74	71,082.53	-71,082.53	0.0
FinancialRpt: 3 - Operational Total:	0.00	0.00	2,700.74	71,082.53	-71,082.53	0.0
FinancialRpt: 4 - Support Services						
4100 - INFORMATION TECHNOLOGY	115,000.00	415,000.00	0.00	469,972.33	-54,972.33	-13.2
4200 - FLEET SERVICES	1,220,000.00	1,220,000.00	0.00	705,663.71	514,336.29	42.7
4230 - FACILITY MAINTENANCE	300,000.00	300,000.00	1,695.45	25,316.88	274,683.12	91.9
4260 - WAREHOUSE	2,352,050.00	2,052,050.00	182,863.84	306,266.21	1,745,783.79	85.0

Attachment: April 2016 Monthly Budget Report (FR-2016-6 : Financial Reports)

Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 04/30/2016

Department...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remai
FinancialRpt: 4 - Support Services Total:	3,987,050.00	3,987,050.00	184,559.29	1,507,219.13	2,479,830.87	62.2
Expense Total:	3,987,050.00	3,987,050.00	187,260.03	1,578,301.66	2,408,748.34	60.4
Fund: 400 - CAPITAL PROJECTS Surplus (Deficit):	0.00	0.00	-179,941.54	1,503,605.28	1,503,605.28	0.0
Fund: 450 - CAPITAL RESERVE						
Revenue						
FinancialRpt: 9 - Undesignated						
9000 - NON-DEPARTMENTAL	2,093,618.00	2,093,618.00	0.00	2,093,618.00	0.00	0.0
FinancialRpt: 9 - Undesignated Total:	2,093,618.00	2,093,618.00	0.00	2,093,618.00	0.00	0.0
Revenue Total:	2,093,618.00	2,093,618.00	0.00	2,093,618.00	0.00	0.0
Expense						
FinancialRpt: 9 - Undesignated						
9000 - NON-DEPARTMENTAL	2,093,618.00	2,093,618.00	0.00	886,125.00	1,207,493.00	57.0
FinancialRpt: 9 - Undesignated Total:	2,093,618.00	2,093,618.00	0.00	886,125.00	1,207,493.00	57.0
Expense Total:	2,093,618.00	2,093,618.00	0.00	886,125.00	1,207,493.00	57.0
Fund: 450 - CAPITAL RESERVE Surplus (Deficit):	0.00	0.00	0.00	1,207,493.00	1,207,493.00	0.0
Fund: 480 - GRANT PROGRAM						
Revenue						
FinancialRpt: 2 - Community Safety						
2200 - SPECIAL PROJECTS	0.00	0.00	150,006.24	706,309.49	706,309.49	0.0
FinancialRpt: 2 - Community Safety Total:	0.00	0.00	150,006.24	706,309.49	706,309.49	0.0
FinancialRpt: 9 - Undesignated						
9000 - NON-DEPARTMENTAL	2,500,000.00	2,500,000.00	0.00	1,199,313.32	-1,300,686.68	52.0
FinancialRpt: 9 - Undesignated Total:	2,500,000.00	2,500,000.00	0.00	1,199,313.32	-1,300,686.68	52.0
Revenue Total:	2,500,000.00	2,500,000.00	150,006.24	1,905,622.81	-594,377.19	23.0
Expense						
FinancialRpt: 2 - Community Safety						
2200 - SPECIAL PROJECTS	0.00	136,189.25	81,744.31	704,351.72	-568,162.47	-417.0
FinancialRpt: 2 - Community Safety Total:	0.00	136,189.25	81,744.31	704,351.72	-568,162.47	-417.0
FinancialRpt: 9 - Undesignated						
9000 - NON-DEPARTMENTAL	2,500,000.00	2,363,810.75	0.00	0.00	2,363,810.75	100.0
FinancialRpt: 9 - Undesignated Total:	2,500,000.00	2,363,810.75	0.00	0.00	2,363,810.75	100.0
Expense Total:	2,500,000.00	2,500,000.00	81,744.31	704,351.72	1,795,648.28	71.0
Fund: 480 - GRANT PROGRAM Surplus (Deficit):	0.00	0.00	68,261.93	1,201,271.09	1,201,271.09	0.0
Fund: 500 - GO DEBT SERVICE						
Revenue						
FinancialRpt: 9 - Undesignated						
9000 - NON-DEPARTMENTAL	3,173,271.00	3,173,271.00	576,370.45	3,610,223.51	436,952.51	13.0
FinancialRpt: 9 - Undesignated Total:	3,173,271.00	3,173,271.00	576,370.45	3,610,223.51	436,952.51	13.0
Revenue Total:	3,173,271.00	3,173,271.00	576,370.45	3,610,223.51	436,952.51	13.0
Expense						
FinancialRpt: 9 - Undesignated						
9000 - NON-DEPARTMENTAL	3,173,271.00	3,173,271.00	0.00	1,401,446.85	1,771,824.15	55.0
FinancialRpt: 9 - Undesignated Total:	3,173,271.00	3,173,271.00	0.00	1,401,446.85	1,771,824.15	55.0
Expense Total:	3,173,271.00	3,173,271.00	0.00	1,401,446.85	1,771,824.15	55.0
Fund: 500 - GO DEBT SERVICE Surplus (Deficit):	0.00	0.00	576,370.45	2,208,776.66	2,208,776.66	0.0
Report Surplus (Deficit):	0.00	0.00	3,676,432.85	16,121,649.26	16,121,649.26	0.0

Attachment: April 2016 Monthly Budget Report (FR-2016-6 : Financial Reports)

Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 04/30/2016

Fund Summa

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
100 - GENERAL FUND	0.00	0.00	3,123,616.82	6,942,673.16	6,942,673.16
110 - MEDICAL SELF INSURANCE	0.00	0.00	68,916.15	2,381,165.61	2,381,165.61
200 - WILDLAND FUND	0.00	0.00	-13,656.05	407,636.21	407,636.21
250 - AMBULANCE FUND	0.00	0.00	32,865.09	269,028.25	269,028.25
400 - CAPITAL PROJECTS	0.00	0.00	-179,941.54	1,503,605.28	1,503,605.28
450 - CAPITAL RESERVE	0.00	0.00	0.00	1,207,493.00	1,207,493.00
480 - GRANT PROGRAM	0.00	0.00	68,261.93	1,201,271.09	1,201,271.09
500 - GO DEBT SERVICE	0.00	0.00	576,370.45	2,208,776.66	2,208,776.66
Report Surplus (Deficit):	0.00	0.00	3,676,432.85	16,121,649.26	16,121,649.26

Attachment: April 2016 Monthly Budget Report (FR-2016-6 : Financial Reports)



Monthly Board Report-Pooled Cash Report

NORTHWEST FIRE DISTRICT AZ

For the Period Ending 4/30/2016

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
<u>CLAIM ON CASH</u>					
100-11015-000	Claim on Pooled Cash	3,588,210.81	3,175,519.37	6,763,730.18	
110-11015-000	Claim on Pooled Cash	2,312,249.46	58,780.65	2,371,030.11	
200-11015-000	Claim on Pooled Cash	294,709.73	122,350.12	417,059.85	
250-11015-000	Claim on Pooled Cash	239,712.14	32,864.61	272,576.75	
400-11015-000	Claim on Pooled Cash	1,850,348.36	(61,192.78)	1,789,155.58	
410-11015-000	Claim on Pooled Cash	0.00	0.00	0.00	
450-11015-000	Claim on Pooled Cash	1,207,493.00	0.00	1,207,493.00	
480-11015-000	Claim on Pooled Cash	1,152,445.14	(72,684.77)	1,079,760.37	
500-11015-000	Claim on Pooled Cash	1,593,510.39	576,370.45	2,169,880.84	
TOTAL CLAIM ON CASH		<u>12,238,679.03</u>	<u>3,832,007.65</u>	<u>16,070,686.68</u>	
<u>CASH IN BANK</u>					
Cash in Bank					
999-11000-000	Wells Fargo - Operating Account	1,277,863.01	92,207.68	1,370,070.69	
999-11020-000	Cash On Deposit With County	8,388,691.63	2,894,497.53	11,283,189.16	
999-11030-000	Bond Levy	1,595,384.93	576,370.45	2,171,755.38	
999-11040-000	Bond Proceeds	0.00	0.00	0.00	
999-11041-000	Tax Exempt 2010 Bond Proceeds	0.00	0.00	0.00	
999-11042-000	BABS 2010 Bond Proceeds	0.00	0.00	0.00	
999-11050-000	JP Morgan Chase	0.00	0.00	0.00	
999-11060-000	Wells Fargo Bank-Ins Self Fund	21,757.28	(1,940.51)	19,816.77	
999-11070-000	Valley Schools Empl Ben Trust	0.00	0.00	0.00	
999-11080-000	Wells Fargo-Savings Account	401,448.29	49.50	401,497.79	
999-11090-000	Wells Fargo-Ambulance Account	553,533.89	270,823.00	824,356.89	
999-11135-000	Reserve-Unrealized Gains/Losse	0.00	0.00	0.00	
TOTAL: Cash in Bank		<u>12,238,679.03</u>	<u>3,832,007.65</u>	<u>16,070,686.68</u>	
Wages Payable					
999-21110-000	Accrued Salaries & Wages	0.00	0.00	0.00	
TOTAL: Wages Payable		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
TOTAL CASH IN BANK		<u>12,238,679.03</u>	<u>3,832,007.65</u>	<u>16,070,686.68</u>	
<u>DUE TO OTHER FUNDS</u>					
999-28000-000	Due to Other Funds	12,238,679.03	3,832,007.65	16,070,686.68	
TOTAL DUE TO OTHER FUNDS		<u>12,238,679.03</u>	<u>3,832,007.65</u>	<u>16,070,686.68</u>	
Claim on Cash	16,070,686.68	Claim on Cash	16,070,686.68	Cash in Bank	16,070,686.68
Cash in Bank	<u>16,070,686.68</u>	Due To Other Funds	<u>16,070,686.68</u>	Due To Other Funds	<u>16,070,686.68</u>
Difference	<u>0.00</u>	Difference	<u>0.00</u>	Difference	<u>0.00</u>

Attachment: April 2016 Monthly Board Report-Pooled Cash Report (FR-2016-6 : Financial Reports)

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
<u>ACCOUNTS PAYABLE PENDING</u>					
100-21000-000	Accounts Payable	134,468.71	61,214.84	195,683.55	
110-21000-000	Accounts Payable	0.00	(10,135.50)	(10,135.50)	
200-21000-000	Accounts Payable	16,411.00	6,576.57	22,987.57	
250-21000-000	Accounts Payable	3,548.98	(0.48)	3,548.50	
400-21000-000	Accounts Payable	166,801.54	118,748.76	285,550.30	
410-21000-000	Accounts Payable	0.00	0.00	0.00	
410-21000-058	Accounts Payable	0.00	0.00	0.00	
480-21000-000	Accounts Payable	561.00	6,942.12	7,503.12	
500-21000-000	Accounts Payable	0.00	0.00	0.00	
TOTAL ACCOUNTS PAYABLE PENDING		<u>321,791.23</u>	<u>183,346.31</u>	<u>505,137.54</u>	
<u>DUE FROM OTHER FUNDS</u>					
999-18000-000	Due from Other Funds	<u>321,791.23</u>	<u>183,346.31</u>	<u>505,137.54</u>	
TOTAL DUE FROM OTHER FUNDS		<u>321,791.23</u>	<u>183,346.31</u>	<u>505,137.54</u>	
<u>ACCOUNTS PAYABLE</u>					
999-21000-000	Accounts Payable	<u>321,791.23</u>	<u>183,346.31</u>	<u>505,137.54</u>	
TOTAL ACCOUNTS PAYABLE		<u>321,791.23</u>	<u>183,346.31</u>	<u>505,137.54</u>	
AP Pending	505,137.54	AP Pending	505,137.54	Due From Other Funds	505,137.54
Due From Other Funds	<u>505,137.54</u>	Accounts Payable	<u>505,137.54</u>	Accounts Payable	<u>505,137.54</u>
Difference	<u>0.00</u>	Difference	<u>0.00</u>	Difference	<u>0.00</u>

NORTHWEST FIRE DISTRICT
COMPARISON OF REVENUE RECEIVED MONTHLY - CURRENT YEAR TO PRIOR YEAR

REAL ESTATE & PERSONAL PROPERTY TAXES-C/Y														
FISCAL YEAR	LEVY	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	TOTALS
2015-16	\$ 25,924,140	\$ -	\$ -	\$ 1,821,250	\$ 5,854,183	\$ 5,186,122	\$ 947,243	\$ 326,467	\$ 835,946	\$ 1,259,873	\$ -	\$ -	\$ -	\$ 16,231,084
Monthly % of Levy		0.000%	0.000%	7.025%	22.582%	20.005%	3.654%	1.259%	3.225%	4.860%	0.000%	0.000%	0.000%	
YTD % of Levy		0.000%	0.000%	7.025%	29.607%	49.612%	53.266%	54.525%	57.750%	62.610%	62.610%	62.610%	62.610%	62.610%
2014-15	\$ 25,400,000	\$ -	\$ 2,946	\$ 1,852,017	\$ 6,007,635	\$ 4,591,230	\$ 1,044,720	\$ 271,863	\$ 697,495	\$ 1,218,998	\$ 4,421,556	\$ 4,271,702	\$ 113,283	\$ 24,493,444
Monthly % of Levy		0.000%	0.012%	7.291%	23.652%	18.076%	4.113%	1.070%	2.746%	4.799%	17.408%	16.818%	0.446%	
YTD % of Levy		0.000%	0.012%	7.303%	30.955%	49.031%	53.144%	54.214%	56.960%	61.759%	79.167%	95.985%	96.431%	96.431%
2013-14	\$ 25,400,000	\$ -	\$ 2,660	\$ 1,937,990	\$ 6,649,298	\$ 4,092,914	\$ 863,852	\$ 326,319	\$ 775,037	\$ 1,541,095	\$ 4,918,535	\$ 3,419,578	\$ 122,771	\$ 24,650,049
Monthly % of Levy		0.000%	0.010%	7.630%	26.178%	16.114%	3.401%	1.285%	3.051%	6.067%	19.364%	13.463%	0.483%	
YTD % of Levy		0.000%	0.010%	7.640%	33.819%	49.933%	53.334%	54.618%	57.670%	63.737%	83.101%	96.564%	97.047%	97.047%
2012-13	\$ 25,399,140	\$ -	\$ -	\$ 1,335,058	\$ 5,560,008	\$ 5,664,794	\$ 929,773	\$ 328,893	\$ 827,770	\$ 1,068,033	\$ 5,392,724	\$ 3,351,122	\$ 137,206	\$ 24,595,383
Monthly % of Levy		0.000%	0.000%	5.256%	21.891%	22.303%	3.661%	1.295%	3.259%	4.205%	21.232%	13.194%	0.540%	
YTD % of Levy		0.000%	0.000%	5.256%	27.147%	49.450%	53.111%	54.405%	57.665%	61.870%	83.101%	96.295%	96.835%	96.835%
2011-12	\$ 25,399,140	\$ -	\$ -	\$ 1,660,151	\$ 3,567,889	\$ 6,875,068	\$ 925,571	\$ 495,719	\$ 954,994	\$ 969,874	\$ 4,936,042	\$ 3,764,673	\$ 52,299	\$ 24,192,281
Monthly % of Levy		0.000%	0.000%	6.497%	14.047%	27.068%	3.644%	1.952%	3.760%	3.819%	19.434%	14.822%	0.206%	
YTD % of Levy		0.000%	0.000%	6.497%	20.544%	47.612%	51.256%	53.208%	56.968%	60.787%	80.220%	95.043%	95.248%	95.248%
2010-11	\$ 25,424,490	\$ -	\$ -	\$ 1,626,622	\$ 5,976,384	\$ 4,506,539	\$ 884,570	\$ 410,213	\$ 880,080	\$ 1,077,259	\$ 2,750,102	\$ 5,963,732	\$ 126,086	\$ 24,201,587
Monthly % of Levy		0.000%	0.000%	6.398%	23.506%	17.725%	3.479%	1.613%	3.462%	4.237%	10.817%	23.457%	0.496%	
YTD % of Levy		0.000%	0.000%	6.398%	29.904%	47.629%	51.109%	52.722%	56.184%	60.421%	71.237%	94.694%	95.190%	95.190%
2009-10	\$ 25,424,188	\$ -	\$ -	\$ 802,742	\$ 7,857,449	\$ 3,353,759	\$ 826,777	\$ 411,854	\$ 697,545	\$ 1,172,878	\$ 3,829,984	\$ 4,761,419	\$ 186,230	\$ 23,900,637
Monthly % of Levy		0.000%	0.000%	3.157%	30.905%	13.191%	3.252%	1.620%	2.744%	4.613%	15.064%	18.728%	0.732%	
YTD % of Levy		0.000%	0.000%	3.157%	34.063%	47.254%	50.506%	52.126%	54.869%	59.483%	74.547%	93.275%	94.007%	94.007%
2008-09	\$ 25,423,847	\$ 100,572	\$ 210,969	\$ 1,270,465	\$ 5,354,603	\$ 5,318,734	\$ 718,692	\$ 291,862	\$ 723,604	\$ 1,046,299	\$ 4,092,127	\$ 4,591,292	\$ 51,124	\$ 23,770,344
Monthly % of Levy		0.396%	0.830%	4.997%	21.061%	20.920%	2.827%	1.148%	2.846%	4.115%	16.096%	18.059%	0.201%	
YTD % of Levy		0.396%	1.225%	6.223%	27.284%	48.204%	51.031%	52.179%	55.025%	59.141%	75.236%	93.295%	93.496%	93.496%
2007-08	\$ 23,021,889	\$ 7,708	\$ 27,523	\$ 1,284,908	\$ 4,900,617	\$ 5,135,249	\$ 702,350	\$ 322,925	\$ 764,651	\$ 872,057	\$ 2,536,046	\$ 5,491,405	\$ 31,785	\$ 22,077,225
Monthly % of Levy		0.033%	0.120%	5.581%	21.287%	22.306%	3.051%	1.403%	3.321%	3.788%	11.016%	23.853%	0.138%	
YTD % of Levy		0.033%	0.153%	5.734%	27.021%	49.327%	52.378%	53.780%	57.102%	60.890%	71.906%	95.759%	95.897%	95.897%
2006-07	\$ 19,409,941	\$ 16,254	\$ 11,170	\$ 1,300,967	\$ 4,014,200	\$ 4,073,080	\$ 716,330	\$ 357,898	\$ 864,159	\$ 806,595	\$ 3,745,238	\$ 2,841,428	\$ 26,212	\$ 18,773,531
Monthly % of Levy		0.084%	0.058%	6.703%	20.681%	20.985%	3.691%	1.844%	4.452%	4.156%	19.295%	14.639%	0.135%	
YTD % of Levy		0.084%	0.141%	6.844%	27.525%	48.510%	52.200%	54.044%	58.496%	62.652%	81.947%	96.566%	96.721%	96.721%
2005-06	\$ 16,217,014	\$ 11,259	\$ 4,410	\$ 940,130	\$ 4,221,322	\$ 2,923,149	\$ 452,513	\$ 296,989	\$ 512,421	\$ 791,101	\$ 4,721,819	\$ 905,142	\$ 34,322	\$ 15,814,577
Monthly % of Levy		0.069%	0.027%	5.797%	26.030%	18.025%	2.790%	1.831%	3.160%	4.878%	29.116%	5.581%	0.212%	
YTD % of Levy		0.069%	0.097%	5.894%	31.924%	49.949%	52.740%	54.571%	57.731%	62.609%	91.725%	97.307%	97.518%	97.518%
2004-05	\$ 15,021,641	\$ 1,655	\$ 7,758	\$ 1,013,022	\$ 6,098,452	\$ 401,280	\$ 414,200	\$ 176,807	\$ 488,248	\$ 648,644	\$ 3,428,820	\$ 1,850,117	\$ 24,926	\$ 14,553,929
Monthly % of Levy		0.011%	0.052%	6.744%	40.598%	2.671%	2.757%	1.177%	3.250%	4.318%	22.826%	12.316%	0.166%	
YTD % of Levy		0.011%	0.063%	6.806%	47.404%	50.076%	52.833%	54.010%	57.260%	61.578%	84.404%	96.720%	96.886%	96.886%

NORTHWEST FIRE DISTRICT
COMPARISON OF REVENUE RECEIVED MONTHLY - CURRENT YEAR TO PRIOR YEAR

FISCAL YEAR														
FDAT														
FISCAL YEAR	LEVY	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	TOTALS
2015-16	\$ 390,000	\$ -	\$ -	\$ 30,825	\$ 83,552	\$ 81,280	\$ 17,994	\$ 5,170	\$ 13,336	\$ 18,102	\$ -	\$ -	\$ -	\$ 250,259
Monthly % of Levy		0.000%	0.000%	7.904%	21.424%	20.841%	4.614%	1.326%	3.419%	4.641%	0.000%	0.000%	0.000%	
YTD % of Levy		0.000%	0.000%	7.904%	29.328%	50.169%	54.783%	56.108%	59.528%	64.169%	64.169%	64.169%	64.169%	64.169%
2014-15	\$ 400,000	\$ -	\$ 34	\$ 32,679	\$ 94,175	\$ 69,188	\$ 18,228	\$ 5,027	\$ 11,276	\$ 19,144	\$ 62,189	\$ 70,381	\$ 2,373	\$ 384,693
Monthly % of Levy		0.000%	0.008%	8.170%	23.544%	17.297%	4.557%	1.257%	2.819%	4.786%	15.547%	17.595%	0.593%	
YTD % of Levy		0.000%	0.008%	8.178%	31.722%	49.019%	53.576%	54.833%	57.652%	62.438%	77.985%	95.580%	96.173%	96.173%
2013-14	\$ 400,000	\$ -	\$ 64	\$ 31,187	\$ 101,871	\$ 61,261	\$ 16,762	\$ 5,707	\$ 11,756	\$ 22,314	\$ 73,150	\$ 53,417	\$ 2,494	\$ 379,983
Monthly % of Levy		0.000%	0.016%	7.797%	25.468%	15.315%	4.190%	1.427%	2.939%	5.578%	18.288%	13.354%	0.623%	
YTD % of Levy		0.000%	0.016%	7.813%	33.280%	48.596%	52.786%	54.213%	57.152%	62.730%	81.018%	94.372%	94.996%	94.996%
2012-13	\$ 400,000	\$ -	\$ -	\$ 22,763	\$ 92,080	\$ 81,558	\$ 16,371	\$ 6,783	\$ 12,458	\$ 16,679	\$ 85,627	\$ 47,326	\$ 3,115	\$ 384,762
Monthly % of Levy		0.000%	0.000%	5.691%	23.020%	20.389%	4.093%	1.696%	3.115%	4.170%	21.407%	11.832%	0.779%	
YTD % of Levy		0.000%	0.000%	5.691%	28.711%	49.100%	53.193%	54.889%	58.003%	62.173%	83.580%	95.412%	96.191%	96.191%
2011-12	\$ 511,971	\$ -	\$ -	\$ 35,208	\$ 76,460	\$ 130,640	\$ 20,887	\$ 9,735	\$ 18,952	\$ 20,561	\$ 95,982	\$ 73,165	\$ 1,594	\$ 483,183
Monthly % of Levy		0.000%	0.000%	6.877%	14.934%	25.517%	4.080%	1.902%	3.702%	4.016%	18.747%	14.291%	0.311%	
YTD % of Levy		0.000%	0.000%	6.877%	21.811%	47.328%	51.408%	53.310%	57.011%	61.027%	79.775%	94.066%	94.377%	94.377%
2010-11	\$ 521,987	\$ -	\$ -	\$ 36,950	\$ 117,904	\$ 94,113	\$ 20,577	\$ 8,333	\$ 16,058	\$ 23,414	\$ 57,521	\$ 115,824	\$ 2,188	\$ 492,882
Monthly % of Levy		0.000%	0.000%	7.079%	22.588%	18.030%	3.942%	1.586%	3.076%	4.486%	11.020%	22.189%	0.419%	
YTD % of Levy		0.000%	0.000%	7.079%	29.666%	47.696%	51.638%	53.234%	56.311%	60.798%	71.816%	94.005%	94.424%	94.424%
2009-10	\$ 521,987	\$ -	\$ -	\$ 18,016	\$ 162,453	\$ 68,463	\$ 19,835	\$ 8,406	\$ 14,016	\$ 23,732	\$ 83,662	\$ 93,418	\$ 5,538	\$ 497,538
Monthly % of Levy		0.000%	0.000%	3.451%	31.122%	13.116%	3.800%	1.610%	2.685%	4.546%	16.028%	17.897%	1.061%	
YTD % of Levy		0.000%	0.000%	3.451%	34.573%	47.689%	51.489%	53.099%	55.785%	60.331%	76.358%	94.255%	95.316%	95.316%
2008-09	\$ 521,987	\$ 3,092	\$ 5,258	\$ 28,852	\$ 114,652	\$ 103,767	\$ 19,665	\$ 8,657	\$ 19,651	\$ 23,579	\$ 85,124	\$ 89,470	\$ 5,084	\$ 506,850
Monthly % of Levy		0.592%	1.007%	5.527%	21.965%	19.879%	3.767%	1.658%	3.765%	4.517%	16.308%	17.140%	0.974%	
YTD % of Levy		0.592%	1.600%	7.127%	29.091%	48.971%	52.738%	54.396%	58.161%	62.678%	78.986%	96.126%	97.100%	97.100%
2007-08	\$ 521,987	\$ 2,728	\$ 6,019	\$ 34,817	\$ 121,672	\$ 102,108	\$ 18,243	\$ 8,972	\$ 21,373	\$ 21,505	\$ 62,429	\$ 114,828	\$ 3,987	\$ 518,680
Monthly % of Levy		0.523%	1.153%	6.670%	23.309%	19.561%	3.495%	1.719%	4.095%	4.120%	11.960%	21.998%	0.764%	
YTD % of Levy		0.523%	1.676%	8.346%	31.655%	51.216%	54.711%	56.430%	60.525%	64.645%	76.604%	98.603%	99.366%	99.366%
2006-07	\$ 521,987	\$ 2,316	\$ 6,404	\$ 38,530	\$ 108,899	\$ 100,100	\$ 26,992	\$ 12,404	\$ 22,767	\$ 23,748	\$ 100,475	\$ 73,818	\$ 3,176	\$ 519,629
Monthly % of Levy		0.444%	1.227%	7.381%	20.862%	19.177%	5.171%	2.376%	4.362%	4.550%	19.249%	14.142%	0.608%	
YTD % of Levy		0.444%	1.671%	9.052%	29.914%	49.091%	54.262%	56.638%	61.000%	65.550%	84.798%	98.940%	99.548%	99.548%
2005-06	\$ 521,987	\$ 2,411	\$ 5,583	\$ 37,172	\$ 43,418	\$ 88,197	\$ 17,561	\$ 13,679	\$ 17,743	\$ 27,017	\$ 137,502	\$ 37,410	\$ 4,603	\$ 432,296
Monthly % of Levy		0.462%	1.070%	7.121%	8.318%	16.896%	3.364%	2.621%	3.399%	5.176%	26.342%	7.167%	0.882%	
YTD % of Levy		0.462%	1.531%	8.653%	16.970%	33.867%	37.231%	39.852%	43.251%	48.427%	74.769%	81.936%	82.817%	82.817%
2004-05	\$ 521,987	\$ 2,832	\$ 6,628	\$ 41,722	\$ 36,679	\$ 183,143	\$ 15,962	\$ 8,144	\$ 18,378	\$ 25,595	\$ 108,334	\$ 68,137	\$ 5,417	\$ 520,972
Monthly % of Levy		0.543%	1.270%	7.993%	7.027%	35.086%	3.058%	1.560%	3.521%	4.903%	20.754%	13.053%	1.038%	
YTD % of Levy		0.543%	1.812%	9.805%	16.832%	51.918%	54.976%	56.536%	60.057%	64.960%	85.714%	98.768%	99.806%	99.806%

NORTHWEST FIRE DISTRICT
COMPARISON OF REVENUE RECEIVED MONTHLY - CURRENT YEAR TO PRIOR YEAR

BOND LEVY - REAL ESTATE & PERSONAL PROPERTY TAXES-C/Y														
FISCAL YEAR	LEVY	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	TOTALS
2015-16	\$ 3,105,123	\$ -	\$ -	\$ 213,080	\$ 684,922	\$ 606,761	\$ 110,826	\$ 38,196	\$ 97,804	\$ 147,402	\$ -	\$ -	\$ -	\$ 1,898,992
Monthly % of Levy		0.000%	0.000%	6.862%	22.058%	19.541%	3.569%	1.230%	3.150%	4.747%	0.000%	0.000%	0.000%	
YTD % of Levy		0.000%	0.000%	6.862%	28.920%	48.461%	52.030%	53.260%	56.410%	61.157%	61.157%	61.157%	61.157%	61.157%
2014-15	\$ 3,105,123	\$ -	\$ 360	\$ 226,435	\$ 734,521	\$ 561,340	\$ 127,732	\$ 33,282	\$ 85,278	\$ 149,039	\$ 540,594	\$ 522,274	\$ 13,851	\$ 2,994,706
Monthly % of Levy		0.000%	0.012%	7.292%	23.655%	18.078%	4.114%	1.072%	2.746%	4.800%	17.410%	16.820%	0.446%	
YTD % of Levy		0.000%	0.012%	7.304%	30.959%	49.037%	53.150%	54.222%	56.969%	61.768%	79.178%	95.998%	96.444%	96.444%
2013-14	\$ 3,100,380	\$ -	\$ 325	\$ 236,579	\$ 811,711	\$ 499,644	\$ 105,454	\$ 39,837	\$ 94,613	\$ 188,130	\$ 600,432	\$ 417,446	\$ 14,987	\$ 3,009,160
Monthly % of Levy		0.000%	0.010%	7.631%	26.181%	16.116%	3.401%	1.285%	3.052%	6.068%	19.366%	13.464%	0.483%	
YTD % of Levy		0.000%	0.010%	7.641%	33.822%	49.938%	53.339%	54.624%	57.676%	63.744%	83.110%	96.574%	97.058%	97.058%
2012-13	\$ 3,104,230	\$ -	\$ -	\$ 163,237	\$ 679,452	\$ 692,257	\$ 113,621	\$ 40,193	\$ 101,156	\$ 130,517	\$ 659,009	\$ 409,518	\$ 16,767	\$ 3,005,728
Monthly % of Levy		0.000%	0.000%	5.259%	21.888%	22.300%	3.660%	1.295%	3.259%	4.204%	21.229%	13.192%	0.540%	
YTD % of Levy		0.000%	0.000%	5.259%	27.146%	49.447%	53.107%	54.402%	57.661%	61.865%	83.094%	96.287%	96.827%	96.827%
2011-12	\$ 3,104,630	\$ -	\$ -	\$ 205,798	\$ 444,968	\$ 857,423	\$ 115,432	\$ 61,826	\$ 119,102	\$ 120,958	\$ 615,598	\$ 469,512	\$ 6,523	\$ 3,017,138
Monthly % of Levy		0.000%	0.000%	6.629%	14.332%	27.618%	3.718%	1.991%	3.836%	4.020%	19.828%	15.123%	0.210%	
YTD % of Levy		0.000%	0.000%	6.629%	20.961%	48.579%	52.297%	54.288%	58.124%	62.020%	81.849%	96.972%	97.182%	97.182%
2010-11	\$ 3,370,693	\$ -	\$ -	\$ 215,741	\$ 792,654	\$ 597,707	\$ 117,362	\$ 54,407	\$ 116,726	\$ 142,878	\$ 364,749	\$ 790,976	\$ 16,723	\$ 3,209,923
Monthly % of Levy		0.000%	0.000%	6.400%	23.516%	17.732%	3.482%	1.614%	3.463%	4.239%	10.821%	23.466%	0.496%	
YTD % of Levy		0.000%	0.000%	6.400%	29.917%	47.649%	51.131%	52.745%	56.208%	60.447%	71.268%	94.734%	95.230%	95.230%
2009-10	\$ 1,487,151	\$ -	\$ -	\$ 46,990	\$ 459,952	\$ 196,319	\$ 48,397	\$ 24,109	\$ 40,832	\$ 68,657	\$ 224,196	\$ 278,720	\$ 10,150	\$ 1,398,322
Monthly % of Levy		0.000%	0.000%	3.160%	30.928%	13.201%	3.254%	1.621%	2.746%	4.617%	15.076%	18.742%	0.683%	
YTD % of Levy		0.000%	0.000%	3.160%	34.088%	47.289%	50.544%	52.165%	54.910%	59.527%	74.603%	93.344%	94.027%	94.027%
2008-09	\$ 1,824,084	\$ 14,887	\$ 23,402	\$ 75,135	\$ 383,906	\$ 381,335	\$ 51,528	\$ 20,925	\$ 51,971	\$ 75,016	\$ 293,391	\$ 329,180	\$ 3,665	\$ 1,704,341
Monthly % of Levy		0.816%	1.283%	4.119%	21.047%	20.906%	2.825%	1.147%	2.849%	4.113%	16.084%	18.046%	0.201%	
YTD % of Levy		0.816%	2.099%	6.218%	27.265%	48.170%	50.995%	52.142%	54.991%	59.104%	75.188%	93.235%	93.435%	93.435%
2007-08	\$ 2,558,876	\$ 262	\$ 1,312	\$ 142,648	\$ 545,569	\$ 570,375	\$ 77,984	\$ 35,867	\$ 84,931	\$ 96,842	\$ 281,760	\$ 610,655	\$ 3,486	\$ 2,451,692
Monthly % of Levy		0.010%	0.051%	5.575%	21.321%	22.290%	3.048%	1.402%	3.319%	3.785%	11.011%	23.864%	0.136%	
YTD % of Levy		0.010%	0.062%	5.636%	26.957%	49.247%	52.294%	53.696%	57.015%	60.800%	71.811%	95.675%	95.811%	95.811%
2006-07	\$ 684,370	\$ 807	\$ 349	\$ 42,434	\$ 131,041	\$ 132,947	\$ 23,400	\$ 11,713	\$ 28,198	\$ 26,422	\$ 122,219	\$ 92,723	\$ 860	\$ 613,111
Monthly % of Levy		0.118%	0.051%	6.200%	19.148%	19.426%	3.419%	1.711%	4.120%	3.861%	17.859%	13.549%	0.126%	
YTD % of Levy		0.118%	0.169%	6.369%	25.517%	44.943%	48.362%	50.074%	54.194%	58.055%	75.913%	89.462%	89.588%	89.588%
2005-06	\$ 912,789	\$ -	\$ 48	\$ 52,929	\$ 232,329	\$ 164,543	\$ 25,278	\$ 17,135	\$ 28,790	\$ 44,500	\$ 265,787	\$ 50,951	\$ 1,897	\$ 884,187
Monthly % of Levy		0.000%	0.005%	5.799%	25.453%	18.026%	2.769%	1.877%	3.154%	4.875%	29.118%	5.582%	0.208%	
YTD % of Levy		0.000%	0.005%	5.804%	31.257%	49.283%	52.052%	53.929%	57.083%	61.959%	91.077%	96.659%	96.867%	96.867%



NORTHWEST FIRE DISTRICT AZ

Monthly Check Report

By Check Num

Date Range: 04/01/2016 - 04/30/2016

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-AP - WELLS FARGO						
4635	APPLIED HOME HEALTHCARE EQUIP.	04/01/2016	Regular	0.00	86.30	21608
0498	BASIC	04/01/2016	Regular	0.00	175.50	21609
1057	BENEFIT COMMERCE GROUP	04/01/2016	Regular	0.00	9,787.50	21610
3945	BOUND TREE MEDICAL LLC	04/01/2016	Regular	0.00	129.68	21611
1691	C & S LOCKSMITHS INC	04/01/2016	Regular	0.00	137.00	21612
4329	CENTURYLINK BUSINESS SERVICES	04/01/2016	Regular	0.00	10.63	21613
1219	CINTAS CORPORATION	04/01/2016	Regular	0.00	1,535.50	21614
1282	CRECO RENTAL	04/01/2016	Regular	0.00	139.03	21615
1103	FEDERAL EXPRESS CORPORATION	04/01/2016	Regular	0.00	167.57	21616
1513	FLOWING WELLS IRRIGATION DIST	04/01/2016	Regular	0.00	170.82	21617
4012	GILBERT ELECTRIC CO., INC.	04/01/2016	Regular	0.00	35,154.40	21618
1777	GRASHAM, JAMES	04/01/2016	Regular	0.00	3,650.00	21619
0695	IQM2 AT CARAHOSFT TECHNOLOGY CORP.	04/01/2016	Regular	0.00	1,592.00	21620
0017	LONG, JAMES	04/01/2016	Regular	0.00	154.12	21621
4030	ZENT, JOSHUA	04/01/2016	Regular	0.00	510.30	21622
0854	MALLORY SAFETY AND SUPPLY	04/01/2016	Regular	0.00	1,500.00	21623
1826	MARANA WATER	04/01/2016	Regular	0.00	219.37	21624
3599	MCI	04/01/2016	Regular	0.00	68.26	21625
1181	MERLES AUTOMOTIVE SUPPLY	04/01/2016	Regular	0.00	1,098.46	21626
0969	MERRIGANS ARIZONA ROADRUNNER	04/01/2016	Regular	0.00	1,238.77	21627
1182	METRO WATER DISTRICT	04/01/2016	Regular	0.00	839.34	21628
0867	MINER SOUTHWEST	04/01/2016	Regular	0.00	433.51	21629
4510	MY ALARM CENTER	04/01/2016	Regular	0.00	465.00	21630
0790	NAUMANN HOBBS MATERIAL HANDLING, INC.	04/01/2016	Regular	0.00	187.53	21631
2710	NFPA	04/01/2016	Regular	0.00	419.00	21632
0868	PIONEER PLUMBING, INC.	04/01/2016	Regular	0.00	117.75	21633
0913	PUEBLO MECHANICAL & CONTROLS, INC.	04/01/2016	Regular	0.00	1,446.87	21634
2889	RICOH USA, INC.	04/01/2016	Regular	0.00	463.03	21635
1201	RURAL METRO CORPORATION	04/01/2016	Regular	0.00	3,418.72	21636
0343	RWC INTERNATIONAL, LTD	04/01/2016	Regular	0.00	1,485.29	21637
1086	SAFELITE FULFILLMENT, INC.	04/01/2016	Regular	0.00	554.97	21638
0891	SAN MIGUEL CORPORATE INTERNSHIP	04/01/2016	Regular	0.00	7,333.33	21639
2977	SHRM MEMBERSHIP	04/01/2016	Regular	0.00	190.00	21640
0527	SNAP-ON TOOLS	04/01/2016	Regular	0.00	32.57	21641
1280	TOOL RENT SHOP	04/01/2016	Regular	0.00	84.17	21642
1297	TULLER TROPHY FACTORY	04/01/2016	Regular	0.00	196.19	21643
0944	TYLER TECHNOLOGIES, INC.	04/01/2016	Regular	0.00	1,800.00	21644
1300	UNITED FIRE EQUIPMENT CO	04/01/2016	Regular	0.00	206.88	21645
0986	UNIVERSAL ATHLETIC SERVICE, INC.	04/01/2016	Regular	0.00	1,527.00	21646
1314	WASTE MGMT OF TUCSON INC	04/01/2016	Regular	0.00	903.43	21647
1316	MORALES, ANGEL	04/06/2016	Regular	0.00	118.00	21648
0742	AZIAAI	04/07/2016	Regular	0.00	400.00	21662
1245	DOUGLAS, LISA	04/07/2016	Regular	0.00	295.00	21663
1207	ROSS, MICHAEL J	04/07/2016	Regular	0.00	295.00	21664
1076	PHOENIX MARRIOTT MESA	04/07/2016	Regular	0.00	638.51	21665
1076	PHOENIX MARRIOTT MESA	04/07/2016	Regular	0.00	638.51	21666
1076	PHOENIX MARRIOTT MESA	04/07/2016	Regular	0.00	638.51	21667
3361	MOORE, ROGER	04/07/2016	Regular	0.00	89.25	21668
2391	ROLLMAN, MICHAEL	04/07/2016	Regular	0.00	695.00	21669
1286	HARTLEY, RYDER	04/07/2016	Regular	0.00	89.25	21670
1208	SAMUELSON, TRAVIS J	04/07/2016	Regular	0.00	295.00	21671
1083	ARROW INTERNATIONAL	04/08/2016	Regular	0.00	1,777.03	21672
1070	COSTCO RETAIL SRVCS	04/08/2016	Regular	0.00	135.64	21673
1304	COX COMMUNICATIONS PHOENIX	04/08/2016	Regular	0.00	94.39	21674

Attachment: April 2016 Monthly Check Report (FR-2016-6 : Financial Reports)

Monthly Check Report

Date Range: 04/01/2016 - 04/30/2016

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
1056	CRESCENT SECURITY SYSTEMS	04/08/2016	Regular	0.00	75.00	21675
2334	CULLIGAN WATER	04/08/2016	Regular	0.00	6.76	21676
0516	ALVAREZ, DAVID	04/08/2016	Regular	0.00	203.85	21677
1250	DP SOLUTIONS	04/08/2016	Regular	0.00	195.49	21678
0329	G & N APPLIANCE PARTS	04/08/2016	Regular	0.00	121.45	21679
0128	G&K SERVICES	04/08/2016	Regular	0.00	504.65	21680
1347	GALLS, LLC	04/08/2016	Regular	0.00	303.00	21681
4012	GILBERT ELECTRIC CO., INC.	04/08/2016	Regular	0.00	819.15	21682
3682	GLOBALSTAR LLC	04/08/2016	Regular	0.00	117.33	21683
1136	HOLMES TUTTLE FORD	04/08/2016	Regular	0.00	358.63	21684
1450	HOME DEPOT CREDIT SERVICES	04/08/2016	Regular	0.00	350.37	21685
0829	INTEGRITY AUTOMOTIVE & DIESEL	04/08/2016	Regular	0.00	2,697.90	21686
2477	IPMA	04/08/2016	Regular	0.00	-149.00	21687
2477	IPMA	04/08/2016	Regular	0.00	149.00	21687
1291	J&F UPHOLSTERY	04/08/2016	Regular	0.00	245.67	21688
0618	JACK FURRIER	04/08/2016	Regular	0.00	2,567.00	21689
1156	JIM CLICK AUTOMOTIVE GROUP	04/08/2016	Regular	0.00	380.60	21690
2840	L N CURTIS & SONS	04/08/2016	Regular	0.00	745.24	21691
1289	MAACO	04/08/2016	Regular	0.00	964.91	21692
0371	MAILFINANCE, INC.	04/08/2016	Regular	0.00	250.17	21693
4547	OBERDRIES, MARK	04/08/2016	Regular	0.00	133.22	21694
1163	MATHESON TRI-GAS, INC.	04/08/2016	Regular	0.00	948.17	21695
1181	MERLES AUTOMOTIVE SUPPLY	04/08/2016	Regular	0.00	134.52	21696
0628	NORTH ARIZONA FEEDS COUNTRY STORE	04/08/2016	Regular	0.00	120.77	21697
0575	O'REILLY AUTO PARTS	04/08/2016	Regular	0.00	487.04	21698
1242	RACY/ASSOCIATES INCORPORATED	04/08/2016	Regular	0.00	2,000.00	21699
0520	SBSI	04/08/2016	Regular	0.00	0.80	21700
0151	STAPLES BUSINESS ADVANTAGE	04/08/2016	Regular	0.00	19.15	21701
1007	STERLING, TYLER	04/08/2016	Regular	0.00	295.99	21702
3157	US BANK/VOYAGER FLEET SYSTEMS	04/08/2016	Regular	0.00	8,446.08	21703
3010	RUBIO, VERONICA	04/08/2016	Regular	0.00	92.37	21704
1314	WASTE MGMT OF TUCSON INC	04/08/2016	Regular	0.00	272.83	21705
3115	WELL AMERICA	04/08/2016	Regular	0.00	2,558.60	21706
4076	HUGHES, WILLIAM	04/08/2016	Regular	0.00	63.89	21707
4076	HUGHES, WILLIAM	04/13/2016	Regular	0.00	293.25	21708
3681	ADVANCED EXERCISE EQUIPMENT	04/15/2016	Regular	0.00	7,715.00	21709
1253	AMERICAN TOWER CORPORATION	04/15/2016	Regular	0.00	935.76	21710
1020	AMERIGAS	04/15/2016	Regular	0.00	78.51	21711
0796	ARIZONA CENTER FOR FIRE SERVICE EXCELLENCE	04/15/2016	Regular	0.00	675.00	21712
0961	BRADY INDUSTRIES	04/15/2016	Regular	0.00	799.13	21713
1308	CENTURYLINK	04/15/2016	Regular	0.00	1,462.95	21714
0800	CHANNING BETE COMPANY	04/15/2016	Regular	0.00	51.17	21715
0771	COMPUTYPE, INC.	04/15/2016	Regular	0.00	348.78	21716
3591	CONTINENTAL RANCH ACE HARDWARE	04/15/2016	Regular	0.00	10.38	21717
1087	CYBER MARKETING NETWORK, INC.	04/15/2016	Regular	0.00	332.98	21718
4657	DISH NETWORK	04/15/2016	Regular	0.00	68.18	21719
1250	DP SOLUTIONS	04/15/2016	Regular	0.00	60.78	21720
3931	ELLIOTT ELECTRONIC SUPPLY	04/15/2016	Regular	0.00	41.19	21721
0439	FASTENAL	04/15/2016	Regular	0.00	209.45	21722
1513	FLOWING WELLS IRRIGATION DIST	04/15/2016	Regular	0.00	16,191.00	21723
3690	HARTFORD, THE	04/15/2016	Regular	0.00	10,777.02	21724
1239	D'AMICO, HEATHER	04/15/2016	Regular	0.00	123.91	21725
1319	IAFC	04/15/2016	Regular	0.00	770.00	21726
0727	IDEAS @ WORK, INC.	04/15/2016	Regular	0.00	262.50	21727
3541	INLAND KENWORTH INC	04/15/2016	Regular	0.00	220.51	21728
2840	L N CURTIS & SONS	04/15/2016	Regular	0.00	276.63	21729
3888	LOWE'S COMPANIES, INC.	04/15/2016	Regular	0.00	2,028.41	21730
0854	MALLORY SAFETY AND SUPPLY	04/15/2016	Regular	0.00	3,695.78	21731
1318	MARCIA PURCELL	04/15/2016	Regular	0.00	460.00	21732
4734	NFPA-SUBSCRIPTION PROCESSING	04/15/2016	Regular	0.00	1,450.00	21733
2490	OFFICE DEPOT	04/15/2016	Regular	0.00	722.89	21734

Attachment: April 2016 Monthly Check Report (FR-2016-6 : Financial Reports)

Monthly Check Report

Date Range: 04/01/2016 - 04/30/2016

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
4320	ORO VALLEY WATER UTILITY	04/15/2016	Regular	0.00	281.66	21735
1226	PHYSIO-CONTROL, INC.	04/15/2016	Regular	0.00	3,343.56	21736
0255	RC JANITORIAL SERVICES, INC.	04/15/2016	Regular	0.00	1,102.50	21737
0225	REDBURN TIRE COMPANY	04/15/2016	Regular	0.00	2,681.10	21738
1201	RURAL METRO CORPORATION	04/15/2016	Regular	0.00	4,181.40	21739
0120	RUSH TRUCK CENTER - TUCSON	04/15/2016	Regular	0.00	759.53	21740
0552	SHI INTERNATIONAL CORP.	04/15/2016	Regular	0.00	2,513.02	21741
1278	SOUTHWEST GAS CORP	04/15/2016	Regular	0.00	1,368.85	21742
0425	SPEEDPRO IMAGING	04/15/2016	Regular	0.00	1,142.49	21743
3804	SUNNYSIDE MEDICENTER PC	04/15/2016	Regular	0.00	1,700.00	21744
1885	TRICO ELECTRIC COOPERATIVE	04/15/2016	Regular	0.00	1,740.19	21745
1284	TUCSON ELECTRIC POWER	04/15/2016	Regular	0.00	2,363.83	21746
0320	US FOOD SERVICE	04/15/2016	Regular	0.00	277.96	21747
3294	VERIZON WIRELESS	04/15/2016	Regular	0.00	6,865.58	21748
0638	VISION BUSINESS PRODUCTS OF ARIZONA	04/15/2016	Regular	0.00	639.39	21749
0610	LISCUM, WILLIAM E.	04/15/2016	Regular	0.00	25.00	21750
4361	XEROX CORPORATION	04/15/2016	Regular	0.00	313.47	21751
1317	UNIVERSITY OF ARIZONA KFS #2355300	04/18/2016	Regular	0.00	158.00	21752
2185	CULLINEY, SEAN	04/19/2016	Regular	0.00	285.24	21753
4254	PIKE, RICHARD	04/19/2016	Regular	0.00	80.00	21754
1430	AZ DEPT OF REVENUE-USE TAX	04/20/2016	Regular	0.00	8,241.72	21755
0269	2XL CORPORATION	04/22/2016	Regular	0.00	543.92	21769
1117	BOSSE, ROLLMAN & FUNK PC	04/22/2016	Regular	0.00	1,224.00	21770
1691	C & S LOCKSMITHS INC	04/22/2016	Regular	0.00	1,080.12	21771
1219	CINTAS CORPORATION	04/22/2016	Regular	0.00	462.59	21772
1067	CITY OF TUCSON	04/22/2016	Regular	0.00	82,281.33	21773
1299	CITY OF TUCSON WATER/SEWER	04/22/2016	Regular	0.00	2,503.49	21774
4301	GEPHART, DAVID	04/22/2016	Regular	0.00	300.00	21775
4657	DISH NETWORK	04/22/2016	Regular	0.00	46.78	21776
2467	FEDEX OFFICE	04/22/2016	Regular	0.00	88.23	21777
1126	HEINFELD, MEECH & CO., P C	04/22/2016	Regular	0.00	2,469.50	21778
0541	HUGHES FIRE EQUIPMENT, INC.	04/22/2016	Regular	0.00	4,040.88	21779
1225	JOE CRISTIANI'S DRINKING WATER SYSTEMS, LLC	04/22/2016	Regular	0.00	588.06	21780
0725	LOGICALIS, INC.	04/22/2016	Regular	0.00	28,423.08	21781
1779	MARANA CHAMBER OF COMMERCE	04/22/2016	Regular	0.00	670.00	21782
0867	MINER SOUTHWEST	04/22/2016	Regular	0.00	4,822.30	21783
0578	NORTHWEST EXTERMINATING	04/22/2016	Regular	0.00	179.00	21784
3580	BINGOLD, PHILIP	04/22/2016	Regular	0.00	206.73	21785
1812	PIMA UNIFORMS	04/22/2016	Regular	0.00	335.38	21786
0999	POST FARMS, INC.	04/22/2016	Regular	0.00	10.79	21787
0054	PUBLIC SURPLUS	04/22/2016	Regular	0.00	2,784.08	21788
0913	PUEBLO MECHANICAL & CONTROLS, INC.	04/22/2016	Regular	0.00	9,000.77	21789
2889	RICOH USA, INC.	04/22/2016	Regular	0.00	2,354.54	21790
3858	SELERIX, INC.	04/22/2016	Regular	0.00	592.50	21791
0151	STAPLES BUSINESS ADVANTAGE	04/22/2016	Regular	0.00	38.30	21792
3999	TEE TIME USA, LLC	04/22/2016	Regular	0.00	8,821.42	21793
1933	TUCSON ALTERNATOR EXCHANGE	04/22/2016	Regular	0.00	594.74	21794
1284	TUCSON ELECTRIC POWER	04/22/2016	Regular	0.00	11,279.68	21795
3201	UTILITY TRAILER SALES CO OF AZ	04/22/2016	Regular	0.00	178.63	21796
4668	JOHNSON, VICTOR	04/22/2016	Regular	0.00	79.99	21797
1323	W. W. WILLIAMS	04/22/2016	Regular	0.00	8,556.55	21798
0341	WASTE BUSTERS, INC.	04/22/2016	Regular	0.00	40.00	21799
1315	WATSON CHEVROLET INC	04/22/2016	Regular	0.00	855.44	21800
1316	MORALES, ANGEL	04/28/2016	Regular	0.00	304.00	21807
0612	HREBLYN, DEBBI	04/28/2016	Regular	0.00	156.25	21808
1798	WEST, GARY	04/28/2016	Regular	0.00	240.00	21809
0675	MINTEN, KATHY	04/28/2016	Regular	0.00	44.25	21810
3877	LAND, KEVIN	04/28/2016	Regular	0.00	272.00	21811
4638	PIERCE MFG - TRAINING	04/28/2016	Regular	0.00	4,800.00	21812
0180	MARTINEZ, RICHARD	04/28/2016	Regular	0.00	704.20	21813
1230	AGATHOS LABORATORIES INC.	04/29/2016	Regular	0.00	84.00	21814

Attachment: April 2016 Monthly Check Report (FR-2016-6 : Financial Reports)

Monthly Check Report

Date Range: 04/01/2016 - 04/30/2016

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
0349	ALLIED ELECTRONICS, INC.	04/29/2016	Regular	0.00	157.59	21815
0108	APS - APEX PRINTER SPECIALISTS LLC	04/29/2016	Regular	0.00	312.23	21816
0650	ARIZONA FURNISHINGS	04/29/2016	Regular	0.00	4,046.98	21817
4489	AUTHORIZED TECHNICAL SVCS INC	04/29/2016	Regular	0.00	1,354.01	21818
1666	AUTO SAFETY HOUSE	04/29/2016	Regular	0.00	4.28	21819
1363	BATTERY SYSTEMS OF ARIZONA	04/29/2016	Regular	0.00	2,906.09	21820
4057	BENAVIDEZ LAW GROUP, P.C.	04/29/2016	Regular	0.00	5,256.00	21821
1057	BENEFIT COMMERCE GROUP	04/29/2016	Regular	0.00	10,135.50	21822
0872	BILL'S HOME SERVICE CO.	04/29/2016	Regular	0.00	480.00	21823
0961	BRADY INDUSTRIES	04/29/2016	Regular	0.00	159.83	21824
0172	CDW GOVERNMENT, INC.	04/29/2016	Regular	0.00	24,343.49	21825
4329	CENTURYLINK BUSINESS SERVICES	04/29/2016	Regular	0.00	12.52	21826
4650	NEELY, CHRISTOPHER	04/29/2016	Regular	0.00	336.60	21827
0771	COMPUTYPE, INC.	04/29/2016	Regular	0.00	440.57	21828
3591	CONTINENTAL RANCH ACE HARDWARE	04/29/2016	Regular	0.00	12.29	21829
0542	FIRSTWATCH SOLUTIONS, INC.	04/29/2016	Regular	0.00	9,501.47	21830
0360	FREIGHTLINER STERLING-WESTERN STAR OF AZ	04/29/2016	Regular	0.00	2,837.43	21831
1326	GRAINGER	04/29/2016	Regular	0.00	1,763.84	21832
4272	LEVEL 3 COMMUNICATIONS	04/29/2016	Regular	0.00	2,716.31	21833
1826	MARANA WATER	04/29/2016	Regular	0.00	270.97	21834
3599	MCI	04/29/2016	Regular	0.00	68.10	21835
1182	METRO WATER DISTRICT	04/29/2016	Regular	0.00	913.79	21836
0827	YARBOROUGH, PATRICIA	04/29/2016	Regular	0.00	18.36	21837
1166	PRECISION OUTDOOR POWER	04/29/2016	Regular	0.00	389.99	21838
0913	PUEBLO MECHANICAL & CONTROLS, INC.	04/29/2016	Regular	0.00	8,968.44	21839
0255	RC JANITORIAL SERVICES, INC.	04/29/2016	Regular	0.00	1,060.00	21840
1201	RURAL METRO CORPORATION	04/29/2016	Regular	0.00	2,687.33	21841
0120	RUSH TRUCK CENTER - TUCSON	04/29/2016	Regular	0.00	731.75	21842
3804	SUNNYSIDE MEDICENTER PC	04/29/2016	Regular	0.00	1,750.00	21843
1280	TOOL RENT SHOP	04/29/2016	Regular	0.00	23.02	21844
1295	TRUCK & TRAILER PARTS	04/29/2016	Regular	0.00	2,400.57	21845
1297	TULLER TROPHY FACTORY	04/29/2016	Regular	0.00	225.93	21846
3456	UPS STORE, THE	04/29/2016	Regular	0.00	714.68	21847
1314	WASTE MGMT OF TUCSON INC	04/29/2016	Regular	0.00	107.12	21848
3645	WAXIE SANITARY SUPPLY	04/29/2016	Regular	0.00	4,602.66	21849
3115	WELL AMERICA	04/29/2016	Regular	0.00	632.80	21850
0059	WIZARD EDUCATION LLC	04/29/2016	Regular	0.00	4,095.00	21851
0924	ZOLL DATA SYSTEMS, INC.	04/29/2016	Regular	0.00	10,782.99	21852
1192	ZOLL MEDICAL CORPORATION	04/29/2016	Regular	0.00	365.89	21853
3699	AMERICAN EXPRESS	04/29/2016	Bank Draft	0.00	9,202.77	DFT000124

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	557	214	0.00	492,228.07
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	-149.00
Bank Drafts	33	1	0.00	9,202.77
EFT's	0	0	0.00	0.00
	590	216	0.00	501,281.84

Attachment: April 2016 Monthly Check Report (FR-2016-6 : Financial Reports)

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	4/2016	501,281.84
			<u>501,281.84</u>



Northwest Fire District Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

7.A

SCHEDULED

MEMORANDUM NO. 2016-114

Date: June 28, 2016
To: Governing Board
From: Michael Brandt, Fire Chief
Type of Action: Information Only
Agenda Item: Bond Advisory Committee's Presentation and Recommendation on a 2016 General Election Bond Proposal Package

RECOMMENDATION:

Review the Bond Advisory Committee's Presentation and Recommendation on a 2016 General Election Bond Proposal Package.

MOTION:

N/A

DISCUSSION:

On March 22, 2016, the NWFD Governing Board moved to establish a special citizen-based committee to examine projects and perform due diligence on behalf of the community. The Committee's purpose has been to review potential projects for a proposed bond package for the November 8th, 2016 General Election and provide a recommendation to the Governing Board. An overview of the committee make-up, the process engaged, discussion topics covered, and proposed projects/estimated costs was provided to the Governing Board at a June 23 Special Session meeting.

Bond Committee Chair Jania Arnoldi and Vice Chair Jason Stumm will present their recommendation to proceed with a bond proposal package inclusive of six construction projects at \$23.61M. The individual projects and estimated costs are included as an attachment titled 'Bond Committee Project Costs.' The Committee will also present draft language for the ballot pamphlet which is attached as '2016 Draft Text of Ballot Pamphlet' for consideration.

FISCAL IMPACT:

The fiscal impact is contingent on the timing, amounts, and interest rate environment of potential bond issuance(s). However, the fully burdened estimated average tax rate for the bond is \$0.18 per the District's investment banking firm. On a \$171,000 residential property, that would equate to \$30.80 annually, or 2.57 monthly.

Memorandum 2016-114

Meeting of June 28, 2016

ALTERNATIVES:

N/A

ATTACHMENTS:

- Bond Committee Project Costs (PDF)
- 2016 DRAFT Text of Ballot Pamphlet (PDF)

2016 Bond Committee Projects**16-Jun-16****In Millions**

PROJECT	PRIORITY	LAND COST	BUILD COST	SUB-TOTAL	TIME VALUE CALC	ASSUMPTIONS
Station 37 (Dove Mountain West)	High	0.5	3.7	4.2	4.64	2% inflation over 5 years
Station 40 (Twin Peaks/I-10)	High	0	4.7	4.7	5.19	2% inflation over 5 years
Station 31 Reno	High	0	0.6	0.6	0.74	3% inflation over 7 years
Admin Center	High	0	3.2	3.2	3.54	2% inflation over 5 years
Station 41 (Ina/I-10, or Tanger/I-10, or Saguaro)	Medium	0	3.5	3.5	4.32	3% inflation over 7 years
Station 42 (Ina/I-10, or Tanger/I-10, or Saguaro)	Low	0.5	3.7	4.2	5.18	3% inflation over 7 years
Totals		1	19.4	20.4	23.61	

TEXT OF BALLOT**QUESTION**

Shall Northwest Fire District of Pima County, Arizona, be authorized to issue and sell bonds of the District in the principal amount of not to exceed \$23,610,000, bearing interest at a rate of not to exceed six percent (6.00%) per annum and extending for a term not exceeding twenty (20) years and use the proceeds of such bonds to enlarge, remodel, reconstruct existing fire stations; acquire additional land; construct new fire stations, construct a new administration center and to pay all costs in connection with the issuance and sale of Bonds?

FOR THE BONDS**AGAINST THE BONDS****PROJECT INFORMATION**

The Northwest Fire District is requesting authorization to issue general obligation bonds in the amount of \$23,610,000 to provide funds to construct the following projects:

Planned Projects for First Bond Sale (2017)**Estimated Cost****\$ 14,110,000**

1. Construct two new fire stations in the vicinity of Dove Mt. West, and Twin Peaks and I-10
2. Expand and remodel Station #31 at La Cholla and Ruthrauff
3. Construct a new administration center in the vicinity of Ina Rd. and I-10

Planned Projects for Second Bond Sale (2020)**\$ 9,500,000**

1. Construct two new fire stations in the vicinity of Ina Rd. and I-10, and/or Tangerine Rd. and I-10 and/or Saguaro Bloom; Construction location pending development

TOTAL ESTIMATED COST**\$ 23,610,000**



Northwest Fire District Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

7.B

SCHEDULED

MEMORANDUM NO. 2016-115

Date: June 28, 2016
To: Governing Board
From: Dave Gephart, Finance Director
Type of Action: Formal Action/Motion
Agenda Item: Adoption of Resolution No. 2016-031 Approving the Ordering and Calling of an Election for the Purpose of Issuing Bonds; Discussion Will Include the Potential Impacts on the District's Tax Rate

RECOMMENDATION:

Adopt the resolution approving the ordering and calling of an election for the purpose of issuing bonds

MOTION:

Move to adopt Resolution No. 2016-031 approving the ordering and calling of an Election to be held in and for Northwest Fire District of Pima County, Arizona, on November 8, 2016; Providing for the Conduct of the Election; and Authorizing the District's Fire Chief, or Finance Director, as the Officer to Comply with Sections 103 and 141 through 150 of the Internal Revenue Code.

DISCUSSION:

Due to current and anticipated growth in the District, staff has been working toward identifying response needs of the District. To that end, staff recommended the formation of a bond committee, comprised of District stakeholders, to either confirm or deny the perceived needs. The bond committee, as appointed by the Governing Board, has completed their work and is recommending a bond election in November 2016. The attached resolution accepts the bond committee recommendation and provides Governing Board affirmation to move forward with the bond election process.

FISCAL IMPACT:

N/A

ALTERNATIVES:

1. Not approve the resolution
2. Amend the resolution

ATTACHMENTS:

- Bond Election Resolution (PDF)

Memorandum 2016-115

Meeting of June 28, 2016

- [Certificate of Meeting](#) (PDF)

RESOLUTION NO. 2016-031

RESOLUTION ORDERING AND CALLING AN ELECTION TO BE HELD IN AND FOR NORTHWEST FIRE DISTRICT OF PIMA COUNTY, ARIZONA, ON NOVEMBER 8, 2016; PROVIDING FOR THE CONDUCT OF THE ELECTION; AND AUTHORIZING THE DISTRICT'S FIRE CHIEF, OR FINANCE DIRECTOR, AS THE OFFICER TO COMPLY WITH SECTIONS 103 AND 141 THROUGH 150 OF THE INTERNAL REVENUE CODE.

WHEREAS, in order to better serve the community and keep response times low, it appears that the needs and best interests of the Northwest Fire District of Pima County, Arizona (the "*District*"), will be served by the issuance and sale of bonds (the "*Bonds*") of said District and the use of the proceeds thereof to enlarge, remodel, reconstruct existing fire stations; acquire additional land; construct new fire stations, construct a new administration center and to pay all costs in connection with the issuance and sale of Bonds; and

WHEREAS, the laws of the State of Arizona require that an election be held prior to sale of said bonds; and

WHEREAS, by this resolution (this "Resolution") this "Board of Directors of the District (this "*Board*") will (a) order that a bond Election (the "Election") be held in and for this District on Tuesday, November 8, 2016; and (b) order that notice of the Election be given as required by law; and

WHEREAS, the District may make expenditures in connection with the proposed projects to be acquired and/or constructed with the proceeds of the Bonds; and

WHEREAS, in order to comply with Sections 103 and 141 through 150 of the Internal Revenue Service Code of 1986, as amended, the District may be required, pursuant to Treasury Regulation Section 1.150-2, to declare its intention to reimburse an expenditure with proceeds of the Bonds; and

WHEREAS, in order to reimburse the District from proceeds of the Bonds such declaration of intention to reimburse from bond proceeds for an expenditure made prior to issuance of the Bonds must be made not later than 60 days after the payment of such expenditure; and

WHEREAS, the District shall designate the Fire Chief, or Finance Director, as the officer to declare such official intent on its behalf;

NOW, THEREFORE, BE IT RESOLVED BY THIS BOARD OF DIRECTORS OF NORTHWEST FIRE DISTRICT OF PIMA COUNTY, ARIZONA, that:

Section 1. Order of Election. An Election is hereby ordered and called to be held in and for this District on November 8, 2016, pursuant to Arizona Revised Statutes ("*A.R.S.*") § 48-806. The form of ballot for such Election shall be in substantially the form attached to this Resolution as *Exhibit A* and incorporated by reference thereto, and shall be submitted to the District's electors at the Election. The purpose of the Election is as set forth in the form of ballot.

Section 2. Notice of Election. A copy of the call of Election substantially in the form attached hereto as Exhibit B and incorporated by reference thereto, shall be published at least twice in the Arizona Daily Star, a newspaper of general circulation within the District, not less than one week apart during the six (6) calendar weeks preceding ninety days before the Election. A Notice and Order for Election in substantially the form set forth in Exhibit C attached hereto, shall be published not less than once a week during each of the four weeks preceding the calendar week of the Election in the Arizona Daily Star, a newspaper of general circulation in the District. Copies of the Notice and Order of Election, showing the location of the actual polling places, shall be posted in three (3) public places within the District not less than twenty (20) days prior to the Election. If the District chooses to prepare and mail informational reports pursuant to A.R.S. § 16-192 that contain the Notice and Order for Election, the Notice and Order for Election need not be published. The Chair of this Board, the District Fire Chief or the District Finance Director are authorized and directed to fill in all blanks on the Exhibits attached to this Resolution and to determine if an informational pamphlet should be published and circulated to each house within this District that contains an elector qualified to vote in the Election

Section 3. Bond Terms. The maximum principal amount of Bonds to be issued shall be in an amount not to exceed \$23,610,000. The maximum number of years the Bonds of any series may run from their date shall not exceed twenty (20) years. The purpose for which the Bonds are issued is set forth in the attached form of ballot. The maximum rate of interest which the Bonds are to bear shall be six percent (6.00%), the date of the Election shall be November 8, 2016, between the hours of 6:00 a.m. and 7:00 p.m.

Section 4. Registration. The last day to register for the Election is Monday, October 10, 2016.

Section 5. Conduct of Election. The Chair of this Board is authorized and directed to enter into intergovernmental agreements or other agreements necessary to cause the Election to be held. The amount necessary to pay Election costs and expenditures is hereby appropriated and authorized to be expended in payment of costs and expenses of the Election, which expenditures may be reimbursed from the proceeds of any Bonds authorized.

Section 6. Precincts and Polling Places. For purposes of a polling place Election which may be held in conjunction with any county, city or special district Election of any overlapping jurisdiction, this Board determines that the County Election precincts will serve as the District Election precincts, including any consolidation of such precincts as determined by the County Elections Department and the District's Fire Chief or designee. The location of each polling place will be determined by the County Elections Department, which will conduct the Election on behalf of the District.

Section 7. Voting Rights Act. In order to comply with the Voting Rights Act of 1965, as amended, the following proceedings pertaining to this Election will be translated into Spanish, to-wit: ballot and all instructions. All notices of the election to be either posted or published and the ballot shall be translated into Spanish. The officers of the District and the County are further authorized and directed to take all action necessary to comply with the Voting Rights Act of 1965, as amended.

Section 8. **Canvass.** This Board will canvass the returns of the Election as provided by law.

Section 9. **Other Actions.** Gust Rosenfeld P.L.C., is retained as election counsel and bond counsel (collectively, "*Bond Counsel*") with respect to the election and the issuance of the Bonds after the election pursuant to an engagement letter substantially in the form on file with the District. Bond Counsel's fee is to be paid from the proceeds of the Bonds. The Bonds, if approved at the election, will be sold through a negotiated offering and the Board shall receive a proposal for the purchase of the Bonds from Stifel, Nicolaus & Company, Incorporated (the "*Underwriter*") and not acting as a municipal advisor (as defined in the Securities and Exchange Commission's (the "*SEC's*") Municipal Advisor Rule), in the form of a bond purchase agreement pursuant to the Strategic Alliance of Volume Expenditures (SAVE) Cooperative Response Proposal #C-007-1213. Financial or underwriting fees of the Bond Underwriter are to be paid from the proceeds of the Bonds. The Chair, any Board member, the Fire Chief or any employee of the District, Bond Counsel and Bond Underwriter are each authorized to take all necessary action to facilitate the election.

Section 10. **Reimbursement.** The District's Fire Chief, or Finance Director, is hereby designated as the officer to declare, from time to time, the official intent of the District to reimburse an expenditure with the proceeds of the Bonds pursuant to Treasury Regulation Section 1.150-2. Such declaration of official intent shall be signed by the Fire Chief, or Finance Director, and shall be in substantially the form attached hereto as Exhibit D or such other form as may be necessary to comply with the provisions of Treasury Regulation Section 1.150-2. The declaration of intent shall be effective when executed.

Section 11. **Ratification.** All actions of the members of this Board, officers, employees and agents of the District which are in conformity with the purposes and intent of this Resolution, whether heretofore or hereafter taken, shall be and are hereby ratified, confirmed, authorized and approved.

PASSED AND ADOPTED on _____, 2016.

Chair, Board of Directors

ATTEST:

Clerk, Board of Directors

Attachment: Bond Election Resolution (2016-115 : Bond Election Resolution)

EXHIBIT A**FORM OF BALLOT**

NORTHWEST FIRE DISTRICT
OF PIMA COUNTY, ARIZONA
NOVEMBER 8, 2016

QUESTION

Shall Northwest Fire District of Pima County, Arizona, be authorized to issue and sell bonds of the District in the principal amount of not to exceed \$23,610,000, bearing interest at a rate of not to exceed six percent (6.00%) per annum and extending for a term not exceeding twenty (20) years and use the proceeds of such bonds to enlarge, remodel, reconstruct existing fire stations; acquire additional land; construct new fire stations, construct a new administration center and to pay all costs in connection with the issuance and sale of Bonds?

FOR THE BONDS	<input type="checkbox"/>
AGAINST THE BONDS	<input type="checkbox"/>

A "yes" vote shall authorize the Northwest Fire District Board of Directors to issue and sell general obligation bonds.

A "no" vote shall not authorize the Northwest Fire District Board of Directors to issue and sell general obligation bonds.

EXHIBIT B

**CALL OF ELECTION
TO THE QUALIFIED ELECTORS OF THE
NORTHWEST FIRE DISTRICT OF PIMA COUNTY, ARIZONA**

You are hereby notified that a special bond election will be held in and for the Northwest Fire District (the "*District*") on November 8, 2016, to submit to the District's electors the following question: Shall Northwest Fire District of Pima County, Arizona, be authorized to issue and sell bonds of the District in the principal amount not to exceed \$23,610,000, bearing interest at a rate of not to exceed six percent (6.00%) per annum and extending for a term not exceeding twenty (20) years and use the proceeds of such bonds to enlarge, remodel, reconstruct existing fire stations; acquire additional land; construct new fire stations, construct a new administration center and to pay all costs in connection with the issuance and sale of Bonds?

All qualified electors of the District (those who are qualified electors registered to vote in Pima County and reside within the District) are eligible to vote in the election. The last day for registration will be October 10, 2016. Early ballots may be requested from the office of the Pima County Elections Department, 130 West Congress Street. Tucson, Arizona 85701 (520) 740-4260

**NORTHWEST FIRE DISTRICT OF PIMA
COUNTY, ARIZONA**

By: _____
Chair, Board of Directors

ATTEST:

Clerk of the Board

Publish at least twice in _____ not less than one week apart during the six calendar weeks preceding ninety (90) days before the election.

Attachment: Bond Election Resolution (2016-115 : Bond Election Resolution)

EXHIBIT C

**NOTICE AND ORDER OF ELECTION
TO THE QUALIFIED ELECTORS OF THE
NORTHWEST FIRE DISTRICT OF PIMA COUNTY, ARIZONA**

You are hereby notified that the Governing Board of the Northwest Fire District of Pima County, Arizona (the "District") ordered that a special bond election be held in and for the District on November 8, 2016, to submit to the District's electors the following question: Shall Northwest Fire District of Pima County, Arizona, be authorized to issue and sell bonds of the District in the principal amount not to exceed \$23,610,000, bearing interest at a rate of not to exceed six percent (6.00%) per annum and extending for a term not exceeding twenty (20) years and use the proceeds of such bonds to make certain improvements in the District including, but not limited to, to enlarge, remodel, reconstruct existing fire stations; acquire additional land; construct new fire stations, construct a new administration center and to pay all costs in connection with the issuance and sale of Bonds?

All qualified electors of the District (those who are qualified electors registered to vote in Pima County and reside within the District) are eligible to vote in the election. The last day for registration will be October 10, 2016. Early ballots may be requested from the office of the Pima County Elections Department, 130 West Congress Street. Tucson, Arizona 85701 (520) 740-4260.

The polling places for the election will be located at:

**NORTHWEST FIRE DISTRICT OF PIMA
COUNTY, ARIZONA**

By: _____
Chair, Board of Directors

ATTEST:

Clerk of the Board

Attachment: Bond Election Resolution (2016-115 : Bond Election Resolution)

EXHIBIT D

**DECLARATION OF OFFICIAL INTENT UNDER TREASURY REGULATION SECTION
1.150-2 TO REIMBURSE AN EXPENDITURE WITH PROCEEDS OF TAX-EXEMPT
BONDS**

The undersigned is the Fire Chief of the Northwest Fire District of Pima County, Arizona (the "*District*"), and has been designated by the Board of Directors of the District to declare official intent on behalf of the District with respect to the reimbursement of expenditures with proceeds of tax-exempt obligations proposed to be issued in connection with the District's special bond election to be held on November 8, 2016.

Section 1. **Declaration of Official Intent.** The undersigned hereby declares under Treasury Regulation Section 1.150-2 the official intent of the District to reimburse the capital expenditures made in connection with the Project described in Section 3 hereof with the proceeds of tax-exempt obligations.

Section 2. **Timeliness of Declaration.** This declaration is being made not later than sixty (60) days after payment of the expenditure(s) to be reimbursed.

Section 3. **Project Description.** The Project for which the above expenditures were made is described as the construction and acquisition of _____ and all appurtenances related thereto (the "*Project*").

Section 4. **Maximum Principal Amount.** The maximum principal amount of obligations expected to be issued for the Project is \$_____.

Section 5. **Reasonable Expectation to Reimburse.** This Declaration as of its date is consistent with the budgetary and financial circumstances of the District and the District reasonably expects to reimburse the expenditures described in Section 3 with proceeds of tax-exempt bonds of the District.

Dated: _____, 20__.

Fire Chief, Northwest Fire District
of Pima County, Arizona

Attachment: Bond Election Resolution (2016-115 : Bond Election Resolution)

CERTIFICATE

The undersigned is the duly appointed and qualified Chair of the Governing Board of Northwest Fire District of Pima County, Arizona, and hereby certifies that attached hereto is a true and correct copy of: (i) the agenda for the meeting of the Governing Board held on June 28, 2016, (the "Meeting") and that said agenda was on file in the administration office and posted in the usual place of physical posting notices for the District, and, optionally, on the District's website for not less than twenty-four (24) hours prior to the call to order of the Meeting; and (ii) a resolution of said Board adopted at such Meeting; and further certifies that the resolution was passed and adopted by the Governing Board on June 28, 2016; that a quorum was present at such Meeting and at the time the resolution was adopted; that said resolution was adopted by a vote of _____ ayes, _____ nays, _____ abstained and _____ was/were absent; that said resolution has been executed and attested by the proper officers of the District; and said resolution, as executed, is on file in the District administration office and further certifies that the District's website also states where public notices and agendas are physically and electronically posted.

DATED: June 28, 2016.

Chair, Governing Board

**Northwest Fire District Governing Board**

5225 West Massingale Rd.
Tucson, AZ 85743

SCHEDULED**MEMORANDUM NO. 2016-116**

Date: June 28, 2016
To: Governing Board
From: Doug Emans, Assistant Chief
Type of Action: Formal Action/Motion
Agenda Item: Discussion and Possible Action to Adopt Resolution No. 2016-036 Approving an Intergovernmental Agreement with Pima County, on Behalf of the Elections Department, for Services Relating to the NWFD's Bond Election.

RECOMMENDATION:

If the Board chooses to present a bond package to the voters, staff recommends approval of the Resolution.

MOTION:

Move to approve Resolution No. 2016-036 authorizing the Intergovernmental agreement for Election Services

DISCUSSION:

If the Board chooses to proceed with the Bond Election, the District will need the Pima County Elections Department to hold the election and provide support services.

FISCAL IMPACT:

The County will invoice the District for the costs of the election. We do not yet know what that precise amount will be. Staff estimates that it will be approximately \$50,000.00

ALTERNATIVES:

If the District intends to proceed with the bond election, the District must have an IGA with the County.

ATTACHMENTS:

- Resolution (PDF)
- IGA for Pima County Election Services (PDF)

RESOLUTION NO. 2016-036

A RESOLUTION OF THE GOVERNING BOARD FOR THE NORTHWEST FIRE DISTRICT ["NWFD"] APPROVING AND AUTHORIZING THE EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT WITH PIMA COUNTY, ON BEHALF OF THE PIMA COUNTY ELECTIONS DEPARTMENT ["ELECTIONS DEPARTMENT"], FOR SERVICES RELATING TO THE NWFD'S BOND ELECTION.

WHEREAS, NWFD is an internationally accredited Arizona Fire District, organized under and existing pursuant to Title 48, Arizona Revised Statutes; and

WHEREAS, pursuant to its Resolution No. 2016-031, NWFD has called for a bond election; and

WHEREAS, the Elections Department has a comprehensive voting system and certified elections officials; and

WHEREAS, the NWFD requires the assistance of the Elections Department to conduct the bond election on November 8, 2016; and

WHEREAS, attached hereto as Exhibit "A" and incorporated herein by this reference, is an intergovernmental agreement for election services ["Agreement"], pursuant to which, the Elections Department would provide elections services to NWFD; and

WHEREAS, the Governing Board of the Northwest Fire District has reviewed the terms and conditions of the Agreement and finds that entering into it is in the best interests of NWFD and its residents.

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Northwest Fire District that the Agreement, attached hereto as Exhibit "A", is hereby adopted, and District officers and staff are hereby authorized to execute the Agreement and take all steps necessary and proper to carry out its purposes.

PASSED and ADOPTED by the Governing Board of Northwest Fire District at a duly noticed meeting held on June 28, 2016, by a majority of a quorum of the Governing Board Members.

Attachment: Resolution (2016-116 : Pima County Election IGA)

George Carter
Board Chair

ATTEST:

APPROVED AS TO FORM:

Tim Clayton
Clerk of the Board

Thomas Benavidez
District Attorney

EXHIBIT "A"

[Election Services Agreement Must Be Attached.]

Attachment: Resolution (2016-116 : Pima County Election IGA)

INTERGOVERNMENTAL AGREEMENT

For Election Services

Among Northwest Fire District and Pima County

This Intergovernmental Agreement (IGA) is by and among NORTHWEST FIRE DISTRICT OF PIMA COUNTY, ARIZONA, a special taxing district of the State of Arizona (“the District”) and PIMA COUNTY, a political subdivision of the State of Arizona (“County”), on behalf of the PIMA COUNTY ELECTIONS DEPARTMENT (the “Elections Department”).

WHEREAS, the County of Pima has a comprehensive voting system and certified elections officials; and

WHEREAS, the Northwest Fire District, an Arizona political subdivision, seeks Pima County’s assistance in the preparation and conduct of the District’s Bond Election on November 8, 2016.

NOW, THEREFORE, IT IS AGREED by and between the County, on behalf of its Elections Department, and the District, pursuant to A.R.S. §§ 16-205(C), 16-405, 16-450, 11-251(3), and 11-951, *et. seq.*, as follows:

1. **Purpose.** The purpose of this IGA is to provide election services to the District for the District’s November 8, 2016 Bond Election.
2. **County Obligations.** County shall:
 - A. Provide election services at the applicable cost set forth in the **Schedule of Prices, Level 2 – Consolidated Elections** (Exhibit A), as requested by the District for placing ballot language on the Pima County ballot.
 - B. Provide for all of the following services as indicated under the Level 2 fee schedule:
 - Boardworker recruitment, training and service
 - Polling place acquisition and use
 - Sample ballot printing and postage
 - Translation services
 - Early and provisional ballot processing
 - Supplies
 - Supply delivery and pick-up
 - Law enforcement
 - Technical support
 - Election Night processing and tabulation
 - C. Provide final camera-ready ballot formats to the District, including Spanish language translations, no later than 55 days prior to each election. Upon written notice of a need for a change to the ballot format approved by the District, the Elections Department shall, if possible, arrange for the corrections to be made by the vendor. The Elections Department will inform the District of any additional charges incurred.
 - D. Prepare and deliver an invoice to the District from the Elections Department for election

costs pursuant to this IGA, within forty-five (45) days after the date of the November 8, 2016 election. The invoice will be based on the voter registration data provided by the Pima County Recorder as of the October 10, 2016 voter registration cut-off. The invoice shall be calculated based on the schedule of fees, Level 2, Consolidated Elections.

- E. Assure that all polling locations comply with the Americans with Disabilities Act by using the ADA Checklist for Polling Places (2004) published by the U.S. Department of Justice.

3. **District Obligations.** District shall:

- A. Make arrangements with the County for any necessary language translations as required by Section 203 of the Voting Rights Act.
- B. Provide the County Elections Department with the final certified copy of any ballot issue for a District election at least 120 days prior to the election, unless a different timeframe is otherwise mutually agreed upon. The final certified copy of the ballot issue will be provided in an electronic format (Microsoft Word).
- C. Review and approve the camera-ready ballot formats provided by the Elections Department no more than two (2) business days after receipt. District must notify the Elections Department, in writing, of any required changes after the ballot format has been approved.
- D. Be responsible for the preparation and distribution of publicity pamphlets, including, but not limited to, any requisite translation, printing and mailing.
- E. Pay any and all charges for printing of publicity pamphlet by commercial means directly to the commercial vendor providing such services.
- F. Arrange for and publish any and all notices of each election as required by law.
- G. Should the election be challenged or questioned for any reason whatsoever, District shall be responsible for defense. This duty shall survive the expiration of the IGA, provided that County shall cooperate with District in making relevant information and witnesses available upon reasonable request.
- H. Within thirty (30) days of date of the invoice, District shall reimburse County, in full, for invoiced costs of election at the rates set forth in Exhibit A.
- I. District will, within thirty (30) days of the date of the invoice, pay the Elections Department the actual costs for any changes to ballots incurred by the Elections Department.
- J. Any amount invoiced by the County that is not paid thirty (30) days from the date of the invoice shall accrue interest at the rate of ten percent (10%) per annum until paid. The District expressly acknowledges and agrees that the payments required to be made hereunder constitute valid, binding obligations and authorized debt of the District.

4. **Manner of Financing and Budgeting.** District warrants that it has sufficient funds available and budgeted to discharge the funding obligation imposed by this IGA.

5. **Term.** This IGA must be approved and signed by both parties. This IGA shall terminate on December 31, 2016. Any modification or time extension of this IGA shall be by formal written amendment and executed by the parties hereto.
6. **Hold Harmless Clause.** Each party (as Indemnitor) agrees to indemnify, defend and hold harmless the other party (as Indemnitee) from and against any and all claims, losses, liability, costs or expenses (including reasonable attorney's fees) (hereinafter collectively referred to as "claims") arising out of bodily injury or any person (including death) or property damage, but only to the extent that such claims which result in vicarious/derivative liability to the Indemnitee are caused by the act, omission, negligence, misconduct, or other fault of the Indemnitor, its officers, officials, agents, employees or volunteers.
7. **Compliance with Applicable Laws.** The parties shall comply with all federal, state and local laws, rules, regulations, standards and Executive Orders, without limitation to those designated within this IGA. The laws and regulations of the State of Arizona shall govern the rights of the parties, the performance of this IGA and any disputes hereunder. Any action relating to this IGA shall be brought in an Arizona court in Pima County. Any changes in the governing laws, rules and regulations during the terms of this IGA shall apply but do not require an amendment.
8. **Non-Discrimination.** Neither party will discriminate against the other party's employee, client or any other individual in any way involved with, the other party, because of that person's age, race, creed, color, religion, sex, disability or national origin in the course of carrying out District's duties pursuant to this IGA. Both parties agree to comply with the provisions of A.R.S. §41-1463 and of Executive Order 75-5, as amended by Executive Order 2009-09, which are incorporated into this IGA by reference, as is set forth in full herein.
9. **Americans With Disabilities Act.** This IGA is subject to all applicable provisions of the Americans with Disabilities Act (Public Law 101-336, 42 U.S.C. §§ 12101-12213) and all applicable Federal Regulations under the Act, including 28 CFR Parts 35 and 36.
10. **Severability.** If any provision of this IGA or any application thereof to the County, District or any person or circumstances, is held invalid, such invalidity shall not affect other provisions or applications of this IGA which can be given effect, without the invalid provision or application and to this end the provisions of this IGA are declared to be severable.
11. **Conflict of Interest.** This IGA is subject to the cancellation for conflict of interest pursuant to A.R.S. § 38-511, the pertinent provisions of which are incorporated herein by reference.
12. **Non-Appropriation.** Notwithstanding any other provision in this IGA, this IGA may be terminated if for any reason the County Board of Supervisors or District does not appropriate sufficient monies for the purpose of maintaining this IGA. In the event of such cancellation, County or District shall have no further obligation other than for payment for services rendered prior to cancellation.
13. **Legal Authority.** Neither party warrants to the other its legal authority to enter into this IGA. If a court, at the request of a third person, declares that either party lacks authority to enter into this IGA, or any part of it, then the IGA, or parts of it affected by such order, shall be null and void, and no recovery may be had by either party against the other for lack of performance or otherwise.

14. **Worker's Compensation.** Each party shall comply with the notice of A.R.S. § 23-1022(E). For purposes of A.R.S. § 23-1022, each party shall be considered the primary employer of all personnel currently or hereafter employed by that party, irrespective of the operations of protocol in place, and said party shall have the sole responsibility of the payment of Worker's Compensation benefits or other fringe benefits of said employees.
15. **No Joint Venture.** It is not intended by this IGA to, and nothing contained in this IGA shall be construed to, create any partnership, joint venture or employment relationship between the parties or create any employer-employee relationship between County and any District employees, or between the District and any County employees. Neither party shall be liable for any debts, accounts, obligations nor other liabilities whatsoever of the other party, including (without limitation) any other party's obligation to withhold Social Security and income taxes for itself or any of its employees.
16. **No Third Party Beneficiaries.** Nothing in the provisions of this IGA is intended to create duties or obligations to, or rights in, third parties not parties to this IGA, or to affect the legal liability of any party to the IGA by imposing any standard of care different from the standard of care imposed by law.
17. **Resolution of Conflicting Needs.** In the event conflict arises between the County and the District over the use of voting equipment, vote tallying equipment, or County elections personnel, County shall have priority, but shall make reasonable efforts to reconcile conflicts so that neither party will suffer as a consequence of conflict.
18. **Notice.** Any notice required pursuant to this IGA shall be given to:

County:

Chuck H. Huckelberry
County Administrator
130 W. Congress St., 10th Floor
Tucson, AZ 85701
Phone: (520) 724-8661
Fax: (520) 724-8171

Brad R. Nelson
Elections Director
6550 S. Country Club
Tucson, AZ 85756
Phone: (520) 724-6830
Fax: (520) 724-6870

Robin Brigode
Clerk of the Board of Supervisors
130 W. Congress St., 5th Floor
Tucson, AZ 85701
Phone: (520) 724-8449
Fax: (520) 222-0448

District:

Heather D'Amico
Secretary III
5225 W. Massingale Rd.
Tucson, AZ 85743
Phone: (520) 887-1010 ext. 2905
Fax: (520) 887-1034

19. **Termination.** Either party may terminate this IGA at any time by giving written notice of such termination and specifying the effective date thereof, at least thirty (30) days before the effective date of such termination. In the event of termination, any real or personal property belonging to either party and furnished pursuant to this IGA, shall be returned to the furnishing party. Any funds of the District paid to County in accordance with this IGA and not encumbered at the time of termination shall be refunded to the District and, if the District terminates, the District shall pay any and all costs of County incurred up to the date of termination or as a result of termination.
20. **Legal Arizona Workers Act Compliance.** The parties hereby warrant that they will at all times during the term of this IGA comply with all federal immigration laws applicable to each party's employment of its employees, and with the requirements of A.R.S. § 23-214 (A) (together the "State and Federal Immigration Laws"). Each party will further ensure that each subcontractor who performs any work for that party under this IGA likewise complies with the State and Federal Immigration Laws.

Each party has the right at any time to inspect the books and records of the other party and any subcontractor in order to verify such party's compliance with the State and Federal Immigration Laws.

Any breach of either party's or any subcontractor's warranty of compliance with the State and Federal Immigration Laws, or of any other provision of this section, is a material breach of this IGA subjecting the breaching party to penalties up to and including suspension or termination of this IGA. If the breach is by a subcontractor, and the subcontract is suspended or terminated as a result, the breaching party will be required to take such steps as may be necessary to either self-perform the services that would have been provided under the subcontract or retain a replacement subcontractor as soon as possible so as not to delay the completion of work under this IGA.

Each party will advise each of its subcontractors of the other party's rights, and the subcontractor's obligations, under this section by including a provision in each subcontract substantially in the following form:

"SUBCONTRACTOR hereby warrants that it will at all times during the term of this contract comply with all federal immigration laws applicable to SUBCONTRACTOR's employees, and with the requirements of A.R.S. § 23-214 (A). SUBCONTRACTOR further agrees that Pima County or the District may inspect the SUBCONTRACTOR'S books and records to insure that SUBCONTRACTOR is in compliance with these requirements. Any breach of this paragraph by SUBCONTRACTOR is a material breach of this contract subjecting SUBCONTRACTOR to penalties up to and including suspension or termination of this contract."

Any additional costs attributable directly or indirectly to remedial action under this section

will be the responsibility of the breaching party.”

21. **Entire IGA.** This document constitutes the entire agreement between the parties pertaining to the subject matter hereof, and all prior or contemporaneous agreements and understandings, oral or written, are hereby superseded and merged herein. This IGA shall not be modified, amended, altered or extended except through a written amendment signed by the parties.

IN WITNESS WHEREOF, the parties hereby have executed this Agreement on this _____ day of _____, 2016.

PIMA COUNTY:

NORTHWEST FIRE DISTRICT:

Chair, Board of Supervisors Date

Chair, Fire District Board Date

ATTEST:

ATTEST:

Clerk of the Board of Supervisors Date

Northwest Fire District Clerk Date

APPROVED AS TO CONTENT:

Brad R. Nelson, Director Date
Pima County Elections Department

The foregoing Intergovernmental Agreement between the Northwest Fire District and Pima County has been reviewed pursuant to A.R.S. § 11-952 by the undersigned, who have determined that it is in the proper form and is within the powers and authority granted under the laws of the State of Arizona to those parties to the Intergovernmental Agreement represented by the undersigned.

PIMA COUNTY:

DISTRICT:

Deputy County Attorney Date

Attorney for the District Date

EXHIBIT A

Schedule of Prices

LEVEL 2: CONSOLIDATED ELECTIONS

Any jurisdiction may choose to have its election combined with any county wide election. A fee of 75 cents per registered voter will apply.

The seventy-five cent fee covers the following services:

- Boardworker recruitment, training and service
- Polling Place acquisition and use
- Sample Ballot printing and postage
- Translation services
- Early and Provisional Ballot processing
- All supplies
- Supply delivery and pickup
- Law Enforcement
- Technical Support
- Election night processing and tabulation

Fee schedule approved by Pima County Board of Supervisors June 16, 2009.



Northwest Fire District Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

7.D

SCHEDULED

MEMORANDUM NO. 2016-117

Date: June 28, 2016
To: Governing Board
From: Dave Gephart, Finance Director
Type of Action: Formal Action/Motion
Agenda Item: Recommendation, Discussion and Possible Action to Disband the Bond Advisory Committee

RECOMMENDATION:

Disband the committee

MOTION:

Move to disband the Bond Advisory Committee established at the March 22, 2016, Governing Board meeting.

DISCUSSION:

The Bond Committee established and approved by the Governing Board at its March 22, 2016, meeting has completed its work and is furnishing the Governing Board with a recommendation as part of another agenda item at this meeting. As such, staff is recommending the committee be disbanded.

All meetings of the bond committee were subject to open meeting laws of the State of Arizona and minutes of the meetings are available on the District website.

FISCAL IMPACT:

N/A

ALTERNATIVES:

Not disband the committee



Northwest Fire District Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

7.E

SCHEDULED

MEMORANDUM NO. 2016-118

Date: June 28, 2016
To: Governing Board
From: Dave Gephart, Finance Director
Type of Action: Formal Action/Motion
Agenda Item: Discussion, Review and Possible Action on Proposed Five-Year Capital Improvement Program (CIP) for the Fiscal Years Ending June 30, 2017- June 30, 2021

RECOMMENDATION:

Review and approve the five-year CIP as presented.

MOTION:

Move to approve the Northwest Fire District Capital Improvement Program (CIP) for the Fiscal Years Ending June 30, 2017 - June 30, 2021, as presented.

Or

Move to approve the Northwest Fire District Capital Improvement Program (CIP) for the Fiscal Years Ending June 30, 2017 - June 30, 2021, as amended.

DISCUSSION:

The five-year Capital Improvement Program is attached covering the fiscal year ends from June 30, 2017-21 to allow for additional review and potential modification. The projects were presented initially at the April 12, 2016 board meeting for a preliminary review.

Year 1 (FY 2016-17) is included in the proposed adopted budget presented in a separate board item this evening. Future years 2-5 are projected along with estimates of associated operating budget impacts. The document includes proposed bond issuances and related projects in anticipation that voters will pass a bond election in November 2016.

FISCAL IMPACT:

\$29.9 million over five years

ALTERNATIVES:

None recommended

Memorandum 2016-118

Meeting of June 28, 2016

ATTACHMENTS:

- FY 16-17 CIP (PDF)

NORTHWEST FIRE DISTRICT

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM



FOR FISCAL YEARS ENDING
June 30, 2017 – June 30, 2021

*Northwest Fire District
5225 W. Massingale Road
Tucson, AZ 85743
Phone 520-887-1010
Fax 520-887-1034
www.northwestfire.org*

Prepared by the Capital Improvement Program Committee of Northwest Fire District

*Michael J. Brandt, Fire Chief
Doug Emans, Assistant Chief – Community and Support Services
Brad Bradley, Assistant Chief - Operations
David Gephart, Finance Director
Dugger Hughes, Deputy Chief - Logistics*

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CAPITAL IMPROVEMENT PROGRAM (CIP) OVERVIEW / PROCESS

Capital Project Planning

The Northwest Fire District utilizes a formal practice to perform an annual review of the multi-year Capital Improvement Program (CIP). As a primary management decision making tool for the District, the CIP formally depicts those capital projects, be it new or replacement, that have been determined to have a high project priority. High priority capital projects are those that have been assessed to be vital in maintaining District infrastructure as well as continuing delivery of quality fire-rescue services to the District community.

The District views capital expenditures at a two-tier level, that is, certain nominal capital asset expenditures will be budgeted in the normal departmental operating budget process while other types of significant capital project expenditures are to be included in the multi-year CIP.

Capital Project Definition: Through its adopted financial policies, the District has defined a capital project as one expected to have an estimated useful life greater than ten years and an estimated cost of \$30,000 or more. Capital projects include the purchase of land, construction / purchase / or major renovation of buildings, and purchase of fire-rescue equipment and vehicles. Capital projects typically have one or more of the following characteristics: (1) expenditures which take place over one or more years, requiring continuing funding sources beyond a single fiscal year; (2) various funding resources including debt; (3) a systematic acquisition over an extended period of time, and; (4) scheduled replacement of physical assets.

In conjunction with performing an annual assessment of the District's capital improvement needs, a schedule is updated annually for the replacement of its non-infrastructure capital assets. Asset replacement is primarily predicated on asset condition and useful life cycle. Within the funding resources available each fiscal year the District will replace these assets according to the aforementioned schedule.



CIP OVERVIEW / PROCESS (Continued)

Although District capital projects are scheduled for a five-year plan, only those projects during the first year the plan are adopted as part of the District's annual budget. The remaining years within the District's CIP serve as a guide for future planning and are subject to annual review and modification in subsequent years.

Capital Financing Plan

The District utilizes a combination of funding sources for financing its capital program. Primary to the District capital plan is the establishment and maintenance of a Capital Projects Reserve Fund for the specific purpose of accumulating funds for future capital expenditures and thus maximizing the pay-as-you-go method of financing. Additional funding sources that can be utilized include outside revenues, tax levy revenues, grant capital project fund balances, lease purchase or other debt instruments, and general obligation bonds. In conjunction with the District's annual CIP review and update, extensive analysis of funding resources is performed to ensure capital project expenditure requirements are adequately funded over the five-year plan. Given today's unpredictable nature of projecting CIP project costs, project contingency costs where appropriate are included in determining total funding sources required for project completion.

Impact on the Operating Budget

Although the District prepares a separate Capital Budget from the Operating Budget, the two budgets are linked. The completion of certain capital projects is the beginning of recurring costs for the operating budget. The recurring costs can include staffing, operating, and maintenance costs associated with new facilities. Debt service payments are not included because they typically are repaid utilizing a separate levy from that which funds operations. Each individual capital project is evaluated for the impact of recurring costs on the operating budget and the calculated cost impact is included in the five-year plan. These costs are reflected on the individual capital project profiles which are contained in the CIP Project Profile Schedules in this document.

CIP Process

In mid-fall the District CIP process begins with the Department of Finance meeting with the District CIP Project Officer and CIP department liaisons to review guidelines, formats, etc., for the upcoming CIP. Based on the guidance provided at this meeting, District CIP department liaisons work with the CIP Project Officer in developing new requested CIP projects as well as updating ongoing CIP projects. The CIP Project Officer meets with the Department of Finance to review and finalize a preliminary or proposed CIP for the upcoming budget year. Careful analysis is made of how capital project expenditures are calculated, potential cost impact on the operating budget, and financing sources to be utilized.

Upon completion of a summarized schedule of proposed CIP projects for the upcoming budget year, the schedule is submitted to the District Fire Chief for initial review and subsequent finalization of the proposed CIP project schedule. Once the District Fire Chief has approved a final proposed CIP project schedule, the schedule is submitted to the District CIP Evaluation Committee for review and final recommended adjustments, if any, to each CIP project on the proposed CIP project Schedule. The District CIP Evaluation Committee examines each project in terms of its cost impact, funding resources, and overall benefit of the CIP project to the District. The



CIP OVERVIEW / PROCESS (Continued)

ultimate value of this process is to identify and rank those CIP projects on their importance/impact to the strategic mission of the District. As a result of this process, the proposed CIP project schedule may be revised before submission to the District Fire Board.

At this point in the process, a recommended CIP five-year plan is publicly presented to the District Fire Board for an initial review and consideration session. The primary purpose of this session is to have the District Fire Board examine CIP project priorities, expenditure outlays, funding sources, and operating budget impact. Further meetings may be scheduled by the District Fire Board to further discuss recommended projects and make revisions/additions based on Board priorities and public concerns. The process culminates when the Board formally adopts the Capital Improvements Program. As previously addressed, those CIP projects included in the first year of the plan are adopted as part of the District's overall annual budget.



CIP PROJECTS OVERVIEW FY 2016 - 2017 through FY 2020 - 2021

Program/Department	Project Description	Start Date	Completion Date	Projected 5-Year Project Cost
Construction Program				
Facilities	Roof Replacement - Station 38	Jul-16	Jun-17	40,000
Facilities	New Facilities	Jul-16	Jun-21	23,610,000
	<i>Construction Program Subtotal</i>			23,650,000
Operations Program				
Fire/Rescue Services	Thermal Imaging Camera Replacement	Jul-16	Jun-21	150,000
EMS	EPCR Replacement	Jul-16	Jun-17	150,000
EMS	EMS Medical Dispensers	Jul-16	Jun-17	150,000
Fleet Services	Vehicle Replacement	Jul-16	Jun-21	4,615,000
	<i>Operations Program Subtotal</i>			5,065,000
Technology Program				
Technical Services	IT Infrastructure Upgrade	Jul-16	Jun-17	150,000
Technical Services	CAD Software	Jul-16	Jun-18	750,000
Technical Services	Radio Replacement	Jul-17	Jun-18	100,000
Technical Services	Network Upgrades	Jul-08	Jun-21	165,000
Technical Services	Radio Sites	Jul-16	Jun-20	99,000
	<i>Technology Program Subtotal</i>			1,264,000
	CIP Projects Total			29,979,000

Attachment: FY 16-17 CIP (2016-118 : Capital Improvement Program)



CIP PROJECTS EXPENDITURES SUMMARY SCHEDULE

Five-year CIP Expenditures Summary

Expenditure Category	Projected Year 1 FY 2016-17	Projected Year 2 FY 2017-18	Projected Year 3 FY 2018-19	Projected Year 4 FY 2019-20	Projected Year 5 FY 2020-21	Projected Five- year Program
Land & Improvements	\$ —	\$ 500,000	\$ —	\$ —	\$ 500,000	\$ 1,000,000
Buildings & Improvements	40,000	8,600,000	9,330,000	—	4,680,000	22,650,000
Professional Services	—	—	—	—	—	—
Utilities	—	—	—	—	—	—
Engineering & Architectural	—	—	—	—	—	—
Equipment & Furniture	180,000	130,000	30,000	30,000	30,000	400,000
Computers & Software	675,000	405,000	80,000	80,000	50,000	1,290,000
Vehicles	1,000,000	940,000	1,050,000	625,000	1,000,000	4,615,000
Contingency	—	3,000	8,000	8,000	5,000	24,000
Total	\$ 1,895,000	\$ 10,578,000	\$ 10,498,000	\$ 743,000	\$ 6,265,000	\$ 29,979,000



CIP PROJECTS FUNDING SOURCE SUMMARY SCHEDULE

Five-year CIP Summary of Funding Sources

Funding Category	Projected Year 1 FY 2016-17	Projected Year 2 FY 2017-18	Projected Year 3 FY 2018-19	Projected Year 4 FY 2019-20	Projected Year 5 FY 2020-21	Projected Five- year Program
District Bond Funds	\$ —	\$ 9,100,000	\$ 9,330,000	\$ —	\$ 5,180,000	\$ 23,610,000
District Capital Funds	—	—	—	—	—	—
District General Funds	1,895,000	1,478,000	1,168,000	743,000	1,085,000	6,369,000
District Grant Funds	—	—	—	—	—	—
Total	\$ 1,895,000	\$ 10,578,000	\$ 10,498,000	\$ 743,000	\$ 6,265,000	\$ 29,979,000

**CIP PROJECTS OPERATING BUDGET IMPACT SUMMARY SCHEDULE**

Funding Category	Projected Year 1 FY 2016-17	Projected Year 2 FY 2017-18	Projected Year 3 FY 2018-19	Projected Year 4 FY 2019-20	Projected Year 5 FY 2020-21	Projected Five- year Program
District General Funds	\$ —	\$ —	\$ —	\$ 3,000,000	\$ 3,000,000	\$ 6,000,000

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CIP PROJECT PROFILE SCHEDULES

Project Detail Profiles

The attached CIP project profiles provide the reader with detailed insight into each District CIP project included in the five-year program. In addition to providing capital expenditure details and funding source details, the individual project profiles reflect the projected impact of recurring costs on the operating budget over the five-year program.



Northwest Fire District Five-Year Capital Improvement Plan Project Profile



7.E.a

CAD Software for New Communications Center

CIP Project Name/ID Code: CAD Software for New Communications Center

New: ☒ Replacement: ☐

Start Date: 07/2016

End Date: 06/2018

Project Description: Complete startup of Communications Center. CAD system is early phase to establish all information and response parameters to begin training personnel on use and operations. Furnishings and hardware purchases will follow in subsequent years prior to moving into new facilities.

Project Justification: Direct control of communications and dispatch process improves call processing, response reliability, pre-arrival instruction, quality and safety to personnel. These attributes relate directly to personnel safety and improvements in mortality rates in our community where seconds make a difference between lives saved, permanent disability or death.

Capital Outlay Expenditure Category Summary	Adopted 2016-17 Expenditure Requirements			Projected Requirements						Total Projected
	Prior FY(s) Project Actuals	Carry Forward	New Funds	Year 1 Total	Year 2 2017-18	Year 3 2018-19	Year 4 2019-20	Year 5 2020-21	Five Year Total	
Land & Improvements	—	—	—	—	—	—	—	—	—	—
Buildings & Improvements	—	—	—	—	—	—	—	—	—	—
Professional Services	—	—	—	—	—	—	—	—	—	—
Utilities	—	—	—	—	—	—	—	—	—	—
Engineering & Architectural	—	—	—	—	—	—	—	—	—	—
Equipment & Furniture	—	—	—	—	—	—	—	—	—	—
Computers & Software	—	—	375,000	375,000	375,000	—	—	—	750,000	750,000
Vehicles	—	—	—	—	—	—	—	—	—	—
CIP Project Contingency	—	—	—	—	—	—	—	—	—	—
Capital Outlay Project Totals	—	—	375,000	375,000	375,000	—	—	—	750,000	750,000

Attachment: FY 16-17 CIP (2016-118 : Capital Improvement Program)



Northwest Fire District Five-Year Capital Improvement Plan Project Profile



7.E.a

CAD Software for New Communications Center

Capital Project Funding Source Summary	Prior FY(s) Project Actuals	Adopted 2016-17 Expenditure Requirements		Projected Requirements						Total Project
		Carry Forward	New Funds	Year 1 Total	Year 2 2017-18	Year 3 2018-19	Year 4 2019-20	Year 5 2020-21	Five Year Total	
District Bond Fund										
2018 General Obligation Bonds	—	—	—	—	—	—	—	—	—	
Bond Interest	—	—	—	—	—	—	—	—	—	
Sub - Total	—	—	—	—	—	—	—	—	—	
District Capital Fund										
Capital Reserve Fund	—	—	—	—	—	—	—	—	—	
Capital Improvement Fund	—	—	—	—	—	—	—	—	—	
Short Term Financing	—	—	—	—	—	—	—	—	—	
Long Term Financing	—	—	—	—	—	—	—	—	—	
Sub - Total	—	—	—	—	—	—	—	—	—	
District General Fund										
Tax Levy	—	—	375,000	375,000	375,000	—	—	—	750,000	750,000
General Fund Fees	—	—	—	—	—	—	—	—	—	
Sub - Total	—	—	375,000	375,000	375,000	—	—	—	750,000	750,000
District Grant Fund										
100% Match	—	—	—	—	—	—	—	—	—	
Less Than 100% Match	—	—	—	—	—	—	—	—	—	
Sub - Total	—	—	—	—	—	—	—	—	—	
Capital Funding Project Totals	—	—	375,000	375,000	375,000	—	—	—	750,000	750,000

Capital Project Impact On Operating Budget Summary

District General Fund	—	—	—	—	—	—
Capital Project Impact Funding Project Totals	—	—	—	—	—	—

Attachment: FY 16-17 CIP (2016-118 : Capital Improvement Program)



Northwest Fire District Five-Year Capital Improvement Plan Project Profile



7.E.a

IT Infrastructure Upgrade

CIP Project Name/ID Code: IT Infrastructure Upgrade

New: _____ Replacement: X

Start Date: 07/2016

End Date: 06/2017

Project Description: Core network has been upgraded within current budget capacities. Phase II includes all layer 2/3 switching for reliability, redundancy and Wi-Fi connectivity. Two additional microwave upgrades to support radio and voice communications in support of the VHF Simulcast system for static alerting and extended voice (radio) coverage.

Project Justification: Technology is mission critical and central to all aspects of District operations including dispatch and record keeping functions. Network infrastructure that supports critical fireground radio operations and provides for secure information processing and storage for all records is essential to continued operations. Providing network capacity for future enhanced service levels maintains our relevance and participation in the emergency service provider community at the highest effective levels according to strategic direction of Northwest Fire District.

Capital Outlay Expenditure Category Summary	Adopted 2016-17 Expenditure Requirements				Projected Requirements					
	Prior FY(s) Project Actuals	Carry Forward	New Funds	Year 1 Total	Year 2 2017-18	Year 3 2018-19	Year 4 2019-20	Year 5 2020-21	Five Year Total	Total Project
Land & Improvements	—	—	—	—	—	—	—	—	—	—
Buildings & Improvements	—	—	—	—	—	—	—	—	—	—
Professional Services	—	—	—	—	—	—	—	—	—	—
Utilities	—	—	—	—	—	—	—	—	—	—
Engineering & Architectural	—	—	—	—	—	—	—	—	—	—
Equipment & Furniture	—	—	—	—	—	—	—	—	—	—
Computers & Software	—	—	150,000	150,000	—	—	—	—	150,000	150,000
Vehicles	—	—	—	—	—	—	—	—	—	—
CIP Project Contingency	—	—	—	—	—	—	—	—	—	—
Capital Outlay Project Totals	—	—	150,000	150,000	—	—	—	—	150,000	150,000

Attachment: FY 16-17 CIP (2016-118 : Capital Improvement Program)



Northwest Fire District Five-Year Capital Improvement Plan Project Profile



7.E.a

IT Infrastructure Upgrade

Capital Project Funding Source Summary	Prior FY(s) Project Actuals	Adopted 2016-17 Expenditure Requirements		Projected Requirements						Total Project
		Carry Forward	New Funds	Year 1 Total	Year 2 2017-18	Year 3 2018-19	Year 4 2019-20	Year 5 2020-21	Five Year Total	
District Bond Fund										
2018 General Obligation Bonds	—	—	—	—	—	—	—	—	—	
Bond Interest	—	—	—	—	—	—	—	—	—	
Sub - Total	—	—	—	—	—	—	—	—	—	
District Capital Fund										
Capital Reserve Fund	—	—	—	—	—	—	—	—	—	
Capital Improvement Fund	—	—	—	—	—	—	—	—	—	
Short Term Financing	—	—	—	—	—	—	—	—	—	
Long Term Financing	—	—	—	—	—	—	—	—	—	
Sub - Total	—	—	—	—	—	—	—	—	—	
District General Fund										
Tax Levy	—	—	150,000	150,000	—	—	—	—	150,000	150,000
General Fund Fees	—	—	—	—	—	—	—	—	—	
Sub - Total	—	—	150,000	150,000	—	—	—	—	150,000	150,000
District Grant Fund										
100% Match	—	—	—	—	—	—	—	—	—	
Less Than 100% Match	—	—	—	—	—	—	—	—	—	
Sub - Total	—	—	—	—	—	—	—	—	—	
Capital Funding Project Totals	—	—	150,000	150,000	—	—	—	—	150,000	150,000

Capital Project Impact On Operating Budget Summary										
District General Fund										
Capital Project Impact Funding Project Totals	—	—	—	—	—	—	—	—	—	

Attachment: FY 16-17 CIP (2016-118 : Capital Improvement Program)



Northwest Fire District Five-Year Capital Improvement Plan Project Profile

7.E.a



Thermal Imaging Camera Replacement

CIP Project Name/ID Code: Thermal Imaging Camera Replacement

New: _____ **Replacement:** X

Start Date: 07/2010

End Date: 06/2021

Project Description: This is a continuation of the annual replacement of Thermal Imaging Cameras in the District. We stagger the purchases over several years to diminish the financial impact to the District, yet still keep our first responders equipped with high quality equipment. This project purchases three (3) new Thermal Imaging Cameras to replace older, existing units in the District.

Project Justification: The safety of our personnel is greatly enhanced by the use of these Thermal Imaging Cameras. Additionally, it provides them with a tool that allows them to do their job much more efficiently, while greatly reducing the possibility of a re-kindle. This tool also provides our firefighters the ability to locate victims or firefighters in limited visibility situations. The Thermal Imaging Camera is a critical component in the rapid rescue and suppression environment.

Capital Outlay Expenditure Category Summary	Adopted 2016-17 Expenditure Requirements				Projected Requirements					Total Projected
	Prior FY(s) Project Actuals	Carry Forward	New Funds	Year 1 Total	Year 2 2017-18	Year 3 2018-19	Year 4 2019-20	Year 5 2020-21	Five Year Total	
Land & Improvements	—	—	—	—	—	—	—	—	—	—
Buildings & Improvements	—	—	—	—	—	—	—	—	—	—
Professional Services	—	—	—	—	—	—	—	—	—	—
Utilities	—	—	—	—	—	—	—	—	—	—
Engineering & Architectural	—	—	—	—	—	—	—	—	—	—
Equipment & Furniture	144,830	—	30,000	30,000	30,000	30,000	30,000	30,000	150,000	294,830
Computers & Software	—	—	—	—	—	—	—	—	—	—
Vehicles	—	—	—	—	—	—	—	—	—	—
CIP Project Contingency	—	—	—	—	—	—	—	—	—	—
Capital Outlay Project Totals	144,830	—	30,000	30,000	30,000	30,000	30,000	30,000	150,000	294,830

Attachment: FY 16-17 CIP (2016-118 : Capital Improvement Program)



Northwest Fire District Five-Year Capital Improvement Plan Project Profile

7.E.a



Thermal Imaging Camera Replacement

Capital Project Funding Source Summary	Adopted 2016-17 Expenditure Requirements			Projected Requirements						Total Projected
	Prior FY(s) Project Actuals	Carry Forward	New Funds	Year 1 Total	Year 2 2017-18	Year 3 2018-19	Year 4 2019-20	Year 5 2020-21	Five Year Total	
District Bond Fund										
2018 General Obligation Bonds	—	—	—	—	—	—	—	—	—	
Bond Interest	—	—	—	—	—	—	—	—	—	
Sub - Total	—	—	—	—	—	—	—	—	—	
District Capital Fund										
Capital Reserve Fund	—	—	—	—	—	—	—	—	—	
Capital Improvement Fund	—	—	—	—	—	—	—	—	—	
Short Term Financing	—	—	—	—	—	—	—	—	—	
Long Term Financing	—	—	—	—	—	—	—	—	—	
Sub - Total	—	—	—	—	—	—	—	—	—	
District General Fund										
Tax Levy	144,830	—	30,000	30,000	30,000	30,000	30,000	30,000	150,000	294,830
General Fund Fees	—	—	—	—	—	—	—	—	—	
Sub - Total	144,830	—	30,000	30,000	30,000	30,000	30,000	30,000	150,000	294,830
District Grant Fund										
100% Match	—	—	—	—	—	—	—	—	—	
Less Than 100% Match	—	—	—	—	—	—	—	—	—	
Sub - Total	—	—	—	—	—	—	—	—	—	
Capital Funding Project Totals	144,830	—	30,000	30,000	30,000	30,000	30,000	30,000	150,000	294,830

Capital Project Impact On Operating Budget Summary

District General Fund	—	—	—	—	—	—	—	—	—
Capital Project Impact Funding Project Totals	—	—	—	—	—	—	—	—	—

Attachment: FY 16-17 CIP (2016-118 : Capital Improvement Program)



Northwest Fire District Five-Year Capital Improvement Plan Project Profile



7.E.a

EPCR Laptops

CIP Project Name/ID Code: EPCR Laptops

New: _____ Replacement: X

Start Date: 07/2016

End Date: 06/2017

Project Description: Replacing our electronic patient care reporting laptop computers

Project Justification: Current laptops are five years old. The age of the laptops is causing problems with some signatures not being legible, which becomes a potential medicare fraud issue and hinders collectibility of ambulance transports. Replacing the aging laptops should reduce risk and increase revenues from billable ambulance transports.

Capital Outlay Expenditure Category Summary	Adopted 2016-17 Expenditure Requirements				Projected Requirements					Total Project
	Prior FY(s) Project Actuals	Carry Forward	New Funds	Year 1 Total	Year 2 2017-18	Year 3 2018-19	Year 4 2019-20	Year 5 2020-21	Five Year Total	
Land & Improvements	—	—	—	—	—	—	—	—	—	—
Buildings & Improvements	—	—	—	—	—	—	—	—	—	—
Professional Services	—	—	—	—	—	—	—	—	—	—
Utilities	—	—	—	—	—	—	—	—	—	—
Engineering & Architectural	—	—	—	—	—	—	—	—	—	—
Equipment & Furniture	—	—	—	—	—	—	—	—	—	—
Computers & Software	—	—	150,000	150,000	—	—	—	—	150,000	150,000
Vehicles	—	—	—	—	—	—	—	—	—	—
CIP Project Contingency	—	—	—	—	—	—	—	—	—	—
Capital Outlay Project Totals	—	—	150,000	150,000	—	—	—	—	150,000	150,000

Attachment: FY 16-17 CIP (2016-118 : Capital Improvement Program)



Northwest Fire District Five-Year Capital Improvement Plan Project Profile



7.E.a

EPCR Laptops

Capital Project Funding Source Summary	Prior FY(s) Project Actuals	Adopted 2016-17 Expenditure Requirements		Projected Requirements						Total Project
		Carry Forward	New Funds	Year 1 Total	Year 2 2017-18	Year 3 2018-19	Year 4 2019-20	Year 5 2020-21	Five Year Total	
District Bond Fund										
2018 General Obligation Bonds	—	—	—	—	—	—	—	—	—	
Bond Interest	—	—	—	—	—	—	—	—	—	
Sub - Total	—	—	—	—	—	—	—	—	—	
District Capital Fund										
Capital Reserve Fund	—	—	—	—	—	—	—	—	—	
Capital Improvement Fund	—	—	—	—	—	—	—	—	—	
Short Term Financing	—	—	—	—	—	—	—	—	—	
Long Term Financing	—	—	—	—	—	—	—	—	—	
Sub - Total	—	—	—	—	—	—	—	—	—	
District General Fund										
Tax Levy	—	—	150,000	150,000	—	—	—	—	150,000	150,000
General Fund Fees	—	—	—	—	—	—	—	—	—	
Sub - Total	—	—	150,000	150,000	—	—	—	—	150,000	150,000
District Grant Fund										
100% Match	—	—	—	—	—	—	—	—	—	
Less Than 100% Match	—	—	—	—	—	—	—	—	—	
Sub - Total	—	—	—	—	—	—	—	—	—	
Capital Funding Project Totals	—	—	150,000	150,000	—	—	—	—	150,000	150,000

Capital Project Impact On Operating Budget Summary

District General Fund	—	—	—	—	—	—
Capital Project Impact Funding Project Totals	—	—	—	—	—	—

Attachment: FY 16-17 CIP (2016-118 : Capital Improvement Program)



Northwest Fire District Five-Year Capital Improvement Plan Project Profile



7.E.a

New Facilities

CIP Project Name/ID Code: **New Facilities**

New: X Replacement:

Start Date: **07/2014** End Date: **06/2021**

Project Description: Construct planned Stations 40 and new Station 37, as well as a new Administrative facility.

Project Justification: To address planned growth in the community with two new stations, and to complete plans for a new administration center.

Capital Outlay Expenditure Category Summary	Adopted 2016-17 Expenditure Requirements				Projected Requirements					
	Prior FY(s) Project Actuals	Carry Forward	New Funds	Year 1 Total	Year 2 2017-18	Year 3 2018-19	Year 4 2019-20	Year 5 2020-21	Five Year Total	Total Project
Land & Improvements	—	—	—	—	500,000	—	—	500,000	1,000,000	1,000,000
Buildings & Improvements	—	—	—	—	8,600,000	9,330,000	—	4,680,000	22,610,000	22,610,000
Professional Services	—	—	—	—	—	—	—	—	—	—
Utilities	—	—	—	—	—	—	—	—	—	—
Engineering & Architectural	—	—	—	—	—	—	—	—	—	—
Equipment & Furniture	—	—	—	—	—	—	—	—	—	—
Computers & Software	—	—	—	—	—	—	—	—	—	—
Vehicles	—	—	—	—	—	—	—	—	—	—
CIP Project Contingency	—	—	—	—	—	—	—	—	—	—
Capital Outlay Project Totals	—	—	—	—	9,100,000	9,330,000	—	5,180,000	23,610,000	23,610,000

Attachment: FY 16-17 CIP (2016-118 : Capital Improvement Program)



Northwest Fire District Five-Year Capital Improvement Plan Project Profile



7.E.a

New Facilities

Capital Project Funding Source Summary	Prior FY(s) Project Actuals	Adopted 2016-17 Expenditure Requirements		Projected Requirements						
		Carry Forward	New Funds	Year 1 Total	Year 2 2017-18	Year 3 2018-19	Year 4 2019-20	Year 5 2020-21	Five Year Total	Total Project
District Bond Fund										
2018 General Obligation Bonds	—	—	—	—	9,100,000	9,330,000	—	5,180,000	23,610,000	23,610,000
Bond Interest	—	—	—	—	—	—	—	—	—	—
Sub - Total	—	—	—	—	9,100,000	9,330,000	—	5,180,000	23,610,000	23,610,000
District Capital Fund										
Capital Reserve Fund	—	—	—	—	—	—	—	—	—	—
Capital Improvement Fund	—	—	—	—	—	—	—	—	—	—
Short Term Financing	—	—	—	—	—	—	—	—	—	—
Long Term Financing	—	—	—	—	—	—	—	—	—	—
Sub - Total	—	—	—	—	—	—	—	—	—	—
District General Fund										
Tax Levy	—	—	—	—	—	—	—	—	—	—
General Fund Fees	—	—	—	—	—	—	—	—	—	—
Sub - Total	—	—	—	—	—	—	—	—	—	—
District Grant Fund										
100% Match	—	—	—	—	—	—	—	—	—	—
Less Than 100% Match	—	—	—	—	—	—	—	—	—	—
Sub - Total	—	—	—	—	—	—	—	—	—	—
Capital Funding Project Totals	—	—	—	—	9,100,000	9,330,000	—	5,180,000	23,610,000	23,610,000

Capital Project Impact On Operating Budget Summary										
District General Fund										
	—	—	—	3,000,000	3,000,000	6,000,000	6,000,000			
Capital Project Impact Funding Project Totals	—	—	—	3,000,000	3,000,000	6,000,000	6,000,000			

Attachment: FY 16-17 CIP (2016-118 : Capital Improvement Program)



Northwest Fire District Five-Year Capital Improvement Plan Project Profile

7.E.a



Vehicle Replacement Program

CIP Project Name/ID Code: Vehicle Replacement Program

New: _____ **Replacement:** X

Start Date: 07/2009

End Date: 06/2021

Project Description: This is the District's vehicle replacement program. The program has been changed this year due to entering into a new lease agreement with Enterprise Fleet Management for support vehicles. Thus, only response vehicles and apparatus are now included in plan. For 2016-17, two engines are scheduled for replacement.

Project Justification: To maintain a safe and reliable fleet, the vehicles must be replaced on a regular basis.

Capital Outlay Expenditure Category Summary	Adopted 2016-17 Expenditure Requirements			Projected Requirements						Total Project
	Prior FY(s) Project Actuals	Carry Forward	New Funds	Year 1 Total	Year 2 2017-18	Year 3 2018-19	Year 4 2019-20	Year 5 2020-21	Five Year Total	
Land & Improvements	—	—	—	—	—	—	—	—	—	—
Buildings & Improvements	—	—	—	—	—	—	—	—	—	—
Professional Services	—	—	—	—	—	—	—	—	—	—
Utilities	—	—	—	—	—	—	—	—	—	—
Engineering & Architectural	—	—	—	—	—	—	—	—	—	—
Equipment & Furniture	—	—	—	—	—	—	—	—	—	—
Computers & Software	—	—	—	—	—	—	—	—	—	—
Vehicles	—	—	1,000,000	1,000,000	940,000	1,050,000	625,000	1,000,000	4,615,000	4,615,000
CIP Project Contingency	—	—	—	—	—	—	—	—	—	—
Capital Outlay Project Totals	—	—	1,000,000	1,000,000	940,000	1,050,000	625,000	1,000,000	4,615,000	4,615,000

Attachment: FY 16-17 CIP (2016-118 : Capital Improvement Program)



Northwest Fire District Five-Year Capital Improvement Plan Project Profile

7.E.a



Vehicle Replacement Program

Capital Project Funding Source Summary	Adopted 2016-17 Expenditure Requirements			Projected Requirements						Total Projected
	Prior FY(s) Project Actuals	Carry Forward	New Funds	Year 1 Total	Year 2 2017-18	Year 3 2018-19	Year 4 2019-20	Year 5 2020-21	Five Year Total	
District Bond Fund										
2018 General Obligation Bonds	—	—	—	—	—	—	—	—	—	—
Bond Interest	—	—	—	—	—	—	—	—	—	—
Sub - Total	—	—	—	—	—	—	—	—	—	—
District Capital Fund										
Capital Reserve Fund	—	—	—	—	—	—	—	—	—	—
Capital Improvement Fund	—	—	—	—	—	—	—	—	—	—
Short Term Financing	—	—	—	—	—	—	—	—	—	—
Long Term Financing	—	—	—	—	—	—	—	—	—	—
Sub - Total	—	—	—	—	—	—	—	—	—	—
District General Fund										
Tax Levy	—	—	1,000,000	1,000,000	940,000	1,050,000	625,000	1,000,000	4,615,000	4,615,000
General Fund Fees	—	—	—	—	—	—	—	—	—	—
Sub - Total	—	—	1,000,000	1,000,000	940,000	1,050,000	625,000	1,000,000	4,615,000	4,615,000
District Grant Fund										
100% Match	—	—	—	—	—	—	—	—	—	—
Less Than 100% Match	—	—	—	—	—	—	—	—	—	—
Sub - Total	—	—	—	—	—	—	—	—	—	—
Capital Funding Project Totals	—	—	1,000,000	1,000,000	940,000	1,050,000	625,000	1,000,000	4,615,000	4,615,000

Capital Project Impact On Operating Budget Summary

District General Fund	—	—	—	—	—	—	—	—	—
Capital Project Impact Funding Project Totals	—	—	—	—	—	—	—	—	—

Attachment: FY 16-17 CIP (2016-118 : Capital Improvement Program)



Northwest Fire District Five-Year Capital Improvement Plan Project Profile



7.E.a

Medical Dispensers

CIP Project Name/ID Code: Medical Dispensers

New: ☒ Replacement: ☐

Start Date: 07/2016

End Date: 06/2017

Project Description: This project is for the purchase of dispensers of medications.

Project Justification: Improve patient outcomes, response reliability and response times by keeping units in service longer.

Capital Outlay Expenditure Category Summary	Adopted 2016-17 Expenditure Requirements				Projected Requirements					
	Prior FY(s) Project Actuals	Carry Forward	New Funds	Year 1 Total	Year 2 2017-18	Year 3 2018-19	Year 4 2019-20	Year 5 2020-21	Five Year Total	Total Project
Land & Improvements	—	—	—	—	—	—	—	—	—	—
Buildings & Improvements	—	—	—	—	—	—	—	—	—	—
Professional Services	—	—	—	—	—	—	—	—	—	—
Utilities	—	—	—	—	—	—	—	—	—	—
Engineering & Architectural	—	—	—	—	—	—	—	—	—	—
Equipment & Furniture	—	—	150,000	150,000	—	—	—	—	150,000	150,000
Computers & Software	—	—	—	—	—	—	—	—	—	—
Vehicles	—	—	—	—	—	—	—	—	—	—
CIP Project Contingency	—	—	—	—	—	—	—	—	—	—
Capital Outlay Project Totals	—	—	150,000	150,000	—	—	—	—	150,000	150,000

Attachment: FY 16-17 CIP (2016-118 : Capital Improvement Program)



Northwest Fire District Five-Year Capital Improvement Plan Project Profile



7.E.a

Medical Dispensers

Capital Project Funding Source Summary	Adopted 2016-17 Expenditure Requirements			Projected Requirements						Total Projected
	Prior FY(s) Project Actuals	Carry Forward	New Funds	Year 1 Total	Year 2 2017-18	Year 3 2018-19	Year 4 2019-20	Year 5 2020-21	Five Year Total	
District Bond Fund										
2018 General Obligation Bonds	—	—	—	—	—	—	—	—	—	—
Bond Interest	—	—	—	—	—	—	—	—	—	—
Sub - Total	—	—	—	—	—	—	—	—	—	—
District Capital Fund										
Capital Reserve Fund	—	—	—	—	—	—	—	—	—	—
Capital Improvement Fund	—	—	—	—	—	—	—	—	—	—
Short Term Financing	—	—	—	—	—	—	—	—	—	—
Long Term Financing	—	—	—	—	—	—	—	—	—	—
Sub - Total	—	—	—	—	—	—	—	—	—	—
District General Fund										
Tax Levy	—	—	150,000	150,000	—	—	—	—	150,000	150,000
General Fund Fees	—	—	—	—	—	—	—	—	—	—
Sub - Total	—	—	150,000	150,000	—	—	—	—	150,000	150,000
District Grant Fund										
100% Match	—	—	—	—	—	—	—	—	—	—
Less Than 100% Match	—	—	—	—	—	—	—	—	—	—
Sub - Total	—	—	—	—	—	—	—	—	—	—
Capital Funding Project Totals	—	—	150,000	150,000	—	—	—	—	150,000	150,000

Capital Project Impact On Operating Budget Summary										
District General Fund										
Capital Project Impact Funding Project Totals	—	—	—	—	—	—	—	—	—	—

Attachment: FY 16-17 CIP (2016-118 : Capital Improvement Program)



Northwest Fire District Five-Year Capital Improvement Plan Project Profile



7.E.a

Radio Replacement

CIP Project Name/ID Code: Radio Replacement

New: _____ **Replacement:** X

Start Date: 07/2014

End Date: 06/2017

Project Description: This project is intended to continue the replacement plan of mobile and portable radios that has already begun in fiscal 14-15. The mobile and portable radios that are being replaced have reached end of service life. The District has upgraded 40 portables and 9 mobiles already. The capital funds in this project will continue the replacement schedule to include an additional 60 radios. The purchase of dual band radios allows the District to maintain its VHF footprint for communication scenarios where VHF is superior yet allow us the opportunity to take advantage of the benefits that a community wide 800 MHz system provides.

Project Justification: Radio communications are the lifeline for emergency services within the organization. Dispatches, notifications, status, and tactical operations all rely on various parts of the communication system. The safety of our community and personnel depend on reliable communication.

Capital Outlay Expenditure Category Summary	Adopted 2016-17 Expenditure Requirements				Projected Requirements					
	Prior FY(s) Project Actuals	Carry Forward	New Funds	Year 1 Total	Year 2 2017-18	Year 3 2018-19	Year 4 2019-20	Year 5 2020-21	Five Year Total	Total Project
Land & Improvements	—	—	—	—	—	—	—	—	—	—
Buildings & Improvements	—	—	—	—	—	—	—	—	—	—
Professional Services	—	—	—	—	—	—	—	—	—	—
Utilities	—	—	—	—	—	—	—	—	—	—
Engineering & Architectural	—	—	—	—	—	—	—	—	—	—
Equipment & Furniture	300,000	—	—	—	100,000	—	—	—	100,000	400,000
Computers & Software	—	—	—	—	—	—	—	—	—	—
Vehicles	—	—	—	—	—	—	—	—	—	—
CIP Project Contingency	—	—	—	—	—	—	—	—	—	—
Capital Outlay Project Totals	300,000	—	—	—	100,000	—	—	—	100,000	400,000

Attachment: FY 16-17 CIP (2016-118 : Capital Improvement Program)



Northwest Fire District Five-Year Capital Improvement Plan Project Profile



7.E.a

Radio Replacement

Capital Project Funding Source Summary	Adopted 2016-17 Expenditure Requirements			Projected Requirements						Total Projected
	Prior FY(s) Project Actuals	Carry Forward	New Funds	Year 1 Total	Year 2 2017-18	Year 3 2018-19	Year 4 2019-20	Year 5 2020-21	Five Year Total	
District Bond Fund										
2018 General Obligation Bonds	—	—	—	—	—	—	—	—	—	
Bond Interest	—	—	—	—	—	—	—	—	—	
Sub - Total	—	—	—	—	—	—	—	—	—	
District Capital Fund										
Capital Reserve Fund	—	—	—	—	—	—	—	—	—	
Capital Improvement Fund	—	—	—	—	—	—	—	—	—	
Short Term Financing	—	—	—	—	—	—	—	—	—	
Long Term Financing	—	—	—	—	—	—	—	—	—	
Sub - Total	—	—	—	—	—	—	—	—	—	
District General Fund										
Tax Levy	300,000	—	—	—	100,000	—	—	—	100,000	400,000
General Fund Fees	—	—	—	—	—	—	—	—	—	
Sub - Total	300,000	—	—	—	100,000	—	—	—	100,000	400,000
District Grant Fund										
100% Match	—	—	—	—	—	—	—	—	—	
Less Than 100% Match	—	—	—	—	—	—	—	—	—	
Sub - Total	—	—	—	—	—	—	—	—	—	
Capital Funding Project Totals	300,000	—	—	—	100,000	—	—	—	100,000	400,000

Capital Project Impact On Operating Budget Summary

District General Fund	—	—	—	—	—	—
Capital Project Impact Funding Project Totals	—	—	—	—	—	—

Attachment: FY 16-17 CIP (2016-118 : Capital Improvement Program)



Northwest Fire District Five-Year Capital Improvement Plan Project Profile



7.E.a

Roof Replacement - Station 38

CIP Project Name/ID Code: Roof Replacement - Station 38

New: _____ Replacement: X

Start Date: 07/2016

End Date: 06/2017

Project Description: Replace the roof on Station 38.

Project Justification: The roof on Station 38 needs to be reconstructed and replaced to address drainage issues. It provides protection for vehicles and other District assets.

Capital Outlay Expenditure Category Summary	Adopted 2016-17 Expenditure Requirements				Projected Requirements					
	Prior FY(s) Project Actuals	Carry Forward	New Funds	Year 1 Total	Year 2 2017-18	Year 3 2018-19	Year 4 2019-20	Year 5 2020-21	Five Year Total	Total Project
Land & Improvements	—	—	—	—	—	—	—	—	—	—
Buildings & Improvements	—	—	40,000	40,000	—	—	—	—	40,000	40,000
Professional Services	—	—	—	—	—	—	—	—	—	—
Utilities	—	—	—	—	—	—	—	—	—	—
Engineering & Architectural	—	—	—	—	—	—	—	—	—	—
Equipment & Furniture	—	—	—	—	—	—	—	—	—	—
Computers & Software	—	—	—	—	—	—	—	—	—	—
Vehicles	—	—	—	—	—	—	—	—	—	—
CIP Project Contingency	—	—	—	—	—	—	—	—	—	—
Capital Outlay Project Totals	—	—	40,000	40,000	—	—	—	—	40,000	40,000

Attachment: FY 16-17 CIP (2016-118 : Capital Improvement Program)



Northwest Fire District Five-Year Capital Improvement Plan Project Profile



7.E.a

Roof Replacement - Station 38

Capital Project Funding Source Summary	Adopted 2016-17 Expenditure Requirements			Projected Requirements						Total Projected
	Prior FY(s) Project Actuals	Carry Forward	New Funds	Year 1 Total	Year 2 2017-18	Year 3 2018-19	Year 4 2019-20	Year 5 2020-21	Five Year Total	
District Bond Fund										
2018 General Obligation Bonds	—	—	—	—	—	—	—	—	—	—
Bond Interest	—	—	—	—	—	—	—	—	—	—
Sub - Total	—	—	—	—	—	—	—	—	—	—
District Capital Fund										
Capital Reserve Fund	—	—	—	—	—	—	—	—	—	—
Capital Improvement Fund	—	—	—	—	—	—	—	—	—	—
Short Term Financing	—	—	—	—	—	—	—	—	—	—
Long Term Financing	—	—	—	—	—	—	—	—	—	—
Sub - Total	—	—	—	—	—	—	—	—	—	—
District General Fund										
Tax Levy	—	—	40,000	40,000	—	—	—	—	40,000	40,000
General Fund Fees	—	—	—	—	—	—	—	—	—	—
Sub - Total	—	—	40,000	40,000	—	—	—	—	40,000	40,000
District Grant Fund										
100% Match	—	—	—	—	—	—	—	—	—	—
Less Than 100% Match	—	—	—	—	—	—	—	—	—	—
Sub - Total	—	—	—	—	—	—	—	—	—	—
Capital Funding Project Totals	—	—	40,000	40,000	—	—	—	—	40,000	40,000

Capital Project Impact On Operating Budget Summary										
District General Fund										
Capital Project Impact Funding Project Totals	—	—	—	—	—	—	—	—	—	—

Attachment: FY 16-17 CIP (2016-118 : Capital Improvement Program)



Northwest Fire District Five-Year Capital Improvement Plan Project Profile



7.E.a

Network Upgrades

CIP Project Name/ID Code: Network Upgrades

New: _____ Replacement: X

Start Date: 07/2008

End Date: 06/2021

Project Description: This project upgrades the communication links between stations within the consortium to licensed links. Each link costs approximately \$27,000 and the plan is to replace two per year for a total of six. However, it is becoming apparent that we need to start planning for replacement as well. Some of our non-licensed links are no longer useable due to congestion and they need to be replaced with licensed links.

Project Justification: Since we operate an Radio over Internet Protocol (RoIP) system, we must have 99.9% reliable network to transmit vital emergency communications.

Capital Outlay Expenditure Category Summary	Adopted 2016-17 Expenditure Requirements			Projected Requirements						Total Projected
	Prior FY(s) Project Actuals	Carry Forward	New Funds	Year 1 Total	Year 2 2017-18	Year 3 2018-19	Year 4 2019-20	Year 5 2020-21	Five Year Total	
Land & Improvements	—	—	—	—	—	—	—	—	—	—
Buildings & Improvements	—	—	—	—	—	—	—	—	—	—
Professional Services	—	—	—	—	—	—	—	—	—	—
Utilities	—	—	—	—	—	—	—	—	—	—
Engineering & Architectural	—	—	—	—	—	—	—	—	—	—
Equipment & Furniture	—	—	—	—	—	—	—	—	—	—
Computers & Software	—	—	—	—	—	50,000	50,000	50,000	150,000	150,000
Vehicles	—	—	—	—	—	—	—	—	—	—
CIP Project Contingency	—	—	—	—	—	5,000	5,000	5,000	15,000	15,000
Capital Outlay Project Totals	—	—	—	—	—	55,000	55,000	55,000	165,000	165,000

Attachment: FY 16-17 CIP (2016-118 : Capital Improvement Program)



Northwest Fire District Five-Year Capital Improvement Plan Project Profile

7.E.a



Network Upgrades

Capital Project Funding Source Summary	Adopted 2016-17 Expenditure Requirements				Projected Requirements					
	Prior FY(s) Project Actuals	Carry Forward	New Funds	Year 1 Total	Year 2 2017-18	Year 3 2018-19	Year 4 2019-20	Year 5 2020-21	Five Year Total	Total Project
District Bond Fund										
2018 General Obligation Bonds	—	—	—	—	—	—	—	—	—	—
Bond Interest	—	—	—	—	—	—	—	—	—	—
Sub - Total	—	—	—	—	—	—	—	—	—	—
District Capital Fund										
Capital Reserve Fund	—	—	—	—	—	—	—	—	—	—
Capital Improvement Fund	—	—	—	—	—	—	—	—	—	—
Short Term Financing	—	—	—	—	—	—	—	—	—	—
Long Term Financing	—	—	—	—	—	—	—	—	—	—
Sub - Total	—	—	—	—	—	—	—	—	—	—
District General Fund										
Tax Levy	—	—	—	—	—	55,000	55,000	55,000	165,000	165,000
General Fund Fees	—	—	—	—	—	—	—	—	—	—
Sub - Total	—	—	—	—	—	55,000	55,000	55,000	165,000	165,000
District Grant Fund										
100% Match	—	—	—	—	—	—	—	—	—	—
Less Than 100% Match	—	—	—	—	—	—	—	—	—	—
Sub - Total	—	—	—	—	—	—	—	—	—	—
Capital Funding Project Totals	—	—	—	—	—	55,000	55,000	55,000	165,000	165,000

Capital Project Impact On Operating Budget Summary										
District General Fund										
Capital Project Impact Funding Project Totals	—	—	—	—	—	—	—	—	—	—

Attachment: FY 16-17 CIP (2016-118 : Capital Improvement Program)



Northwest Fire District Five-Year Capital Improvement Plan Project Profile



7.E.a

New Radio Sites

CIP Project Name/ID Code: New Radio Sites

New: ☒ Replacement: ☐

Start Date: 07/2017

End Date: 06/2020

Project Description: Add New radio sites to communication network.

Project Justification: Decrease failure points in system by increasing redundancy and improve performance of communications.

Capital Outlay Expenditure Category Summary	Adopted 2016-17 Expenditure Requirements				Projected Requirements					Total Project
	Prior FY(s) Project Actuals	Carry Forward	New Funds	Year 1 Total	Year 2 2017-18	Year 3 2018-19	Year 4 2019-20	Year 5 2020-21	Five Year Total	
Land & Improvements	—	—	—	—	—	—	—	—	—	—
Buildings & Improvements	—	—	—	—	—	—	—	—	—	—
Professional Services	—	—	—	—	—	—	—	—	—	—
Utilities	—	—	—	—	—	—	—	—	—	—
Engineering & Architectural	—	—	—	—	—	—	—	—	—	—
Equipment & Furniture	—	—	—	—	—	—	—	—	—	—
Computers & Software	—	—	—	—	30,000	30,000	30,000	—	90,000	90,000
Vehicles	—	—	—	—	—	—	—	—	—	—
CIP Project Contingency	—	—	—	—	3,000	3,000	3,000	—	9,000	9,000
Capital Outlay Project Totals	—	—	—	—	33,000	33,000	33,000	—	99,000	99,000

Attachment: FY 16-17 CIP (2016-118 : Capital Improvement Program)



Northwest Fire District Five-Year Capital Improvement Plan Project Profile

7.E.a



New Radio Sites

Capital Project Funding Source Summary	Adopted 2016-17 Expenditure Requirements				Projected Requirements					Total Projected
	Prior FY(s) Project Actuals	Carry Forward	New Funds	Year 1 Total	Year 2 2017-18	Year 3 2018-19	Year 4 2019-20	Year 5 2020-21	Five Year Total	
District Bond Fund										
2018 General Obligation Bonds	—	—	—	—	—	—	—	—	—	—
Bond Interest	—	—	—	—	—	—	—	—	—	—
Sub - Total	—	—	—	—	—	—	—	—	—	—
District Capital Fund										
Capital Reserve Fund	—	—	—	—	—	—	—	—	—	—
Capital Improvement Fund	—	—	—	—	—	—	—	—	—	—
Short Term Financing	—	—	—	—	—	—	—	—	—	—
Long Term Financing	—	—	—	—	—	—	—	—	—	—
Sub - Total	—	—	—	—	—	—	—	—	—	—
District General Fund										
Tax Levy	—	—	—	—	33,000	33,000	33,000	—	99,000	99,000
General Fund Fees	—	—	—	—	—	—	—	—	—	—
Sub - Total	—	—	—	—	33,000	33,000	33,000	—	99,000	99,000
District Grant Fund										
100% Match	—	—	—	—	—	—	—	—	—	—
Less Than 100% Match	—	—	—	—	—	—	—	—	—	—
Sub - Total	—	—	—	—	—	—	—	—	—	—
Capital Funding Project Totals	—	—	—	—	33,000	33,000	33,000	—	99,000	99,000

Capital Project Impact On Operating Budget Summary									
District General Fund	—	—	—	—	—	—	—	—	—
Capital Project Impact Funding Project Totals	—	—	—	—	—	—	—	—	—

Attachment: FY 16-17 CIP (2016-118 : Capital Improvement Program)

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Northwest Fire District Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

7.F

SCHEDULED

MEMORANDUM NO. 2016-119

Date: June 28, 2016
To: Governing Board
From: Dave Gephart, Finance Director
Type of Action: Formal Action/Motion
Agenda Item: 2016-17 BUDGET PUBLIC HEARING: (A) Overview of 2016-2017 Tentative Budget – Discussion, Update, and Possible Action on the 2016-2017 Budget and Budget Process; All Aspects and Elements of the District's Budget May be Discussed and Acted Upon, Including All Expenditures, Revenues, and Carryover Funds from 2015-2016. This Item May Include Discussion of the Estimated Tax Rate for District Property Owners. (B) Public Hearing on 2016-2017 Tentative Budget and Related Items and Programs. (C) Possible Amendment to the 2016-2017 Tentative Budget. (D) Adoption of Resolution No. 2016-032 Approving the 2016-2017 Final Budget, Including All Expenditures, Revenues & Carryover

RECOMMENDATION:

Adoption of Resolution No. 2016-032 approving the 2016-2017 budget following discussion of the budget, budget hearing and possible modification of the budget prior to adoption. The proposed 2016-2017 General Operating fund with capital budget is \$64,681,020 with an estimated tax rate of \$2.6995 and a general obligation bond repayment of \$3,169,322 with an estimated tax rate of \$.2925 for a total 2016-2017 fiscal year budget/bond budget of \$67,850,342. The Board may modify the budget as long as the total budget does not exceed the posted and published tentative budget totals listed above.

MOTION:

Move to adopt Resolution No. 2016-032 approving the 2016-2017 fiscal year budget as presented.

Or

Move to adopt Resolution No. 2016-032 as amended

DISCUSSION:

Attached you will find a copy of the 2016-2017 Proposed Budget. A presentation of the budget for your review and consideration is also provided.

FISCAL IMPACT:

Memorandum 2016-119

Meeting of June 28, 2016

\$67,850,342

ALTERNATIVES:

None recommended

ATTACHMENTS:

- Resolution (PDF)
- NWFD Notice of Budget Hearing (PDF)
- Presentation (PDF)

RESOLUTION NO. 2016-032

A RESOLUTION OF THE GOVERNING BOARD OF THE NORTHWEST FIRE DISTRICT APPROVING AND ADOPTING A BUDGET FOR FISCAL YEAR 2016-2017.

WHEREAS, A.R.S. § 48-805.02 requires the District to prepare an annual budget containing detailed estimated expenditures for each fiscal year and clearly showing the salaries payable to employees of the District; and

WHEREAS, the Governing Board caused the proposed budget to be posted in three public places and published on the District's website; and

WHEREAS, the Governing Board held a public hearing on the proposed budget on June 28, 2016, at which the Governing Board heard comments from the public and the staff of the District regarding said budget; and

WHEREAS, the proposed budget substantially conforms to the requirements imposed by A.R.S. § 48-805.02; and

WHEREAS, the requirements for adopting an annual budget for the fiscal year 2016-2017 have been accomplished; and

WHEREAS, the Governing Board has determined that adoption of the annual budget for the fiscal year 2016-2017, attached hereto as Exhibit A and incorporated herein by this reference, is in the best interests of the District and its residents.

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Northwest Fire District that the annual budget for the fiscal year 2016-2017, attached hereto as Exhibit A, is hereby adopted.

PASSED AND ADOPTED by the Governing Board of the Northwest Fire District this 28th day of June, 2016.

George Carter
Board Chair

ATTEST:

APPROVED AS TO FORM:

Tim Clayton
Clerk of the Board

Thomas Benavidez
District Attorney

Attachment: Resolution (2016-119 : Budget Hearing)

EXHIBIT A

[Budget for Fiscal Year 2016-2017]

**FORM
LB-1****NORTHWEST FIRE DISTRICT NOTICE OF BUDGET HEARING**

A budget hearing of the Northwest Fire District Governing Board will be held on Tuesday, June 28, 2016, at 6:00 P.M., at 5125 W. Camino De Fuego Road, Marana, Arizona. The purpose of this hearing will be to discuss and formally adopt the budget for the fiscal year beginning July 1, 2016. Written comments on the proposed budget may be submitted to the Northwest Fire District Administration Facility at 5225 W. Massingale Road, Tucson, AZ, before 5:00 P.M. on June 28, 2016. A summary of the proposed budget is presented below. A copy of the budget may be inspected or obtained at 5225 W. Massingale Road, Tucson, Arizona 85743 between the hours of 8:00 A.M. and 5:00 P.M. This budget is for: X Annual Period 2-Year Period

County	City	Chairperson of Governing Body	Telephone Number
Pima	Tucson	George Carter	520-887-1010

ADOPTED BUDGET SUMMARY

TOTAL OF ALL FUNDS		Adopted Budget This Year 2015-2016	Adopted Budget Next Year 2016-2017
Anticipated Requirements	1. Total Personal Services (Less Fire Chief's Salary).....	23,581,773	25,335,368
	2. Fire Chief's Salary.....	150,500	162,897
	3. Total Materials and Supplies	8,853,118	8,111,452
	4. Total Capital Outlay	4,086,690	1,908,000
	5. Total Debt Service	3,018,271	3,014,322
	6. Total Transfers Out.....	3,427,050	1,895,000
	7. Total Contingencies	10,127,172	9,065,810
	8. Total Reserves and Special Payments.....	1,207,493	1,207,493
	9. Total Unappropriated Ending Fund Balance	1,150,000	17,150,000
	10. Total Requirements - add Lines 1 through 9	55,602,067	67,850,342
Anticipated Resources	11. Carryover Funds.....	12,093,618	10,207,493
	12. Total Transfers In.....	3,427,050	1,895,000
	13. Debt Issuance Proceeds.....	-	15,000,000
	14. Total Revenues Except Property Taxes.....	11,123,988	9,761,244
	15. Total Property Taxes Estimated to be Received	28,957,411	30,986,605
	16. Total Resources - add Lines 11 through 15	55,602,067	67,850,342
Estimated Ad Valorem Property Taxes	17. Total Property Taxes Estimated to be Received (line 15)	28,957,411	30,986,605
	18. Plus: Estimated Property Taxes Not To Be Received		
	A. Loss Due to Constitutional Limits		
	B. Discounts Allowed, Other Uncollected Amounts		
	19. Total Tax Levied	28,957,411	30,986,605

FORM
LB-2FUNDS NOT REQUIRING A
PROPERTY TAX TO BE LEVIED

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Wildland Fund (200)	Actual Data Last Year 2014-15	Adopted Budget This year 2015-16	Adopted Budget Next Year 2016-17
1. Total Personal Services.....	932,758	151,300	178,364
2. Total Materials and Services.....	277,717	48,700	58,380
3. Total Capital Outlay.....	-	-	-
4. Total Debt Service.....	-	-	-
5. Total Transfers Out.....	-	-	-
6. Total Contingencies.....	-	-	-
7. Total Reserves and Special Payments.....	-	-	-
8. Total Unappropriated Ending Fund Balance.....	394,014	-	-
9. Total Requirements.....	1,604,489	200,000	236,744
10. Carryover Funds.....	126,524	-	-
11. Transfers In.....	-	-	-
12. Debt Issuance Proceeds.....	-	-	-
13. Total Revenues Except Property Taxes.....	1,477,965	200,000	236,744
14. Total Resources Except Property Taxes.....	1,604,489	200,000	236,744
Capital Improvements Fund (400)	Actual Data Last Year 2014-15	Adopted Budget This year 2015-16	Adopted Budget Next Year 2016-17
1. Total Personal Services.....	-	-	-
2. Total Materials and Services.....	232	-	-
3. Total Capital Outlay.....	2,129,172	3,987,050	1,895,000
4. Total Debt Service.....	-	-	-
5. Total Transfers Out.....	-	-	-
6. Total Contingencies.....	-	-	1,065,000
7. Total Reserves and Special Payments.....	-	-	-
8. Total Unappropriated Ending Fund Balance.....	2,086,620	-	15,000,000
9. Total Requirements.....	4,216,024	3,987,050	17,960,000
10. Carryover Funds.....	2,580,925	500,000	1,000,000
11. Transfers In.....	1,500,000	3,427,050	1,895,000
12. Debt Issuance Proceeds.....	-	-	15,000,000
13. Total Revenues Except Property Taxes.....	135,099	60,000	65,000
14. Total Resources Except Property Taxes.....	4,216,024	3,987,050	17,960,000
Medical Self-Insurance Fund (110)	Actual Data Last Year 2014-15	Adopted Budget This year 2015-16	Adopted Budget Next Year 2016-17
1. Total Personal Services.....	-	-	-
2. Total Materials and Services.....	2,419,323	3,250,000	3,000,000
3. Total Capital Outlay.....	-	-	-
4. Total Debt Service.....	-	-	-
5. Total Transfers Out.....	-	-	-
6. Total Contingencies.....	-	-	-
7. Total Reserves and Special Payments.....	-	-	-
8. Total Unappropriated Ending Fund Balance.....	2,038,829	1,000,000	2,000,000
9. Total Requirements.....	4,458,152	4,250,000	5,000,000
10. Carryover Funds.....	1,284,406	1,000,000	2,000,000
11. Transfers In.....	-	-	-
12. Debt Issuance Proceeds.....	-	-	-
13. Total Revenues Except Property Taxes.....	3,173,746	3,250,000	3,000,000
14. Total Resources Except Property Taxes.....	4,458,152	4,250,000	5,000,000

FORM
LB-2FUNDS NOT REQUIRING A
PROPERTY TAX TO BE LEVIED

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Capital Reserve Fund (450)	Actual Data Last Year 2014-15	Adopted Budget This year 2015-16	Adopted Budget Next Year 2016-17
1. Total Personal Services.....	-	-	-
2. Total Materials and Services.....	-	-	-
3. Total Capital Outlay.....	-	-	-
4. Total Debt Service.....	-	-	-
5. Total Transfers Out.....	-	886,125	-
6. Total Contingencies.....	-	-	-
7. Total Reserves and Special Payments.....	-	1,207,493	1,207,493
8. Total Unappropriated Ending Fund Balance.....	-	-	-
9. Total Requirements.....	-	2,093,618	1,207,493
10. Carryover Funds.....	2,093,618	2,093,618	1,207,493
11. Transfers In.....	-	-	-
12. Debt Issuance Proceeds.....	-	-	-
13. Total Revenues Except Property Taxes.....	-	-	-
14. Total Resources Except Property Taxes.....	2,093,618	2,093,618	1,207,493
Grant & Contracts Fund (480)	Actual Data Last Year 2014-15	Adopted Budget This year 2015-16	Adopted Budget Next Year 2016-17
1. Total Personal Services.....	634,176	-	-
2. Total Materials and Services.....	29,126	-	-
3. Total Capital Outlay.....	43,399	-	-
4. Total Debt Service.....	-	-	-
5. Total Transfers Out.....	-	-	-
6. Total Contingencies.....	-	2,500,000	3,000,000
7. Total Reserves and Special Payments.....	-	-	-
8. Total Unappropriated Ending Fund Balance.....	1,199,312	-	-
9. Total Requirements.....	1,906,012	2,500,000	3,000,000
10. Carryover Funds.....	1,113,190	1,000,000	1,000,000
11. Transfers In.....	-	-	-
12. Debt Issuance Proceeds.....	-	-	-
13. Total Revenues Except Property Taxes.....	792,822	1,500,000	2,000,000
14. Total Resources Except Property Taxes.....	1,906,012	2,500,000	3,000,000
Ambulance Fund (300)	Actual Data Last Year 2014-15	Adopted Budget This year 2015-16	Adopted Budget Next Year 2016-17
1. Total Personal Services.....	-	2,452,301	1,582,452
2. Total Materials and Services.....	-	1,218,375	716,738
3. Total Capital Outlay.....	-	87,640	-
4. Total Debt Service.....	-	-	-
5. Total Transfers Out.....	-	-	-
6. Total Contingencies.....	-	127,172	810
7. Total Reserves and Special Payments.....	-	-	-
8. Total Unappropriated Ending Fund Balance.....	-	-	-
9. Total Requirements.....	-	3,885,488	2,300,000
10. Carryover Funds.....	-	-	-
11. Transfers In.....	-	-	-
12. Debt Issuance Proceeds.....	-	-	-
13. Total Revenues Except Property Taxes.....	-	3,885,488	2,300,000
14. Total Resources Except Property Taxes.....	-	3,885,488	2,300,000

FORM
LB-3FUNDS REQUIRING A
PROPERTY TAX TO BE LEVIED

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General Fund	Actual Data Last Year 2014-15	Adopted Budget This year 2015-16	Adopted Budget Next Year 2016-17
1. Total Personal Services.....	23,464,809	21,128,672	23,737,448
2. Total Materials and Services.....	3,818,776	4,331,043	4,331,334
3. Total Capital Outlay.....	5,966	12,000	13,000
4. Total Debt Service.....	-	-	-
5. Total Transfers Out.....	1,500,000	2,540,925	1,895,000
6. Total Contingencies.....		7,500,000	5,000,000
7. Total Reserves and Special Payments.....	-	-	-
8. Total Unappropriated Ending Fund Balance.....	6,396,199	-	-
9. Total Requirements.....	35,185,750	35,512,640	34,976,783
10. Carryover Funds.....	7,826,602	7,500,000	5,000,000
11. Transfers In.....	-	-	-
12. Debt Issuance Proceeds.....	-	-	-
13. Total Revenues Except Property Taxes.....	2,865,344	2,088,500	2,019,500
14. Total Resources Except Property Taxes.....	10,691,946	9,588,500	7,019,500
15. Property Taxes Estimated to Be Received.....	24,493,804	25,924,140	27,957,283
16. Total Resources (add lines 14 and 15).....	35,185,750	35,512,640	34,976,783
17. Property Taxes Estimated to be Received (line 15).....		25,924,140	27,957,283
18. Estimated Property Taxes Not to be Received.....			
A. Loss Due to Constitutional Limit.....		-	-
B. Discounts, Other Uncollected Amounts.....		-	-
19. Total Tax Levied.....		25,924,140	27,957,283

General Obligation Bond Fund	Actual Data Last Year 2014-15	Adopted Budget This year 2015-16	Adopted Budget Next Year 2016-17
1. Total Personal Services.....	-	-	-
2. Total Materials and Services.....	3,220	5,000	5,000
3. Total Capital Outlay.....	-	-	-
4. Total Debt Service.....	4,025,279	3,018,271	3,014,322
5. Total Transfers Out.....	-	-	-
6. Total Contingencies.....		-	-
7. Total Reserves and Special Payments.....	-	-	-
8. Total Unappropriated Ending Fund Balance.....	982,237	150,000	150,000
9. Total Requirements.....	5,010,736	3,173,271	3,169,322
10. Carryover Funds.....	1,752,040	-	-
11. Transfers In.....	-	-	-
12. Debt Issuance Proceeds.....	-	-	-
13. Total Revenues Except Property Taxes.....	263,990	140,000	140,000
14. Total Resources Except Property Taxes.....	2,016,030	140,000	140,000
15. Property Taxes Estimated to Be Received.....	2,994,706	3,033,271	3,029,322
16. Total Resources (add lines 14 and 15).....	5,010,736	3,173,271	3,169,322
17. Property Taxes Estimated to be Received (line 15).....		3,033,271	3,029,322
18. Estimated Property Taxes Not to be Received.....			
A. Loss Due to Constitutional Limit.....		-	-
B. Discounts, Other Uncollected Amounts.....		-	-
19. Total Tax Levied.....		3,033,271	3,029,322

FORM
LB-4SUMMARY OF ORGANIZATION
UNIT/PROGRAM BY FUND

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General Fund

Name of Unit/Program/Department	Actual Data Last Year 2014-15	Adopted Budget This year 2015-16	Adopted Budget Next Year 2016-17
Fire Chief (1200)			
1. Total Personal Services.....	229,476	225,819	246,999
2. Total Materials and Services.....	12,308	18,800	18,800
3. Total Capital Outlay.....	-	-	-
4. Total Debt Service.....	-	-	-
5. Total Transfers.....			
6. Total Contingencies.....			
7. Total Reserves and Special Payments.....	-	-	-
8. Total Unappropriated Ending Fund Balance.....			
9. Total Requirements.....	241,784	244,619	265,799

Name of Unit/Program/Department	Actual Data Last Year 2014-15	Adopted Budget This year 2015-16	Adopted Budget Next Year 2016-17
Fire Ops - Admin (1220)			
1. Total Personal Services.....	332,484	344,378	1,266,734
2. Total Materials and Services.....	7,703	12,500	18,000
3. Total Capital Outlay.....	-	-	-
4. Total Debt Service.....	-	-	-
5. Total Transfers.....			
6. Total Contingencies.....			
7. Total Reserves and Special Payments.....	-	-	-
8. Total Unappropriated Ending Fund Balance.....			
9. Total Requirements.....	340,187	356,878	1,284,734

Name of Unit/Program/Department	Actual Data Last Year 2014-15	Adopted Budget This year 2015-16	Adopted Budget Next Year 2016-17
Administration (1230)			
1. Total Personal Services.....	190,410	205,708	277,603
2. Total Materials and Services.....	313,869	415,613	370,148
3. Total Capital Outlay.....	-	-	-
4. Total Debt Service.....	-	-	-
5. Total Transfers.....			
6. Total Contingencies.....			
7. Total Reserves and Special Payments.....	-	-	-
8. Total Unappropriated Ending Fund Balance.....			
9. Total Requirements.....	504,279	621,321	647,751

Name of Unit/Program/Department	Actual Data Last Year 2014-15	Adopted Budget This year 2015-16	Adopted Budget Next Year 2016-17
Human Resources (1240)			
1. Total Personal Services.....	371,783	378,718	385,318
2. Total Materials and Services.....	47,388	90,015	156,975
3. Total Capital Outlay.....	-	-	-
4. Total Debt Service.....	-	-	-
5. Total Transfers.....			
6. Total Contingencies.....			
7. Total Reserves and Special Payments.....	-	-	-
8. Total Unappropriated Ending Fund Balance.....			
9. Total Requirements.....	419,171	468,733	542,293

**FORM
LB-4****SUMMARY OF ORGANIZATION
UNIT/PROGRAM BY FUND**

Publish ONLY completed portion of this page.

General Fund

Name of Unit/Program/Department	Actual Data Last Year 2014-15	Adopted Budget This year 2015-16	Adopted Budget Next Year 2016-17
Finance (1250)			
1. Total Personal Services.....	374,942	467,014	483,434
2. Total Materials and Services.....	74,904	38,130	31,739
3. Total Capital Outlay.....	-	-	-
4. Total Debt Service.....	-	-	-
5. Total Transfers.....			
6. Total Contingencies.....			
7. Total Reserves and Special Payments.....	-	-	-
8. Total Unappropriated Ending Fund Balance.....			
9. Total Requirements.....	449,846	505,144	515,173

Name of Unit/Program/Department	Actual Data Last Year 2014-15	Adopted Budget This year 2015-16	Adopted Budget Next Year 2016-17
Community Affairs (1280)			
1. Total Personal Services.....	124,479	145,135	245,373
2. Total Materials and Services.....	43,255	60,720	35,782
3. Total Capital Outlay.....	-	-	-
4. Total Debt Service.....	-	-	-
5. Total Transfers.....			
6. Total Contingencies.....			
7. Total Reserves and Special Payments.....	-	-	-
8. Total Unappropriated Ending Fund Balance.....			
9. Total Requirements.....	167,734	205,855	281,154

Name of Unit/Program/Department	Actual Data Last Year 2014-15	Adopted Budget This year 2015-16	Adopted Budget Next Year 2016-17
Prevention/Life Safety (2100)			
1. Total Personal Services.....	881,252	1,070,314	963,448
2. Total Materials and Services.....	57,521	83,178	73,572
3. Total Capital Outlay.....	-	-	-
4. Total Debt Service.....	-	-	-
5. Total Transfers.....			
6. Total Contingencies.....			
7. Total Reserves and Special Payments.....	-	-	-
8. Total Unappropriated Ending Fund Balance.....			
9. Total Requirements.....	938,773	1,153,492	1,037,020

Name of Unit/Program/Department	Actual Data Last Year 2014-15	Adopted Budget This year 2015-16	Adopted Budget Next Year 2016-17
Special Projects (2250)			
1. Total Personal Services.....	4,282	7,717	-
2. Total Materials and Services.....	23,200	25,800	37,400
3. Total Capital Outlay.....	5,966	12,000	13,000
4. Total Debt Service.....	-	-	-
5. Total Transfers.....			
6. Total Contingencies.....			
7. Total Reserves and Special Payments.....	-	-	-
8. Total Unappropriated Ending Fund Balance.....			
9. Total Requirements.....	33,448	45,517	50,400

FORM
LB-4SUMMARY OF ORGANIZATION
UNIT/PROGRAM BY FUND

Publish ONLY completed portion of this page.

General Fund

Name of Unit/Program/Department	Actual Data Last Year 2014-15	Adopted Budget This year 2015-16	Adopted Budget Next Year 2016-17
Behavioral Health (2300)			
1. Total Personal Services.....	173,153	174,048	178,265
2. Total Materials and Services.....	6,323	3,975	10,525
3. Total Capital Outlay.....	-	-	-
4. Total Debt Service.....	-	-	-
5. Total Transfers.....			
6. Total Contingencies.....			
7. Total Reserves and Special Payments.....	-	-	-
8. Total Unappropriated Ending Fund Balance.....			
9. Total Requirements.....	179,476	178,023	188,790

Name of Unit/Program/Department	Actual Data Last Year 2014-15	Adopted Budget This year 2015-16	Adopted Budget Next Year 2016-17
Training (3100)			
1. Total Personal Services.....	561,072	314,789	439,984
2. Total Materials and Services.....	151,840	183,273	297,314
3. Total Capital Outlay.....	-	-	-
4. Total Debt Service.....	-	-	-
5. Total Transfers.....			
6. Total Contingencies.....			
7. Total Reserves and Special Payments.....	-	-	-
8. Total Unappropriated Ending Fund Balance.....			
9. Total Requirements.....	712,912	498,062	737,298

Name of Unit/Program/Department	Actual Data Last Year 2014-15	Adopted Budget This year 2015-16	Adopted Budget Next Year 2016-17
Fire Operations - Battalion Chiefs (3110)			
1. Total Personal Services.....	1,343,269	1,796,862	-
2. Total Materials and Services.....	13,366	27,800	18,750
3. Total Capital Outlay.....	-	-	-
4. Total Debt Service.....	-	-	-
5. Total Transfers.....			
6. Total Contingencies.....			
7. Total Reserves and Special Payments.....	-	-	-
8. Total Unappropriated Ending Fund Balance.....			
9. Total Requirements.....	1,356,635	1,824,662	18,750

Name of Unit/Program/Department	Actual Data Last Year 2014-15	Adopted Budget This year 2015-16	Adopted Budget Next Year 2016-17
Technical Rescue Team (3210)			
1. Total Personal Services.....	-	-	-
2. Total Materials and Services.....	-	14,850	13,200
3. Total Capital Outlay.....	-	-	-
4. Total Debt Service.....	-	-	-
5. Total Transfers.....			
6. Total Contingencies.....			
7. Total Reserves and Special Payments.....	-	-	-
8. Total Unappropriated Ending Fund Balance.....			
9. Total Requirements.....	-	14,850	13,200

FORM
LB-4SUMMARY OF ORGANIZATION
UNIT/PROGRAM BY FUND

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General Fund

Name of Unit/Program/Department	Actual Data Last Year 2014-15	Adopted Budget This year 2015-16	Adopted Budget Next Year 2016-17
Hazmat (3220)			
1. Total Personal Services.....	-	-	-
2. Total Materials and Services.....	-	10,750	14,500
3. Total Capital Outlay.....	-	-	-
4. Total Debt Service.....	-	-	-
5. Total Transfers.....			
6. Total Contingencies.....			
7. Total Reserves and Special Payments.....	-	-	-
8. Total Unappropriated Ending Fund Balance.....			
9. Total Requirements.....	-	10,750	14,500

Name of Unit/Program/Department	Actual Data Last Year 2014-15	Adopted Budget This year 2015-16	Adopted Budget Next Year 2016-17
Fire/Rescue Services (3300)			
1. Total Personal Services.....	16,555,805	13,934,995	16,903,870
2. Total Materials and Services.....	346,305	328,290	234,328
3. Total Capital Outlay.....	-	-	-
4. Total Debt Service.....	-	-	-
5. Total Transfers.....			
6. Total Contingencies.....			
7. Total Reserves and Special Payments.....	-	-	-
8. Total Unappropriated Ending Fund Balance.....			
9. Total Requirements.....	16,902,110	14,263,285	17,138,197

Name of Unit/Program/Department	Actual Data Last Year 2014-15	Adopted Budget This year 2015-16	Adopted Budget Next Year 2016-17
EMS (3400)			
1. Total Personal Services.....	830,957	752,082	904,281
2. Total Materials and Services.....	183,878	101,285	173,801
3. Total Capital Outlay.....	-	-	-
4. Total Debt Service.....	-	-	-
5. Total Transfers.....			
6. Total Contingencies.....			
7. Total Reserves and Special Payments.....	-	-	-
8. Total Unappropriated Ending Fund Balance.....			
9. Total Requirements.....	1,014,835	853,367	1,078,081

Name of Unit/Program/Department	Actual Data Last Year 2014-15	Adopted Budget This year 2015-16	Adopted Budget Next Year 2016-17
Information Technology (4100)			
1. Total Personal Services.....	386,913	381,760	392,194
2. Total Materials and Services.....	373,518	405,700	503,234
3. Total Capital Outlay.....	-	-	-
4. Total Debt Service.....	-	-	-
5. Total Transfers.....			
6. Total Contingencies.....			
7. Total Reserves and Special Payments.....	-	-	-
8. Total Unappropriated Ending Fund Balance.....			
9. Total Requirements.....	760,431	787,460	895,428

FORM
LB-4SUMMARY OF ORGANIZATION
UNIT/PROGRAM BY FUND

Publish ONLY completed portion of this page.

General Fund

Name of Unit/Program/Department	Actual Data Last Year 2014-15	Adopted Budget This year 2015-16	Adopted Budget Next Year 2016-17
Communications (4150)			
1. Total Personal Services.....	82,556	88,592	217,270
2. Total Materials and Services.....	929,568	921,564	848,588
3. Total Capital Outlay.....	-	-	-
4. Total Debt Service.....	-	-	-
5. Total Transfers.....			
6. Total Contingencies.....			
7. Total Reserves and Special Payments.....	-	-	-
8. Total Unappropriated Ending Fund Balance.....			
9. Total Requirements.....	1,012,124	1,010,156	1,065,858

Name of Unit/Program/Department	Actual Data Last Year 2014-15	Adopted Budget This year 2015-16	Adopted Budget Next Year 2016-17
Fleet Services (4200)			
1. Total Personal Services.....	619,375	577,597	563,358
2. Total Materials and Services.....	296,507	657,650	554,610
3. Total Capital Outlay.....	-	-	-
4. Total Debt Service.....	-	-	-
5. Total Transfers.....			
6. Total Contingencies.....			
7. Total Reserves and Special Payments.....	-	-	-
8. Total Unappropriated Ending Fund Balance.....			
9. Total Requirements.....	915,882	1,235,247	1,117,968

Name of Unit/Program/Department	Actual Data Last Year 2014-15	Adopted Budget This year 2015-16	Adopted Budget Next Year 2016-17
Facility Maintenance (4230)			
1. Total Personal Services.....	65,530	68,398	73,574
2. Total Materials and Services.....	397,811	377,720	419,765
3. Total Capital Outlay.....	-	-	-
4. Total Debt Service.....	-	-	-
5. Total Transfers.....			
6. Total Contingencies.....			
7. Total Reserves and Special Payments.....	-	-	-
8. Total Unappropriated Ending Fund Balance.....			
9. Total Requirements.....	463,341	446,118	493,339

Name of Unit/Program/Department	Actual Data Last Year 2014-15	Adopted Budget This year 2015-16	Adopted Budget Next Year 2016-17
Warehouse (4260)			
1. Total Personal Services.....	337,071	194,746	195,743
2. Total Materials and Services.....	539,512	553,430	500,305
3. Total Capital Outlay.....	-	-	-
4. Total Debt Service.....	-	-	-
5. Total Transfers.....			
6. Total Contingencies.....			
7. Total Reserves and Special Payments.....	-	-	-
8. Total Unappropriated Ending Fund Balance.....			
9. Total Requirements.....	876,583	748,176	696,048

FORM
LB-4SUMMARY OF ORGANIZATION
UNIT/PROGRAM BY FUND

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General Fund

Name of Unit/Program/Department	Actual Data Last Year 2014-15	Adopted Budget This year 2015-16	Adopted Budget Next Year 2016-17
Nondepartmental			
1. Total Personal Services.....	-	-	-
2. Total Materials and Services.....	-	-	-
3. Total Capital Outlay.....	-	-	-
4. Total Debt Service.....	-	-	-
5. Total Transfers.....	1,500,000	2,540,925	1,895,000
6. Total Contingencies.....		7,500,000	5,000,000
7. Total Reserves and Special Payments.....	-	-	-
8. Total Unappropriated Ending Fund Balance.....	6,396,199		
9. Total Requirements.....	7,896,199	10,040,925	6,895,000

1. Total Personal Services.....			
2. Total Materials and Services.....			
3. Total Capital Outlay.....			
4. Total Debt Service.....			
5. Total Transfers.....			
6. Total Contingencies.....			
7. Total Reserves and Special Payments.....			
8. Total Unappropriated Ending Fund Balance.....			
9. Total Requirements.....			

1. Total Personal Services.....			
2. Total Materials and Services.....			
3. Total Capital Outlay.....			
4. Total Debt Service.....			
5. Total Transfers.....			
6. Total Contingencies.....			
7. Total Reserves and Special Payments.....			
8. Total Unappropriated Ending Fund Balance.....			
9. Total Requirements.....			

1. Total Personal Services.....			
2. Total Materials and Services.....			
3. Total Capital Outlay.....			
4. Total Debt Service.....			
5. Total Transfers.....			
6. Total Contingencies.....			
7. Total Reserves and Special Payments.....			
8. Total Unappropriated Ending Fund Balance.....			
9. Total Requirements.....			

FORM
LB-20RESOURCES
General
(Fund)

Northwest Fire District

(Name of Municipal Corporation)

Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2017		
Second Preceding Year 2014	Actual	Adopted Budget This Year 2016		Proposed By Budget Officer	Approved As Tentative Budget	Adopted Budget
	8,897,600	7,826,602	Available cash on hand	5,000,000	5,000,000	5,000,000
	461,529	765,668	Previously levied taxes estimated to be received	400,000	400,000	400,000
	60,915	59,694	Interest	50,000	50,000	50,000
			OTHER RESOURCES			
			Ambulance Revenues	2,300,000	2,300,000	-
	389,443	399,975	FDAT	390,000	390,000	390,000
	593,575	777,598	Dispatch revenue	600,000	600,000	600,000
	13,264	13,303	Fire protection fees	10,000	10,000	10,000
	3,408	965	Out of District Response Fees	-	-	-
	120,878	213,112	Prevention review fees	150,000	150,000	150,000
	15,833	2,002	EMS standby revenue	-	-	-
	75,524	147,874	EMS ride along fees	-	-	-
	278,959	306,687	Insurance reimbursements	300,000	300,000	300,000
	80,250	102,750	Rents/leases	45,000	45,000	45,000
	18,340	20,461	Facility use	20,000	20,000	20,000
	886	1,014	Donations/contributions	-	-	-
	13,052	19,160	Training revenue	20,000	20,000	20,000
	27,829	32,355	Technology maintenance revenue	32,000	32,000	32,000
	15,738	2,726	Miscellaneous	2,500	2,500	2,500
	11,067,023	10,691,946	Total resources, except taxes to be levied	9,319,500	9,319,500	7,019,500
			Taxes estimated to be received	27,015,000	27,957,283	27,957,283
	24,650,049	24,493,804	Taxes collected in year levied			
	35,717,072	35,185,750	TOTAL RESOURCES	36,334,500	37,276,783	34,976,783

*Includes ending balance from prior year

DETAILED REQUIREMENTS

7.F.b

FORM
LB-31

Fire Chief - General
(Name of Organizational Unit - Fund)

Historical Data					REQUIREMENTS DESCRIPTION	Budget for Next Year 2017		
Actual		Adopted Budget This Year 2016		Proposed by Budget Officer		Approved as Tentative Budget	Adopted Budget	
Second Preceding Year 2014	First Preceding Year 2015							
150,913	151,342	150,500	Wages	155,015	155,015	162,897		
2,074	8,555	3,763	PTO paid out	4,650	4,650	4,887		
34,795	36,391	38,361	Benefits	39,317	39,317	40,743		
2,217	2,315	2,237	Payroll taxes	2,315	2,315	2,433		
25,546	30,873	30,958	Retirement	34,296	34,296	36,040		
215,545	229,476	225,819	Total Personal Services	235,594	235,594	246,999		
1,514	1,573	2,200	Cell phones/pagers	2,200	2,200	2,200		
30	-	-	Computer/operational supplies	-	-	-		
2,549	2,164	1,500	Dues, memberships, subscriptions	1,500	1,500	1,500		
126	582	1,500	Employee recognition	1,500	1,500	1,500		
54	77	100	Office supplies	100	100	100		
3,844	1,699	3,500	Organizational development	3,500	3,500	3,500		
2,560	1,057	2,000	Meals	2,000	2,000	2,000		
2,123	2,410	5,000	Training	5,000	5,000	5,000		
2,501	2,746	3,000	Travel	3,000	3,000	3,000		
15,301	12,308	18,800	Total Materials & Services	18,800	18,800	18,800		
230,846	241,784	244,619	TOTAL REQUIREMENTS	254,394	254,394	265,799		

Attachment: NWFD Notice of Budget Hearing (2016-119 : Budget Hearing)

*Include schedule of pay ranges

FORM
LB-31

DETAILED REQUIREMENTS

Administration - General

(Name of Organizational Unit - Fund)

Historical Data				REQUIREMENTS DESCRIPTION	Budget for Next Year 2017		
Actual		Adopted Budget This Year 2016	Proposed by Budget Officer		Approved as Tentative Budget	Adopted Budget	
Second Preceding Year 2014	First Preceding Year 2015						
182,429	116,669	134,116	Wages	114,920	185,197	185,197	
454	1,010	1,049	Overtime	1,461	1,493	1,493	
6,254	2,032	8,030	PTO paid out	3,491	5,601	5,601	
45,538	48,111	37,095	Benefits	35,938	48,527	48,527	
14,043	8,955	10,133	Payroll taxes	9,170	14,710	14,710	
21,105	13,633	15,285	Retirement	13,761	22,075	22,075	
269,823	180,410	205,708	Total Personal Services	178,741	277,603	277,603	
4,184	3,026	3,506	Building & janitorial services	-	-	-	
1,322	568	1,275	Cell phones/pagers	1,275	1,275	1,275	
(7,801)	1,403	2,000	Claim settlement	5,000	5,000	5,000	
19,104	-	200	Computer services	200	200	200	
-	-	5,000	Consultants & professional	29,000	29,000	29,000	
-	25,634	3,000	Contract labor	5,000	5,000	5,000	
1,157	1,070	1,500	Dues, memberships, subscriptions	1,500	1,500	1,500	
-	-	48,000	Election costs	50,000	50,000	50,000	
-	4,750	5,000	Engineering & architectural	5,000	5,000	5,000	
11,563	13,465	10,900	Equipment rental & services	10,900	10,900	10,900	
767	2,134	3,600	Fees	3,600	3,600	3,600	
158,573	135,439	170,000	Insurance	170,000	170,000	124,440	
1,597	3,002	7,000	Job & legal advertising	7,000	7,000	7,000	
49,704	64,790	80,662	Legal	80,662	80,662	59,045	
5,788	3,741	6,000	Office & copier supplies	6,000	6,000	6,000	
7,024	5,790	8,982	Postage & mailings	9,000	9,000	6,588	
93	-	500	Printing & duplicating	500	500	500	
35	-	200	Professional publications	200	200	200	
33	215	-	Meals	-	-	-	
3,424	1,153	2,100	Training	3,000	3,000	3,000	
4,620	1,296	2,000	Travel	2,000	2,000	2,000	
44,674	46,393	54,188	Utilities	49,900	49,900	49,900	
305,861	313,869	415,613	Total Materials & Services	439,737	439,737	370,148	
575,684	504,279	621,321	TOTAL REQUIREMENTS	618,478	717,340	647,751	

**FORM
LB-31**

DETAILED REQUIREMENTS

Human Resources - General
(Name of Organizational Unit - Fund)

Historical Data			REQUIREMENTS DESCRIPTION	Budget for Next Year 2017		
Second Preceding Year 2014	Actual	Adopted Budget This Year 2016		Proposed by Budget Officer	Approved as Tentative Budget	Adopted Budget
231,550	244,693	253,640	Wages	259,765	261,418	261,418
5,636	9,613	6,500	Overtime	2,834	2,867	2,867
8,871	8,341	6,503	PTO paid out	7,878	7,929	7,929
56,527	60,075	61,518	Benefits	60,997	61,030	61,030
17,849	19,586	19,786	Payroll taxes	20,691	20,824	20,824
27,372	29,475	30,771	Retirement	31,051	31,250	31,250
347,805	371,783	378,718	Total Personal Services	383,216	385,318	385,318
306	305	350	Building services	350	350	350
1,042	1,599	1,650	Cell phones/pagers	1,650	1,650	1,650
-	6,099	-	Contract labor	-	-	-
16,125	5,375	-	Consultants & professional	40,000	40,000	40,000
2,485	2,319	3,050	Dues, memberships, subscriptions	3,448	3,448	3,448
7,705	5,570	-	Employee recognition	-	-	-
117	3,026	14,500	Evaluation & recruitment	9,000	9,000	9,000
21,443	8,013	25,000	Health services	7,280	7,280	76,860
4,609	2,918	12,000	Job & legal advertising	-	-	-
1,298	1,410	2,000	Office supplies	2,000	2,000	2,000
-	-	1,050	Organizational development	10,593	10,593	5,793
18	589	2,000	Printing & duplicating	2,000	2,000	2,000
492	-	1,000	Professional publications	1,000	1,000	1,000
7,652	4,339	21,000	Testing & background services	6,000	6,000	6,000
1,962	1,801	-	Meals	2,500	2,500	2,500
7,509	3,813	4,915	Training	3,743	3,743	3,743
3,613	212	1,500	Travel	2,632	2,632	2,632
-	-	-	Unemployment insurance	-	-	-
76,376	47,388	90,015	Total Materials & Services	92,195	92,195	156,975
424,181	419,171	468,733	TOTAL REQUIREMENTS	475,411	477,513	542,293

**FORM
LB-31**

DETAILED REQUIREMENTS

Finance - General
(Name of Organizational Unit - Fund)

Historical Data				REQUIREMENTS DESCRIPTION	Budget for Next Year 2017		
Actual		Adopted Budget This Year 2016	Proposed by Budget Officer		Approved as Tentative Budget	Adopted Budget	
Second Preceding Year 2014	First Preceding Year 2015						
249,758	267,050	329,145	Wages	334,100	339,804	339,804	
452	5,217	2,646	Overtime	2,964	3,018	3,018	
4,336	1,944	8,294	PTO paid out	10,112	10,285	10,285	
45,845	49,485	61,667	Benefits	62,667	62,778	62,778	
18,290	19,673	26,016	Payroll taxes	26,559	27,013	27,013	
28,875	31,573	39,246	Retirement	39,856	40,537	40,537	
347,556	374,942	467,014	Total Personal Services	476,258	483,434	483,434	
16,000	23,825	20,000	Accounting & auditing	24,000	24,000	17,568	
430	266	600	Cell phones/pagers	300	300	300	
30,360	30,604	-	Computer services	-	-	-	
-	6,356	-	Contract labor	-	-	-	
1,685	1,415	1,400	Dues, memberships, subscriptions	1,415	1,415	1,415	
-	-	-	Equipment supplies/services	1,200	1,200	1,200	
9,380	7,633	8,000	Interest & bank fees	8,000	8,000	5,856	
1,051	1,325	1,600	Office supplies	1,500	1,500	1,500	
938	518	780	Printing & duplicating	700	700	700	
-	-	200	Professional publications	200	200	200	
-	-	50	Meals	-	-	-	
1,783	1,249	2,000	Training	1,300	1,300	1,300	
1,737	1,713	3,500	Travel	1,700	1,700	1,700	
63,364	74,904	38,130	Total Materials & Services	40,315	40,315	31,739	
410,920	449,846	505,144	TOTAL REQUIREMENTS	516,573	523,749	515,173	

**FORM
LB-31**

DETAILED REQUIREMENTS

Community Affairs - General
(Name of Organizational Unit - Fund)

Historical Data				REQUIREMENTS DESCRIPTION	Budget for Next Year 2017		
Actual		Adopted Budget This Year 2016	Proposed by Budget Officer		Approved as Tentative Budget	Adopted Budget	
Second Preceding Year 2014	First Preceding Year 2015						
86,223	79,673	95,633	Wages	95,875	160,332	160,332	
9,460	10,846	7,698	Overtime	7,698	9,098	9,098	
-	-	2,583	PTO paid out	2,516	5,083	5,083	
15,426	16,142	17,846	Benefits	18,062	34,183	34,183	
5,979	6,183	8,103	Payroll taxes	6,895	7,979	7,979	
12,339	11,635	13,272	Retirement	14,149	28,697	28,697	
129,427	124,479	145,135	Total Personal Services	145,194	245,373	245,373	
2,370	2,352	1,600	Cell phones/pagers	3,500	3,500	3,500	
394	11,375	1,400	Consultants	1,400	1,400	1,400	
718	1,039	370	Dues, memberships, subscriptions	400	400	400	
121	105	100	Office supplies	150	150	150	
-	2,814	660	Photographic supplies	600	600	600	
5,014	24,698	53,605	Public affairs	49,700	36,150	26,462	
-	584	520	Meals	520	520	520	
285	145	2,325	Training	2,400	2,400	2,400	
-	143	140	Travel	350	350	350	
8,902	43,255	60,720	Total Materials & Services	59,020	45,470	35,782	
138,329	167,734	205,855	TOTAL REQUIREMENTS	204,214	290,843	281,154	

Attachment: NWFD Notice of Budget Hearing (2016-119 : Budget Hearing)

**FORM
LB-31**

DETAILED REQUIREMENTS

Prevention and Life Safety
(Name of Organizational Unit - Fund)

Historical Data				REQUIREMENTS DESCRIPTION	Budget for Next Year 2017		
Actual		Adopted Budget	Proposed by Budget Officer		Approved as Tentative Budget	Adopted Budget	
Second Preceding Year 2014	First Preceding Year 2015	This Year 2016					
527,919	588,206	700,669	Wages	624,990	635,320	635,320	
19,667	5,853	31,907	Overtime	7,917	8,075	8,075	
4,019	21,010	18,314	PTO paid out	18,987	19,302	19,302	
126,692	150,131	173,400	Benefits	166,422	167,131	167,131	
30,032	35,678	47,132	Payroll taxes	36,708	37,325	37,325	
71,967	80,374	98,892	Retirement	94,738	96,295	96,295	
780,296	881,252	1,070,314	Total Personal Services	949,763	963,448	963,448	
6,797	6,235	3,450	Cell phones/pagers	7,500	7,500	7,500	
-	572	-	Computer supplies	-	-	-	
11,850	11,280	14,000	Contract labor	11,500	11,500	11,500	
2,426	2,290	4,746	Dues, memberships, subscriptions	4,750	4,750	4,750	
-	-	-	Employee recognition	500	500	500	
-	3,563	6,000	Equipment rental	4,000	4,000	4,000	
3,461	-	4,000	Equipment supplies/services	2,000	2,000	2,000	
-	-	5,500	Health services	-	-	-	
12,625	600	10,000	Hydrant maintenance	10,000	10,000	10,000	
2,121	2,726	2,400	Office supplies	2,400	2,400	2,400	
871	1,056	3,200	Operational supplies	2,350	2,350	2,350	
610	402	2,500	Printing & duplicating	2,000	2,000	2,000	
703	4,031	1,000	Professional publications	1,000	1,000	1,000	
8,594	9,625	9,000	Public education	9,500	9,500	9,500	
1,800	5,376	3,100	Small tools & instruments	750	750	750	
232	610	1,200	Meals	1,200	1,200	1,200	
4,395	6,486	5,460	Training	6,500	6,500	6,500	
1,836	2,669	7,622	Travel	7,622	7,622	7,622	
58,321	57,521	83,178	Total Materials & Services	73,572	73,572	73,572	
838,617	938,773	1,153,492	TOTAL REQUIREMENTS	1,023,335	1,037,020	1,037,020	

**FORM
LB-31**

DETAILED REQUIREMENTS

Special Projects - General
(Name of Organizational Unit - Fund)

Historical Data			REQUIREMENTS DESCRIPTION	Budget for Next Year 2017		
Second Preceding Year 2014	Actual	Adopted Budget This Year 2016		Proposed by Budget Officer	Approved as Tentative Budget	Adopted Budget
110,535	2,436	-	Wages	-	-	-
5,816	570	5,891	Overtime	-	-	-
7,005	-	147	PTO paid out	-	-	-
24,822	977	379	Benefits	-	-	-
1,738	194	88	Payroll taxes	-	-	-
1,474	105	1,212	Retirement	-	-	-
151,390	4,282	7,717	Total Personal Services	-	-	-
-	-	-	Accreditation	-	-	-
1,164	25	1,200	Cell phones/pagers	-	-	-
-	-	12,000	Consultants	6,000	6,000	6,000
10,413	9,000	-	Contract labor	-	-	-
2,180	2,593	2,000	Dues, memberships, subscriptions	9,150	9,150	9,150
1,201	-	-	Employee recognition	250	250	250
-	3,000	-	Equipment rental	-	-	-
315	1,206	1,500	Equipment supplies/services	2,000	2,000	2,000
54	-	-	Operational equipment	-	-	-
-	-	300	Printing & duplicating	500	500	500
95	156	300	Professional publications	300	300	300
3,780	1,438	3,500	Small fitness equipment	3,000	3,000	3,000
74	75	-	Meals	-	-	-
794	3,285	2,500	Training	4,100	4,100	4,100
1,340	2,422	2,500	Travel	12,100	12,100	12,100
21,410	23,200	25,800	Total Materials & Services	37,400	37,400	37,400
5,526	5,966	12,000	Furniture & equipment	13,000	13,000	13,000
178,326	33,448	45,517	TOTAL REQUIREMENTS	50,400	50,400	50,400

**FORM
LB-31**

DETAILED REQUIREMENTS

Behavioral Health & Community Services- General
(Name of Organizational Unit - Fund)

Historical Data				REQUIREMENTS DESCRIPTION	Budget for Next Year 2017		
Actual		Adopted Budget This Year 2016	Proposed by Budget Officer		Approved as Tentative Budget	Adopted Budget	
Second Preceding Year 2014	First Preceding Year 2015						
123,357	127,319	125,223	Wages	132,429	132,429	132,429	
-	15	1,049	Overtime	-	-	-	
5,225	4,278	3,157	PTO paid out	3,119	3,119	3,119	
18,835	19,566	20,875	Benefits	20,052	20,052	20,052	
9,662	9,882	9,902	Payroll taxes	10,369	10,369	10,369	
11,878	12,093	13,842	Retirement	12,294	12,294	12,294	
168,957	173,153	174,048	Total Personal Services	178,265	178,265	178,265	
2,317	2,367	2,000	Cell phones/pagers	2,000	2,000	2,000	
-	270	125	Dues, memberships, subscriptions	125	125	125	
4	-	300	Office supplies	100	100	100	
1,675	7	200	Operational supplies	2,000	2,000	2,000	
-	-	-	Printing & duplicating	1,000	1,000	1,000	
478	87	100	Professional publications	100	100	100	
-	23	-	Meals	-	-	-	
1,604	2,084	300	Training	5,000	5,000	5,000	
-	1,485	200	Travel	200	200	200	
-	-	750	Utilities	-	-	-	
6,078	6,323	3,975	Total Materials & Services	10,525	10,525	10,525	
175,035	179,476	178,023	TOTAL REQUIREMENTS	188,790	188,790	188,790	

Attachment: NWFD Notice of Budget Hearing (2016-119 : Budget Hearing)

DETAILED REQUIREMENTS

Training - General
(Name of Organizational Unit - Fund)

Historical Data				REQUIREMENTS DESCRIPTION	Budget for Next Year 2017		
Actual		Adopted Budget This Year 2016	Proposed by Budget Officer		Approved as Tentative Budget	Adopted Budget	
Second Preceding Year 2014	First Preceding Year 2015						
349,662	395,832	194,563	Wages	267,185	271,533	271,533	
22,941	8,368	21,075	Overtime	26,638	27,149	27,149	
24,630	8,894	5,391	PTO paid out	8,818	8,963	8,963	
65,867	67,641	47,860	Benefits	64,999	65,328	65,328	
8,029	8,641	7,631	Payroll taxes	7,536	7,609	7,609	
47,169	71,696	38,269	Retirement	58,359	59,403	59,403	
518,298	561,072	314,789	Total Personal Services	433,535	439,984	439,984	
3,363	3,731	2,400	Cell phones/pagers	2,400	2,400	2,400	
673	670	875	Building services	875	875	875	
-	114	-	Computer supplies	-	-	-	
-	-	-	Consumable rehab goods	500	500	500	
-	10	-	Course registration/books/certs	-	-	-	
319	2,090	150	Dues, memberships, subscriptions	8,121	8,121	8,121	
86	-	60	Employee recognition	100	100	100	
10,156	9,331	10,800	Equipment rental	10,800	10,800	10,800	
32	-	370	Equipment supplies/services	-	-	-	
-	538	3,000	Facility use & maintenance	4,500	4,500	4,500	
8,969	3,789	8,500	Janitorial services	-	-	-	
8,500	8,100	8,500	Mobile burn simulator	8,500	8,500	8,500	
3,864	1,930	3,060	Office supplies	3,860	3,860	3,860	
17,667	11,554	3,250	Operational supplies	8,250	8,250	8,250	
141	100	400	Postage & mailings	300	300	300	
-	-	-	Preventive maintenance	3,000	3,000	3,000	
-	-	-	Protective equipment	81,515	81,515	81,515	
791	132	3,650	Printing & duplicating	2,000	2,000	2,000	
3,286	5,172	7,893	Professional publications	4,500	4,500	4,500	
227	170	-	Recruit issuance	3,330	3,330	3,330	
159	159	100	Meals	2,350	2,350	2,350	
73,732	20,788	41,745	Training	22,710	22,710	22,710	
6,004	7,082	10,920	Travel	10,920	10,920	10,920	
27,003	20,899	33,900	Tuition reimbursement	33,900	33,900	33,900	
69,154	13,152	-	Uniforms	29,065	29,065	29,065	
43,722	42,329	43,700	Utilities	55,818	55,818	55,818	
277,848	151,840	183,273	Total Materials & Services	297,314	297,314	297,314	

**FORM
LB-31**

DETAILED REQUIREMENTS

Battalion Chiefs - General
(Name of Organizational Unit - Fund)

Historical Data				REQUIREMENTS DESCRIPTION	Budget for Next Year 2017		
Actual		Adopted Budget This Year 2016	Proposed by Budget Officer		Approved as Tentative Budget	Adopted Budget	
Second Preceding Year 2014	First Preceding Year 2015						
694,908	1,001,415	1,233,049	Wages	1,178,910	1,296,000	-	
14,879	9,574	14,702	Holiday pay	13,980	14,153	-	
14,750	43,241	31,194	PTO paid out	35,787	39,305	-	
121,573	162,552	242,710	Benefits	215,951	235,153	-	
10,108	14,587	18,545	Payroll taxes	17,816	19,567	-	
91,994	111,900	256,662	Retirement	256,233	281,421	-	
948,212	1,343,269	1,796,862	Total Personal Services	1,718,675	1,885,598	-	
6,500	4,056	5,300	Cell phones/pagers	5,300	5,300	5,300	
812	833	1,000	Dues, memberships, subscriptions	250	250	250	
407	238	500	Office supplies	500	500	500	
523	402	400	Operational supplies	400	400	400	
-	11	-	Professional publications	300	300	300	
358	-	1,200	Meals	-	-	-	
1,250	1,421	2,400	Training	3,500	3,500	3,500	
724	1,458	11,000	Travel	2,500	2,500	2,500	
5,488	4,947	6,000	Utilities	6,000	6,000	6,000	
16,062	13,366	27,800	Total Materials & Services	18,750	18,750	18,750	
964,274	1,356,635	1,824,662	TOTAL REQUIREMENTS	1,737,425	1,904,348	18,750	

DETAILED REQUIREMENTS

FORM
LB-31

Technical Rescue Team - General
(Name of Organizational Unit - Fund)

Historical Data				REQUIREMENTS DESCRIPTION	Budget for Next Year 2017		
Actual		Adopted Budget This Year 2016	Proposed by Budget Officer		Approved as Tentative Budget	Adopted Budget	
Second Preceding Year 2014	First Preceding Year 2015						
21,881	-	-	Wages	-	-	-	
638	-	-	Holiday pay	-	-	-	
20,791	-	-	Overtime	-	-	-	
525	-	-	PTO paid out	-	-	-	
1,749	-	-	Benefits	-	-	-	
615	-	-	Payroll taxes	-	-	-	
7,467	-	-	Retirement	-	-	-	
53,666	-	-	Total Personal Services	-	-	-	
635	-	500	Cell phones/pagers	-	-	-	
-	-	-	Equipment services	500	500	500	
1,620	-	7,000	Operational supplies & equipment	4,500	4,500	4,500	
-	-	4,100	Protective equipment	5,200	5,200	5,200	
144	-	750	Small tools & instruments	500	500	500	
3,450	-	1,000	Training	1,000	1,000	1,000	
4,741	-	1,500	Travel	1,500	1,500	1,500	
10,590	-	14,850	Total Materials & Services	13,200	13,200	13,200	

**FORM
LB-31**

DETAILED REQUIREMENTS

Hazmat - General
(Name of Organizational Unit - Fund)

Historical Data			REQUIREMENTS DESCRIPTION	Budget for Next Year 2017		
Second Preceding Year 2014	Actual	Adopted Budget This Year 2016		Proposed by Budget Officer	Approved as Tentative Budget	Adopted Budget
26,094	-	-	Wages	-	-	-
750	-	-	Holiday pay	-	-	-
26,306	-	-	Overtime	-	-	-
379	-	-	PTO paid out	-	-	-
2,245	-	-	Benefits	-	-	-
745	-	-	Payroll taxes	-	-	-
9,390	-	-	Retirement	-	-	-
65,909	-	-	Total Personal Services	-	-	-
2,436	-	2,300	Cell phones/pagers	-	-	-
1,595	-	-	Equipment services	500	500	500
1,175	-	4,500	Operational supplies	9,000	9,000	9,000
-	-	-	Professional publications	500	500	500
916	-	500	Protective equipment	1,000	1,000	1,000
-	-	450	Small tools & instruments	500	500	500
50	-	1,500	Training	1,500	1,500	1,500
477	-	1,500	Travel	1,500	1,500	1,500
6,649	-	10,750	Total Materials & Services	14,500	14,500	14,500
72,558	-	10,750	TOTAL REQUIREMENTS	14,500	14,500	14,500

Attachment: NWFD Notice of Budget Hearing (2016-119 : Budget Hearing)

FORM
LB-31

DETAILED REQUIREMENTS

Fire/Rescue Services - General
(Name of Organizational Unit - Fund)

Historical Data				REQUIREMENTS DESCRIPTION	Budget for Next Year 2017		
Actual		Adopted Budget This Year 2016	Proposed by Budget Officer		Approved as Tentative Budget	Adopted Budget	
Second Preceding Year 2014	First Preceding Year 2015						
9,188,593	10,010,386	8,411,108	Wages	10,034,031	10,190,916	9,836,570	
245,160	244,401	252,569	Holiday pay	266,936	271,034	285,187	
1,347,850	1,253,420	757,359	Overtime	1,277,919	1,297,900	1,297,900	
269,224	344,510	279,576	PTO paid out	347,367	352,796	370,420	
2,237,815	2,541,408	2,186,388	Benefits	2,682,703	2,694,931	2,541,975	
153,556	162,283	120,972	Payroll taxes	172,931	175,633	167,160	
1,798,496	1,999,397	1,927,023	Retirement	2,487,145	2,526,016	2,404,659	
15,240,694	16,555,805	13,934,995	Total Personal Services	17,269,031	17,509,226	16,903,870	
5,112	7,744	4,500	Cell phones/pagers	7,500	7,500	7,500	
10	-	-	Dues, memberships & subscriptions	-	-	-	
1,515	1,351	1,200	Equipment rental	1,200	1,200	1,200	
96,057	92,945	105,000	Health services	105,000	105,000	-	
1,974	1,974	2,000	Hydrant fees	2,000	2,000	2,000	
-	10,606	-	Operational equipment & supplies	-	-	-	
-	235	-	Professional publications	-	-	-	
-	4,680	-	Protective equipment	-	-	-	
355	1,052	-	Small tools & instruments	-	-	-	
-	2,650	-	Training	-	-	-	
69	1,442	500	Travel	500	500	500	
219,364	221,626	215,090	Utilities	223,128	223,128	223,128	
324,456	346,305	328,290	Total Materials & Services	339,328	339,328	234,328	
15,565,150	16,902,110	14,263,285	TOTAL REQUIREMENTS	17,608,359	17,848,553	17,138,197	

DETAILED REQUIREMENTS

FORM
LB-31

EMS - General

(Name of Organizational Unit - Fund)

Historical Data			REQUIREMENTS DESCRIPTION	Budget for Next Year 2017		
Second Preceding Year 2014	Actual	Adopted Budget This Year 2015		Proposed by Budget Officer	Approved as Tentative Budget	Adopted Budget
465,874	450,679	449,111	Wages	609,966	618,572	543,024
4,662	8,162	5,825	Holiday pay	14,992	15,204	13,410
241,855	107,351	75,710	Overtime	73,085	74,121	65,374
22,642	20,158	13,266	PTO paid out	20,941	21,237	18,654
84,982	132,036	91,129	Benefits	137,397	138,063	120,967
10,294	8,174	7,887	Payroll taxes	10,425	10,572	9,287
126,081	104,397	109,154	Retirement	149,940	152,056	133,564
956,390	830,957	752,082	Total Personal Services	1,016,747	1,029,825	904,281
4,806	4,616	5,280	Cell phones/pagers	5,280	5,280	5,280
5,105	-	-	Computer services	17,800	17,800	17,800
117,162	90,246	46,974	Consultants & professional	103,646	103,646	75,869
-	9,389	-	Contract labor	-	-	-
-	304	534	Dues, memberships, subscriptions	2,135	2,135	1,563
-	-	-	Equipment rental	2,700	2,700	2,700
911	3,544	1,300	Equipment services	1,300	1,300	1,300
-	494	17,500	Exposure control program	2,500	2,500	2,500
1,303	1,497	-	Janitorial services	-	-	-
42,280	32,557	-	Legal	-	-	-
638	431	500	Office supplies	500	500	500
3,865	2,792	5,879	Operational supplies	4,500	4,500	4,500
3,396	-	400	Professional publications	400	400	400
-	-	150	Meals	-	-	-
18,200	27,084	9,168	Training	69,665	69,665	50,994
51,840	-	-	Training - paramedic school	-	-	-
7,402	3,458	7,000	Travel	5,000	5,000	3,660
2,041	7,466	6,600	Utilities	9,200	9,200	6,734
258,949	183,878	101,285	Total Materials & Services	224,626	224,626	173,801
-	-	-	Furniture & Equipment	-	-	-
-	-	-		-	-	-
-	-	-		-	-	-
1,215,339	1,014,835	853,367	TOTAL REQUIREMENTS	1,241,373	1,254,451	1,078,081

**FORM
LB-31**

DETAILED REQUIREMENTS

Information Technology - General
(Name of Organizational Unit - Fund)

Historical Data				REQUIREMENTS DESCRIPTION	Budget for Next Year 2017		
Actual	Second Preceding Year 2014	First Preceding Year 2015	Adopted Budget This Year 2016		Proposed by Budget Officer	Approved as Tentative Budget	Adopted Budget
249,197	264,108	262,030	262,030	Wages	261,489	264,588	264,588
1,344	598	-	-	Overtime	3,262	3,324	3,324
7,876	10,576	6,551	6,551	PTO paid out	7,943	8,037	8,037
56,727	60,932	61,639	61,639	Benefits	63,237	63,456	63,456
18,710	19,819	20,546	20,546	Payroll taxes	20,861	21,110	21,110
28,720	30,880	30,994	30,994	Retirement	31,305	31,679	31,679
362,574	386,913	381,760	381,760	Total Personal Services	388,096	392,194	392,194
-	-	-	-	Building services	-	-	-
5,204	6,186	6,250	6,250	Cell phones/pagers	6,250	6,250	6,250
112,769	193,312	167,300	167,300	Computer services	267,000	267,000	195,444
89,993	92,354	65,000	65,000	Computer supplies	105,000	105,000	105,000
-	-	5,300	5,300	Consultants & professional	12,000	12,000	12,000
1,657	4,461	7,250	7,250	Dues, memberships, subscriptions	32,000	32,000	32,000
1,766	10,633	20,000	20,000	Equipment services	20,000	20,000	20,000
138	13	400	400	Office supplies	400	400	400
46,754	12,208	50,000	50,000	Operational supplies	50,000	50,000	50,000
81	66	2,500	2,500	Professional publications	1,500	1,500	1,500
21,588	664	15,000	15,000	Radio maintenance	15,000	15,000	15,000
9,984	25,371	7,500	7,500	Radio parts	2,000	2,000	2,000
1,330	115	20,000	20,000	Training	20,000	20,000	20,000
8,961	-	11,000	11,000	Transmitter fees	12,000	12,000	12,000
68	-	1,500	1,500	Travel	1,500	1,500	1,500
29,014	28,135	26,700	26,700	Utilities	30,140	30,140	30,140
329,307	373,518	405,700	405,700	Total Materials & Services	574,790	574,790	503,234
691,881	760,431	787,460	787,460	TOTAL REQUIREMENTS	962,886	966,984	895,428

Attachment: NWFD Notice of Budget Hearing (2016-119 : Budget Hearing)

FORM
LB-31

DETAILED REQUIREMENTS

Communications - General
(Name of Organizational Unit - Fund)

Historical Data				REQUIREMENTS DESCRIPTION	Budget for Next Year 2017		
Actual		Adopted Budget This Year 2016	Proposed by Budget Officer		Approved as Tentative Budget	Adopted Budget	
Second Preceding Year 2014	First Preceding Year 2015						
54,130	57,107	60,183	Wages	60,950	62,100	137,647	
-	-	-	Holiday pay	-	-	1,794	
-	-	-	Overtime	-	-	8,747	
2,370	-	1,504	PTO paid out	1,828	1,863	4,446	
13,044	14,698	15,067	Benefits	15,447	15,526	32,622	
4,097	4,133	4,719	Payroll taxes	4,803	4,893	6,179	
6,247	6,618	7,119	Retirement	7,207	7,343	25,835	
79,888	82,556	88,592	Total Personal Services	90,235	91,725	217,270	
838	1,041	925	Cell phones/pagers	925	925	925	
885,705	924,330	910,038	Dispatch services	1,001,042	1,001,042	732,763	
184	142	368	Dues, memberships, subscriptions	71,000	71,000	71,000	
-	112	500	Operational supplies & equipment	500	500	500	
-	-	150	Professional publications	150	150	150	
49	102	250	Meals	250	250	250	
205	818	-	Radio maintenance	38,500	38,500	38,500	
546	395	6,833	Training	2,000	2,000	2,000	
1,844	2,628	2,500	Travel	2,500	2,500	2,500	
889,371	929,568	921,564	Total Materials & Services	1,116,867	1,116,867	848,588	
-	-	-	Computers & software	-	-	-	
969,259	1,012,124	1,010,156	TOTAL REQUIREMENTS	1,207,102	1,208,592	1,065,858	

Attachment: NWFD Notice of Budget Hearing (2016-119 : Budget Hearing)

FORM
LB-31

DETAILED REQUIREMENTS

Fleet Services - General
(Name of Organizational Unit - Fund)

Historical Data				REQUIREMENTS DESCRIPTION	Budget for Next Year 2017		
Actual		Adopted Budget This Year 2016	Proposed by Budget Officer		Approved as Tentative Budget	Adopted Budget	
Second Preceding Year 2014	First Preceding Year 2015						
475,475	428,472	392,734	Wages	375,971	378,403	378,403	
3,764	2,598	5,128	Overtime	5,779	5,801	5,801	
1,354	-	9,947	PTO paid out	11,077	11,150	11,150	
100,172	106,725	92,641	Benefits	93,641	93,811	93,811	
28,938	29,082	31,197	Payroll taxes	30,051	30,245	30,245	
61,506	52,498	45,950	Retirement	43,659	43,949	43,949	
671,209	619,375	577,597	Total Personal Services	560,178	563,358	563,358	
875	1,790	2,000	Aerial ladder testing	2,000	2,000	2,000	
10,146	6,646	16,500	Batteries	16,500	16,500	16,500	
306	305	-	Building services	-	-	-	
2,952	2,821	3,200	Cell phones/pagers	3,200	3,200	3,200	
-	81	-	Computer supplies	-	-	-	
475	1,276	1,500	Dues, memberships, subscriptions	1,500	1,500	1,500	
3,820	6,613	5,500	Equipment supplies/services	10,000	10,000	10,000	
-	708	-	Fees	500	500	500	
222,181	5,300	260,000	Fuel	180,000	180,000	131,760	
3,220	3,453	4,000	Ground ladder testing	4,000	4,000	4,000	
-	20	-	Office supplies	-	-	-	
7,705	9,394	12,000	Oil, lubricants, etc.	12,000	12,000	12,000	
6,924	4,600	-	Operational supplies	-	-	-	
562	-	1,000	Professional publications	1,000	1,000	1,000	
22,645	11,639	18,000	Shop supplies	18,000	18,000	18,000	
7,866	2,363	6,500	Small tools & instruments	6,500	6,500	6,500	
43,131	37,600	50,500	Tires & repairs	65,000	65,000	65,000	
6,010	607	5,000	Training	5,000	5,000	5,000	
4,043	986	7,300	Travel	6,500	6,500	6,500	
21,722	21,195	29,650	Utilities	26,150	26,150	26,150	
104,573	102,396	125,000	Vehicle parts	125,000	125,000	125,000	
118,347	76,714	110,000	Vehicle services	120,000	120,000	120,000	
587,503	296,507	657,650	Total Materials & Services	602,850	602,850	554,610	
12,657	-	-	Furniture & equipment	-	-	-	
1,271,369	915,882	1,235,247	TOTAL REQUIREMENTS	1,163,028	1,166,208	1,117,968	

**FORM
LB-31**
DETAILED REQUIREMENTS

Facility Maintenance - General
(Name of Organizational Unit - Fund)

Historical Data				REQUIREMENTS DESCRIPTION	Budget for Next Year 2017		
Actual		Adopted Budget This Year 2016	Proposed by Budget Officer		Approved as Tentative Budget	Adopted Budget	
Second Preceding Year 2014	First Preceding Year 2015						
40,202	44,020	43,572	Wages	46,301	47,154	47,154	
-	-	911	Overtime	926	943	943	
-	-	1,112	PTO paid out	1,417	1,443	1,443	
12,927	14,046	14,056	Benefits	14,497	14,557	14,557	
2,774	3,090	3,485	Payroll taxes	3,721	3,790	3,790	
3,680	4,374	5,262	Retirement	5,584	5,687	5,687	
59,583	65,530	68,398	Total Personal Services	72,446	73,574	73,574	
1,160	-	-	Building lease	-	-	-	
124,923	61,193	135,000	Building services	135,000	135,000	135,000	
15,666	14,767	25,000	Building supplies	25,000	25,000	25,000	
701	802	800	Cell phones/pagers	800	800	800	
-	17,308	15,000	Consultants & professional	20,000	20,000	20,000	
402	253	500	Dues, memberships, subscriptions	-	-	-	
44,730	12,970	45,000	Emergency building maintenance	45,000	45,000	45,000	
3,008	2,673	2,500	Equipment rental	30,000	30,000	30,000	
8,885	9,464	10,000	Equipment supplies/services	6,000	6,000	6,000	
1,650	-	-	Fire sprinkler inspection/maintenance	-	-	-	
64,658	64,613	20,000	Furnishings & appliances	20,000	20,000	20,000	
-	5,100	11,000	Janitorial services	15,000	15,000	15,000	
9,462	-	-	Operational Supplies & Equipment	-	-	-	
7,610	7,430	7,500	Pest control	8,000	8,000	8,000	
82,837	197,948	100,000	Preventive maintenance	150,000	150,000	109,800	
879	717	2,000	Small tools & instruments	2,500	2,500	2,500	
4,330	2,573	3,420	Utilities	2,665	2,665	2,665	
370,901	397,811	377,720	Total Materials & Services	459,965	459,965	419,765	
430,484	463,341	446,118	TOTAL REQUIREMENTS	532,411	533,539	493,339	

DETAILED REQUIREMENTS

FORM
LB-31

Warehouse - General
(Name of Organizational Unit - Fund)

Historical Data				REQUIREMENTS DESCRIPTION	Budget for Next Year 2017		
Actual		Adopted Budget This Year 2016	Proposed by Budget Officer		Approved as Tentative Budget	Adopted Budget	
Second Preceding Year 2014	First Preceding Year 2015						
174,706	244,554	131,559	Wages	135,096	136,781	136,781	
140	271	1,140	Overtime	1,920	1,954	1,954	
1,246	-	3,317	PTO paid out	2,938	2,990	2,990	
41,194	45,537	32,629	Benefits	31,275	31,394	31,394	
12,761	13,754	10,405	Payroll taxes	10,706	10,842	10,842	
20,178	32,955	15,696	Retirement	11,580	11,783	11,783	
250,225	337,071	194,746	Total Personal Services	193,515	195,743	195,743	
4,137	3,441	6,000	Batteries	6,000	6,000	6,000	
1,379	2,434	2,000	Cell phones/pagers	2,000	2,000	2,000	
1,886	3,289	5,000	Consumable rehab goods	3,000	3,000	3,000	
19,110	14,438	23,000	Contract labor	-	-	-	
4,007	-	3,000	Computer supplies	-	-	-	
911	403	600	Dues, memberships, subscriptions	500	500	500	
2,085	75	5,000	Equipment rental	500	500	366	
51,469	50,963	35,000	Equipment supplies/services	35,000	35,000	35,000	
1,502	508	1,000	Fire extinguisher inspection/maintenance	1,000	1,000	1,000	
29,445	26,584	30,000	Janitorial supplies	25,000	25,000	18,300	
70,735	132,121	90,000	Medical supplies	90,000	90,000	65,880	
7,017	4,680	7,600	Office supplies	7,600	7,600	5,563	
40,219	31,849	70,000	Operational equipment & supplies	139,000	139,000	115,416	
-	-	-	Preventive maintenance	16,000	16,000	16,000	
968	1,072	2,000	Printing & duplicating	2,000	2,000	2,000	
214	-	-	Professional publications	-	-	-	
173,670	117,880	130,000	Protective equipment	130,000	130,000	95,160	
20,847	10,985	22,000	SCBA supplies/services	22,000	22,000	22,000	
11,081	9,423	15,000	Station supplies	15,000	15,000	15,000	
-	-	-	Meals	-	-	-	
2,811	128	2,000	Training	3,000	3,000	3,000	
787	-	1,000	Travel	2,500	2,500	2,500	
119,506	122,391	93,490	Uniforms	112,800	112,800	82,570	
6,767	6,848	9,740	Utilities	9,050	9,050	9,050	
570,553	539,512	553,430	Total Materials & Services	621,950	621,950	500,305	
-	-	-	Furniture	-	-	-	
820,778	876,583	748,176	TOTAL REQUIREMENTS	815,465	817,693	696,048	

DETAILED REQUIREMENTS

FORM
LB-31

Nondepartmental - General
(Name of Organizational Unit - Fund)

Historical Data			REQUIREMENTS DESCRIPTION	Budget for Next Year 2017		
Actual		Adopted Budget This Year 2016		Proposed by Budget Officer	Approved as Tentative Budget	Adopted Budget
Second Preceding Year 2014	First Preceding Year 2015					
1,798,223	1,500,000	2,540,925	Transfers out	1,895,000	1,895,000	1,895,000
-	-	7,500,000	Contingency	5,000,000	5,000,000	5,000,000
7,826,602	6,396,199		Ending balance (prior years)			
		-	UNAPPROPRIATED ENDING FUND BALANCE	-	-	-
35,717,072	35,185,750	35,512,640	TOTAL REQUIREMENTS	36,620,077	37,276,783	34,976,783

SPECIAL FUND
RESOURCES AND REQUIREMENTS
Medical Self Insurance Fund

Northwest Fire District

FORM
LB-10

(Name of Municipal Corporation)							
(Fund)				Budget for Next Year 2017			
Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Proposed By Budget Officer	Approved As Tentative Budget	Adopted Budget
Actual		Adopted Budget This Year _____ 2016 _____					
Second Preceding Year _____ 2014 _____	First Preceding Year _____ 2015 _____						
				RESOURCES			
	271,292	1,284,406	1,000,000	Cash on hand	2,000,000	2,000,000	2,000,000
	-	-	-	Previously levied taxes estimated to be received	-	-	-
	-	-	-	Earnings from temporary investments	-	-	-
	2,710,096	3,173,746	3,250,000	Billings from other funds	3,000,000	3,000,000	3,000,000
	-	-	-	Transferred from other funds	-	-	-
	2,981,388	4,458,152	4,250,000	Total Resources, except taxes to be levied	5,000,000	5,000,000	5,000,000
	-	-	-	Taxes estimated to be received	-	-	-
	-	-	-	Taxes collected in year levied	-	-	-
	2,981,388	4,458,152	4,250,000	TOTAL RESOURCES	5,000,000	5,000,000	5,000,000
				REQUIREMENTS			
	-	-	-	Wages	-	-	-
	-	-	-	Benefits	-	-	-
	-	-	-	Payroll taxes	-	-	-
	-	-	-	Retirement	-	-	-
	-	-	-	Total Personal Services	-	-	-
	1,696,982	2,419,323	3,250,000	Medical Claims	3,000,000	3,000,000	3,000,000
	-	-	-	Consultants & Professional	-	-	-
	1,696,982	2,419,323	3,250,000	Total Materials & Services	3,000,000	3,000,000	3,000,000
			-	Contingency	-	-	-
				Ending balance (prior years)			
	1,284,406	2,038,829	1,000,000	UNAPPROPRIATED ENDING FUND BALANCE	2,000,000	2,000,000	2,000,000
	2,981,388	4,458,152	4,250,000	TOTAL REQUIREMENTS	5,000,000	5,000,000	5,000,000

**SPECIAL FUND
RESOURCES AND REQUIREMENTS**

**FORM
LB-10**

Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2017		
Second Preceding Year 2014	Actual	First Preceding Year 2015	Adopted Budget This Year 2016		Proposed By Budget Officer	Approved As Tentative Budget	Adopted Budget
(Fund)				(Name of Municipal Corporation)			
Wildland Fund				Northwest Fire District			
				RESOURCES			
	(315,838)	126,524	-	Cash on hand	-	-	-
	-	-	-	Previously levied taxes estimated to be received	-	-	-
	-	-	-	Earnings from temporary investments	-	-	-
	257,868	-	-	Transferred from other funds	-	-	-
	2,263,339	1,477,965	200,000	Intergovernmental	236,744	236,744	236,744
	2,205,369	1,604,489	200,000	Total Resources, except taxes to be levied	236,744	236,744	236,744
	-	-	-	Taxes estimated to be received	-	-	-
	-	-	-	Taxes collected in year levied	-	-	-
	2,205,369	1,604,489	200,000	TOTAL RESOURCES	236,744	236,744	236,744
				REQUIREMENTS			
	698,815	199,000	55,422	Wages	72,501	72,501	72,501
	828,697	463,606	61,815	Overtime	37,600	37,600	37,600
	154,104	178,840	22,060	Benefits	33,030	33,030	33,030
	55,141	28,849	6,211	Payroll taxes	11,010	11,010	11,010
	170,979	62,463	16,368	Retirement	24,222	24,222	24,222
	1,907,736	932,758	151,300	Total Personal Services	178,364	178,364	178,364
	3,496	1,115	-	Cell phones & pagers	-	-	-
	504	-	4,700	Contract - aircraft services	4,700	4,700	4,700
	-	-	-	Contract labor	-	-	-
	75	-	-	Dues, memberships & subscriptions	-	-	-
	84	96	4,000	Equipment supplies	20,280	20,280	20,280
	4,346	1,272	-	Equipment services	-	-	-
	1,036	-	-	Equipment rental	-	-	-
	525	180,000	-	Fuel	4,000	4,000	4,000
	10,881	-	-	Health services	-	-	-
	564	-	-	Job & legal advertising	-	-	-
	220	-	-	Meals & entertainment	-	-	-
	826	123	-	Office & computer supplies	-	-	-
	28,820	1,036	10,000	Operational supplies	200	200	200
	135	-	-	Testing & background services	-	-	-
	13,591	-	15,000	Training	-	-	-
	60,524	62,753	15,000	Travel	15,000	15,000	15,000
	30,324	22,167	-	Unemployment insurance	13,900	13,900	13,900
	3,859	168	-	Uniforms	-	-	-
	11,299	8,987	-	Utilities	300	300	300
	171,109	277,717	48,700	Total Materials & Services	58,380	58,380	58,380
	-	-	-	Vehicles	-	-	-
	-	-	-	Total Capital Outlay	-	-	-
	-	-	-	Contingency	-	-	-
	-	-	-	Transfer to capital fund	-	-	-
	126,524	394,014	-	Ending balance (prior years)	-	-	-
	-	-	-	UNAPPROPRIATED ENDING FUND BALANCE	-	-	-
	2,205,369	1,604,489	200,000	TOTAL REQUIREMENTS	236,744	236,744	236,744

SPECIAL FUND
RESOURCES AND REQUIREMENTS
 Capital Improvements Fund

Northwest Fire District

FORM
LB-10

(Fund)							(Name of Municipal Corporation)		
Historical Data				DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2017				
Actual		Adopted Budget This Year 2016	Proposed By Budget Officer		Approved As Tentative Budget	Adopted Budget			
Second Preceding Year 2014	First Preceding Year 2015								
				RESOURCES					
	1,593,222	2,580,925	500,000	Cash on hand	1,000,000	1,000,000	1,000,000	1,000,000	
	1,848,795	1,500,000	3,427,050	Transferred from other funds	1,895,000	1,895,000	1,895,000	1,895,000	
	-	-	-	Debt proceeds	-	15,000,000	15,000,000	15,000,000	
	1,930	484	-	Earnings from temporary investments	-	-	-	-	
	63,255	66,433	60,000	Communication contract revenue	65,000	65,000	65,000	65,000	
	156,874	68,182	-	Miscellaneous	-	-	-	-	
	3,664,076	4,216,024	3,987,050	Total Resources, except taxes to be levied	2,960,000	17,960,000	17,960,000	17,960,000	
	-	-	-	Taxes estimated to be received	-	-	-	-	
	-	-	-	Taxes collected in year levied	-	-	-	-	
	3,664,076	4,216,024	3,987,050	TOTAL RESOURCES	2,960,000	17,960,000	17,960,000	17,960,000	
				REQUIREMENTS					
	-	232	-	Computer supplies	-	-	-	-	
	-	-	-	Protective equipment	-	-	-	-	
	-	-	-	Operational supplies/equipment	-	-	-	-	
	-	232	-	Total Materials & Services	-	-	-	-	

Attachment: NWFD Notice of Budget Hearing (2016-119 : Budget Hearing)

SPECIAL FUND RESOURCES AND REQUIREMENTS

FORM
LB-10

Grant & Contracts Fund
(Fund)
Northwest Fire District
(Name of Municipal Corporation)

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2017		
Second Preceding Year 2014	Actual First Preceding Year 2015	Adopted Budget This Year 2016		Proposed By Budget Officer	Approved As Tentative Budget	Adopted Budget
			RESOURCES			
1,209,535	1,113,190	1,000,000	Cash on hand	1,000,000	1,000,000	1,000,000
-	-	-	Transferred from other funds	-	-	-
261,721	792,822	1,500,000	Grant proceeds	2,000,000	2,000,000	2,000,000
1,471,256	1,906,012	2,500,000	Total Resources, except taxes to be levied	3,000,000	3,000,000	3,000,000
-	-	-	Taxes estimated to be received	-	-	-
-	-	-	Taxes collected in year levied	-	-	-
1,471,256	1,906,012	2,500,000	TOTAL RESOURCES	3,000,000	3,000,000	3,000,000
			REQUIREMENTS			
30,060	447,387	-	Wages	-	-	-
81	25,421	-	Overtime	-	-	-
577	68,139	-	Benefits	-	-	-
234	6,596	-	Payroll taxes	-	-	-
4,799	86,633	-	Retirement	-	-	-
35,751	634,176	-	Total Personal Services	-	-	-
42,722	17,836	-	Operational supplies/equipment	-	-	-
2,081	11,289	-	Training, travel & lodging	-	-	-
-	-	-	Smoke detectors	-	-	-
59,248	-	-	Other	-	-	-
104,051	29,125	-	Total Materials & Services	-	-	-
218,284	27,542	-	Furniture & Equipment	-	-	-
-	15,857	-	Hydrants	-	-	-
218,284	43,399	-	Total Capital Outlay	-	-	-
-	-	2,500,000	Contingency	3,000,000	3,000,000	3,000,000
1,113,190	1,199,312	-	Ending balance (prior years)	-	-	-
-	-	-	UNAPPORTIONED ENDING FUND BALANCE	-	-	-
1,471,276	1,906,012	2,500,000	TOTAL REQUIREMENTS	3,000,000	3,000,000	3,000,000

Attachment: NWFD Notice of Budget Hearing (2016-119 : Budget Hearing)

Bond Debt Payments are for:

- ☐ Revenue Bonds or
☒ General Obligation Bonds

Northwest Fire District

BONDED DEBT RESOURCES AND REQUIREMENTS

**FORM
LB-35**

Debt Service

(Name of Municipal Corporation)

(Fund)

Historical Data			DESCRIPTION OF RESOURCES AND REQUIREMENTS		Proposed By Budget Officer	Approved As Tentative Budget	Adopted Budget
Actual	First Preceding Year 2015	Adopted Budget This Year 2016	Budget for Next Year 2017				
Second Preceding Year 2014							
			Resources				
	1,643,400	-	Beginning Cash on Hand	-	-	-	-
	55,006	93,497	Previously Levied Taxes to be Received	-	-	-	-
	5,153	6,348	Earnings from Temporary Investments	-	-	-	-
	144,425	140,000	Build America Bonds Subsidy	140,000	140,000	140,000	140,000
	-	19,890	Refunding Bond Proceeds	-	-	-	-
	1,847,984	2,016,030	Total Resources, Except Taxes to be Levied	140,000	140,000	140,000	140,000
		3,033,271	Taxes Estimated to be Received *	3,029,322	3,029,322	3,029,322	3,029,322
	3,009,160	2,994,706	Taxes Collected in Year Levied				
	4,857,144	5,010,736	TOTAL RESOURCES	3,169,322	3,169,322	3,169,322	3,169,322
	1,595	3,220	Requirements	5,000	5,000	5,000	5,000
			Bond Administrative Fees				
			Bond Principal Payments				
			Issue Date	Budgeted Payment Date			
			2014	7-1-16	820,000	820,000	820,000
			2005	8-1-16	-	-	-
	645,000	996,560					
	520,000	545,000			590,000	590,000	590,000
	425,000	440,000			475,000	475,000	475,000
	1,590,000	2,231,560	Total Principal	1,885,000	1,885,000	1,885,000	1,885,000
			Bond Interest Payments				
			Issue Date	Budgeted Payment Date			
			2014	1-1-16 & 7-1-16	218,650	218,650	218,650
			2005	8-1-15 & 2-1-16	-	-	-
	479,062	660,396					
	517,988	495,342			447,013	447,013	447,013
	516,459	499,459			463,659	463,659	463,659
	1,513,509	1,793,719	Total Interest	1,129,322	1,129,322	1,129,322	1,129,322
			Unappropriated Balance for Following Year By				
			Issue Date	Payment Date			
			2005		50,000	50,000	50,000
			2007		50,000	50,000	50,000
			2010		50,000	50,000	50,000
			Total Unappropriated Ending Fund Balance	150,000	150,000	150,000	150,000
	1,752,040	982,237	Ending balance (prior years)				
	4,857,144	5,010,736	TOTAL REQUIREMENTS	3,169,322	3,169,322	3,169,322	3,169,322

SPECIAL FUND
RESOURCES AND REQUIREMENTS

Ambulance Fund

Northwest Fire District

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Proposed By Budget Officer	Approved As Tentative Budget	Adopted Budget
Second Preceding Year 2014	First Preceding Year 2015	Adopted Budget This Year 2016				
			RESOURCES			
-	-	-	Cash on hand	-	-	-
-	-	-	Previously levied taxes estimated to be received	-	-	-
-	-	-	Earnings from temporary investments	-	-	-
-	-	-	Transferred from other funds	-	-	-
-	-	3,885,488	Net Ambulance Billings	-	-	2,300,000
-	-	3,885,488	Total Resources, except taxes to be levied	-	-	2,300,000
-	-	-	Taxes estimated to be received	-	-	-
-	-	-	Taxes collected in year levied	-	-	-
-	-	3,885,488	TOTAL RESOURCES	-	-	2,300,000
			REQUIREMENTS			
-	-	1,763,062	Wages	-	-	1,019,092
-	-	284,083	Benefits	-	-	277,603
-	-	47,856	Payroll taxes	-	-	18,573
-	-	357,300	Retirement	-	-	267,184
-	-	2,452,301	Total Personal Services	-	-	1,582,452
-	-	3,336	Office supplies	-	-	2,037
-	-	63,960	Operational supplies	-	-	23,584
-	-	-	Janitorial supplies	-	-	6,700
-	-	-	Medical supplies	-	-	24,120
-	-	829	Public affairs	-	-	9,688
-	-	3,440	Audit and accounting	-	-	6,432
-	-	14,832	Training	-	-	18,570
-	-	116,424	Dispatch	-	-	288,279
-	-	12,510	Uniforms	-	-	30,230
-	-	-	Protective equipment	-	-	34,840
-	-	19,877	Fuel	-	-	48,240
-	-	-	Health services	-	-	28,140
-	-	39,431	Insurance	-	-	45,560
-	-	2,964	License & registration	-	-	27,777
-	-	5,109	Medical director	-	-	2,412
-	-	5,046	Postage	-	-	-
-	-	1,500	Printing	-	-	-
-	-	2,000	Dues & subscriptions	-	-	572
-	-	588,808	Bad debt	-	-	-
-	-	197,644	Collection fees	-	-	2,144
-	-	5,826	Legal	-	-	21,617
-	-	2,107	Meals & entertainment	-	-	-
-	-	72,000	Rent	-	-	134
-	-	56,163	Repairs & maintenance	-	-	40,200
-	-	-	Software	-	-	71,556
-	-	669	Travel	-	-	1,340
-	-	4,200	Utilities	-	-	2,466
-	-	1,218,375	Total Materials & Services	-	-	716,738
-	-	87,640	Capital Vehicles	-	-	-
-	-	87,640	Total Capital Outlay	-	-	-
-	-	127,172	Contingency	-	-	810
-	-	-	Ending balance (prior years)	-	-	-
-	-	-	UNAPPROPRIATED ENDING FUND BALANCE	-	-	-
-	-	3,885,488	TOTAL REQUIREMENTS	-	-	2,300,000

RESERVE FUND
RESOURCES AND REQUIREMENTS

Capital Reserve Northwest Fire District

(Fund) (Name of Municipal Corporation)

Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Proposed By Budget Officer	Approved As Tentative Budget	Adopted Budget
Actual	Second Preceding Year 2014	First Preceding Year 2015				
			RESOURCES			
	2,402,058	2,093,618	Cash on hand	1,207,493	1,207,493	1,207,493
			Earnings from temporary investments	-	-	-
			Transferred from other funds	-	-	-
	2,402,058	2,093,618	Total Resources, except taxes to be levied	1,207,493	1,207,493	1,207,493
			Taxes estimated to be received	-	-	-
			Taxes collected in year levied			
	2,402,058	2,093,618	TOTAL RESOURCES	1,207,493	1,207,493	1,207,493
			REQUIREMENTS			
	308,440	-	Transfers out	-	-	-
	2,093,618	2,093,618	RESERVED FOR FUTURE EXPENDITURE	1,207,493	1,207,493	1,207,493
	2,402,058	2,093,618	TOTAL REQUIREMENTS	1,207,493	1,207,493	1,207,493

Attachment: NWFD Notice of Budget Hearing (2016-119 : Budget Hearing)

	General	Wildland	Capital	Reserve	Grant	Ambulance	Medical	Bond	Sum
1. Total Personal Services (Less Fire Chief's Salary).....	23,574,552	178,364	-	-	-	1,582,452	-	-	25,335,368
2. Fire Chief's Salary.....	162,897	-	-	-	-	-	-	-	162,897
3. Total Materials and Supplies	4,331,334	58,380	-	-	-	716,738	3,000,000	5,000	8,111,452
4. Total Capital Outlay	13,000	-	1,895,000	-	-	-	-	-	1,908,000
5. Total Debt Service	-	-	-	-	-	-	-	3,014,322	3,014,322
6. Total Transfers Out.....	1,895,000	-	-	-	-	-	-	-	1,895,000
7. Total Contingencies	5,000,000	-	1,065,000	-	3,000,000	810	-	150,000	9,215,810
8. Total Reserves and Special Payments.....	-	-	-	1,207,493	-	-	-	-	1,207,493
9. Total Unappropriated Ending Fund Balance	-	-	15,000,000	-	-	-	2,000,000	-	17,000,000
10. Total Requirements - add Lines 1 through 9	34,976,783	236,744	17,960,000	1,207,493	3,000,000	2,300,000	5,000,000	3,169,322	67,850,342
11. Carryover Funds.....	5,000,000	-	1,000,000	1,207,493	1,000,000	-	2,000,000	-	10,207,493
12. Total Transfers In.....	-	-	1,895,000	-	-	-	-	-	1,895,000
13. Debt Issuance Proceeds.....	-	-	15,000,000	-	-	-	-	-	15,000,000
14. Total Revenues Except Property Taxes.....	2,019,500	236,744	65,000	-	2,000,000	2,300,000	3,000,000	140,000	9,761,244
15. Total Property Taxes Estimated to be Received	27,957,283	-	-	-	-	-	-	3,029,322	30,986,605
16. Total Resources - add Lines 11 through 15	34,976,783	236,744	17,960,000	1,207,493	3,000,000	2,300,000	5,000,000	3,169,322	67,850,342



Northwest Fire District
Fiscal Year 2016-17 Proposed Budget
June 28, 2016

Northwest Fire District

Fiscal Year 2016-17 Proposed Budget

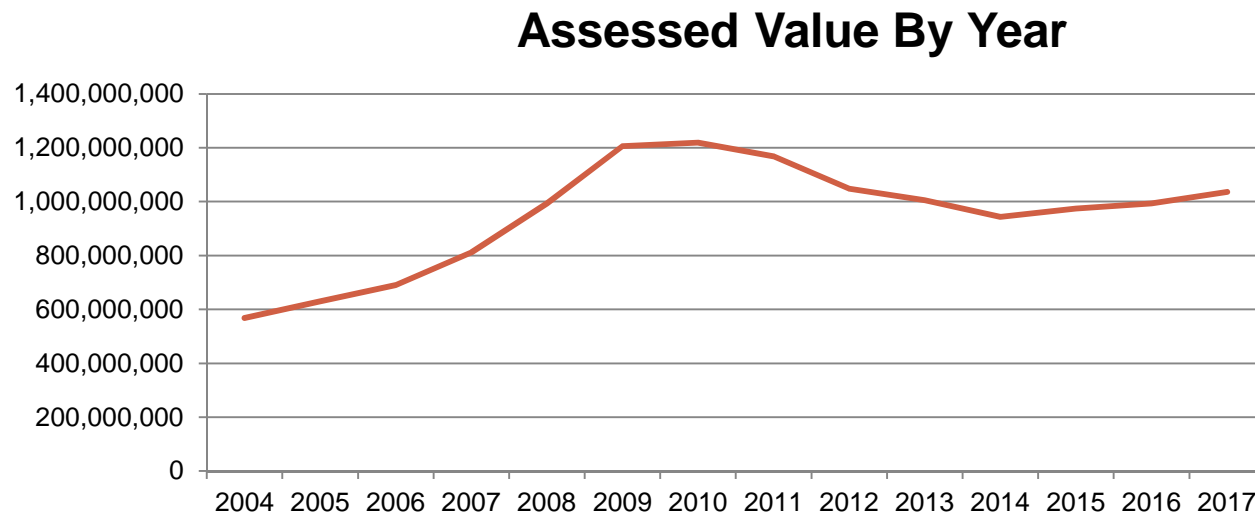
- Total Operating and Capital Budget: \$64,681,020
- Total Gen Obligation Bond Retirement: \$ 3,169,322
- Estimated General Fund Tax Rate: \$2.6995
- Estimated Gen. Obligation Bond Tax Rate: \$0.2925
- **TOTAL ESTIMATED TAX RATES:** \$2.9920

- **Comparison to FY 2015-16**

- Total Operating and Capital Budget: \$52,428,796
- Total Gen Obligation Bond Retirement: \$ 3,173,271
- General Fund Tax Rate: \$2.6086
- General Obligation Bond Tax Rate: \$0.3052
- **TOTAL ESTIMATED TAX RATES:** \$2.9138

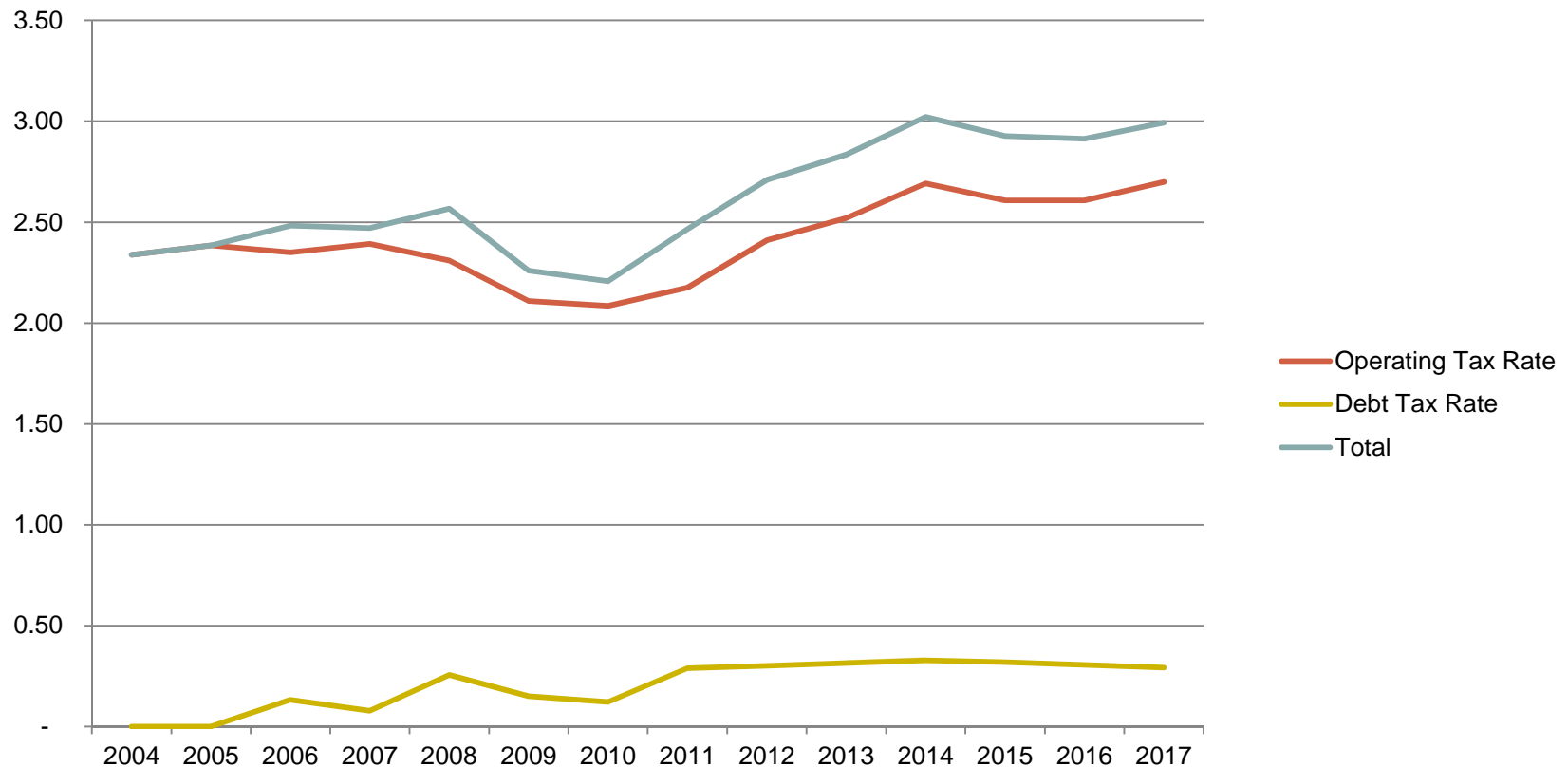
Northwest Fire District Fiscal Year 2016-17 Proposed Budget

- Revenues:

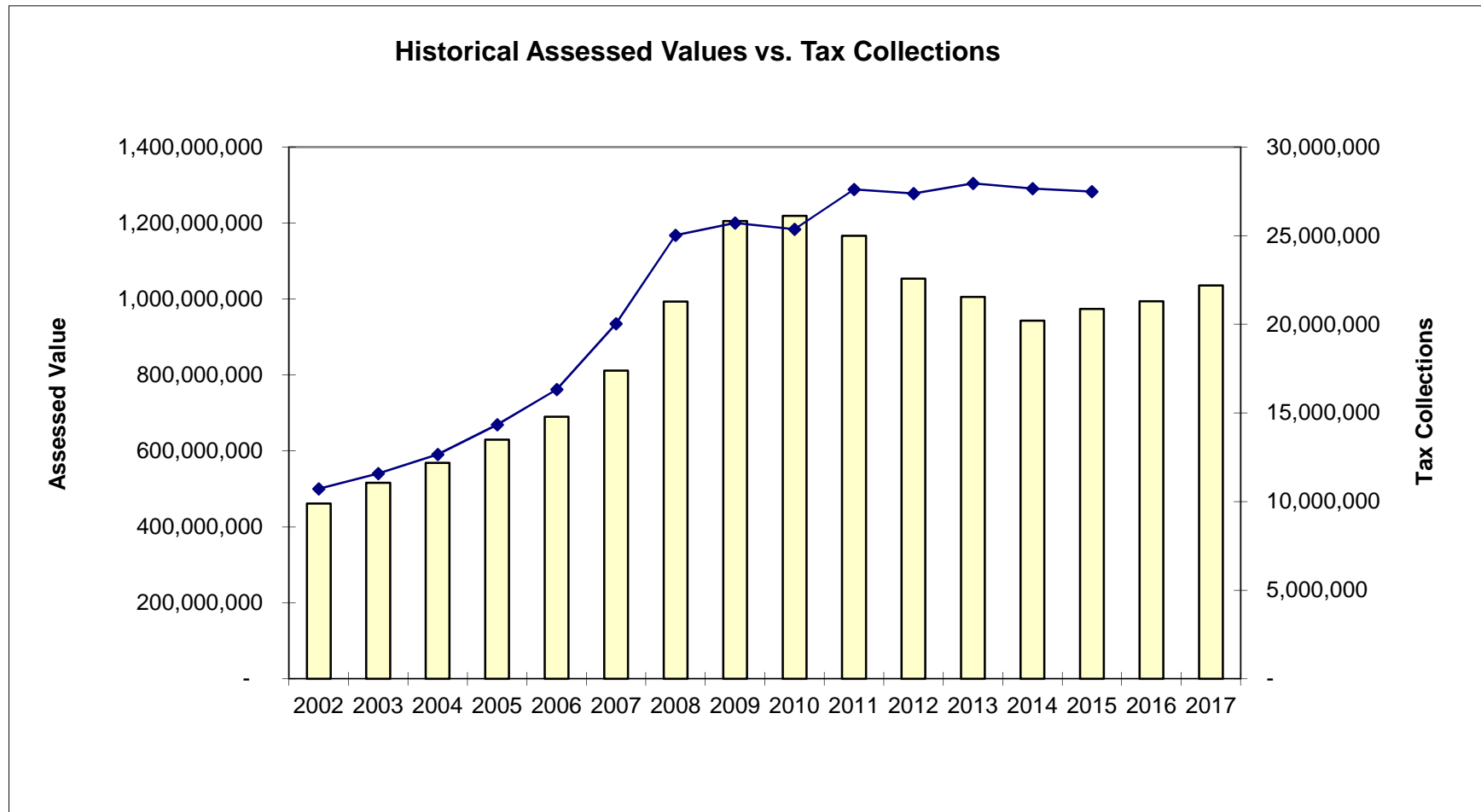


*Pima County Assessor

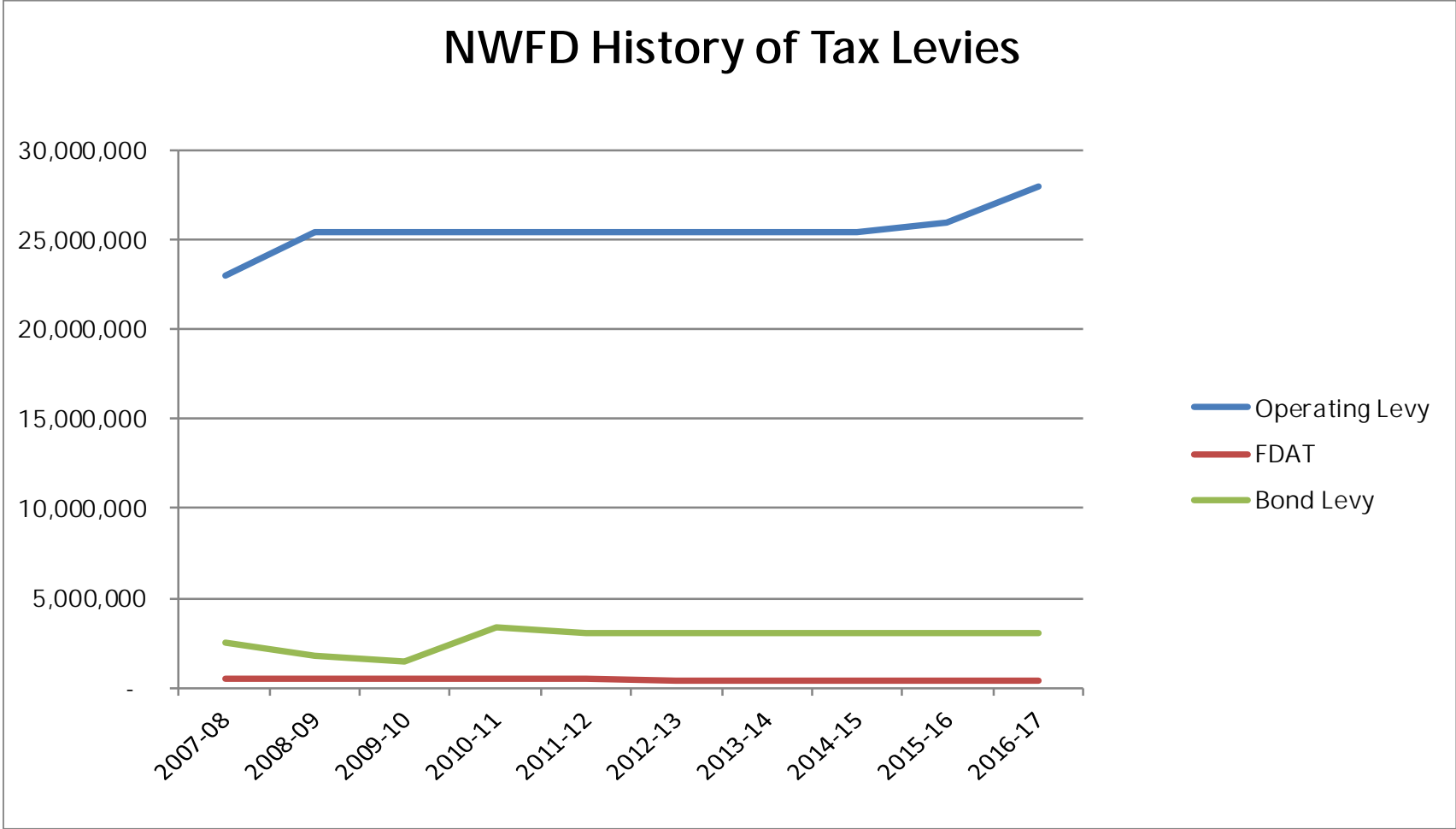
Northwest Fire District Fiscal Year 2016-17 Proposed Budget



Northwest Fire District Fiscal Year 2016-17 Proposed Budget

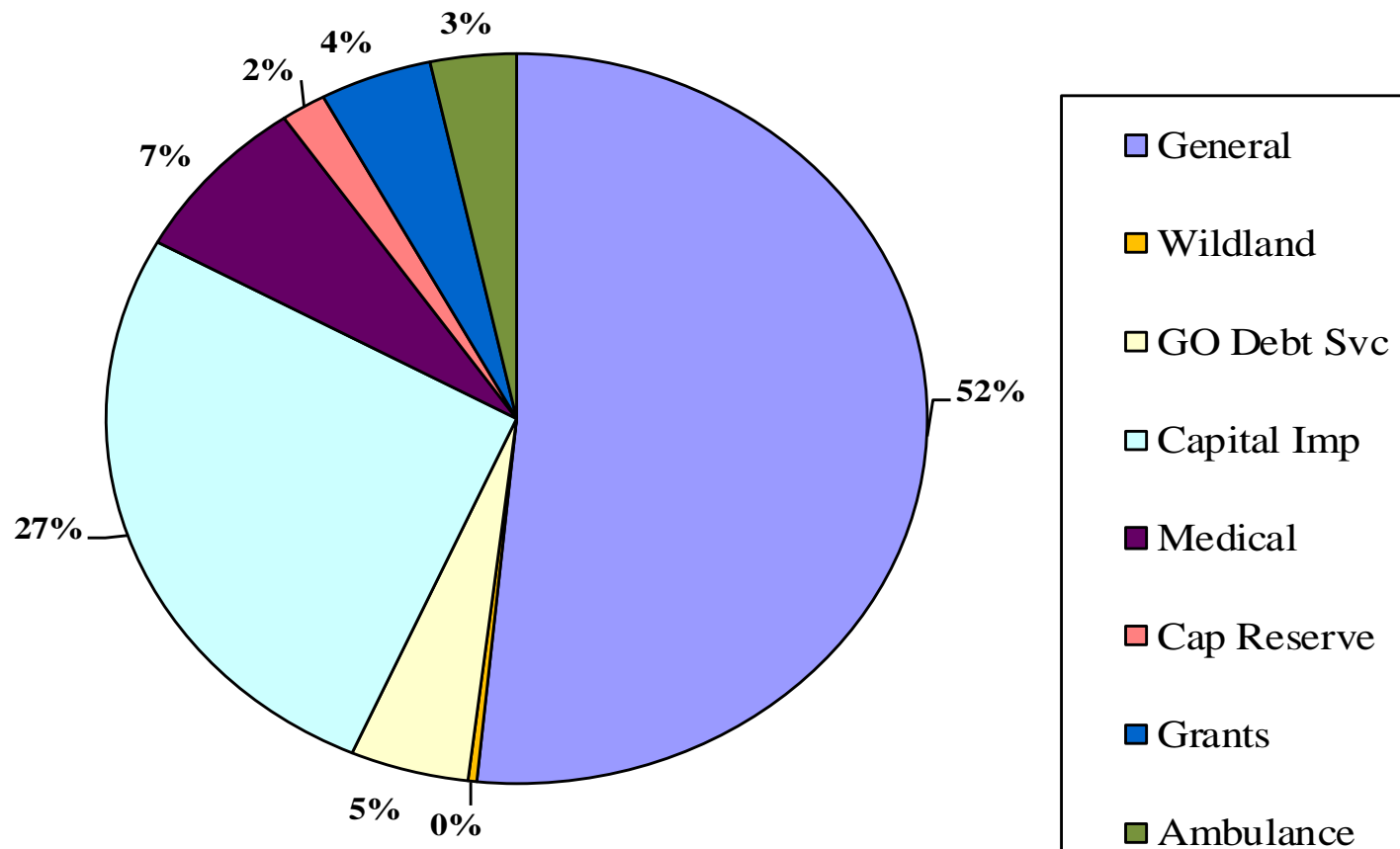


Northwest Fire District Fiscal Year 2016-17 Proposed Budget



Northwest Fire District FY 2016-17 Proposed Budget \$67,850,342

FY 2016-17 Budget by Fund, Including Transfers



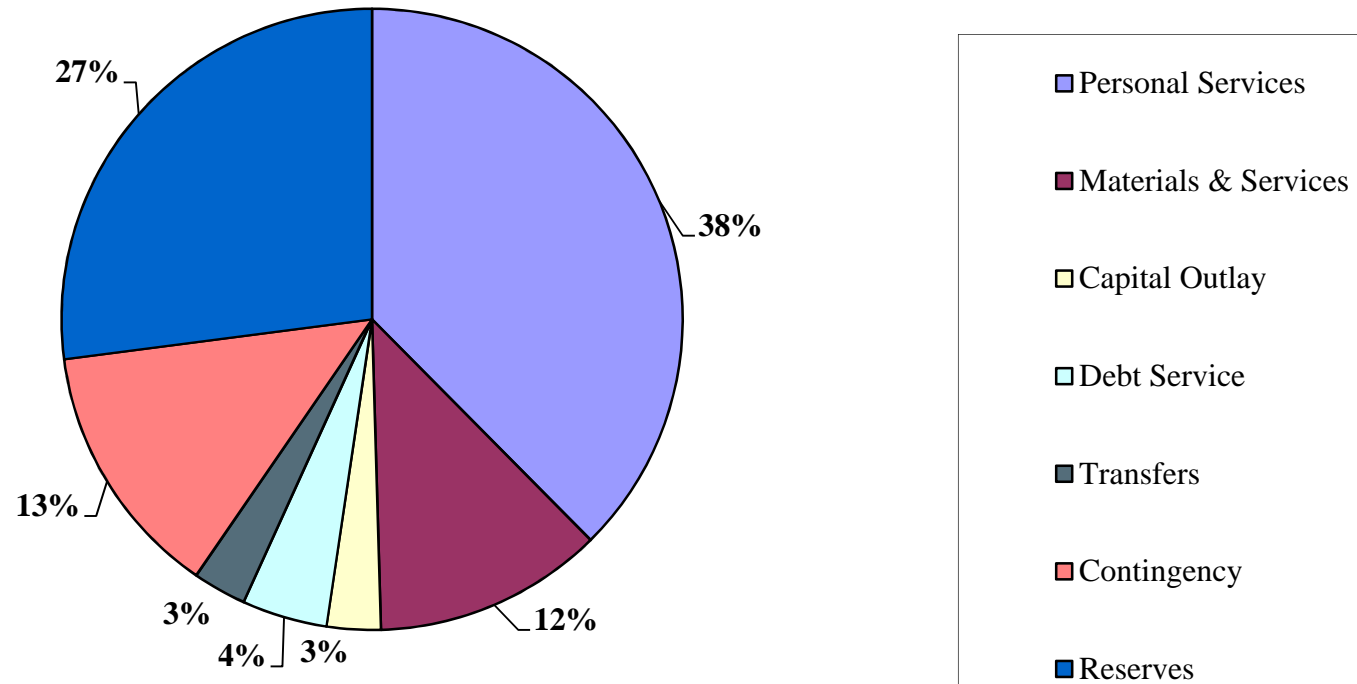
Northwest Fire District

Fiscal Year 2016-17 Proposed Budget

- Operating and Capital Resources Overview:
 - Total Net Resource Increase of \$12,248,275
 - Transfers In Decrease of \$1,532,050
 - Medical Self Insurance Revenue Decrease of \$250,000
 - Beginning Balance Decrease of \$1,886,125
 - Wildland Billing Revenue Increase of \$36,744
 - Debt Issuance Increase of \$15,000,000
 - Ambulance Revenue Decrease of \$1,585,488
 - Grants Fund Increase of \$500,000
 - Property Tax Levy Increase of \$2,033,143

Northwest Fire District
FY 2016-17 Proposed Total Budgeted Requirements
\$67,850,342

FY 2016-17 Budgeted Requirements by Category, Including Transfers



Northwest Fire District

Fiscal Year 2016-17 Proposed Budget

- Requirements Overview:
 - General Fund Budget Decrease of \$535,857
 - Personal Services Increase of \$2,608,776
 - Materials and Services Increase of \$291
 - Capital Increase of \$1,000
 - Transfers Decrease of \$645,925
 - Contingency Decrease of \$2,500,000

Northwest Fire District

Fiscal Year 2016-17 Proposed Budget

- Requirements Overview (continued):
 - Wildland Fund
 - Special Revenue Fund Established for Program
 - In District Wildland has been eliminated in proposed budget
 - Program Expenditure Increase of \$36,744
 - Capital Improvement/Projects Fund
 - Capital Expenditures Budgeted as New Purchases or Replacement Purchases
 - Program Expenditure Increase of \$13,972,950 due to \$15,000,000 proposed bond issuance
 - Grant Fund
 - Includes both Capital and Non-capital/Operating Grants
 - Program Expenditure increase of \$500,000 due to potential new SAFER Grant award
 - Medical Self Insurance Fund
 - Internal Service Fund Established for Program now includes dental and vision
 - Program Expenditure Decrease of \$250,000
 - Ambulance Fund
 - Included Direct and Indirect (Allocated) Costs for running Advanced Life Support (ALS) medical transports
 - Program Expenditure Decrease of \$1,585,488

Northwest Fire District

Fiscal Year 2016-17 Proposed Budget

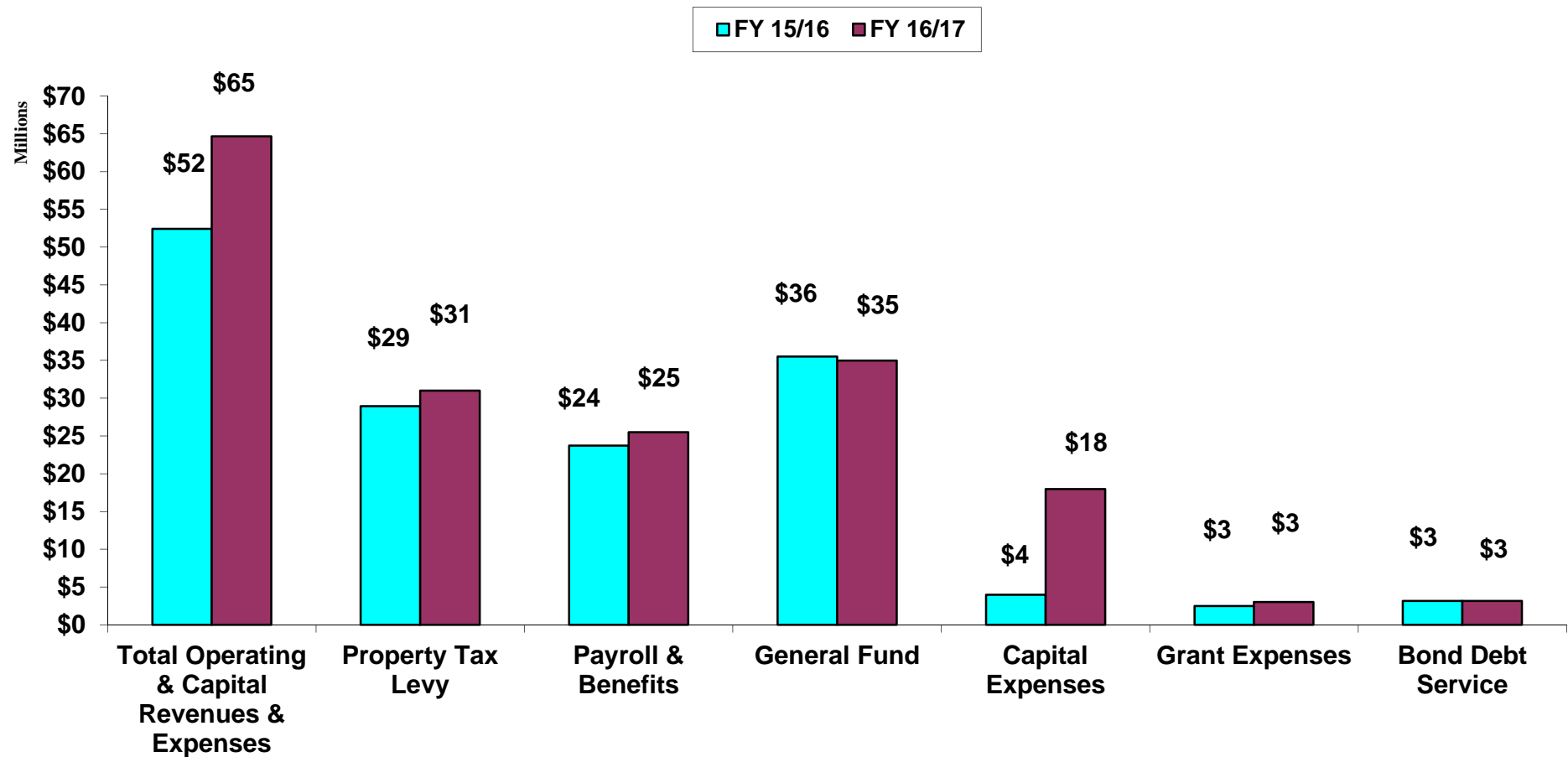
CAD Software (1/2 payment)	375,000
IT Infrastructure Upgrade	150,000
Medical Dispensers	150,000
ePCR Laptops	150,000
Engine Replacements (2)	1,000,000
Thermal Imaging Cameras	30,000
Station 38 Roof Repair	40,000

Total	1,895,000
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Northwest Fire District

FY 2015-16 Adopted Versus FY 2016-17 Proposed

Key Budget Comparisons (Rounded to Millions)



Northwest Fire District Fiscal Year 2016-17 Proposed Budget

Tax Payer Impact

The impacts noted below are based on the Assessed Valuation Changes provided by the Pima County Assessor's Office noting a 4.21% increase in total Valuation, and utilizing a typical residential example of \$150,000 Assessed Value.

Northwest Fire District Fiscal Year 2016-17 Proposed Budget

Tax Payer Impacts:

FY 2015-16 General Fund Tax Rate \$2.6086

\$150,000 Residence Fire District Tax: \$391.29

FY 2016-17 General Fund Estimated Tax Rate \$2.6995

\$156,315 (4.21% Increase) Residence Fire District Tax: \$421.97

- Net Increase of \$30.68 per year

Northwest Fire District Fiscal Year 2016-17 Proposed Budget

Tax Payer Impacts:

FY 2015-16 General Obligation Bond Fund Tax Rate \$0.3052
\$150,000 Residence Fire District Tax: \$45.78

FY 2016-17 General Obligation Bond Fund Estimated Tax Rate \$0.2925
\$156,315 (4.21% Increase) Residence Fire District Tax: \$45.72.

Net Decrease of \$.06 per year

Northwest Fire District Fiscal Year 2016-17 Proposed Budget

Combined Tax Rate: \$2.9920

Combined Estimated Levy Change of
\$30.62 per year

(Based on Example)

Northwest Fire District

Fiscal Year 2016-17 Proposed Budget

- Recommendation:

The Northwest Fire Board move to accept an Adopted Fiscal Year 2016-2017 Budget of \$67,850,342 that includes \$34,976,783 for the General Fund, \$236,744 for the Wildland Fund, \$17,960,000 for the Capital Fund, \$1,207,493 for the Capital Reserve Fund, \$3,000,000 for the Grant Program Fund, \$5,000,000 for the Medical Self Insurance Fund, \$2,300,000 for the Ambulance Fund, and \$3,169,322 for General Obligation Debt Service Fund. The Fiscal Year 2016-2017 Budget has a General Fund estimated Tax Rate of \$2.6995 and a General Obligation Bond Fund estimated Tax Rate of \$0.2925 that creates the maximum expenditure level, and affords the Northwest Fire Board to review the subject material related to formalizing the fiscal plan for the next fiscal year.



Northwest Fire District Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

7.G

SCHEDULED

MEMORANDUM NO. 2016-120

Date: June 28, 2016
To: Governing Board
From: Dave Gephart, Finance Director
Type of Action: Formal Action/Motion
Agenda Item: Discussion and Possible Action to Adopt Changes to the Retiree Healthcare Insurance Benefit Policy

RECOMMENDATION:

Adopt the proposed policy change

MOTION:

Move to approve Policy 11.1.4 Retiree Health Insurance amendment as proposed.

DISCUSSION:

As discussed in a Special Governing Board meeting on April 20, 2016, District staff and Local 3572 President Gary Watson have been actively collaboratively working on revising the current Retiree Health Insurance Policy to address concerns of both staff and labor. The attached policy revision is a product of those efforts.

The significant changes proposed from current policy are the following:

1. Increase the Retiree Health insurance premium by 30% above the employee premiums
2. The District will cover the cost of the increase until December 31, 2017 (18 mos.), after which time retirees will be responsible for the increase.

These proposed changes should eliminate the District's unfunded liability for retiree insurance and give the Benefit Committee 18 months to implement a new plan for retirees. They also keep retirees whole for a minimum of 18 months and as long as 36 months if they enter COBRA at the end of the 18 month period (December 31, 2017). With that said, the goal is to have the Mesa Health Care Trust, or suitable alternative, in place for current employees by the end of this year and that will hopefully be a long term solution to covering the 30% increase. We have a few other ideas to help offset the additional cost to retirees, but want to send the entire thing to the benefit committee to work on.

FISCAL IMPACT:

Estimated at \$67,000 over 18 months assuming current level of retirees, current plan premiums, and no changes of retirees within tiers.

ALTERNATIVES:

Revise the policy.

ATTACHMENTS:

- Proposed Retiree Health Policy (PDF)

Policy 11.1.4 Retiree Health Insurance - 2/28/12 Governing Board Approved Changes to Eligibility for District continued health, dental and/or vision insurances, see D.1.e.

A. Purpose The purpose of this policy is to assist retired employees with protection in the event there is a need for medical attention.

B. Scope This policy applies to Arizona State Retirement System and Public Safety Personnel Retirement System employees who meet the requirements of a retirement.

C. Policy It is the policy of the Northwest Fire District to make available group health, dental, and vision insurance benefits to retired employees at a group rate. The retiree's monthly insurance premiums may differ from the premiums reflected for active full-time employee tiers. Per A.R.S. §38-857, the District accepts from the retiree's pension system a subsidy towards the retiree's health and dental premium(s), with the balance being paid by the retiree.

D. Guidelines

1. If the retiree chooses to stay with the District's health insurance, the following guidelines apply:

- a. The employee must qualify and be approved for retirement.
- b. There must be no lapse in insurance coverage(s) from active employee status to retiree status.
- c. The District will contact the retirement system in regards to the employee's request or District retiree insurance benefits.
- d. Only the same tier (or lower) of coverage held during active status will be available at the time of retirement (e.g., Employee Only, Employee and Spouse, etc.). Effective July 1st 2016, Insurance premiums for retiree plans will be increased to 30% above active member premiums. The District will cover the 30% increase from July 1st of 2016 until December 31, 2017, after which time the retiree will be responsible for 100% of the premium.
- e. Health insurance coverage is available to the retiree for the length of time the District offers health insurance to its active full-time employees, unless or until:
 - the retiree is eligible to be covered by other insurance (i.e., Medicare, New Employer), outside of the employee's pension plan insurance options, or a dependent of a person eligible to be covered or is covered by any other health insurance plan, program, or pool, as defined in Section 701(c)(1) of the employee Retirement Income Security Act (ERISA).

f. The District must receive the retiree's health insurance premium on a monthly basis. If the retiree's premium is thirty (30) days past due, the retiree will be notified of cancellation of health insurance (see 4. below)

2. ASRS and PSPRS – If the retiree moves out of state, the retiree may utilize the subsidy, but not the same subsidy that is received while residing in Arizona. Please contact ASRS or PSPRS for details.

3. Retirees will be notified annually of any changes made to the District's health insurance (e.g., carrier, premiums, etc.).

4. If a retiree chooses not to insure with the District, the Consolidated Omnibus Budget Reconciliation Act (COBRA) will be offered for up to eighteen (18) months or thirty-six (36) months depending on the qualifying event. COBRA extends health insurance coverage to the retiree at one hundred two percent (102%) of the monthly health insurance premium.

**Northwest Fire District Governing Board**

5225 West Massingale Rd.
Tucson, AZ 85743

SCHEDULED**MEMORANDUM NO. 2016-121**

Date: June 28, 2016
To: Governing Board
From: Dugger Hughes, Battalion Chief
Type of Action: Formal Action/Motion
Agenda Item: Adoption of Resolution No. 2016-037 Approving an Agreement Between the Northwest Fire District and Fidelity National Title Agency, Inc. Concerning the Donation of 2.24 Acres of Land Near the I-10/Twin Peaks Interchange

RECOMMENDATION:

It is recommended that the District adopt the resolution and approve the agreement

MOTION:

Move to adopt Resolution No. 2016-037 approving an agreement between the Northwest Fire District and Fidelity National Title Agency for the donation of 2.24 acres of land to be used by the District as a site for a future fire station.

DISCUSSION:

This property consists of approximately 2.24 acres (97,387 square feet). It is located on the northeast side of the Twin Peaks/I-10 interchange, across the road from the entrance to the Tucson Outlets mall. The identifier for this land is "Lot 1, Cascada Block XVIII" and the legal location description is Section 15, Township 12 South, Range 12 East. This land was appraised in December, 2015 as having a value of \$535,000 by the firm of Baker, Peterson, Baker, and Associates, Inc. Based on current and projected emergency calls, and development in the area, a station will be needed in this general area in the near future. The firm of WSM Architects completed a Site Location Study for the District and, after evaluating several possible locations, concluded that this site was the most appropriate to meet our needs. They also completed a site plan for a Heavy Response Station on this property, which showed that the land was adequately sized to meet our needs. Utilities to the site were researched and are available with no known issues. Several reference documents are attached for your review, and the Donation Agreement has been reviewed and approved by the District's Legal Representation. Additionally, the Town of Marana has indicated an interest in possibly having co-located office space sufficient for 2 of their officers at this site. WSM Architects have indicated that there is sufficient space on the property for this to occur, should we decide on this option.

FISCAL IMPACT:

There is a \$10.00 charge for the property, and escrow closing charges are estimated at \$4,838, which the District will be responsible for. Appraised value of the land in December, 2015 was \$535,000. Other than normal development and building costs, no other fiscal impact to the District is anticipated.

ALTERNATIVES:

The alternative is not to sign the agreement accepting the donation, which would mean the District will need to begin another search to find an appropriate location for a station in the same general area in the near future.

ATTACHMENTS:

- Resolution (PDF)
- Station 40 Land Donation(PDF)
- Station #40 Site Study (PDF)
- Combined Settlement Statement (PDF)
- Block XVIII Lots 1 & 2 (PDF)

RESOLUTION NO. 2016-037

A RESOLUTION OF THE GOVERNING BOARD FOR THE NORTHWEST FIRE DISTRICT (THE "DISTRICT") APPROVING AND AUTHORIZING THE EXECUTION OF A DONATION AGREEMENT TO ACCEPT A DONATION OF LAND FROM FIDELITY NATIONAL TITLE AGENCY, INC., AS TRUSTEE UNDER ITS TRUST NO. 60 ("DONOR"), TO BE OPERATED SOLELY AS A FIRE STATION AND RELATED PURPOSES, AND AUTHORIZATION OF EXECUTION OF ALL CLOSING AND RELATED DOCUMENTS IN FURTHERANCE OF THE AGREEMENT.

WHEREAS, the District is an internationally accredited emergency medical, fire and rescue services provider and an Arizona Fire District, organized under and existing pursuant to Title 48, Arizona Revised Statutes; and

WHEREAS, Donor has offered to donate to the District certain real property more particularly described in Exhibit "A", attached hereto and incorporated herein by this reference; and

WHEREAS, the District is authorized, pursuant to A.R.S. 48-805 (B)(11), to accept donated property and to comply with any lawful conditions of the donors related to the donated property; and

WHEREAS, the staffs of Donor and the District have developed a Donation Agreement ("Agreement"), which is attached hereto as Exhibit "A" and incorporated herein by this reference, for the transfer and acceptance of the donated property described therein; and

WHEREAS, the Governing Board for the Northwest Fire District has reviewed the terms and conditions of the Agreement and finds that entering into it is in the best interest of the District and its residents.

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Northwest Fire District that the Agreement for the transfer and acceptance of the real property attached hereto as Exhibit "A", is hereby adopted, and the Board Chair, George Carter, is hereby authorized to execute the Agreement.

BE IT FURTHER RESOLVED that EITHER one of the Board Chair, George Carter, OR the Board Vice Chair, Bruce Kaplan, OR the Board Clerk, Tim Clayton, OR the Fire Chief, Michael Brandt, each an "Authorized Representative" acting on behalf of the District is hereby authorized to execute and deliver such other documents as the Authorized Representative deems necessary and appropriate, including all closing, escrow and title

documents necessary and proper to effectuate and implement the Agreement and acceptance of the donated property.

PASSED and ADOPTED by the Governing Board of the Northwest Fire District at a duly noticed meeting held on June 28, 2016, by a majority of a quorum of the Governing Board's Members.

George Carter, Board Chair

ATTEST:

APPROVED AS TO FORM:

Tim Clayton, Clerk of the Board

Thomas Benavidez, District Attorney

Exhibit "A"
[*Donation Agreement Must Be Attached.*]

Attachment: Resolution (2016-121 : Property Donation)

DONATION AGREEMENT

DATE: April, 24, 2016

DONOR: Fidelity National Title Agency, Inc., as Trustee under its Trust No. 60,327
 Address: c/o 8710 N. Thornydale Road, Suite 120
 Tucson, Arizona 85742
 Attention: Larry Kreis
 Telephone: 520-408-2300 x 119
 Facsimile: 520-408-2600

DONEE: NORTHWEST FIRE DISTRICT, an Arizona Fire District
 Address: 5225 West Massingale
 Tucson, Arizona 85743
 Telephone: 520-887-1010
 Facsimile: 520-887-1034

ESCROW AGENT: Fidelity National Title Agency, Inc.
 Address: 1630 E. River Road, Suite 120
 Tucson, AZ 85718
 Telephone: (520) 382-3013
 Facsimile: (520) 529-5525
 Escrow Officer: Judy Kaiser

PROPERTY: The vacant real estate described on Exhibit A to this Agreement, including all rights and privileges appurtenant thereto (the "Property").

ARTICLE 1

AGREEMENT OF THE PARTIES

1.1 Agreement. In consideration of the mutual promises and covenants set forth in this Agreement and the sum of Ten Dollars (\$10.00), Donor agrees to donate to Donee and Donee agrees to accept from Donor the Property on the terms and conditions set forth in this Agreement. This Agreement is a result of an action initiated by Donee in its capacity as a governmental entity for purposes of Arizona Revised Statute 42-13302(A).

ARTICLE 2

TITLE AND SURVEY MATTERS

2.1 Survey. Donee may obtain a survey of the Property at Donee's sole cost and expense.

2.2 Preliminary Title Report.

(a) At Donee's expense, Donor shall provide to Donee a current commitment for title insurance (the "Report") on the Property. The Report must show the status of title to the Property as of the date of the Report and shall be accompanied by legible copies of all documents referred to in the Report.

(b) Donee shall have twenty (20) days (the "Review Period") following receipt of the Report in which to review and to give Donor and Escrow Agent written notice of any title exception which is unacceptable to Donee, in Donee's reasonable judgment. If Donee gives notice of dissatisfaction as to any exception to title as shown in the Report, Donor shall have the option to immediately cancel the escrow, or if Donor elects, Donor shall have until the close of escrow to eliminate the disapproved exceptions from the Report or to obtain title insurance endorsements against such matters. If Donor does not eliminate those exceptions or obtain title insurance endorsements on or before the close of escrow, Donee's sole and exclusive remedy shall be to cancel this Agreement by giving written notice of cancellation to Donor and Escrow Agent on or before the close of escrow; it being understood and agreed, however, that Donor shall have no duty whatsoever to eliminate or secure a title endorsement against any such exception.

(c) Notwithstanding anything herein contained to the contrary, title to the Property shall be delivered to Donee at the close of escrow free and clear of all monetary liens and encumbrances (other than the lien for current real property taxes not yet due and payable) and such monetary liens and encumbrances shall be released from the Property by Donor at Donor's sole expense on or before the close of escrow.

(d) If Donee does not object to an exception to title as disclosed by a Report within the applicable time period, such matter shall be deemed to have been approved by Donee.

2.3 Deed.

(a) At the close of escrow, Donor shall convey title to the Property to Donee by special warranty deed (the "Deed"), subject to current taxes and assessments, reservations in patents, all easements, rights-of-way, encumbrances, liens, covenants, conditions, restrictions, obligations and liabilities as may appear of record, and all matters which an accurate survey of the Property or a physical inspection of the Property would disclose. The Deed shall be in form and

substance identical to Exhibit B attached hereto and incorporated herein by this reference, and Donee shall cause the Escrow Agent's title underwriter to issue to Donor a title insurance policy, in form and substance reasonably acceptable to Donor, insuring the validity of the deed restriction contained in the Deed for its intended purpose in favor of Donor and its assignees or successors, which title insurance shall be in the amount of the current fair market value of the Property and which title insurance policy shall be issued to Donor upon the close of escrow. The cost of such title insurance shall be paid by Donee. Such title insurance being available and such title insurance policy reasonably acceptable to Donor shall be a contingency to Donor's obligations under this Agreement.

2.4 Title Policies.

(a) At the close of escrow, Donor, but at Donee's expense, shall provide Donee with an owner's policy of title insurance issued by Fidelity National Insurance Company (the "Title Insurer") in the amount of \$3,000,000.00, with the title insurance fee not to exceed \$6,000.00, effective as of the close of escrow, insuring Donee that fee simple title to the Property is vested in Donee, subject only to the usual printed exceptions and exclusions contained in such title insurance policies, to the matters approved by Donee as provided in Section 2.2 of this Agreement, and to any other matters approved in writing by Donee.

(b) The policy to be provided to Donee shall be a standard coverage policy unless Donee elects extended coverage. Donee shall pay all premiums associated with any standard or extended coverage title policy.

2.5 Feasibility Study Period .

(a) This Agreement and Donee's obligations hereunder to acquire the Property are expressly conditioned upon Donee having sixty (60) days from Opening of Escrow, hereafter referred to as the "*Feasibility Study Period*" to conduct such reviews of documents and feasibility studies as are deemed necessary and proper by Donee, at Donee's sole cost and expense, which reviews and studies may include, but not be limited to:

- (i) Financial analysis.
- (ii) Environmental assessments.
- (iii) Engineering.
- (iv) Soil.
- (v) Appraisal.
- (vi) Zoning.
- (vii) Survey.
- (viii) CC&R's.
- (ix) Architectural and Development Guidelines.

and any other investigations Donee deems necessary in order to determine whether the Property is acceptable for Donee's intended use, all of which studies are hereafter referred to as Donee's "*Feasibility Studies*." Donee and Donee's agents, employees and consultants may enter upon the Property to conduct the Feasibility Studies. Donee agrees to indemnify, defend (with legal counsel reasonably acceptable to both parties) and hold Donor harmless against any damages caused or costs incurred related to the conduct or performance of Donee's Feasibility Studies. Donee agrees to promptly refill holes dug and otherwise repair any damage to the Property as a result of Donee's activities. Donee will permit no lien to attach to the Property as a result of its activities. Donee's determination of whether the Property is acceptable or unacceptable shall be within the sole and absolute discretion of Donee, and shall not be dependent upon any specific finding or reason.

(b) If Donee determines to disapprove the Property, Donee's written notice of disapproval shall be delivered to Donor and the Escrow Agent on or before the last day of Donee's Feasibility Study Period. Upon receipt by Escrow Agent and Donor of Donee's timely written notice of disapproval of the Property, this Agreement shall be terminated and Donee's Earnest Money Deposit, together with interest thereon, shall be returned to Donee, without penalty, and the Parties shall be relieved of all obligations under this Agreement. In the event that Donee disapproves the Property, copies of all Feasibility Studies performed by Donee, or on behalf of Donee, other than those which are proprietary in nature, shall be furnished to Donor, at no cost to Donor.

(c) Failure of Donee to give Donor and the Escrow Agent written notice of its disapproval on or before the last day of Donee's Feasibility Study Period shall be deemed an approval of the Property.

(d) In the event the last day of the Feasibility Study Period or any other deadline or performance date should fall on a weekend or holiday, the Feasibility Study Period or such other deadline or performance date shall be extended to the next business day.

2.6 Documents Provided to Donee by Donor.

(a) Except as otherwise provided, within five (5) days after Opening of Escrow, Donor shall provide or make available to Donee one (1) copy of the following documents (but only to the extent in Donor's possession and only on the express condition that Donor make no, and hereby disclaims all, representations and warranties concerning the accuracy and/or completeness of such documents and information, and that Donee hereby releases Donor in connection therewith) at no charge to Donee, however, in the event Donee requests more than one (1) copy of such documents, Donee shall pay a reasonable fee for such additional copies.

(i) The Plat.

- (ii) Soils Report.
- (iii) Cactusa – Ferruginous Pygmy owl clearance.
- (iv) FEMA (LOMR) clearance letter.
- (v) Phase (I) Environmental Testing Reports.
- (vi) Declaration of Covenants, Conditions and Restrictions for the Property.
- (vii) Architectural and Development Guidelines.

ARTICLE 3

ESCROW; CLOSING; AND PRORATIONS

3.1 Escrow. An escrow for this transaction shall be established with Escrow Agent, and Escrow Agent is hereby engaged to administer the escrow. This Agreement constitutes escrow instructions to the Escrow Agent and a copy shall be deposited with Escrow Agent for this purpose. Should Escrow Agent require the execution of its standard form printed escrow instructions, Donee and Donor agree to execute same; however, such instructions shall be construed as applying only to Escrow Agent's engagement, and if there are conflicts between the terms of this Agreement and the terms of the printed escrow instructions, the terms of this Agreement shall control.

3.2 Opening and Closing Dates.

(a) Escrow shall be deemed open on the date (the "Opening Date") when one (1) fully executed original of this Agreement has been delivered to Escrow Agent. Escrow Agent shall advise Donee and Donor in writing of the Opening Date.

(b) The closing of this transaction and escrow (referred to in this Agreement as the "closing" or the "close of escrow") shall occur no later than July 31, 2016 ("Closing Date"), unless both parties agree to extend the Closing Date, at the office of Escrow Agent. In the event that the closing shall not occur by the Closing Date, this Agreement and related escrow shall terminate automatically, and neither party shall have any further obligations to the other party as a result of or in connection with this Agreement except as provided in Sections 4.1 and 6.1 below.

(c) Escrow Cancellation Charges. If the escrow fails to close because of Donor's default, Donor shall be liable for all customary escrow cancellation charges. If the escrow fails to close because of Donee's default, Donee shall be liable for all customary escrow cancellation charges. If the escrow fails to close for any other reason, Donor and Donee shall each be liable for one-half (1/2) of all customary escrow cancellation charges.

(d) Closing Costs and Prorations.

(i) Upon the close of escrow, Donee shall pay the escrow charges.

(ii) Real estate taxes, homeowners' or property owners' association assessments, irrigation assessments, either existing or proposed, shall be prorated in the escrow as of the close of escrow, based upon the latest available information. If, at the closing, actual real estate tax statements are not available, then, following the close of escrow and within thirty (30) days of receipt by either Donee or Donor of the actual tax statements, Donee and Donor shall re-prorate real estate taxes among themselves and make any necessary adjusting payments. Improvement liens and other special assessments shall be prorated as of the close of escrow. Any other closing costs shall be paid by Donee.

(iii) On or before the close of escrow, Donee shall deposit with Escrow Agent cash in an amount sufficient to pay all closing costs.

ARTICLE 4

MATTERS RELATING TO THE ESCROW PERIOD

4.1 Possession. Possession of the Property shall be delivered to Donee upon the close of escrow. From time to time prior to the close of escrow and upon giving prior notice to Donor, Donee may enter upon the Property with Donee's representatives and agents for the purpose of examining the Property, conducting soil tests and engineering feasibility studies, and planning the proposed development of the Property. Donee agrees to indemnify, defend (with legal counsel reasonably acceptable to both parties) Donor and hold Donor harmless from any injury, cost, liability or expense to person or property arising out of Donee's exercise of the rights granted by this Section 4.1, and this indemnity shall survive the close of escrow or the cancellation of this Agreement.

4.2 Condemnation. In the event of the condemnation (or sale in lieu thereof) of more than ten percent (10%) of the total square footage of the Property prior to the close of escrow, Donee shall have the right to cancel this Agreement by giving written notice of cancellation to Donor and Escrow Agent. If condemnation (or sale in lieu thereof) of less than ten percent (10%) of the total square footage of the Property occurs prior to the close of escrow or if Donee elects to close the escrow notwithstanding the taking of more than ten percent (10%) of the Property prior to the close, Donor shall receive all awards or payments made therefor by the condemning authority and Donee shall proceed to close the escrow.

4.3 Risk of Loss. Except as provided in Sections 4.1 and 5.1 of this Agreement, the risk of loss or damage to the Property and all liability to third persons until the close of escrow shall be borne by Donor.

ARTICLE 5

RELEASE

Release from Representations and Warranties. Donee will make on-site inspections of the Property and will otherwise investigate the Property to Donee's complete satisfaction before closing. Donor is hereby released from all responsibility and liability regarding the condition, valuation or utility of the Property. Donee expressly acknowledges that Donee has not relied on any warranties, promises, understandings or representations, express or implied, of Donor or any agent of Donor relating to the Property which are not contained in this Agreement and that Donee is acquiring the Property in its present condition and state of repair, AS IS, WHERE IS, AND WITH ALL FAULTS AND SPECIFICALLY AND EXPRESSLY WITHOUT ANY WARRANTIES, REPRESENTATIONS, OR GUARANTEES, EITHER EXPRESS OR IMPLIED OF ANY KIND, NATURE OR TYPE WHATSOEVER FROM OR ON BEHALF OF DONOR. Without limiting the generality of the foregoing, Donee hereby agrees to indemnify, release and hold harmless Donor and Donor's beneficiary, agents and representatives from and against any and all claims relating to the condition of the soils, including without limitation the grading and compaction, of the Property and existing construction and ranching debris, including without limitation building foundation, fencing, septic system, utilities and livestock manure. In addition, upon the closing, Donee shall be deemed to have waived all rights and claims of contribution and indemnity concerning the physical condition of the Property, including without limitation the environmental condition of the Property. Donee acknowledges that it has not relied on, and is not relying on, any information, documents, sales, brochures, or other literature, maps, or sketches, projections, proforma, statement, representation, guarantee, or warranty (whether express or implied, oral or written, material or immaterial), that may have been given by or made by or on behalf of the Donor. Donee also acknowledges that there is no public report issued by the Arizona Department of Real Estate with respect to the Property. Donee acknowledges that any and all engineering data, feasibility or marketing reports, soil reports, or other information of any type which Donee has received or may receive from Donor or Donor's agents is furnished without any representation or warranty whatsoever. Donee agrees that Donee will not attempt to assert any liability against Donor for furnishing any such information or related to the accuracy or completeness of such information. DONOR HAS NOT, DOES NOT, AND WILL NOT, MAKE ANY REPRESENTATION OR WARRANTY WITH REGARD TO COMPLIANCE WITH ANY ENVIRONMENTAL PROTECTION, POLLUTION, OR LAND USE LAWS RULES, REGULATIONS, ORDERS, OR REQUIREMENTS INCLUDING, BUT NOT LIMITED TO, THOSE PERTAINING TO THE HANDLING, GENERATING, TREATING, STORING, OR DISPOSING OF ANY HAZARDOUS WASTE OR SUBSTANCE.

ARTICLE 6

BROKERAGE

6.1 Brokerage. Donee warrants that Donee has not dealt with any broker in connection with this transaction and Donor warrants that Donor has not dealt with any broker in connection with this transaction. If any person shall assert a claim to a finder's fee, brokerage commission or other compensation on account of alleged employment as a finder or broker or performance of services as a finder or broker in connection with this transaction, the party under

whom the finder or broker is claiming shall indemnify and hold the other party harmless from and against any such claim and all costs, expenses and liabilities incurred in connection with such claim or any action or proceeding brought on such claim, including, but not limited to, counsel and witness fees and court costs in defending against such claim. This indemnity shall survive the close of escrow or the cancellation of this Agreement.

ARTICLE 7

APPRAISAL

7.1 Appraisals. Before or after the Closing, Donor may obtain one or more appraisals of the Property to permit Donor to assign a value to the Property for tax purposes. Donee shall cooperate with Donor with respect to the appraisal(s) and shall promptly review and reasonably approve said appraisals in writing prior to the Closing. Donee shall execute and deliver to Donor from time to time documents reasonably requested by Donor relating to such valuation and the tax deduction that Donor may seek in connection with the donation contemplated by this Agreement. The terms of this Section 7.1 shall survive the Closing.

ARTICLE 8

CLOSING DOCUMENTS

8.1 Donor's Closing Documents. On or before the close of escrow, Donor shall deposit into escrow the following documents for delivery to Donee at the close of escrow, each of which shall have been duly executed and, where appropriate, acknowledged:

(a) The Deed in the form required by Section 2.3;

(b) Such other documents as may be necessary or appropriate to transfer and convey all of the Property to Donee and to otherwise consummate this transaction in accordance with the terms of this Agreement.

8.2 Donee's Closing Documents. On or before the close of escrow, Donee shall deposit into escrow the following documents for delivery to Donor at the close of escrow, each of which shall have been duly executed and, where appropriate, acknowledged:

(a) Such documents as may be necessary or appropriate to consummate this transaction in accordance with the terms of this Agreement.

ARTICLE 9

REMEDIES

9.1 Donee's Remedies. If Donor fails to perform when due any act required by this Agreement to be performed, then, Donee shall be entitled to seek specific performance of this Agreement, or cancel this Agreement and the escrow, such cancellation to be effective immediately upon Donee giving written notice of cancellation to Donor and Escrow Agent, in addition to other rights and remedies of Donee in this Agreement.

9.2 Donor's Remedies. If Donee fails to perform when due any act required by this Agreement to be performed, then, as Donor shall be entitled to seek specific performance of this Agreement or to seek damages resulting from Donee's default, in addition to the other rights and remedies of Donor in this Agreement.

ARTICLE 10

GENERAL PROVISIONS

10.1 Assignment. Donee may not assign or otherwise transfer any of its rights under this Agreement without the prior written consent of Donor, which consent may be given or withheld in Donor's sole discretion. Except as limited by the preceding sentence, this Agreement is binding upon and shall inure to the benefit of the parties and their respective heirs, personal representatives, successors and assigns.

10.2 Attorneys' Fees. If any action is brought by either party in respect to its rights under this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees and court costs as determined by the court.

10.3 Waivers. No waiver of any of the provisions of this Agreement shall constitute a waiver of any other provision, whether or not similar, nor shall any waiver be a continuing waiver. Except as expressly provided in this Agreement, no waiver shall be binding unless executed in writing by the party making the waiver. Either party may waive any provision of this Agreement intended for its benefit; provided, however, such waiver shall in no way excuse the other party from the performance of any of its other obligations under this Agreement.

10.4 Time. Time is of the essence of this Agreement.

10.5 Notices. Notices shall be in writing and shall be given by personal delivery to a responsible person, by deposit in the United States mail, certified mail, return receipt requested, postage prepaid, or by express delivery service, freight prepaid. Notices shall be delivered or addressed to Donor and Donee at the addresses set forth on the first page of this Agreement or at such other address as a party may designate in writing. The date notice is deemed to have been given, received and become effective shall be the date on which the notice is delivered, if notice is given by personal delivery, or two (2) days following the date of deposit in the mail or with an express delivery service if the notice is sent through the United States mail or by express delivery service.

10.6 Further Documentation. Each party agrees in good faith to execute such further or additional documents as may be necessary or appropriate to fully carry out the intent and purpose of this Agreement.

10.7 Time Periods. Except as expressly provided for herein, the time for performance of any obligation or taking any action under this Agreement shall be deemed to expire at five o'clock p.m. (Arizona time) on the last day of the applicable time period provided

for herein. If the time for the performance of any obligation or taking any action under this Agreement expires on a Saturday, Sunday or legal holiday, the time for performance or taking such action shall be extended to the next succeeding day which is not a Saturday, Sunday or legal holiday.

10.8 Cancellation. Donor is advised that this Contract is subject to cancellation pursuant to A.R.S. § 38-511.

10.9 Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be an original but all of which shall constitute one and the same instrument.

10.10 Entire Agreement. This Agreement, which includes Exhibits A and B, constitutes the entire agreement between the parties pertaining to the subject matter contained in this Agreement. All prior and contemporaneous agreements, representations and understandings of the parties, oral or written, are superseded by and merged in this Agreement. No supplement, modification or amendment of this Agreement shall be binding unless in writing and executed by Donee and Donor.

Fidelity National Title Agency, Inc., as Trustee
under its Trust No. 60,327

FIDELITY NATIONAL TITLE AGENCY, INC.
an Arizona corporation as TRUSTEE Under
TRUST NO. 60,327 and not in its
corporate capacity.

By: Mark L. Hill
Its Trust Officer

Its: Trustee

"Donor"

Approved by Donor's Beneficiary:

By: Don

Its: Auth. Agent

NORTHWEST FIRE DISTRICT, an Arizona Fire
District

By: _____

Its: _____
"Donee"

Escrow Agent hereby accepts the engagement to handle the escrow established by this Agreement in accordance with the terms set forth in this Agreement.

FIDELITY NATIONAL TITLE AGENCY, INC.

By: _____
Its: _____
"Escrow Agent"

EXHIBIT A

[LEGAL DESCRIPTION]

Attachment: Station 40 Land Donation (2016-121 : Property Donation)

EXHIBIT B**When recorded mail to:**

Fidelity National Title Agency, Inc.
 Address: 1630 E. River Road, Suite 120
 Tucson, AZ 85718
 Attention: _____

SPECIAL WARRANTY DEED

For the consideration of Ten Dollars (\$10.00), and other valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Fidelity National Title Agency, Inc., as Trustee under its Trust No. 60,327 ("Grantor"), hereby conveys to Northwest Fire District, an Arizona Fire District ("Grantee"), that certain real property ("Property") situated in Pima County, Arizona, legally described in Exhibit A attached hereto and incorporated herein by this reference together with all rights and privileges appurtenant thereto. Grantor hereby warrants and defends the title as against all acts of Grantor and no other person or entity, subject to those matters of record and further subject to the following restriction:

Grantee acknowledges that Grantor, as owner and/or developer of the real property adjacent to and/or nearby the Property, has a substantial interest in ensuring that the Property is developed in a fashion that does not impair Grantor's ability to market, sell or lease other property owned or controlled by Grantor and its successors and assignees, and that the Property shall be maintained either as vacant land (its current condition) or shall be used solely for fire district purposes after the Property shall have structures, buildings or other improvements constructed or installed thereon (collectively, "Deed Restriction"). Fire district purposes includes the existence of facilities that support the provision of fire suppression and other emergency services typically associated with a fire station and related purposes. Related purposes shall include use of the Property for any and all Fire District facility needs, including, but not limited to, needs for prevention offices, fleet services, administration, training and warehousing. Related purposes shall also include, but not be limited to, the placement of a radio tower on the Property, sufficient for use by private cellular carriers, that either blends into the surroundings of the Property or is part of the architecture of the building constructed on the Property.. To the extent that the Property shall not be used solely for fire district purposes after the Property shall have structures, buildings or other improvements constructed or installed thereon, in violation of the foregoing Deed Restriction,

Grantor or its successors or assigns shall provide written notice to Grantee and, if Grantee fails to correct the violation within thirty (30) days after delivery of such notice, Grantor or its successors or assigns shall have the right to re-enter and retake fee title to the Property. In such event, upon demand by Grantor or its assignees or successors, Grantee or any successor-in-interest of Grantee shall immediately execute and deliver to Grantor or its assignees or successors a special warranty deed to evidence the reconveyance of the Property. The foregoing Deed Restriction and reversion of title shall run with the land and be binding upon Grantee or any successor-in-interest of Grantee for a term of thirty (30) years from and after the date of recording of this Deed.

DATED this ____ day of _____, 20____.

GRANTOR:

Fidelity National Title Agency, Inc., as Trustee under its Trust No. 60,327

By: _____
Its: Trustee

Approved by Donor's Beneficiary:

By: _____
Its: _____

ACCEPTED AND AGREED BY GRANTEE:

Northwest Fire District, an Arizona Fire District

By _____

Its _____

STATE OF ARIZONA)
) ss:
COUNTY OF PIMA)

ACKNOWLEDGED before me this ____ day of _____, 20__, by _____, as Trustee of Fidelity National Title Agency, Inc., as Trustee under its Trust No. 60,327.

Notary Public

My Commission Expires:

STATE OF ARIZONA)
) ss:
 COUNTY OF PIMA)

ACKNOWLEDGED before me this ____ day of _____, 20__, by
 _____, as _____
 _____.

 Notary Public

My Commission Expires:

STATE OF ARIZONA)
) ss:
 COUNTY OF PIMA)

ACKNOWLEDGED before me this ____ day of _____, 20__, by
 _____, as _____ of Northwest Fire District, an Arizona Fire
 District.

 Notary Public

My Commission Expires:

Attachment: Station 40 Land Donation (2016-121 : Property Donation)

EXHIBIT A
Legal Description
(to be attached)

Attachment: Station 40 Land Donation (2016-121 : Property Donation)



NORTHWEST FIRE / RESCUE

Station #40 Site Location Study
October 8, 2015

NORTHWEST FIRE / RESCUE

NWFD

WSM

*NORTHWEST FIRE/RESCUE DISTRICT
STATION #40 SITE LOCATION STUDY*



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Attachment: Station #40 Site Study (2016-121 : Property Donation)

**NORTHWEST FIRE/RESCUE DISTRICT
STATION #40 SITE LOCATION STUDY**



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Attachment: Station #40 Site Study (2016-121 : Property Donation)

*NORTHWEST FIRE/RESCUE DISTRICT
STATION #40 SITE LOCATION STUDY*



Introduction:

The purpose of this study is to assist Northwest Fire / Rescue District in determining which of several sites would be most advantageous for the location of a new heavy duty fire station, with an attached Marana Police satellite facility. The area to be served by the future Fire Station #40 includes the areas between Twin Peaks and Tangerine Road, as well as offering assistance toward the west side of interstate 10, between Twin Peaks and Avra Valley Road, and potentially as needed to the south. Because of this service area, access to both north and south bound roads is critical.

The sites to be analyzed in this study straddle the intersection of twin peaks road and Interstate-10. Site A, along the east side of I-10, is at the intersection of W. Linda Vista Boulevard and W. Twin Peaks Rd, across from a new shopping mall development. Site B, on the west side of I-10, is along the east side of Tiffany Loop, just north of its intersection with Twin Peaks Rd. Site B separated into two usable portions with a large drainage channel and easement extending east-west through the center of the lot. This study will analyze both portions of Site B for their respective advantages.

In order to provide the most accurate information with which to make a decision, the sites have been analyzed based on the following information:

- a. Site constraints including development and zoning requirements, floodplain requirements and site access.
- b. Apparatus response, return and maneuvering patterns on each site, based on a functional station floor plan and public / employee parking lots.
- c. Utility availability and development requirements. This includes electrical, water (both domestic and fire), sanitary sewer, storm water control and communications.

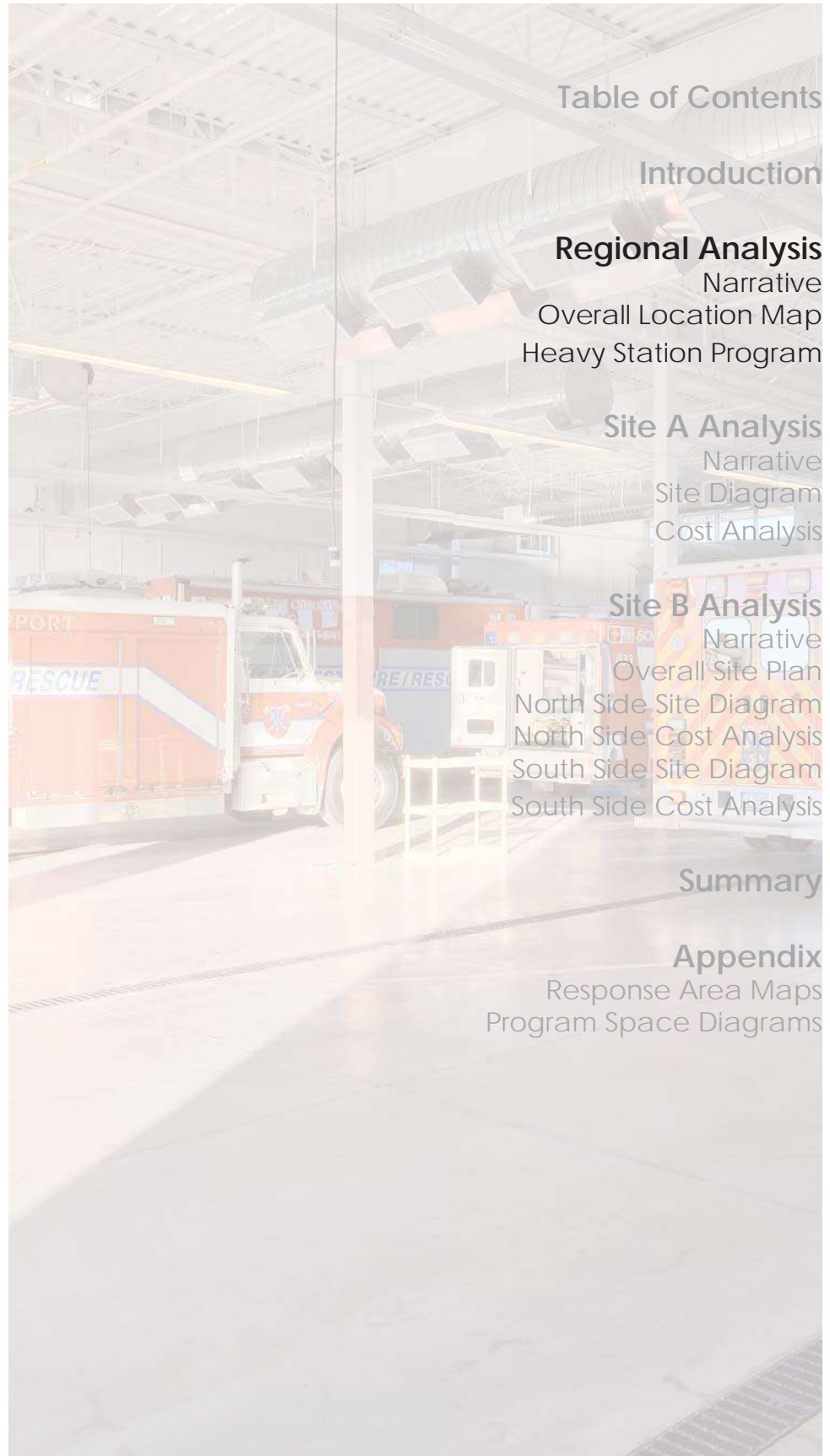
For NWFD's consideration, conceptual costs have been developed for all of the above items, as well as other development costs typically associated with a new fire station. All costs are based on either discussions with utility representatives, historical cost data, or industry standards. These costs are applied to each site similarly in order to facilitate a direct comparison between schemes for determining how best to proceed.

WSM is pleased to be of service to Northwest Fire / Rescue District in allowing us to help put this information together. Feel free to contact us at any time if there are additional questions concerning any portion of this study.

Thank you very much,

Jarrod Powell
WSM Architects

*NORTHWEST FIRE/RESCUE DISTRICT
STATION #40 SITE LOCATION STUDY*



Attachment: Station #40 Site Study (2016-121 : Property Donation)

*NORTHWEST FIRE/RESCUE DISTRICT
STATION #40 SITE LOCATION STUDY*



Regional Analysis Narrative:

Based on discussions with Northwest Fire / Rescue District Operations, the demand in this area will require a Heavy Response Station, containing 13 dorm rooms and 4 'double-deep' drive through apparatus bays, as well as the other standard spaces as shown in the following programming spreadsheet. In addition, this station is planned to house a satellite location for the Town of Marana Police Department, which will include two offices and an interview room. Parking will be provided on site for visitors at the entry point of the building, and for staff within a secure perimeter.

Parking provided for staff will be adequate for twice the number of dorm rooms, in order to accommodate vehicles during shift changes, and additional visitor and secured staff parking will be provided for the Marana satellite location. Security will be maintained with a fenced area and automatic gates which activate via keypad and opticom.

Return and response aprons will be designed in all options to minimize response time and facilitate ease of maneuvering with large apparatus. Space will be provided at the response apron for vehicle maintenance and cleaning.

As both site locations are located along Twin Peaks Road, they have access to similar areas with minimal variation in response times. Clearly, the site along the west side of the I-10 freeway will have a slight advantage over the other when responding toward the west. Similarly, the eastern site will have this slight advantage in the opposite direction. Both sites provide access to Twin Peaks as well as both the northbound and southbound frontage roads in this area, providing good mobility in nearly any direction.

In conjunction with existing Northwest Stations #34 and #38, a new station in either of the locations analyzed as part of this study will be able to provide coverage of the areas along twin peaks, between Silverbell Road and Camino de Oeste.



LOCATION MAP
SCALE= 1 : 2100

NORTHWEST FIRE/RESCUE DISTRICT
STATION #40 SITE LOCATION STUDY



**NORTHWEST FIRE/RESCUE DISTRICT
STATION #40 SITE LOCATION STUDY**



Heavy Response Station - Programming Spreadsheet

	Quantity	Room Size (sq.ft.)	Net Area (sq.ft.)	Comments
Office and Public Spaces				
Public(Reception	1	170	170	
Public(Restroom	1	56	56	
Captains'(Office	1	168	168	provide(space(for(two(captains
Firefighters'(Study	1	250	250	
Marana(Police(Office	2	168	336	Space(for(2(Desks
Marana(Interview(Room	1	80	80	
Living Spaces				
Dayroom	1	600	600	
Dining(Room	1	400	400	dining(table(for(16
Kitchen	1	400	400	
Patio	1	140		
Dorm(Rooms	13	95	1235	
Firefighters'(Restrooms	5	85	425	provide(fifth(restroom(if(possible
Janitor's(Closet	2	50	100	
Apparatus Bays				
Apparatus(Bays	4	1440	5760	
Decontamination(Alcove	1	85	85	
SCBA(Compressor(Room(Alcove	1	140	140	
Equipment(Maintenance(Alcove	1	100	100	
Support Spaces				
Fitness(Room	1	680	680	
Laundry(Room	1	140	140	
Turnout(Gear(Storage	1	460	460	need(43(lockers
Medical(Storage	1	100	100	
Hose(Storage	1	60	60	
Communications(Room	1	100	100	
Electrical(Room	1	90	90	
Mechanical(Room	1	80	80	
Fire(Riser(Room	1	20	20	
General(Storage	1	100	100	
Net Square Footage Subtotal:			12,135	
25% Net-to-gross Factor:			3,034	
Total Gross Square Footage:			15,169	

Attachment: Station #40 Site Study (2016-121 : Property Donation)

*NORTHWEST FIRE/RESCUE DISTRICT
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South Side Site Diagram

South Side Cost Analysis

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Response Area Maps

Program Space Diagrams

Attachment: Station #40 Site Study (2016-121 : Property Donation)

*NORTHWEST FIRE/RESCUE DISTRICT
STATION #40 SITE LOCATION STUDY*



Site A Narrative:

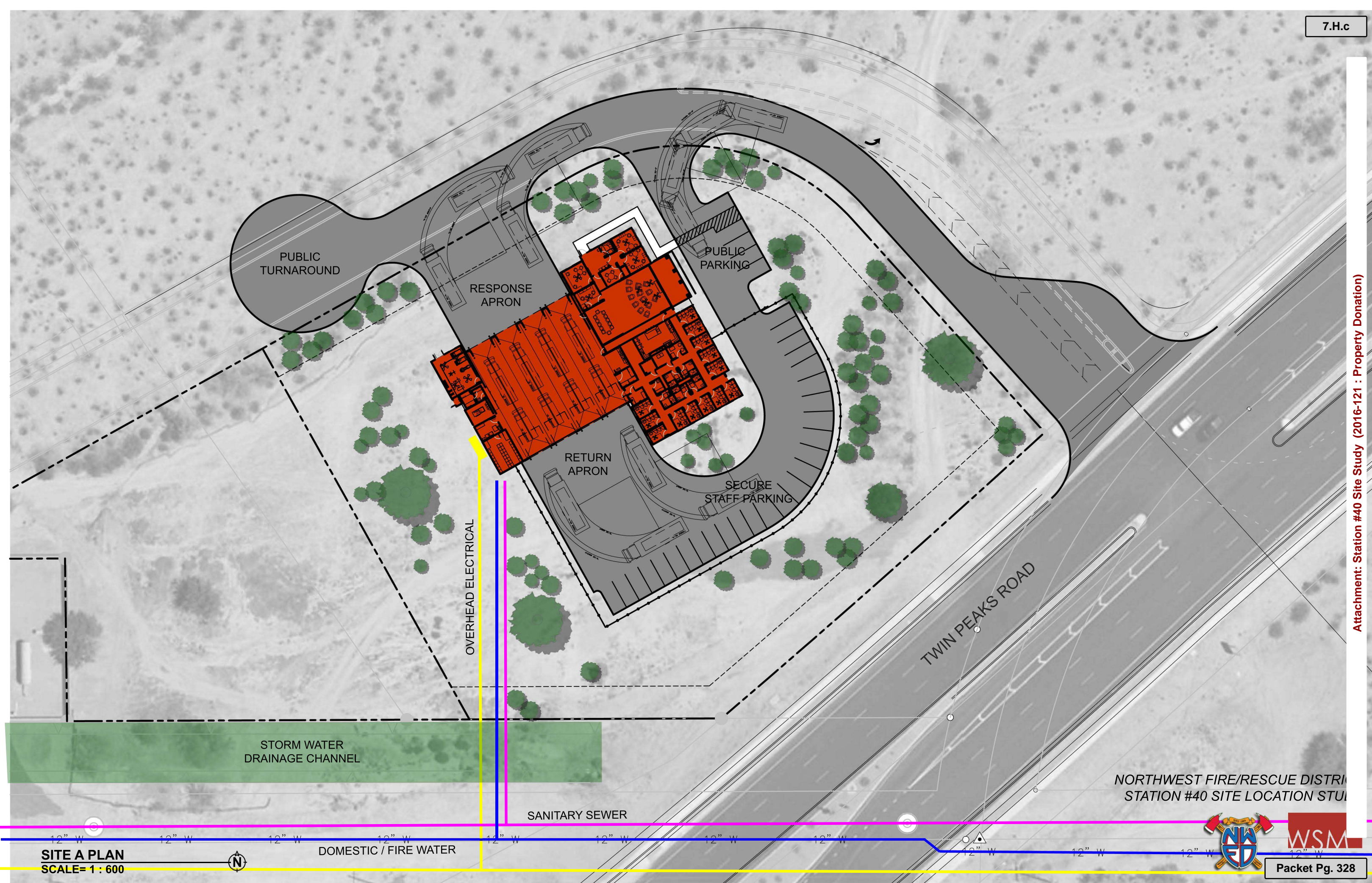
Location: Site A is located along the north side of Twin Peaks Rd on the east side of Interstate 10. This site is approximately 2.50 acres at it's current size, however the current site diagram would enable the District to reduce this to 2.0 acres to reduce impact. Part of a larger development, this parcel has been gifted to Northwest Fire / Rescue District, and is located directly adjacent to a planned future roadway know as Corona Real. In order to integrate with future development, access to and from the station would be located within the future roadway, which could then be expanded to match the final planned configuration.

Zoning: This property is within Town of Marana and is a portion of the Cascada Specific Planned Area Development. As such, requirements for setbacks, landscaping and other zoning requirements have been defined within that document, and do not pose any significant issues with respect to the design of a new fire station in this location.

Site Development: The parcel is within FEMA Zone X, and is not in any federally mapped 100- or 500-year floodplains. Based on existing topographic information, there is a slight downward slope toward the northwest of the site, which will be adjusted for the building slab and parking areas. The new concrete drainage channel which has been constructed along the old Linda Vista Road will be utilized for all storm water and site drainage. Grades will be adjusted to accommodate this drainage toward the south of the site.

Utilities: As part of the adjacent outlet mall construction a large concrete channel has been constructed in the Linda Vista. There is a Town of Marana water main running just inside the ADOT ROW line and there is access to this on the north side of the channel toward our site. Sanitary sewer line located along the south portion of this new channel, which will require either extending the line west toward the Twin Peaks / I-10 interchange to the end of the new channel, or extending the line south underneath the channel. This area is served by Trico for electrical, and per discussions with Trico representatives, 3-phase power is available to be extended underground to this site. The cost analysis for this scheme includes Trico's primary service extension costs, as well as conceptual costs for the associated trenching, backfilling and conduit installation required, which would be outside of Trico's fees.

Other Considerations: Because this site is located in a portion of the larger development as previously discussed, and across from a commercial shopping center, this location will be ideal to serve both of those areas as future development continues. Because Site 'B' is across both I-10 and the railroad track, it may be subject to unforeseen delays at times when attempting to respond to the eastern side of the freeway.



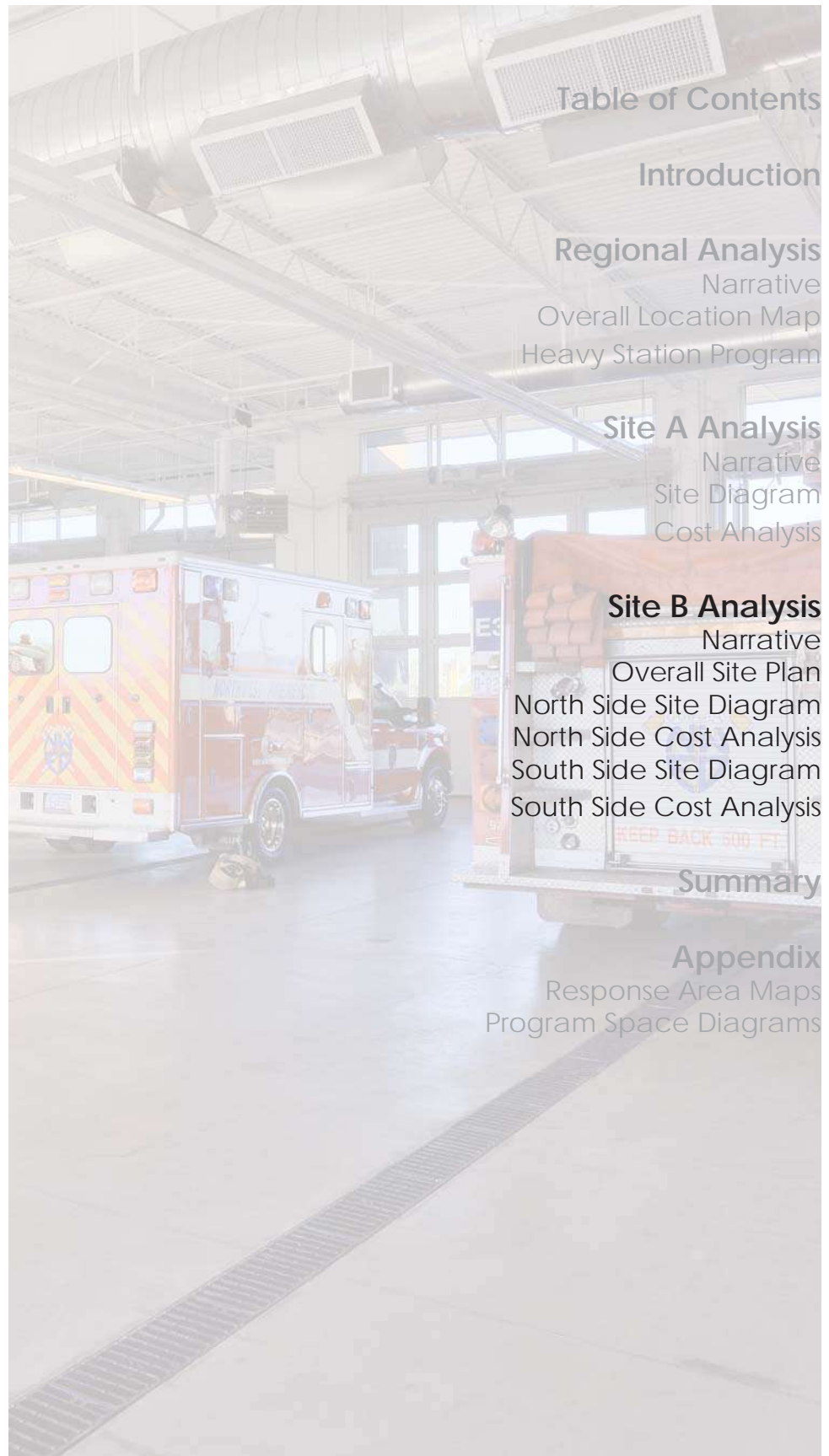
**NORTHWEST FIRE/RESCUE DISTRICT
STATION #40 SITE LOCATION STUDY**



Northwest Fire / Rescue District Station #40				
Site A Twin Peaks Road		Conceptual Project Budget		10/8/2015
Project Development / Other Costs				
Permits		Allowance	\$	5,000
Land Acquisition Costs		Closing Cost Estimate	\$	7,500
Wastewater Fee / Water Meter			\$	65,000
Elec Service-TRICO	480v 3 phase	Trenching by Contractor	\$	35,000
Traffic Study				TBD
Geotechnical Investigation & Report		Allowance	\$	7,500
Archeological Survey -Letter report		Allowance	\$	300
Site Survey		Allowance	\$	12,000
Special Structural inspections		Allowance	\$	11,000
Construction Materials Testing		Allowance	\$	11,000
Reimbursables		Allowance	\$	10,000
Total Project Development Costs			\$	154,300
CONSTRUCTION COSTS				
Building Construction	sf	cost/sf		
Heavy Station Plan	14,649	\$210.00	\$	3,076,290
Marana Police Department Space	520	\$210.00	\$	109,200
total	15,169			
Contingency		10%	\$	307,629
Total			\$	3,493,119
Additional Site Preparation Costs	cyd			
Site cut / fill for grades	1351	\$8.75	\$	11,821
Access along future road location	24790	\$10.50	\$	260,295
Contingency		10%	\$	27,212
Total			\$	299,328
Total Construction Cost			\$	3,792,447
FURNITURE, FIXTURES AND EQUIPMENT				
Furniture, Cable, A/V, Tele/Data				TBD
Signage				TBD
Total F F & E				TBD
Architecture and Engineering Fees				
Design Contract A/E	Allowance	8%	\$	284,434
Development Plan		Allowance	\$	20,000
Total A & E Costs			\$	304,434
Owner's Contingency		10%	\$	425,118
TOTAL PROJECT BUDGET			\$	4,676,298

Attachment: Station #40 Site Study (2016-121 : Property Donation)

*NORTHWEST FIRE/RESCUE DISTRICT
STATION #40 SITE LOCATION STUDY*



Attachment: Station #40 Site Study (2016-121 : Property Donation)

*NORTHWEST FIRE/RESCUE DISTRICT
STATION #40 SITE LOCATION STUDY*



Site B Narrative:

Location: This parcel is located just to the west of Interstate 10, north of the Twin Peaks interchange along the east side of Tiffany Loop. The parcel was recently annexed into the Town of Marana and is comprised of 2 usable portions (north and south) which are separated by an existing drainage channel. The north border of the property is along what used to be Linda Vista Blvd, which has since been abandoned and is not paved. Development of the north portion of this parcel has the possible advantage of providing a new paved access road along Linda Vista, which would give teams responding out of this station a second option to access the I-10 frontage road. Typical responses could also occur south on Tiffany Loop to a controlled intersection at Twin Peaks, granting both north and south access to I-10.

Zoning: This property is within a Village Commercial (VC), which allows public service facilities as permitted in any Neighborhood Commercial (NC) zone. VC zone restrictions include the following:

- Maximum Floor Area Ratio (FAR): 0.35 Maximum Lot Coverage: 35%
- Setbacks: Front = 30'-0" Side / Rear = 20'-0"
- Maximum Height: 50'-0"
- Landscaping: Minimum 10% of areas not covered by buildings.

Because the overall site square footage includes both the north and south portions, a Heavy Response Station will easily fit within this lot without violating any zoning requirements.

Site Development: This parcel is located within the 2 tenths (500-year) floodplain. As a critical facility, this means that the finished floor elevation for any occupied spaces must be located a minimum of 1'-6" above the 500-year flood level. Per Town of Marana Engineering, a planned finished floor of 2108.0' would satisfy this restriction, but will require roughly 2'-0" of engineered fill to raise it to that level within the northern half of the property. Due to the site sloping up toward Twin Peaks, less fill would be required to raise the finished floor if the southern portion were to be developed.

Utilities: Domestic / Fire Water service, as well as fiber optics and electrical service area available at this site. This site is served by Tucson Electric Power, with overhead 3-phase available within the north portion, and underground pullboxes available at the south portion. There are no sewer utilities currently in Tiffany Loop, however adjacent properties make use of septic systems for sanitary sewer requirements, and both the north and south portions of this site have ample room for the new station to do the same. To address site drainage, either the north or south sides of this site will require retention / detention on site. Despite the fact that a drainage channel runs through the middle of this parcel, it would be cost prohibitive to grade either side to make use of it.

NEW FRONTAGE ACCESS ROAD

I-10 FRONTAGE ROAD

SITE B NORTH
SIDE OPTION

EXISTING DRAINAGE CHANNEL

TIFFANY LOOP

SITE B SOUTH
SIDE OPTION

NORTHWEST FIRE/RESCUE DISTRICT
STATION #40 SITE LOCATION STUDY

SITE B OVERALL PLAN
SCALE= 1 : 1440



O.H. ELECTRICAL

RESPONSE APRON

STORM WATER RETENTION / DETENTION

DOMESTIC / FIRE WATER

RETURN APRON

PUBLIC PARKING

SECURE STAFF PARKING

SANITARY SEPT SYSTEM

STORM WATER RETENTION / DETENTION

NORTHWEST FIRE/RESCUE DISTRICT STATION #40 SITE LOCATION STUDY

SITE B NORTH PLAN
SCALE= 1 : 480

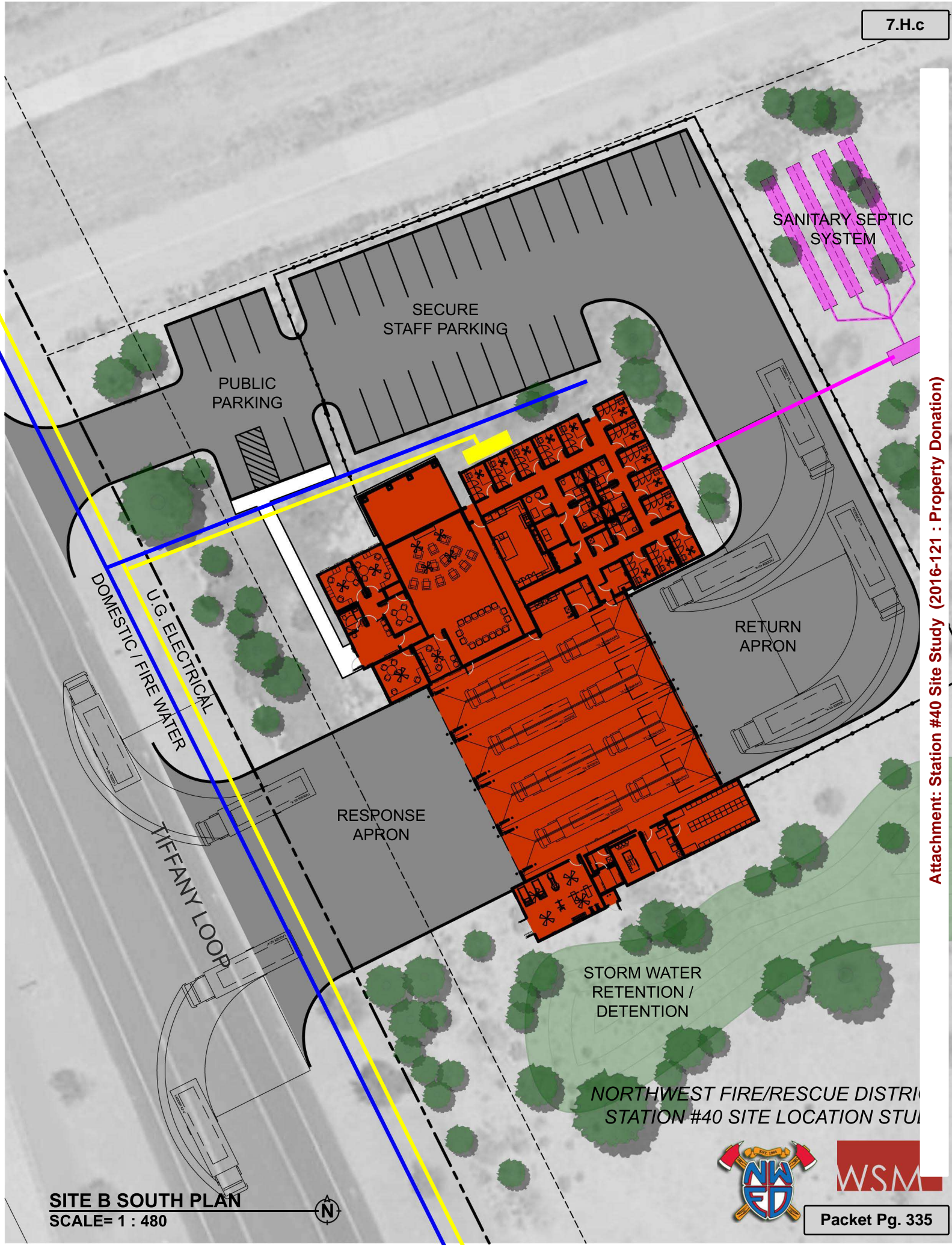


*NORTHWEST FIRE/RESCUE DISTRICT
STATION #40 SITE LOCATION STUDY*



Northwest Fire / Rescue District Station #40				
Site B Linda Vista Road North		Conceptual Project Budget		10/8/2015
Project Development / Other Costs				
Permits		Allowance	\$	5,000
Land Acquisition Costs		Purchase Price	\$	3,000,000
Wastewater Fee / Water Meter			\$	65,000
Elec Service-TEP	480v 3 phase	PME Switch fee	\$	20,000
Traffic Study				TBD
Geotechnical Investigation & Report		Allowance	\$	7,500
Archeological Survey -Letter report		Allowance	\$	300
Site Survey		Allowance	\$	12,000
Special Structural inspections		Allowance	\$	11,000
Construction Materials Testing		Allowance	\$	11,000
Reimbursables		Allowance	\$	10,000
Total Project Development Costs			\$	3,131,800
CONSTRUCTION COSTS				
Building Construction		sf	cost/sf	
	Heavy Station Plan	14,649	\$210.00	\$ 3,076,290
	Marana Police Department Space	520	\$210.00	\$ 109,200
	total	15,169		
	Contingency		10%	\$ 307,629
			Total	\$ 3,493,119
Additional Site Preparation Costs		cyd		
	Site cut / fill to raise above flood plain	5458	\$8.75	\$ 47,758
	Septic System		Allowance	\$ 15,000
	Linda Vista Frontage Access	14835	\$10.50	\$ 155,768
			10%	\$ 21,853
			Total	\$ 240,378
Total Construction Cost			\$	3,733,497
FURNITURE, FIXTURES AND EQUIPMENT				
Furniture, Cable, A/V, Tele/Data				TBD
Signage				TBD
Total F F & E				TBD
Architecture and Engineering Fees				
Design Contract A/E	Allowance	8%	\$	280,012
Development Plan		Allowance	\$	20,000
Total A & E Costs			\$	300,012
Owner's Contingency				
			10%	\$ 716,531
TOTAL PROJECT BUDGET				
			\$	7,881,840

Attachment: Station #40 Site Study (2016-121 : Property Donation)



SITE B SOUTH PLAN
SCALE= 1 : 480



NORTHWEST FIRE/RESCUE DISTRICT
STATION #40 SITE LOCATION STUDY



*NORTHWEST FIRE/RESCUE DISTRICT
STATION #40 SITE LOCATION STUDY*



Northwest Fire / Rescue District Station #40				
Site B Linda Vista Road South		Conceptual Project Budget		10/8/2015
Project Development / Other Costs				
Permits		Allowance	\$	5,000
Land Acquisition Costs		Purchase Price	\$	3,000,000
Wastewater Fee / Water Meter		Allowance	\$	65,000
Elec Service-TEP	480v 3 phase	PME Switch fee	\$	20,000
Traffic Study				TBD
Geotechnical Investigation & Report		Allowance	\$	7,500
Archeological Survey -Letter report		Allowance	\$	300
Site Survey		Allowance	\$	12,000
Special Structural inspections		Allowance	\$	11,000
Construction Materials Testing		Allowance	\$	11,000
Reimbursables		Allowance	\$	10,000
Total Project Development Costs			\$	3,131,800
CONSTRUCTION COSTS				
Building Construction		sf	cost/sf	
Heavy Station Plan		14,649	\$210.00	\$ 3,076,290
Marana Police Department Space		520	\$210.00	\$ 109,200
total		15,169		
Contingency			10%	\$ 307,629
			Total	\$ 3,493,119
Additional Site Preparation Costs		cyd		
Site cut / fill to raise above flood plain		2020	\$8.75	\$ 17,675
Septic System			Allowance	\$ 15,000
			10%	\$ 3,268
			Total	\$ 35,943
Total Construction Cost			\$	3,529,062
FURNITURE, FIXTURES AND EQUIPMENT				
Furniture, Cable, A/V, Tele/Data				TBD
Signage				TBD
			Total F F & E	TBD
Architecture and Engineering Fees				
Design Contract A/E		Allowance	8%	\$ 264,680
Development Plan			Allowance	\$ 20,000
Total A & E Costs			\$	284,680
Owner's Contingency			10%	\$ 694,554
TOTAL PROJECT BUDGET				\$ 7,640,095

Attachment: Station #40 Site Study (2016-121 : Property Donation)

**NORTHWEST FIRE/RESCUE DISTRICT
STATION #40 SITE LOCATION STUDY**

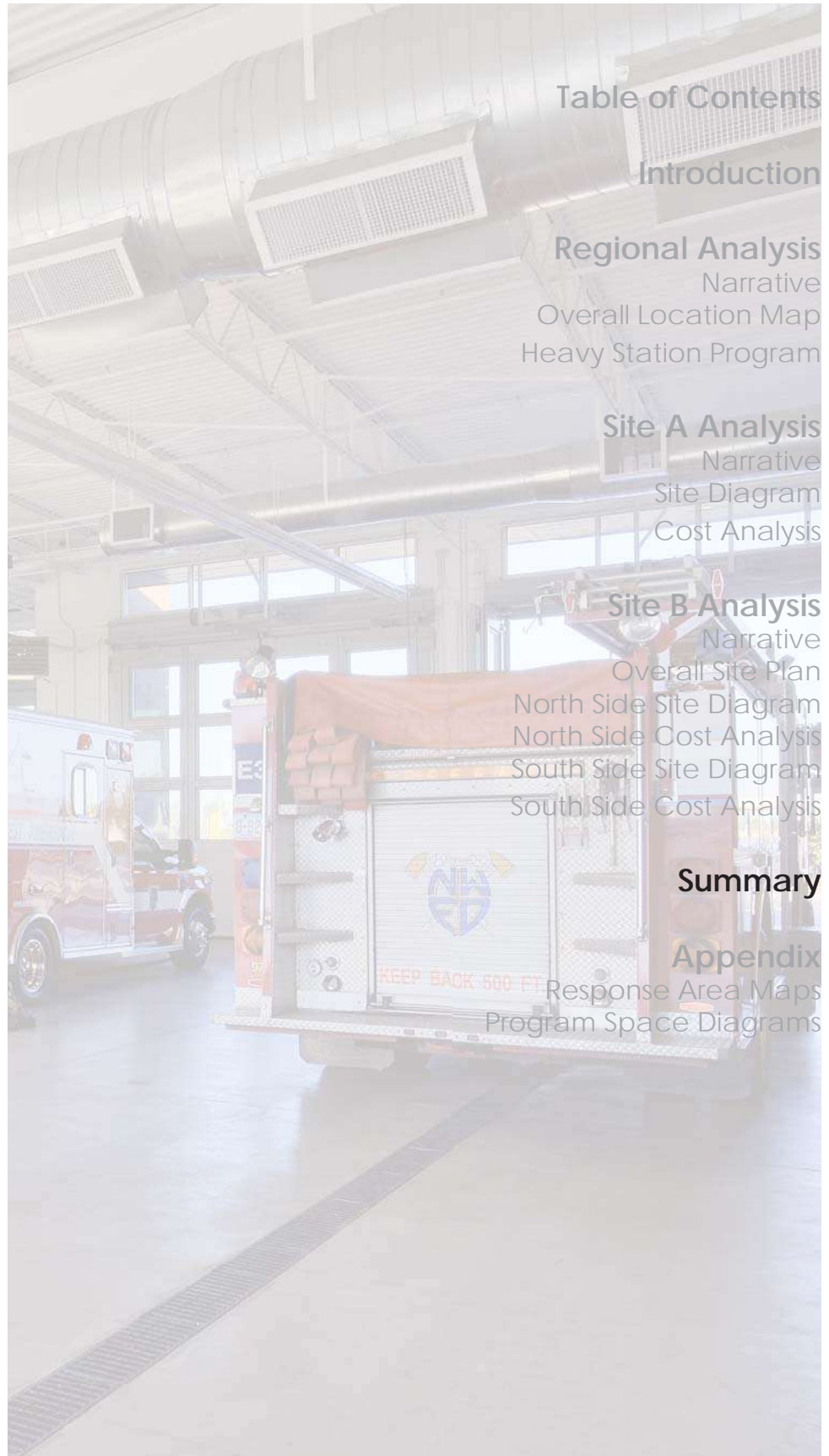


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Response Area Maps

Program Space Diagrams

Attachment: Station #40 Site Study (2016-121 : Property Donation)

*NORTHWEST FIRE/RESCUE DISTRICT
STATION #40 SITE LOCATION STUDY*



Summary:

Upon review of the three sites in this analysis, all options are close enough in function to adequately allow the district to serve the areas along and adjacent to Twin Peaks Rd and the I-10 Freeway. In order to help Northwest Fire / Rescue District understand the pertinent issues surrounding each, we have summarized what we feel to be the most influential issues in the bulleted pros and cons for each site below:

Site 'A': Twin Peaks @ Linda Vista

Pros:

- Provides the best access to the areas accessed by Twin Peaks to the east of I-10.
- This location will be better suited to serve the increased density that is planned around and across from the site.
- This site will not require additional engineered fill to raise the Finished Floor Elevation.
- Substantial cost savings for land acquisition.

Cons:

- Potentially less able to respond to incidents on the west side of I-10 due to the railroad and freeway barrier.
- Requires the construction of a roadway along the future planned road for access.
- Most expensive option.
- Any work crossing the newly constructed drainage channel will incur additional expense to trench and repair.

Site 'B': Tiffany Loop @ Linda Vista (North)

Pros:

- Able to access either Twin Peaks or the I-10 Frontage Road with an additional access road along Linda Vista (Note: This additional cost is included in Site 'B' North only.)
- Due to this property's location between I-10 and the Santa Cruz River, additional development impacting future operation of the station is unlikely.

Cons:

- Potentially less able to respond to incidents on the east side of I-10 due to the railroad and freeway barrier.
- Because this is in a Floodplain, additional engineered fill will be required to raise the finished floor elevation. The north portion requires the largest amount of fill.
- Additional costs for land acquisition.

Site 'B': Tiffany Loop @ Twin Peaks (South)

Pros:

- Least expensive option.
- Due to this property's location between I-10 and the Santa Cruz River, additional development impacting future operation of the station is unlikely.

Cons:

- Potentially less able to respond to incidents on the east side of I-10 due to the railroad and freeway barrier.
- Because this is in a Floodplain, additional engineered fill will be required to raise the finished floor elevation. The south portion requires less fill than the north.
- Additional costs for land acquisition.

Thank you for the opportunity to serve Northwest Fire/Rescue District by preparing this study. Please let us know if you have any questions regarding an option presented.

Sincerely,

Jarrod Powell
WSM Architects, Inc.

*NORTHWEST FIRE/RESCUE DISTRICT
STATION #40 SITE LOCATION STUDY*



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South Side Cost Analysis

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Appendix

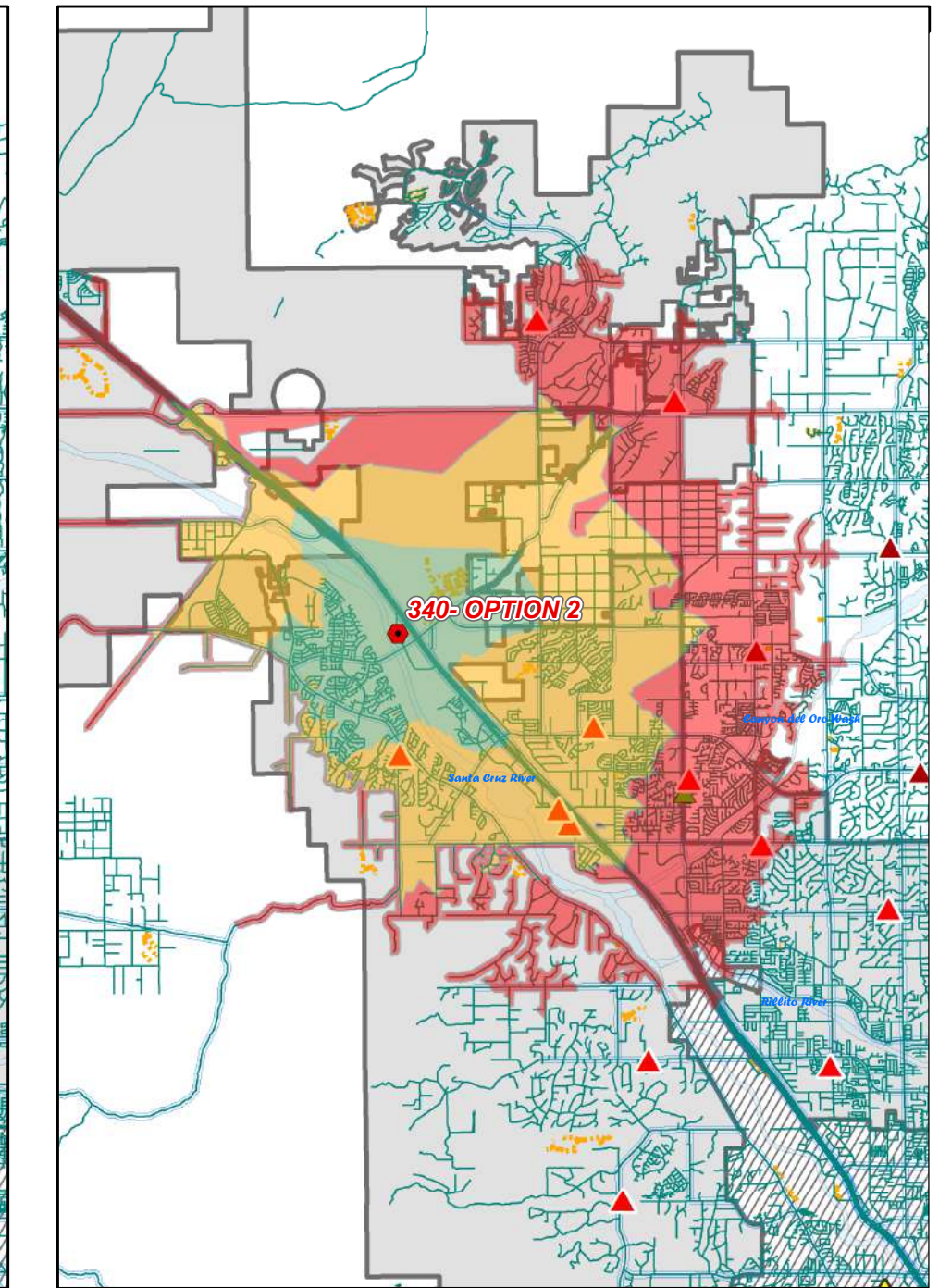
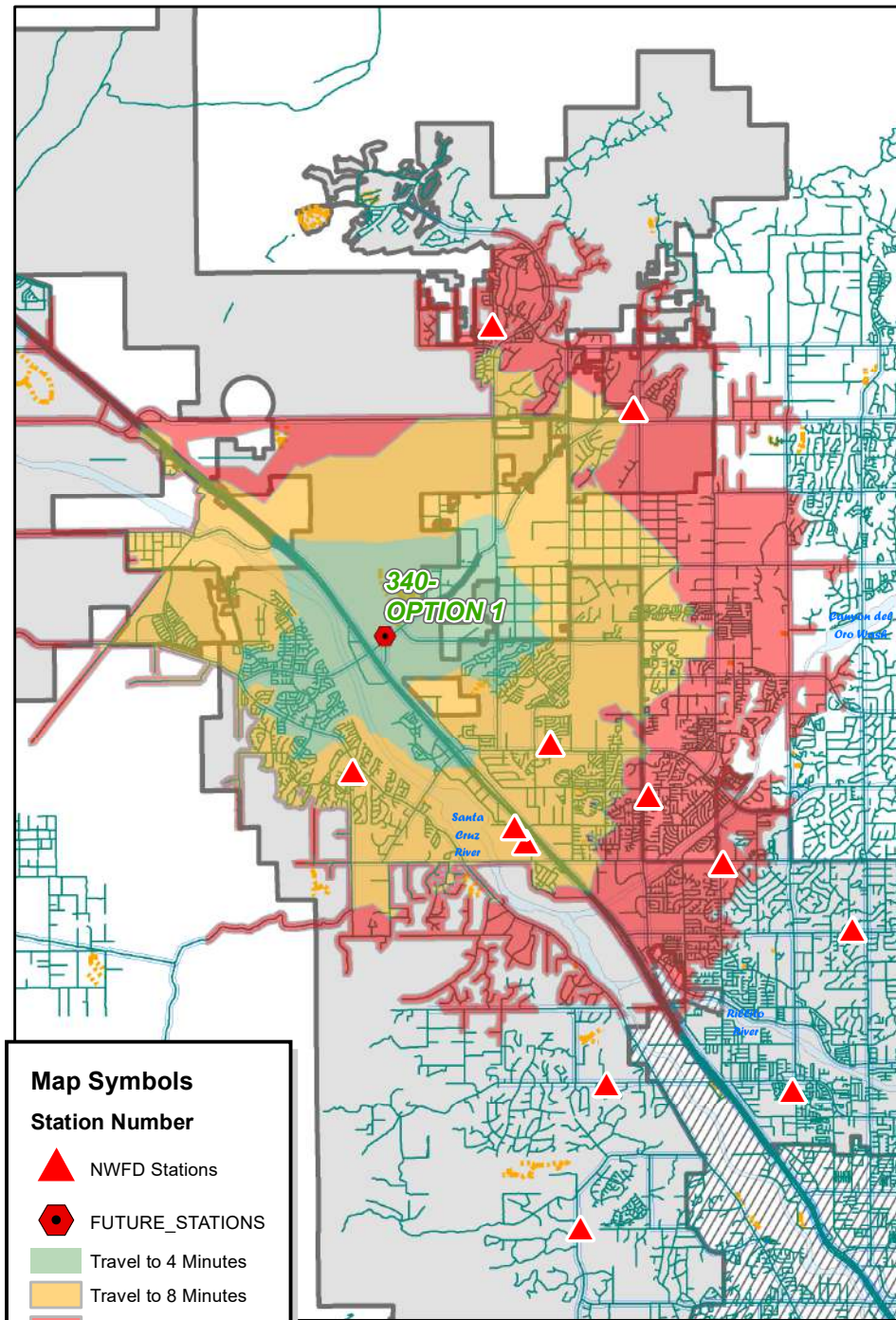
Response Area Maps

Program Space Diagrams

Attachment: Station #40 Site Study (2016-121 : Property Donation)

NWFD 2015 Fire Station Location Study

7.H.c



Map Symbols

Station Number

- ▲ NWFD Stations
- FUTURE_STATIONS
- Travel to 4 Minutes
- Travel to 8 Minutes
- Travel to 12 Minutes

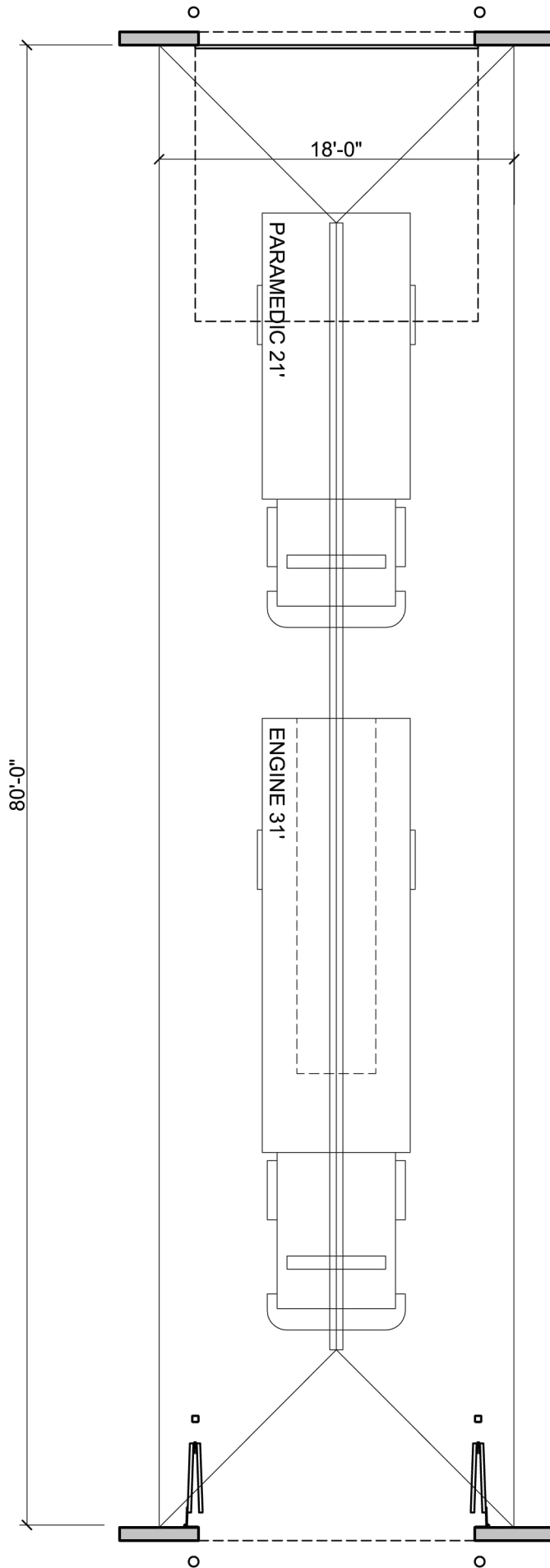
Miles
0 0.5 1 2 3 4 5

Date: 09/23/2015

Reference Scale: 1:10

Packet Pg. 340

Attachment: Station #40 Site Study (2016-121 : Property Donation)

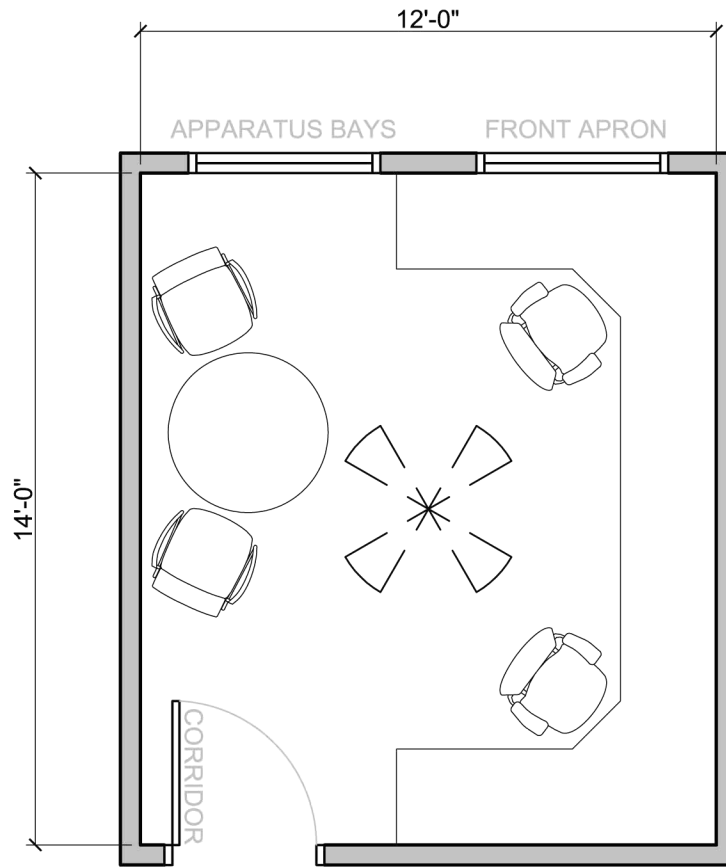


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NORTHWEST FIRE/RESCUE DISTRICT
STATION #40 SITE LOCATION STUDY



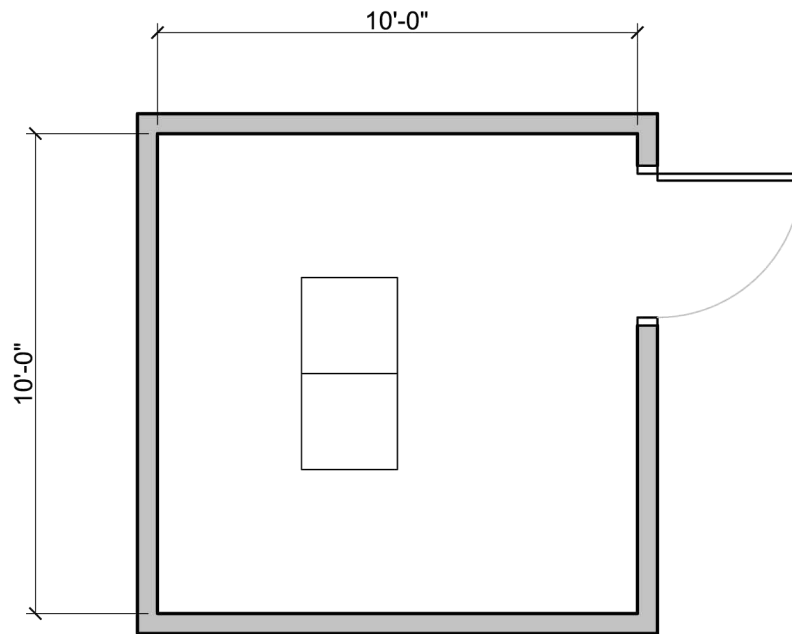
APPARATUS BAY
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Attachment: Station #40 Site Study (2016-121 : Property Donation)

NORTHWEST FIRE/RESCUE DISTRICT
STATION #40 SITE LOCATION STUDY



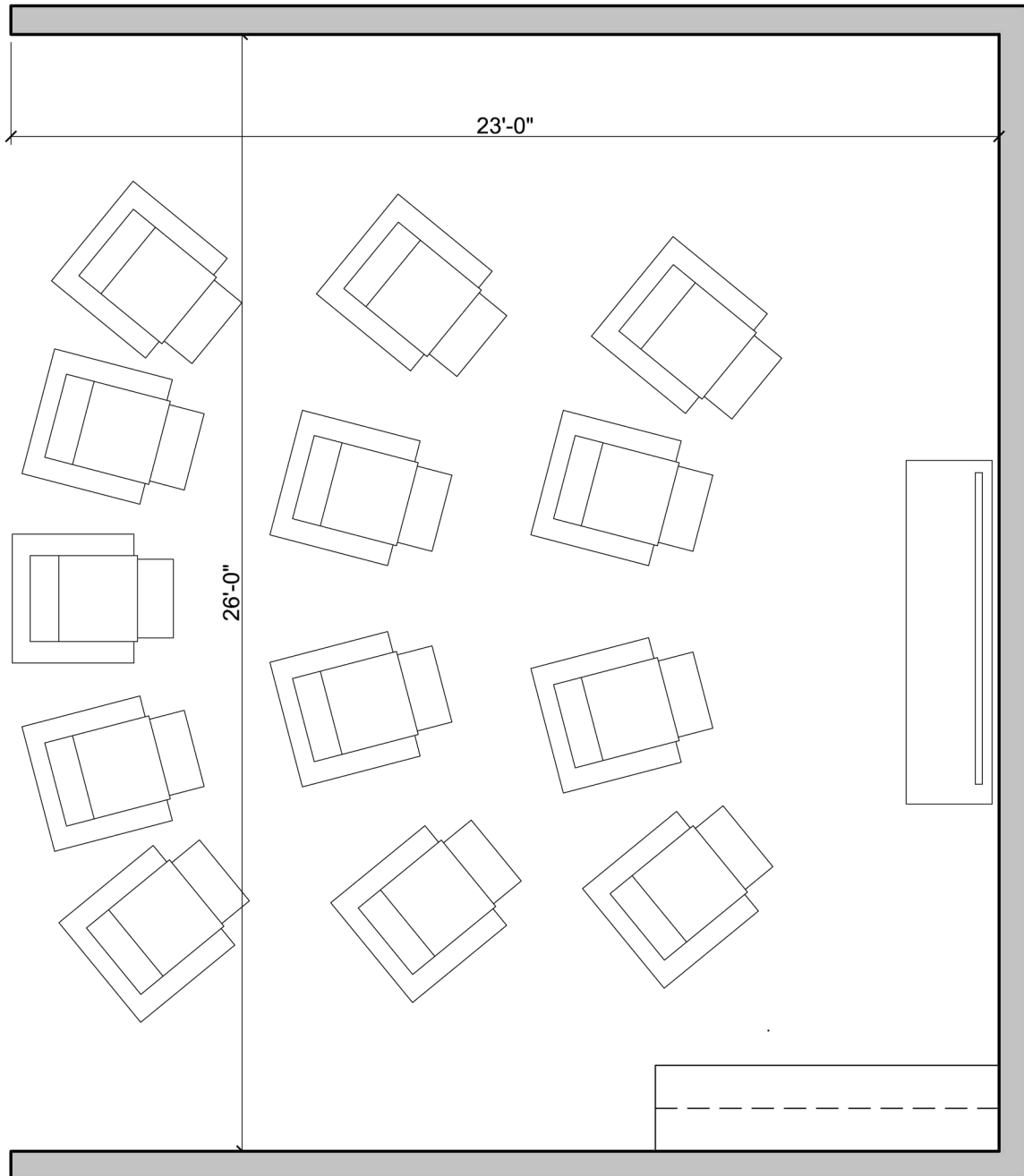


Attachment: Station #40 Site Study (2016-121 : Property Donation)

NORTHWEST FIRE/RESCUE DISTRICT
STATION #40 SITE LOCATION STUDY

COMMUNICATIONS ROOM
SCALE= N.T.S.



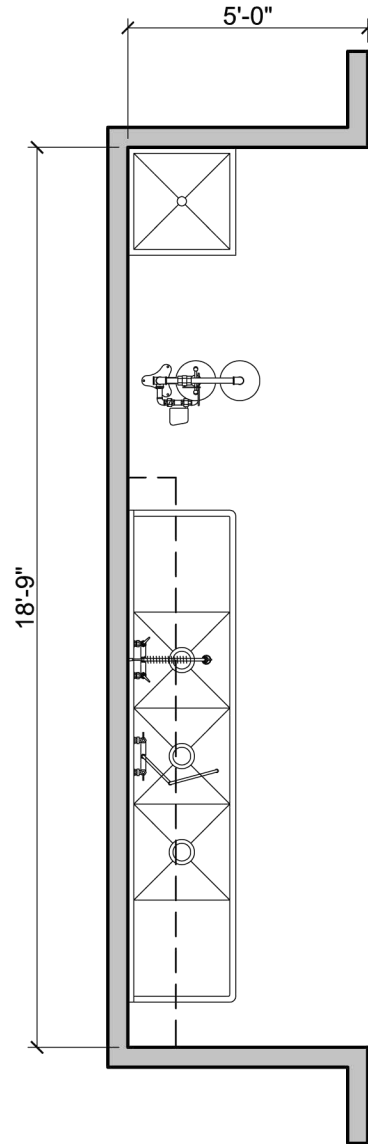


Attachment: Station #40 Site Study (2016-121 : Property Donation)

NORTHWEST FIRE/RESCUE DISTRICT
STATION #40 SITE LOCATION STUDY

DAYROOM
SCALE= N.T.S.



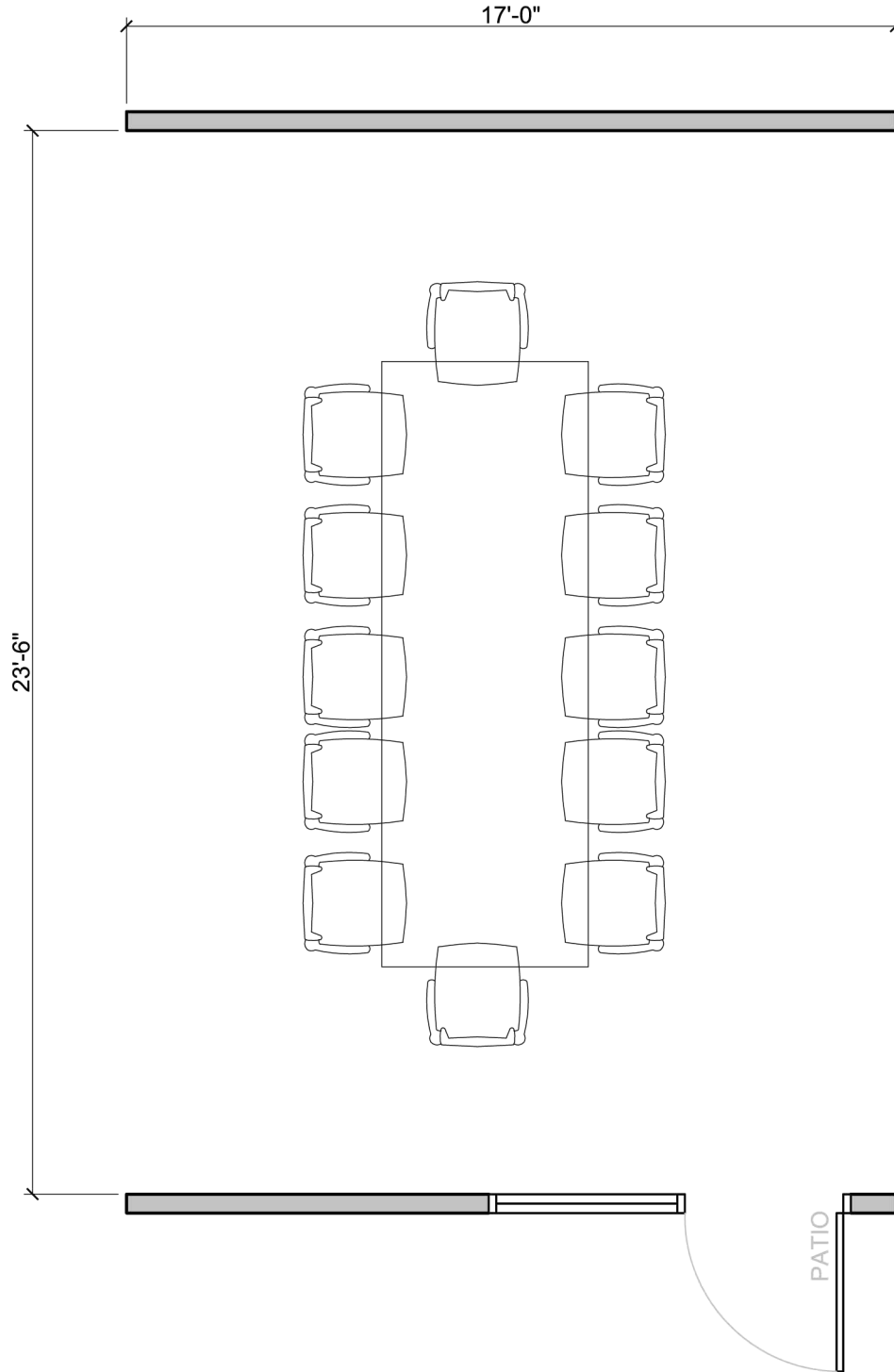


Attachment: Station #40 Site Study (2016-121 : Property Donation)

DECONTAMINATION ALCOVE
SCALE= N.T.S.

NORTHWEST FIRE/RESCUE DISTRICT
STATION #40 SITE LOCATION STUDY



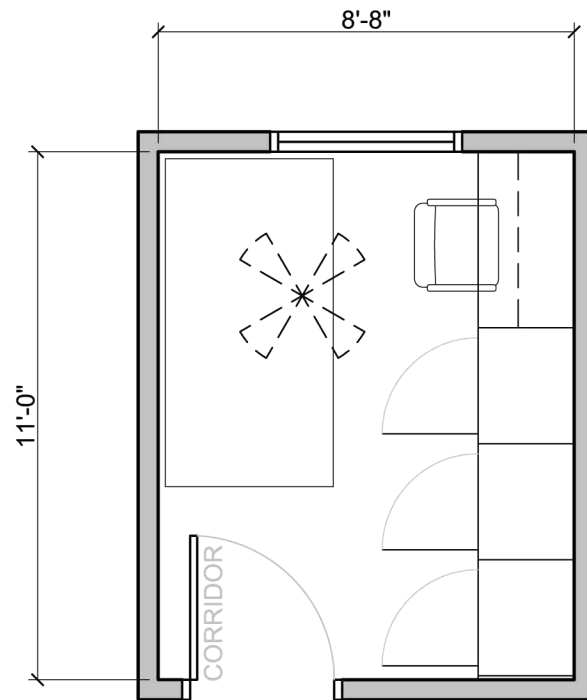


Attachment: Station #40 Site Study (2016-121 : Property Donation)

DINING ROOM
SCALE= N.T.S.

NORTHWEST FIRE/RESCUE DISTRICT
STATION #40 SITE LOCATION STUDY



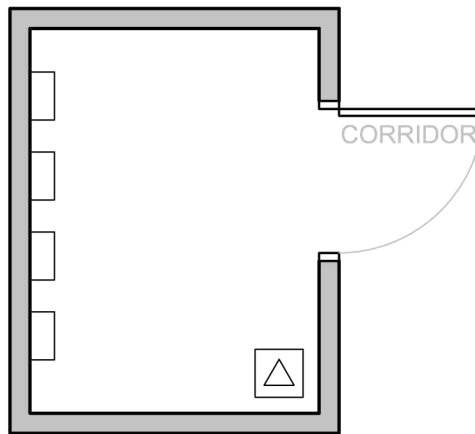


Attachment: Station #40 Site Study (2016-121 : Property Donation)

DORM ROOMS
SCALE= N.T.S.

NORTHWEST FIRE/RESCUE DISTRICT
STATION #40 SITE LOCATION STUDY



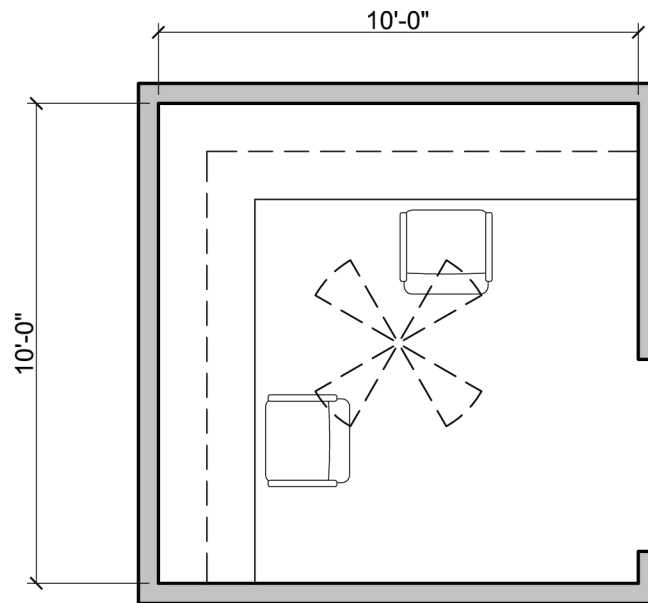


Attachment: Station #40 Site Study (2016-121 : Property Donation)

ELECTRICAL ROOM
SCALE= N.T.S.

NORTHWEST FIRE/RESCUE DISTRICT
STATION #40 SITE LOCATION STUDY



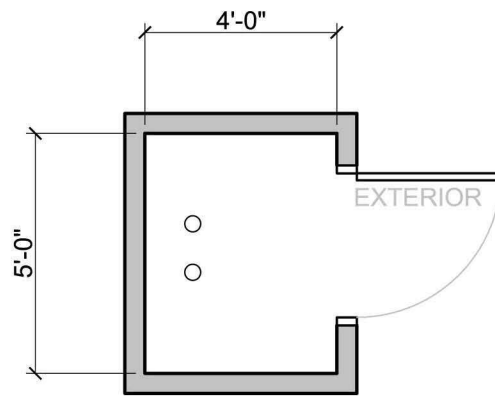


Attachment: Station #40 Site Study (2016-121 : Property Donation)

NORTHWEST FIRE/RESCUE DISTRICT
STATION #40 SITE LOCATION STUDY

EQUIPMENT MAINTENANCE
SCALE= N.T.S.





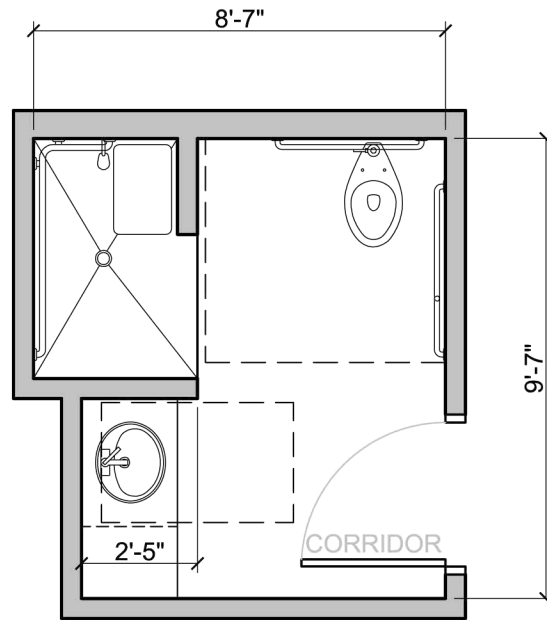
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NORTHWEST FIRE/RESCUE DISTRICT
STATION #40 SITE LOCATION STUDY

FIRE RISER
SCALE= N.T.S.



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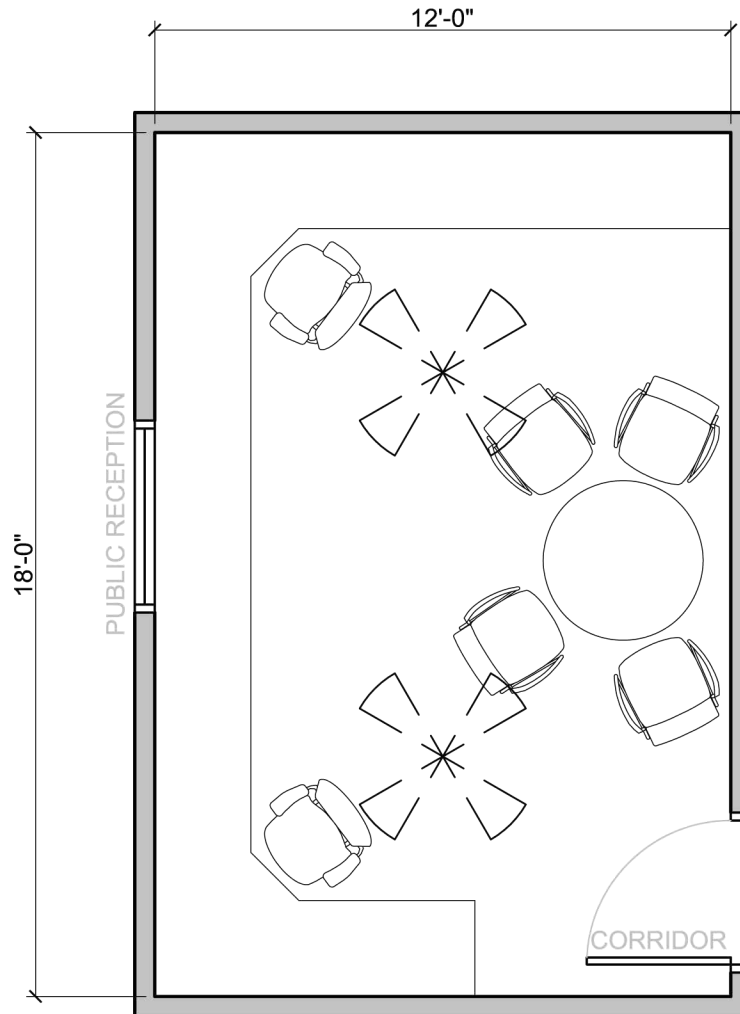


Attachment: Station #40 Site Study (2016-121 : Property Donation)

NORTHWEST FIRE/RESCUE DISTRICT
STATION #40 SITE LOCATION STUDY

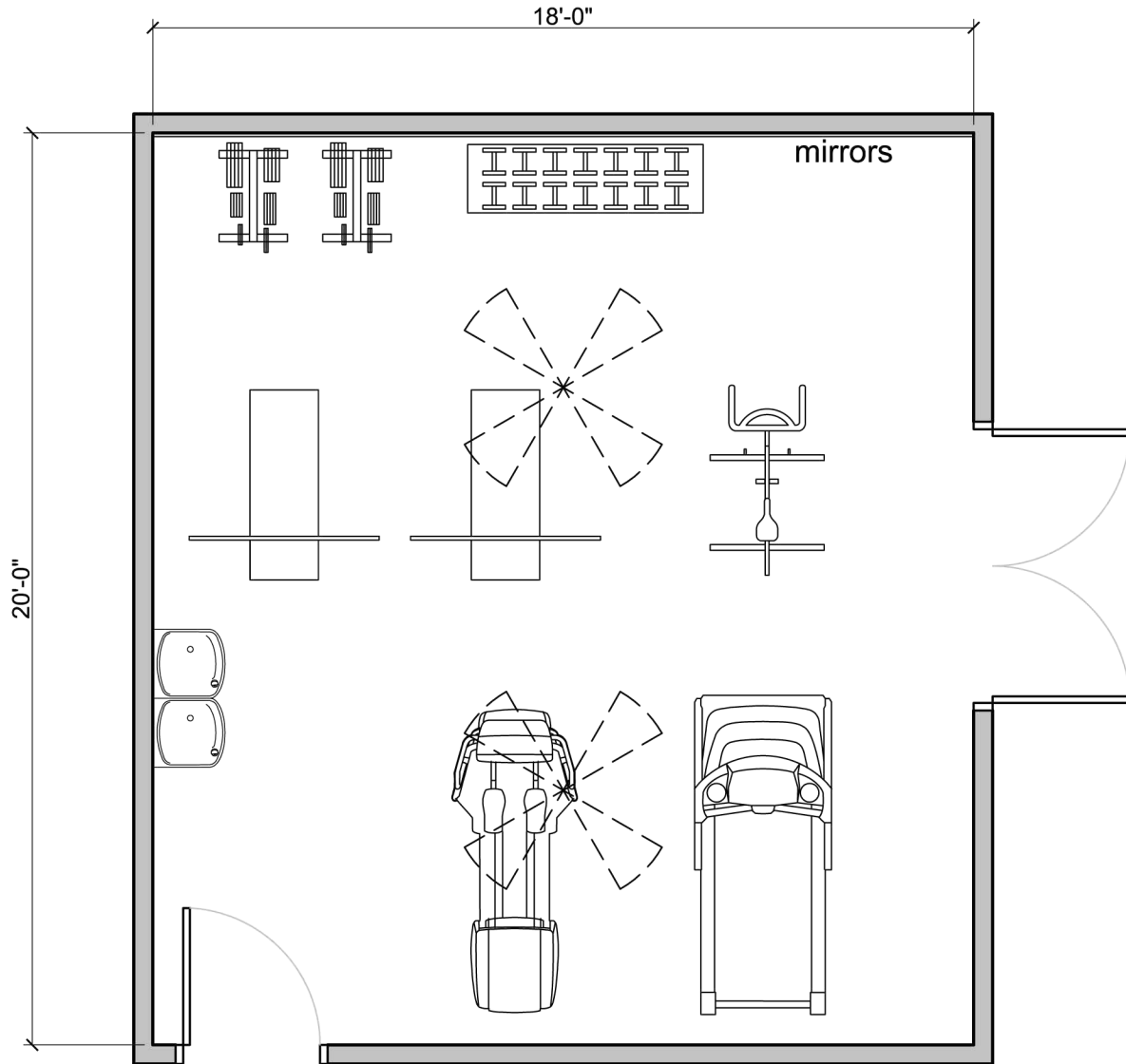
FIREFIGHTER'S RESTROOMS
SCALE= N.T.S.





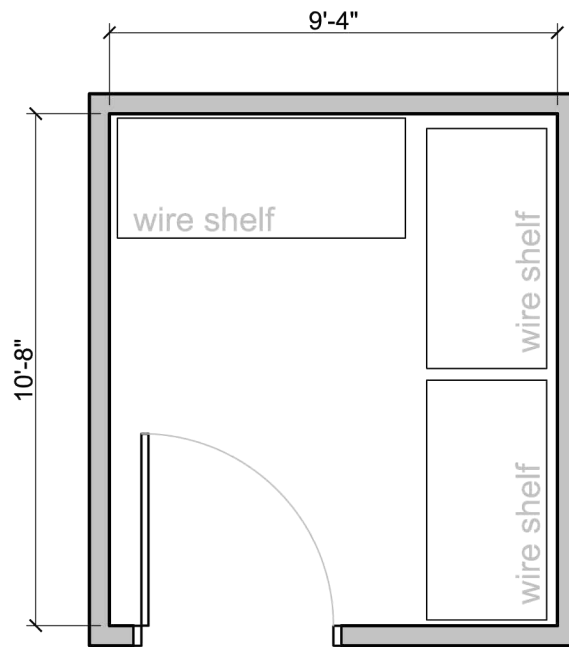
Attachment: Station #40 Site Study (2016-121 : Property Donation)





Attachment: Station #40 Site Study (2016-121 : Property Donation)



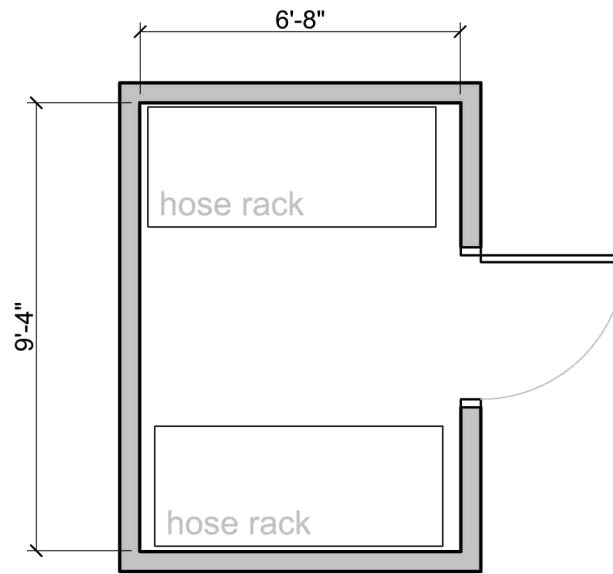


Attachment: Station #40 Site Study (2016-121 : Property Donation)

GENERAL STORAGE
SCALE= N.T.S.

NORTHWEST FIRE/RESCUE DISTRICT
STATION #40 SITE LOCATION STUDY



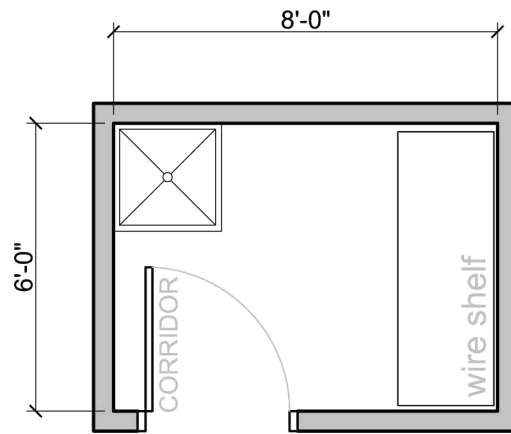


Attachment: Station #40 Site Study (2016-121 : Property Donation)

NORTHWEST FIRE/RESCUE DISTRICT
STATION #40 SITE LOCATION STUDY

HOSE STORAGE
SCALE= N.T.S.

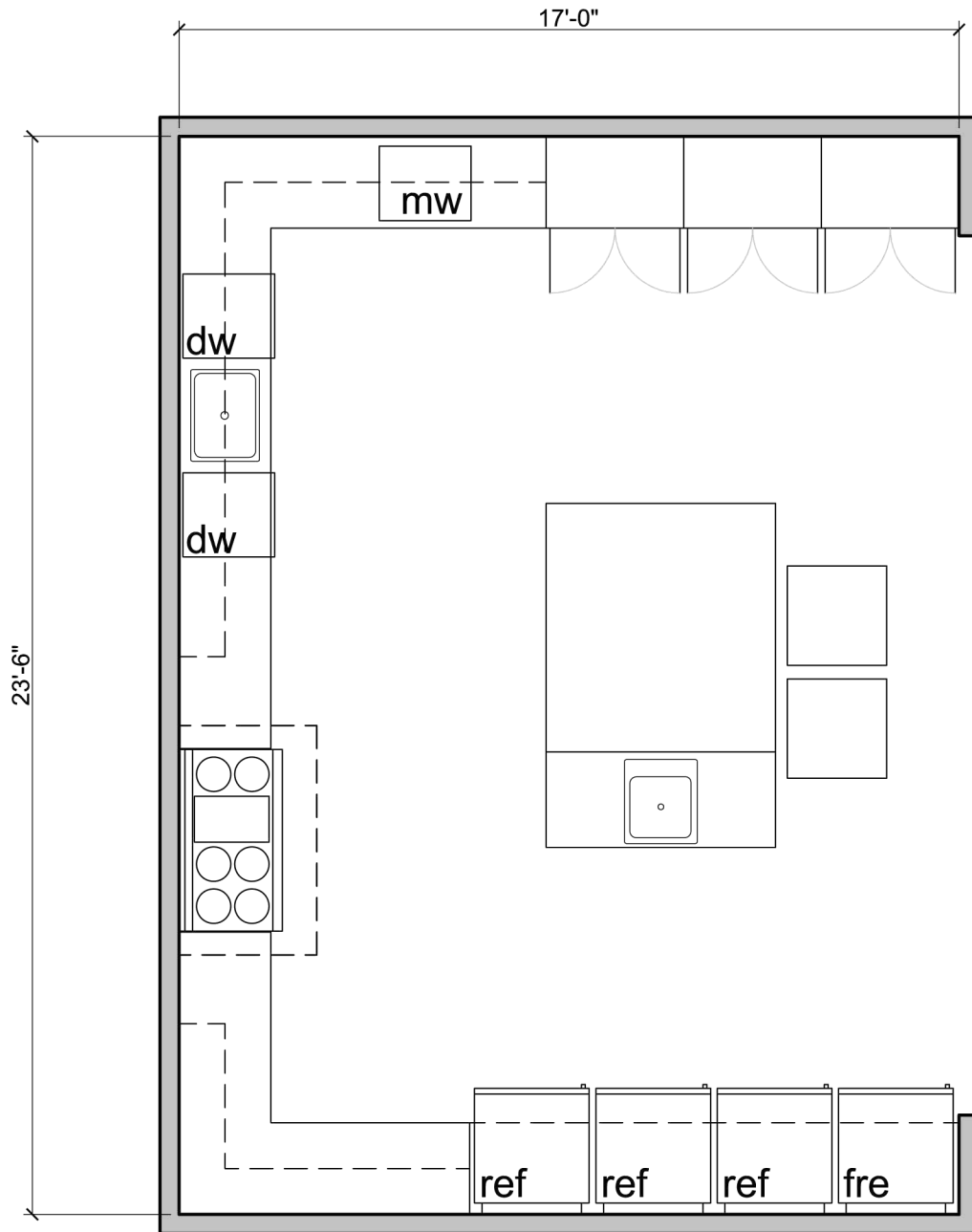




JANITOR'S CLOSET
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NORTHWEST FIRE/RESCUE DISTRICT
 STATION #40 SITE LOCATION STUDY



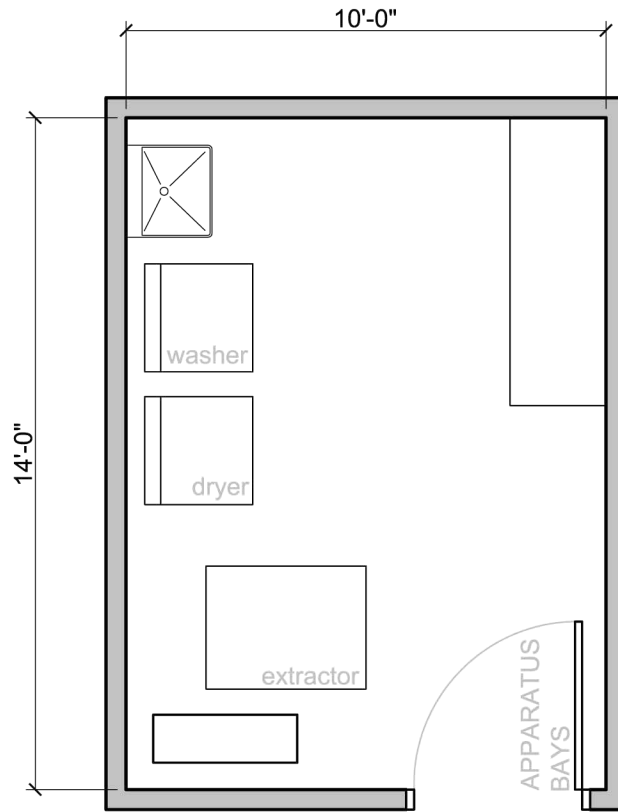


Attachment: Station #40 Site Study (2016-121 : Property Donation)

NORTHWEST FIRE/RESCUE DISTRICT
STATION #40 SITE LOCATION STUDY

KITCHEN
SCALE= N.T.S.



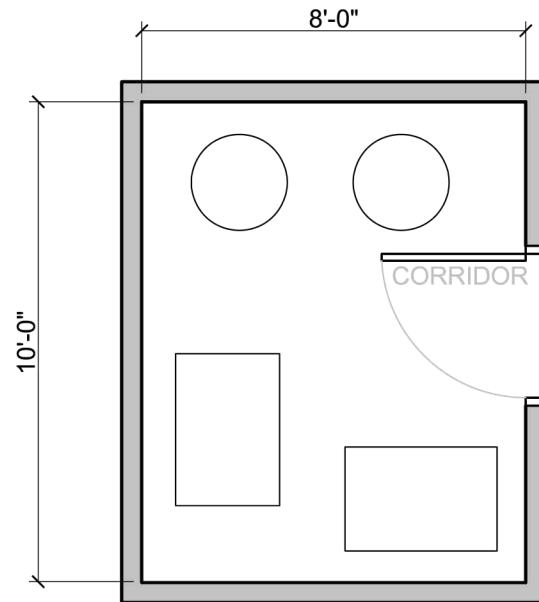


Attachment: Station #40 Site Study (2016-121 : Property Donation)

LAUNDRY ROOM
SCALE= N.T.S.

NORTHWEST FIRE/RESCUE DISTRICT
STATION #40 SITE LOCATION STUDY

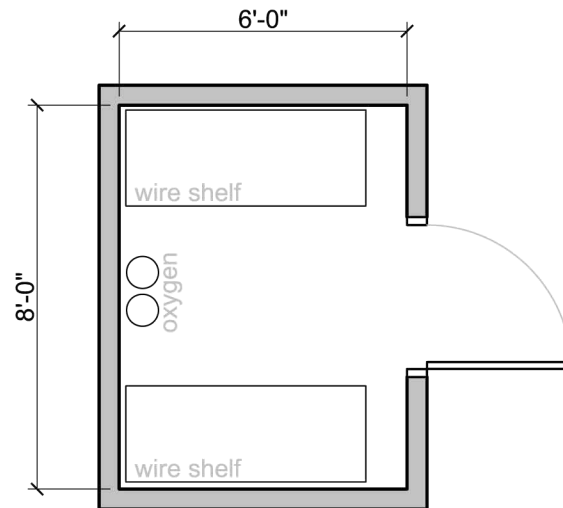




NORTHWEST FIRE/RESCUE DISTRICT
STATION #40 SITE LOCATION STUDY

MECHANICAL ROOM
SCALE= N.T.S.



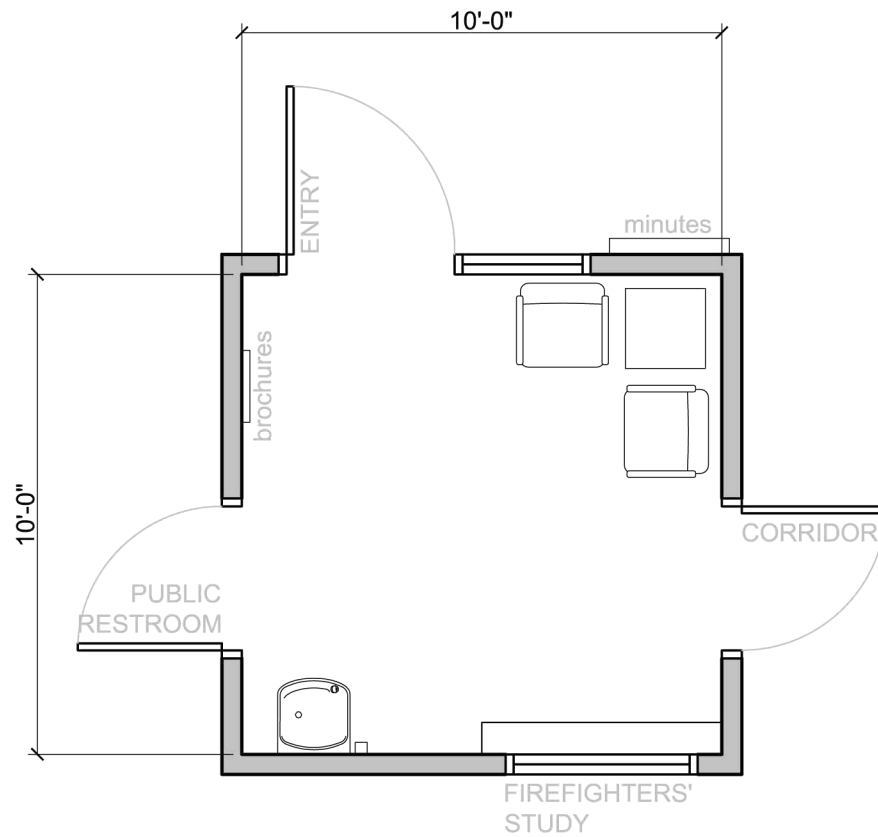


Attachment: Station #40 Site Study (2016-121 : Property Donation)

NORTHWEST FIRE/RESCUE DISTRICT
STATION #40 SITE LOCATION STUDY

MEDICAL STORAGE
SCALE= N.T.S.





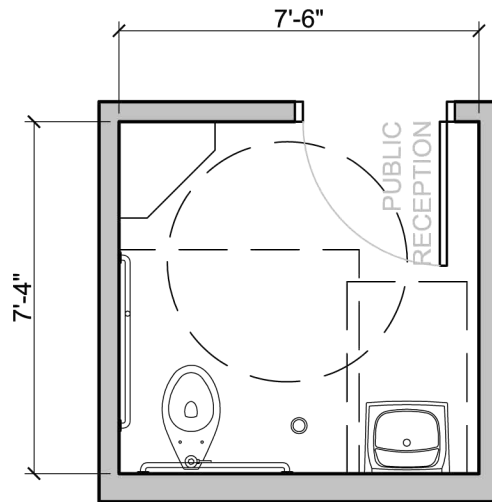
Attachment: Station #40 Site Study (2016-121 : Property Donation)

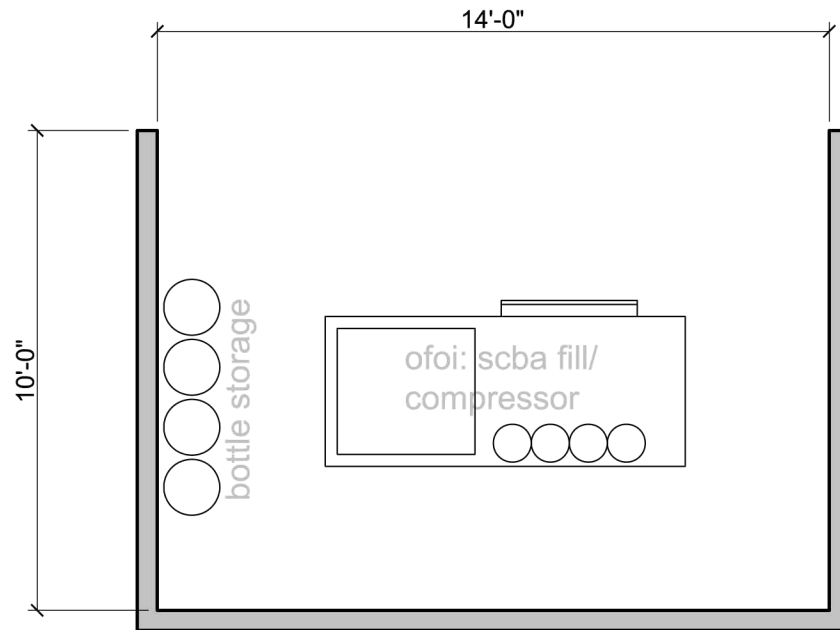
NORTHWEST FIRE/RESCUE DISTRICT
STATION #40 SITE LOCATION STUDY

PUBLIC RECEPTION
SCALE= N.T.S.



Packet Pg. 361



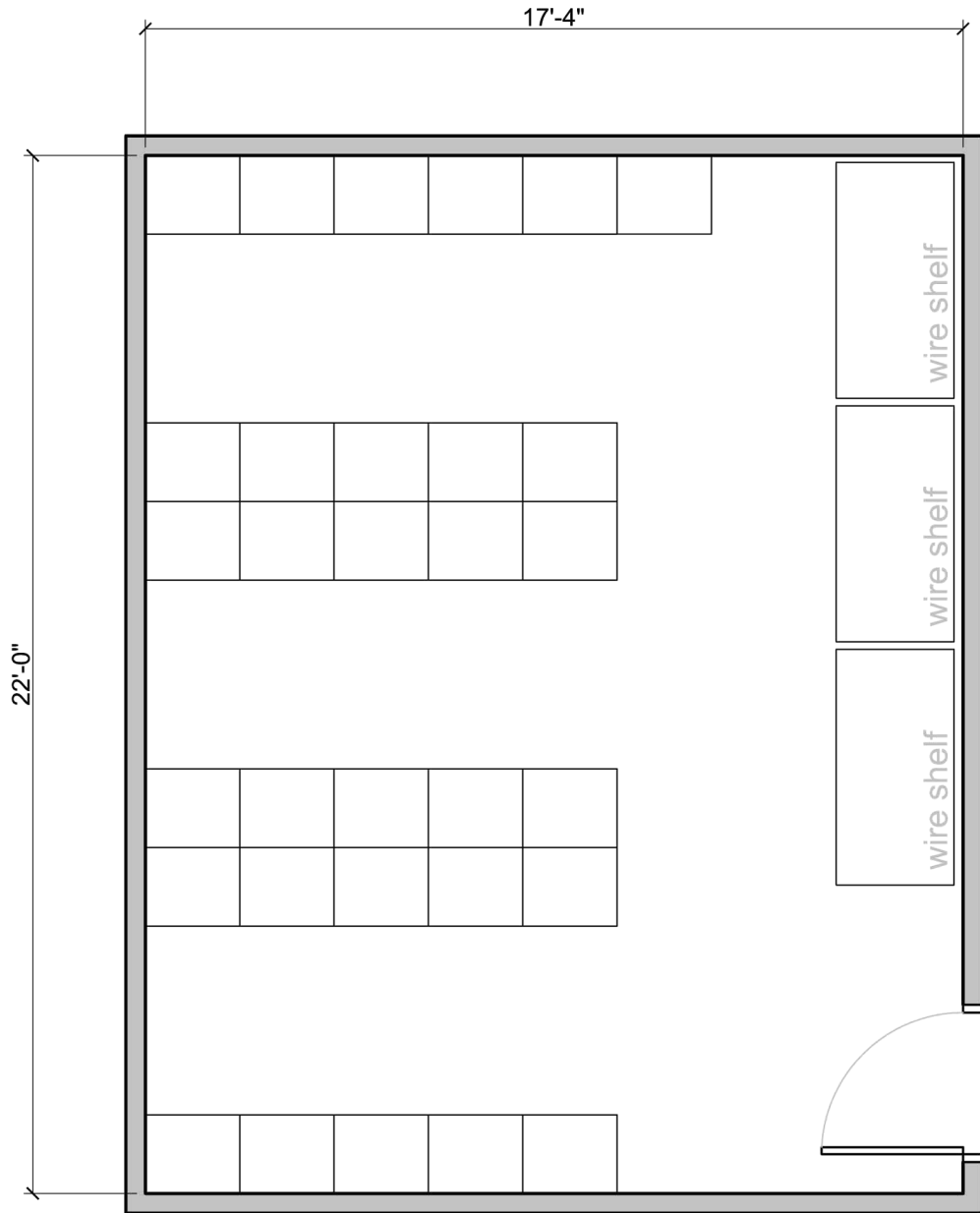


Attachment: Station #40 Site Study (2016-121 : Property Donation)

NORTHWEST FIRE/RESCUE DISTRICT
STATION #40 SITE LOCATION STUDY

SCBA COMPRESSOR ALCOVE
SCALE= N.T.S.





Attachment: Station #40 Site Study (2016-121 : Property Donation)

NORTHWEST FIRE/RESCUE DISTRICT
STATION #40 SITE LOCATION STUDY

TURNOUT GEAR STORAGE
SCALE= N.T.S.



7.H.d

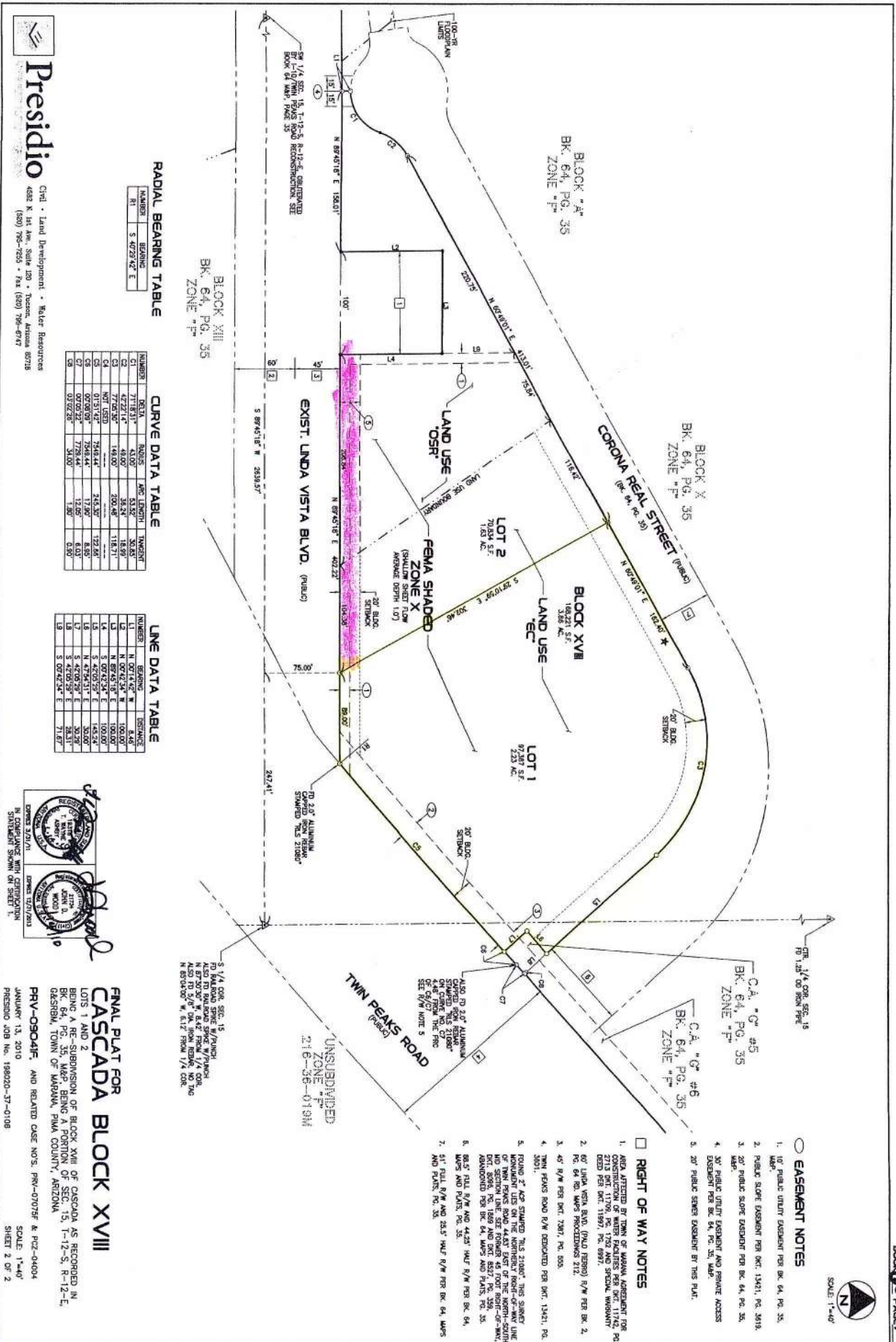
Phone: (520) 837-0180

Escrow No: 70002791 - 070 JUK

Proration Date: 06/24/2016**Disbursement Date:**

Brief Legal:

Attachment: Combined Settlement Statement (2016-121 : Property Donation)





Northwest Fire District Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

SCHEDULED

MEMORANDUM NO. 2016-122

Date: June 28, 2016
To: Governing Board
From: Doug Emans, Assistant Chief
Type of Action: Formal Action/Motion
Agenda Item: Discussion and Possible Action Approving a Professional Services Agreement Related to Northwest Fire District Training Facility Pavement Repairs Not to Exceed \$23,720.00.

RECOMMENDATION:

Staff recommends approval of the Professional Services Agreement with DOWL Engineering.

MOTION:

Move to approve the Professional Services Agreement with DOWL related to Northwest Fire District Training Facility Pavement Repairs not to exceed \$23,720.00.

DISCUSSION:

The Training Facility was constructed in 2010 and 2011. A geotechnical report was completed by Terracon in 2008 recommending pavement sections for the site. DOWL was the design firm and Sundt was the Construction Manager/Contractor for the project. Through on-site material and earthwork testing and constant oversight by the architectural and engineering firms, we believe the project was constructed as designed or modified in the as built record. According to the 2008 Geotechnical Report, the pavement section was developed for a 20-year life based in assumptions that 10-fire trucks would utilize the site per day.

In 2013 we began to see low spots in the parking and roadway areas of the site as well as signs of pavement failure in some areas. There was discussion with Sundt as well as a separate civil engineering firm not associated with the project. The initial reply from Sundt was that the warranty period had expired and we accepted that response and moved on. The recommendation from the engineer who visited the site was to cut, remove and re-pave the areas of failure noted.

In late 2015 the failures had spread beyond those initially identified and in fact we began to see more extreme failure in particular areas. We again contacted all of the professionals related to the initial project to review and attempt to determine the cause of the failures.

The scope of work contained in this agreement is the approach that each party has agreed to employ to determine the following:

- Design adequacy
- Cause of the failure
- Extent of failure and boundaries of damage
- Estimated repair and remediation costs
- Responsibility of failure

We know we have some responsibility for the failure because we did not perform maintenance to the level we could have and should have earlier in the process. We believe there may be other factors in play such as an underground leak, areas of backfill not compacted thoroughly, areas of pavement either not fully compacted or interfaces with concrete not fully sealed, or an inadequate design from the beginning. There are many possibilities that could cause a 20 year intended design to fail. It is the intent of this agreement to make that determination and then move forward with remediation in partnership with those responsible once determined.

The role of DOWL in this process is to manage the forensic process to best determine adequacy of design and cause of the failure. All other service providers are third party providers not involved in the initial project. In this way we anticipate a determination based on the evidence, with corrections to follow. The Scope of Work attached systematically lays out the process to be followed.

FISCAL IMPACT:

The attached proposal includes a contingency amount of \$4,967.50 and is formatted to not exceed \$23,720 for the investigation and forensics phase of the project.

ALTERNATIVES:

There really are no alternatives to this project. Once it is determined where the true problems which caused the premature failure have been identified, we will need to make the appropriate repairs. What we cannot do is continue to allow the problem to go unabated and expand, creating additional damage to both the facilities and equipment, and expanding the cost of repairs unnecessarily.

ATTACHMENTS:

- Standard Agreement (PDF)



DOWL Project No.: 3022.41281.01

STANDARD AGREEMENT FOR PROFESSIONAL SERVICES

THIS IS AN AGREEMENT effective as of **May 24, 2016** between **Northwest Fire District, 5225 West Massingale Road, Tucson, Arizona 85743 (Client)** and **DOWL, 406 North Church Avenue, Tucson, Arizona 85701 (DOWL)**. Client and DOWL agree that DOWL will perform the professional services identified in Exhibit A associated with:

Northwest Fire District (NWFD) Training Facility Pavement Repairs

The NWFD Training Facility was constructed in 2010/2011 and is experiencing pavement failures. This project will identify the failure areas, analyze possible causes, and recommend corrective measures.

Representatives: **CLIENT:** Doug Emans, Assistant Fire Chief

DOWL: Nicholas J Westphal, P.E.

SCOPE OF SERVICES:

See EXHIBIT A - SCOPE OF SERVICES

COMPENSATION by CLIENT to DOWL:

Reimbursement shall be on a **Fixed Price Lump Sum basis**, (with a total of **\$18,752.50**) and with a contingency phase that shall be reimbursed on a **Time and Material Basis**, (with an additional cost not-to-exceed total of **4,967.50**). Construction Services reimbursement shall be on a **Time and Material Basis**. DOWL shall invoice no more often than monthly for services performed in the previous month in accordance with the phase breakout set forth in EXHIBIT B. To be consistent with services actually rendered, DOWL may alter the distribution of compensation between individual phases/tasks of the work noted herein but, shall not exceed the total estimated compensation without CLIENT'S prior approval.

The following are hereby made a part of this AGREEMENT by attachment:

Terms and Conditions (3 pages)

Exhibit A - Scope of Services

Exhibit B – Fee Breakout

Services covered by this Agreement will be performed in accordance with the attached Terms and Conditions and any Exhibits, Attachments, and/or Special Conditions. This Agreement supersedes all prior agreements and understandings and may only be changed by written amendment executed by both parties.

IN WITNESS WHEREOF, persons authorized to commit the resources of the Parties have executed this Agreement as follows:

Accepted for Client:

By: _____
Title: _____
Date: _____

Accepted for DOWL:

By: _____
Title: _____
Date: _____
Tax ID No or SSN: 92-0166301



DOWL STANDARD CONTRACT TERMS AND CONDITIONS

SECTION 1 - SERVICES OF DOWL

A. Basic Services

DOWL shall provide Client the services as described in this Agreement within the periods stipulated herein. Services will be paid for by Client as indicated herein.

B. Schedule

DOWL's services and compensation under this Agreement have been agreed to in anticipation of the orderly and continuous progress of the Project through completion. Unless specific periods of time are specified in this Agreement, DOWL's obligation to render services hereunder will be for a period that may reasonably be required for the completion of said services.

C. Authorization to Proceed

Execution of this Agreement by Client will be authorization for DOWL to proceed with the Work as scheduled, unless otherwise provided for in this Agreement.

D. Delay

If in this Agreement, specific periods of time for rendering services are set forth, or specific dates by which services are to be completed, are provided, and if such periods of time or dates are changed through no fault of DOWL, the rates and amounts of compensation and time for completions provided herein shall be subject to equitable adjustment.

E. Changes/Additional Services

The Scope of Services set forth in this Agreement is based on facts known at the time of execution of this Agreement, including, if applicable, information supplied by the Client. For some projects the scope may not be fully definable during the initial stages and/or the Client may at any time during the term of this Agreement make changes within the general scope of the Agreement. If such facts discovered as the Project progresses, or changes that are requested by the Client, change the cost of, or time for, performing the services hereunder, DOWL will promptly provide Client with an amendment to this Agreement to recognize such changes.

SECTION 2 - TERMS OF PAYMENT

A. Invoicing

DOWL will submit invoices to Client for services rendered and reimbursable expenses incurred each month. Invoices will be prepared in accordance with DOWL's standard invoicing practices. Such invoices will represent the value of the completed Work and will be in accordance with the terms for payment in this Agreement.

B. Progress Payments

Invoices are due and payable within 30 calendar days of the date of the invoice. If Client fails to pay undisputed invoices when due, the amounts due will be increased at the rate of 1.0% per month from said 30th day. In addition DOWL may at any time, without waiving any other claim against the Client, and without thereby incurring any liability to the Client, suspend or terminate performing work hereunder in accordance with Section 5.C of this Agreement. Payments will be credited first to interest and then to principal. In the event of a disputed or contested invoice, only that portion so contested may be withheld from payment, and the undisputed portion will be paid.

SECTION 3 - OBLIGATIONS OF CLIENT

A. Furnish Data

Client shall provide all criteria and full information as to Client's requirements for the Project and furnish all available information pertinent to the Project, including reports and data relative to previous designs or investigations at or adjacent to the site. Client shall provide such legal, independent cost estimating, and insurance counseling services as may be required for the Project.

B. Representative

Client will designate a person to act with authority on Client's behalf in respect of all aspects of the Project.

C. Timely Review

Client will examine DOWL's studies, reports, drawings and other project-related work products and render decisions required in a timely manner.

D. Prompt Notice

Client will give prompt written notice to DOWL whenever Client observes or otherwise becomes aware of hazardous environmental conditions or of any development that affects the scope or timing of DOWL's Scope of Services or any defect in the Services of DOWL or the work of any Contractor.

E. Site Access

Client will arrange for safe access to and make provisions for DOWL and DOWL's subconsultants to enter upon public or private property as required for DOWL to perform the Services under this Agreement.

SECTION 4 - OBLIGATIONS OF DOWL

A. Independent Contractor

DOWL is an independent contractor and will maintain complete control of and responsibility for its employees, subcontractors and subconsultants. DOWL shall also be solely responsible for the means and methods for carrying out the Scope of Services and for the safety of its employees.

B. Performance

DOWL will perform its Services using that degree of care and skill ordinarily exercised under the same conditions by Design Professionals practicing in the same field at the same time in the same or similar locality. Professional services are not subject to, and DOWL cannot provide any warranty or guarantee, express or implied, including warranties or guarantees contained in any uniform commercial code. Any such warranty or guarantee contained in any purchase order, requisition or notices to proceed issued by the Client are specifically objected to.

C. Technical Accuracy

Client shall not be responsible for discovering deficiencies in the technical accuracy of DOWL's work. DOWL shall correct deficiencies in technical accuracy without additional compensation, unless such corrective action is directly attributable to deficiencies in the Client furnished information.

D. Publicity

DOWL will not disclose the nature of its Scope of Services on the Project, or engage in any publicity or public media disclosures with respect to this project without the prior written consent of Client.



E. Insurance

DOWL will maintain insurance coverage for Professional, Comprehensive General, Automobile, Worker's Compensation and Employer's Liability in amounts in accordance with statutory requirements, and DOWL's business requirements. Certificates evidencing such coverage will be provided to Client upon request.

F. Compliance with Laws

DOWL will use reasonable care to comply with applicable laws in effect at the time the Services are performed hereunder, which to the best of its knowledge information and belief, apply to its obligations under this Agreement.

G. No responsibility for Site Safety

Construction contractors shall be solely responsible for the supervision, directions and control of their work; means, methods, techniques, sequences and procedures of construction; safety precautions and programs and compliance with applicable laws and regulations.

H. No responsibility for Contractor Performance

DOWL shall not be responsible for the quality of any Contractor's work, or for any Contractor's failure to furnish or perform its work in accordance with the contract documents.

I. Equal Opportunity Employment

DOWL is committed to the principles of equal opportunity and affirmative action in employment and procurement. DOWL does not discriminate against applicants, employees, or suppliers on the basis of factors protected by federal or applicable state laws.

SECTION 5 - GENERAL CONSIDERATIONS

A. Reuse of Documents

1. All documents are instruments of service in respect to this Project, and DOWL shall retain an ownership and property interest therein (including the right of reuse at the discretion of DOWL) whether or not the Project is completed. Client may make and retain copies for information and reference in connection with the use and occupancy of the Project. Such documents are not intended or represented to be suitable for reuse by Client or others on extensions of the Project or on any other project. Any reuse without written verification of DOWL will be at Client's sole risk. Client shall indemnify and hold harmless DOWL and DOWL's Consultants from all claims, damages, losses, and expenses, including attorney fees arising out of or resulting therefore.
2. Copies of documents that may be relied upon by Client are limited to the printed copies (also known as hard copies) that are signed or sealed by DOWL. Files in electronic media format are furnished for convenience.
3. Because data stored in electronic media format can deteriorate or be modified, inadvertently or otherwise, without authorization of DOWL, the party receiving the electronic files agrees to perform acceptance tests or procedures within 60 days, after which the receiving party shall have deemed to have accepted the data thus transferred. Any errors detected within the 60-day acceptance period will be corrected by DOWL. DOWL will not be responsible to maintain documents stored in electronic media format after acceptance by Client.

4. DOWL makes no representations as to long term compatibility, usability, or readability of documents resulting from use of software application packages, operating system, or computer hardware differing from those used by DOWL at the beginning of this Project.

B. Indemnification

1. DOWL agrees to indemnify and hold harmless Client from and against any liability, damages and costs, (including reimbursement of reasonable attorney's fees and costs of defense) arising out of the death or bodily injury to any person or the destruction or damage to any property, during the performance of professional services under this Agreement, to the extent caused by the negligent acts, errors, and omissions of DOWL or anyone for whom DOWL is legally responsible. DOWL's defense obligations under this indemnity paragraph means only the reimbursement of reasonable defense costs to the proportionate extent of the engineer's actual liability obligation hereunder.
2. Client agrees to indemnify and hold harmless DOWL from any liability, damages and costs, (including reasonable attorney's fees and costs of defense) to the extent caused by the negligent acts, errors, and omissions of the Client, Clients contractors, consultants, and anyone for whom Client is legally responsible.
3. DOWL's total liability to Client and anyone claiming by, through or under Client for any claim, cost, loss or damage caused in part by the negligence of DOWL and in part by Client or any other negligent entity or individual, including any potential defense obligations shall not exceed the percentage share that DOWL's actual negligence bears to the total of all other negligent entities and individuals

C. Termination / Suspension

1. Client may terminate this Agreement for convenience. In such event, DOWL will be entitled to compensation for Services performed up to the date of termination, including profit related thereto, plus any expenses of termination.
2. The obligation to provide further Services under this Agreement may be suspended by either party upon 7 days written notice or terminated by either party upon thirty (30) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof (including Client's obligation to make payments required hereunder) through no fault of the suspending or terminating party, and defaulting party does not commence correction of such nonperformance within five (5) days of written notice and diligently completes the correction thereafter.

D. Consequential Damages / Limitation of Liability

To the fullest extent permitted by law, DOWL and Client waive against each other, and the other's employees, officers, directors, agents, insurers, partners, and consultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to the Project, and agree that DOWL'S total liability to Client under this Agreement shall be limited to **\$100,000**.



E. Limits of Agreement

This instrument contains the entire Agreement between the parties, and no statement, promise or inducements made by either party that are not contained in this written Agreement shall be valid or binding. This Agreement upon execution by both parties hereto, can only be amended by written instrument signed by both parties.

F. Severability and Survival

The various terms, provisions and covenants herein contained shall be deemed to be separate and severable, and the invalidity of unenforceability of any of them shall not affect or impair the validity or enforceability of the remainder.

G. Waiver

No waiver by either party of any default by the other party in the performance of any particular section of this Agreement shall invalidate any other section of this Agreement or operate as a waiver of any future default, whether like or different in character.

H. Choice of Law and Venue

The parties agree that any action at law or judicial proceeding for the enforcement of this Agreement or any provision thereof shall be instituted only in the courts of the State of Arizona, and it is mutually agreed that this Agreement shall be governed by the laws of the State of Arizona, both as to interpretation and performance.

I. Material Adverse Effect

This Agreement may be amended if an event, change or effect creates a material adverse effect upon the operation of DOWL. Such material adverse effect may be created by, or be the effects of Acts of God (including fire, flood, earthquake, storm, or other natural disaster), war (whether declared or not declared), terrorist activities, labor dispute,

strike, lockout or interruption or failure of electricity or telephone service which materially impairs DOWL's ability to operate business in accordance with the provisions of this Agreement

J. No Third Party Beneficiaries

Nothing contained in this Agreement nor the performance of the parties hereunder, is intended to benefit, nor shall inure to the benefit of, any third party, including Client's contractors, if any.

K. Successor, Assigns, and Beneficiaries

Neither Client nor DOWL may assign, sublet, or transfer any rights under or interest (including but without limitation, moneys that are due or may become due) in this Agreement without the written consent of the other, except as mandated or restricted by law. No assignment will release or discharge the assignor from any duty or responsibility under this Agreement.

L. Statutes of Limitation

To the fullest extent permitted by law, parties agree that, except for claims for indemnification, the time period for bringing claims under this Agreement shall expire one year after Project completion.

M. Authority

The person signing this Agreement warrants that they have the authority to sign as, or on behalf of, the party for whom they are signing.



DOWL Project No.: 3022.41281.01

Exhibit A to Standard Agreement for Professional Services

Scope of Services

SCOPE OF SERVICES

We appreciate this opportunity to submit a proposal to provide civil engineering services for the NWFD Training Facility Pavement Repairs project being done for NWFD. We understand that NWFD's project goals are to determine the extent of pavement failure at the Training Facility, analyze possible causes of the failure, and develop a plan to fix the current failures and limit future failures.

The Training Facility was constructed in 2010 and 2011. A geotechnical report was completed by Terracon in 2008 recommending pavement sections for the site. DOWL was the design Civil Engineer and Sundt was the Contractor for the project. It is our understanding that the constructed pavement section matches the recommendation provided in the 2008 Geotechnical Report and shown on the Site Improvement Plans completed by DOWL in 2010.

According to the 2008 Geotechnical Report, the pavement section was developed for a 20-year life based on an assumption that 10-fire trucks would utilize the site per day. DOWL has included fee from Western Technologies, Inc. (WT) to review the 2008 Geotechnical Report and other related design and construction documents related to the project, analyze the existing pavement by sampling soil, and recommend a pavement section for the facility.

WT will conduct a visual survey of the paved areas, review existing documentation, evaluate moisture contents by analyzing eight hand augered bore holes, evaluate compaction by removing four 16" square areas of pavement, verify pavement thickness, perform sand cone density tests on the aggregate base course and subgrade soils, and evaluate the Marshall bulk weight, Rice maximum unit weight, gradation, and oil content. The conclusions and recommendations for the pavement repair in the report will be based on field exploration, visual evaluations, and historical project information. WT will also provide a recommended pavement section based on the original design criteria as well as a proposed pavement section for updated design criteria to be provided by NWFD.

In concurrence with WT's analysis, DOWL will work with NWFD and members of the original project team (Sundt and Perlman Architects) to gather any documents (design and construction) related to the original project construction. DOWL will also work with NWFD to determine what, if any, pavement preservation measures have been completed since construction was completed. In addition to analyzing the pavement, DOWL will review drainage patterns on the site. After visual inspections, it appears that

Attachment: Standard Agreement (2016-122 : Training Roadway Repairs)



some of the curb and/or pavement may have settled or may not have been constructed at the proper elevation. DOWL will survey key points on the property to verify the site is draining as intended.

As part of the analysis DOWL will also develop a design plan detailing the limits of pavement replacement, crack sealing, and seal coating. DOWL's recommendations and pavement repair scope will be based on NWFD's desires and in accordance with any recommendations provided in the WT report.

DOWL and WT are available for construction services. We propose to complete the construction services/inspection work on a time and material basis. WT's fees will be billed on the basis of cost, plus a 15 percent markup for overhead and handling.

In addition to the pavement evaluation, DOWL will contract with Tricon Contracting, Inc. (Tricon) to conduct a hydrostatic pressure test on the existing fire main loop within the secured area at the NWFD Training Complex. Tricon will require two days to complete the testing of the loop. The first day will consist of locating and operating all of the existing water valves to test and assure their functionality. The second day will be used to perform the tests and open all of the valves that were operated and/or closed. The test(s) will be conducted at 200 psi of pressure for two hours.

We understand that we will be working directly for your office. Doug Emans will be our primary contact for this project. We look forward to working with you and the other team members to bring the project forward successfully, on time and within budget.

COMMUNICATION

DOWL's Project Manager will be Nicholas (Nick) J Westphal will be your primary point of contact on all civil engineering matters concerning the project. Abbreviated verbal status reports will be given to you at occasional intervals. The reports will inform you of any anticipated changes in project scope, fees, or schedules, and any foreseeable problems associated with the design and/or construction of the project. If you have any questions or concerns at other times, please feel free to call or email Nick at 520-230-7751 or nwestphal@dowl.com.

We believe we have reasonably described the scope of services involved. However, it is always possible for unanticipated conditions to arise during the work that could indicate a change in the scope or budget may be necessary. If that should occur, we would discuss it with you at that time and obtain the Client's agreement for an equitable adjustment to our contract. Revisions to work completed, or in progress requested by the owner or the owner's agents, through no fault of Consultant, will be considered extra services for which additional compensation is due.



ASSUMPTIONS

This proposal is based on the following assumptions and qualifications. If further investigation into the project discloses conditions other than those assumed, we will advise you and assist in making appropriate adjustments to the scope of work and budget:

- The site is accessible to normal, two-wheel equipment and site access will be granted as needed.
- No concrete slab coring is anticipated.
- Groundwater will not be encountered.
- Design traffic counts will be provided by NWFD.
- The boreholes will be backfilled with auger cuttings and patched with cold patch asphalt concrete.
- Survey will be limited to spot grade checks. A full topographic or boundary survey is not included in the scope of services.
- The Owner will make provisions for legal entry and access onto the site for DOWL to perform surveys and other explorations.
- Sundt will be the contractor for pavement repairs.
- Submittals to the Town of Marana are not anticipated and are not included in the scope of services.
- Plan-check, inspection fees, and other agency fees will be paid by the Owner. (Not Anticipated)
- The site is not within a FEMA 100-year flood plain or subject to flows greater than 100 cfs during the 100-year storm event and a flood hazard permit is not required.
- No utility design work is included in the scope of services.
- Cost estimating will be done by others.
- Plans will be submitted to Contractor and Owner in PDF format.

DELIVERABLE PRODUCTS

- Pavement Evaluation Report (Includes two pavement section recommendations)
- Water Main Hydrostatic Pressure Test Results
- Pavement Mitigation Plan

SCHEDULE

We understand that you want to start immediately on this project. We have personnel available to begin immediately and are prepared to begin upon receiving your authorization to proceed. We will make every effort to meet a reasonable schedule.



DOWL Project No.: 3022.40281.01

Exhibit B to Standard Agreement for Professional Services

Payment Schedule and Reimbursable Expenses

We propose to furnish the above-described services for a combination of Lump Sum and Time and Materials fees. Lump Sum fees are proposed for those work phases with a scope that is known or reasonably definable. For those phases that are largely outside of our direct control or subject to changing requirements, or interpretation of others, we propose to be compensated on a Time and Materials fee basis. The total fee is summarized as follows:

Phase Description

DOWL Provided Services

Project Coordination and Historical Research.....	\$3,000.00
Survey/Drainage Investigation	\$3,250.00
Pavement Mitigation Plan	\$1,750.00

Western Technologies, Inc. Provided Services

Pavement Evaluation Report	\$3,600.00
15% Markup.....	\$540.00

Tricon Contracting, Inc. Provided Services

Hydrostatic Pressure Test.....	\$5,750.00
15% Markup.....	\$862.50

SUBTOTAL \$18,752.50

Optional Contingency Phase (Billed on a Time and Material Basis)

DOWL Contingency	\$1,000.00
Western Technologies, Inc. Contingency.....	\$1,200.00
15% Markup.....	\$180.00
Tricon Contracting, Inc. Contingency	\$2,250.00/Day*
15% Markup.....	\$337.50

SUBTOTAL \$4,967.50

SUBTOTAL \$23,720.00

*If water leaks are detected in the fire main loop and section tests are required to isolate the area of the leak, Tricon will perform testing at a fee of \$2,250.00/day.

Construction Administration and Inspection Services will be provided on a time and material basis. DOWL's and WT's rate sheet has been provided for reference. WT's fees will be billed on the basis of cost, plus a 15 percent markup for overhead and handling.

Attachment: Standard Agreement (2016-122 : Training Roadway Repairs)



Northwest Fire District Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

7.J

SCHEDULED

MEMORANDUM NO. 2016-123

Date: June 28, 2016
To: Governing Board
From: Doug Emans, Assistant Chief
Type of Action: Formal Action/Motion
Agenda Item: Discussion and Possible Action Approving a Clarification to Amendment No. 8 to Intergovernmental Agreement for Dispatch Services with Golder Ranch Fire District

RECOMMENDATION:

Approve the amendment

MOTION:

Move to Amend the Intergovernmental Agreement for Dispatch Services Amendment No. 8 as presented

DISCUSSION:

Last month the Board approved Amendment No. 8 to the Intergovernmental Agreement for Dispatch Services between Golder Ranch Fire District and Northwest Fire District. Attached is a revised Amendment No. 8 to the Dispatch IGA between Golder Ranch Fire District and Northwest Fire District following the request by Golder Ranch Fire District to remove verbiage referencing IT fees. The revision provides clarity in that the fee is for services passed on from other providers. The change is in section 3.1.1.1. which clarifies the monthly amount of Radio Infrastructure and Intergraph Fees; IT verbiage has been deleted in this paragraph.

FISCAL IMPACT:

N/A

ALTERNATIVES:

Reject the language change

ATTACHMENTS:

- Resolution (PDF)
- Amendment No. 8 Draft 2 to the GRFD Dispatch IGA (PDF)

RESOLUTION NO. 2016-021

A RESOLUTION OF THE GOVERNING BOARD OF THE NORTHWEST FIRE DISTRICT APPROVING AND AUTHORIZING THE EXECUTION OF AMENDMENT NO. 8 TO THE INTERGOVERNMENTAL AGREEMENT WITH THE GOLDER RANCH FIRE DISTRICT FOR DISPATCH SERVICES

WHEREAS, the Northwest Fire District, Avra Valley Fire District, Golder Ranch Fire District, Mountain Vista Fire District, Picture Rocks Fire District, and Three Points Fire District currently receive dispatch services from the City of Tucson pursuant to an intergovernmental agreement with the City of Tucson, which is identified as contract number 17251; and

WHEREAS, the Northwest Fire District and the Golder Ranch Fire District entered into an intergovernmental agreement for dispatch services dated June 10, 2008, which they have amended from time to time, and is due to expire on June 30, 2016 (the "Agreement"); and

WHEREAS, the Agreement may be renewed annually by the parties, in writing; and

WHEREAS, Northwest Fire District and the City have entered into a new intergovernmental agreement for dispatch services (the "New City IGA"); and

WHEREAS, in light of the New City IGA, the Northwest Fire District and the Golder Ranch Fire District wish to renew their Agreement and amend its terms; and

WHEREAS, the staff of the Northwest Fire District has developed an Amendment NO. 8 to the Agreement, attached hereto as Exhibit "A" and incorporated herein by this reference, to renew the Agreement for a term of one year and to amend its terms; and

WHEREAS, the Northwest Fire District and the Golder Ranch Fire District desire to avail themselves of all provisions of law applicable to the Agreement and desire to exercise their powers jointly as provided for in A.R.S. § 11-951, et seq., and A.R.S. § 48-805(B)(16); and

WHEREAS, the Governing Board of the Northwest Fire District has reviewed the terms and conditions of Amendment NO. 8 to the Agreement and finds that entering into it is in the best interests of the Northwest Fire District and its residents.

Attachment: Resolution (2016-123 : Amendment to Dispatch IGA)

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Northwest Fire District that Amendment NO. 8 to the Agreement, attached hereto as Exhibit "A," is hereby adopted, and District officers are hereby authorized to execute it.

BE IT FURTHER RESOLVED that District officers and staff are hereby authorized to take all steps and spend all funds, necessary and proper, required to implement Amendment NO. 8 to the Agreement and carry out its intents and purposes.

PASSED AND ADOPTED by the Governing Board of the Northwest Fire District at a duly noticed meeting held on May 24, 2016, by a majority of a quorum of the Governing Board Members.

George Carter
Board Chair

ATTEST:

APPROVED AS TO FORM:

Tim Clayton
Clerk of the Board

Thomas Benavidez
District Attorney

Attachment: Resolution (2016-123 : Amendment to Dispatch IGA)

EXHIBIT "A"

[Amendment NO. 8 to the Intergovernmental Agreement
with Golder Ranch Fire District for Dispatch Services]

Attachment: Resolution (2016-123 : Amendment to Dispatch IGA)

**AMENDMENT NO. 8 TO
INTERGOVERNMENTAL AGREEMENT
FOR DISPATCH SERVICES**

THIS AMENDMENT NO. 8 is made and entered into this ____ day of June 2016, by and between NORTHWEST FIRE DISTRICT, an Arizona Fire District (hereinafter referred to as "NWFD"), and GOLDER RANCH FIRE DISTRICT, an Arizona Fire District (hereinafter referred to as "GRFD").

WHEREAS, NWFD is organized under and existing pursuant to Title 48, Arizona Revised Statutes; and

WHEREAS, GRFD is organized under and existing pursuant to Title 48, Arizona Revised Statutes; and

WHEREAS, NWFD and GRFD have been receiving dispatch services from the City of Tucson, (the "City"), pursuant to an intergovernmental agreement, City contract number 17251, which is due to expire; and

WHEREAS, NWFD and GRFD entered into an intergovernmental agreement for dispatch services dated June 10, 2008, which is due to expire on June 30, 2016, (the "Agreement"); and

WHEREAS, the Agreement may be renewed annually by the parties, in writing; and

WHEREAS, NWFD and the City have entered into a new intergovernmental agreement for dispatch services (the "Amended City IGA"), the terms and conditions of which are incorporated herein by this reference; and

WHEREAS, in light of the Amended City IGA, the parties wish to renew their Agreement and amend its terms.

NOW, THEREFORE, in consideration of the mutual promises, terms and conditions contained herein, the parties hereby agree to amend the Agreement as follows:

1. Effective Date and Duration of Agreement.

1.1 This Agreement shall be effective on the 1st day of July, 2016, and shall continue in full force and effect until June 30, 2017.

2. Budget

2.1 Each party represents that it has within its respective budget sufficient funds to discharge the obligations and duties assumed under this Agreement. Should either party fail to obtain continued funding during the term of this Agreement, through a failure of appropriation or approval of funds, or through other legal means, then this agreement shall be deemed to terminate by operation of law at the end of the current fiscal year in which funds were approved.

3. Obligations of the Parties.

3.1 Requirement of GRFD.

3.1.1.1 For the period of time from July 1, 2016, to June 30, 2017, GRFD shall pay NWFD the sum of **\$332,059.08** (~~\$25,922.46~~ a month for dispatch services, plus **\$1,749.13** a month for Radio Infrastructure and Intergraph Support).

3.1.1.3 If the parties agree to renew this Agreement following the initial term and upon renewal of the Amended City IGA, GRFD will pay any mutually agreed upon increase in the cost of services. Any changes to the cost paid by GRFD will be agreed upon through an IGA amendment. Those additional costs for dispatch services under the Amended City IGA shall be shared by all entities receiving dispatch services from the City under the Amended City IGA, based upon each entity's proportion of the call load.

The Fee Schedule:

DISPATCH & IT SERVICES:

Year	Amount-Dispatch	Amount IT	Total Monthly	Total Annual	Period
2016/2017	\$25,922.46	\$1,749.13	\$27,671.59		07/01/16-06/30/17
Annual	\$311,069.52	\$20,989.56		\$332,059.08	

IT SPECIFIC SERVICES:

Agency	Radio Infrastructure	Network Support	Intergraph Support	Annual Total	Monthly Total
GRFD	\$ 16,260.71	-0-	\$4,728.80	\$20,989.50	\$1,749.13

GRFD has negotiated a separate intergovernmental agreement with the City of Tucson for the dispatch and management of Interfacility transports within the district.

No Interfacility call dispatch fees are included in this agreement.

All other provisions of the Agreement, not replaced by the foregoing, shall remain in full force and effect.

IN WITNESS WHEREOF, NORTHWEST FIRE DISTRICT and GOLDER RANCH FIRE DISTRICT, by their respective officers, authorized to do so, have executed this Amendment No. 8.

NORTHWEST FIRE DISTRICT

GOLDER RANCH FIRE DISTRICT

GEORGE CARTER
Chairman of the Board

VICKI COX-GOLDER
Chairman of the Board

ATTEST:

TIM CLAYTON
Clerk of the Board

DAVID DAHL
Clerk of the Board

The foregoing Amendment No. 8 to the Intergovernmental Agreement for Dispatch Services between GRFD and NWFD has been reviewed pursuant to A.R.S. § 11-952 by the undersigned, who have determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to those parties to the Intergovernmental Agreement represented by the undersigned.

THOMAS A. BENAVIDEZ
NWFD Attorney

DONNA AVERSA
GRFD Attorney

Attachment: Amendment No. 8 Draft 2 to the GRFD Dispatch IGA (2016-123 : Amendment to Dispatch IGA)

**Northwest Fire District Governing Board**

5225 West Massingale Rd.
Tucson, AZ 85743

SCHEDULED**MEMORANDUM NO. 2016-124**

Date: June 28, 2016
To: Governing Board
From: Trina Motto, Manager of Community Affairs
Type of Action: Formal Action/Motion
Agenda Item: Discussion and Possible Action to Adopt Resolution No. 2016-039
Declaring the Month of August, 2016, as Drowning Impact
Awareness Month in the Northwest Fire District.

RECOMMENDATION:

Staff recommends approval of the Resolution.

MOTION:

Move to approve the proposed resolution declaring August as Drowning Impact Awareness Month in the District

DISCUSSION:

Drowning is a top cause of injury and death for children and teens in Arizona. Each year, during the month of August, the Drowning Prevention Coalition of Arizona, in collaboration with state and local governments, fire departments, hospitals, swim schools, community organizations, and private citizens, engage communities throughout Arizona in a coordinated and comprehensive program to bring awareness and education to the public regarding the problem of child drownings.

The Drowning Prevention Coalition of Arizona is a non-profit, 501(c)(3) corporation, that exists to provide a forum to prevent drowning and water-related incidents through education, legislative action and enhanced product safety. To help raise awareness, the Coalition is asking all emergency services entities to proclaim August as Drowning Impact Awareness Month.

FISCAL IMPACT:

None

ALTERNATIVES:

You may decline to approve the resolution.

ATTACHMENTS:

- Drowning Impact Awareness (PDF)

RESOLUTION NO. 2016-039

DROWNING IMPACT AWARENESS MONTH, AUGUST 2016

A RESOLUTION OF THE GOVERNING BOARD OF THE NORTHWEST FIRE DISTRICT DECLARING THE MONTH OF AUGUST AS “DROWNING IMPACT AWARENESS MONTH” IN THE DISTRICT.

WHEREAS, Arizona’s future prosperity depends upon the long-term health, safety, and well-being of the nearly two million children and teens in our state; and

WHEREAS, drowning is a top cause of injury and death for children and teens in Arizona, affecting not only the victims, but also families, emergency personnel, and our society as a whole; and

WHEREAS, child drownings are nearly 100 percent preventable, including drownings which are classified as maltreatment and make up an average of one in four cases in Arizona; and

WHEREAS, research-proven strategies can save lives, including, constant and capable supervision, restricting access to water, use of life jackets, swimming lessons for adults and children at the appropriate age, rapid emergency response, including CPR, and safe, stable and nurturing relationships and communities to break the cycle of maltreatment; and

WHEREAS, awareness of the problem is just the first step; establishing evidence-based programs to bring these strategies to families is the best way to save lives; and

WHEREAS, during the month of August, Drowning Prevention Coalition of Arizona, in collaboration with state and local governments, fire departments, hospitals, swim schools, community organizations, and private citizens, will be engaging communities throughout Arizona in a coordinated and comprehensive response.

NOW, THEREFORE, BE IT RESOLVED: the Governing Board of the Northwest Fire District hereby proclaims August 1 through 31, 2016, as DROWNING IMPACT AWARENESS MONTH.

PASSED AND ADOPTED by the Governing Board of the Northwest Fire District, this 28th day of June, 2016.

George Carter
Board Chair

ATTEST:

APPROVED AS TO FROM:

Tim Clayton
Clerk of the Board

Thomas Benavidez
District Attorney

Attachment: Drowning Impact Awareness (2016-124 : Drowning Impact Awareness)



Northwest Fire District Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

7.L

SCHEDULED

MEMORANDUM NO. 2016-125

Date: June 28, 2016
To: Governing Board
From: Patricia Aguilar, Administrative Services Director
Type of Action: Information Only
Agenda Item: Review and Possible Discussion of a Legislative Mandate that Public Safety Personnel Retirement System (PSPRS) Conduct a Study to Determine Various Methods in Which Risk Pooling and Local Board Consolidation May be Achieved, and the PSPRS Local Pension Board Designation of Fire Chief Michael J. Brandt as a Representative who Will Meet with Cortex, the PSPRS Hired Consulting Firm Conducting This Study

RECOMMENDATION:

Information Only

MOTION:

None

DISCUSSION:

PSPRS has been mandated by Legislation to conduct a study to determine various methods in which risk pooling and local board consolidation may be achieved, and determine which methods are in the best interest of all stakeholders. PSPRS has hired Cortex Applied Research to conduct this study and make recommendations. Cortex is a management consulting firm that specializes in advising public pension funds on board governance and related matters.

On Friday evening, June 17, 2016, Local Pension Board Secretaries (Patricia Aguilar), received an email from Jared Smout, PSPRS Administrator, to inform us that meetings were being scheduled between local boards and Cortex for the week of July 27, 2016. This topic was then discussed as an Agenda Item at the Thursday, June 23, 2016, Pension Board Meeting. During this meeting a motion was made to designate Fire Chief Michael J. Brandt as the representative for Northwest Fire District - PSPRS Local Pension Board, who will meet with the Cortex project team to discuss whether Pension Risk Pooling and Consolidation options would be in the best interest of the District.

It is important to read the attachment titled Cortex and Project Overview as this document provides details necessary to fully understand the breadth and depth of this

study. It may be helpful to know what PSPRS is currently responsible for to comprehend the basis for this study:

- There are 237 local plans, each with a local board, and a single fiduciary board who oversees local board administration and pooled assets.
- PSPRS is a defined benefit, multi-employer pension plan.
- Plan assets are pooled for investments and each employer receives annual pension valuation reports that result in determining contributions.
- The PSPRS plan consists of three (3) benefit tiers, with Tier 3 taking affect July 1, 2017.

The Cortex project team realizes that there will be differing opinions regarding risk pooling and administrative consolidation, so they wish to take this opportunity to hear from all stakeholders.

Additional Attachments:

House Bill 1428

Proposition 124

EMAIL from JARED SMOUT to LOCAL PENSION BOARD SECRETARY (Patricia Aguilar):

"Dear PSPRS Local Board Chair and Secretary,

Great efforts have been made over the past couple years to better educate the employers and local boards in PSPRS as to how the System works, the things they can do to better manage their individual plans and to be more involved in the legislative changes being contemplated for the System. An important milestone was reached these past few months with the passage of Senate Bill 1428 and Proposition 124, thereby putting the System in a better position for a stronger, more sustainable future.

Some of you may or may not know that SB1428 also requires the PSPRS Board of Trustees to conduct a risk-pooling and local board consolidation study for legislative recommendation next session. In compliance with that directive, the consultants we hired to perform this study are holding interviews the week of June 27th in the PSPRS offices. The first couple pages of the attached will give you an idea of the project scope, timeline and deliverables.

Therefore, if any of you desire to have an individual time slot to share your thoughts, views and any research you may have already conducted, administration wants to hear them. The time slots are somewhat limited depending on the amount of interest, but we will do all we can to make sure you are heard. If you or a designee are interested, please let me know your availability for that week so that we can assign a time that works best for all involved."

FISCAL IMPACT:

None

ALTERNATIVES:

None

ATTACHMENTS:

- Draft Minutes - 06-23-2016 Local Pension Board (PDF)
- Cortex and Project Overview (PDF)
- PSPRS Modifications (PDF)
- Adopted Analysis for Prop 124 (PDF)



NORTHWEST FIRE/RESCUE DISTRICT LOCAL PENSION BOARD

SERVING RESIDENTS OF THE NORTHWEST FIRE DISTRICT, THE FLOWING WELLS COMMUNITY
AND THE TOWN OF MARANA

Administration/Prevention and Safety ○ 5225 W. Massingale Road ○ Tucson, AZ 85743

PH: (520) 887-1010 ○ FAX: (520) 887-1034

MINUTES OF THE NORTHWEST FIRE DISTRICT PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM LOCAL PENSION BOARD MEETING MINUTES

June 23, 2016

CALL MEETING TO ORDER

Tim Clayton called the meeting to order at 1:30 p.m. The meeting was held in the Conference Room of the Northwest Fire District Administration/Prevention and Safety Building, 5225 W. Massingale Road, Tucson, Arizona 85743.

TAKE ATTENDANCE AND DETERMINE IF A QUORUM EXISTS:

Present: Tim Clayton, Chair
Brent Mobbley, Board Member
Michael J. Brandt, Board Member
Clinton Green, Board Member
Excused: Patrick Pettigrew, Vice Chair

Tim Clayton called the meeting to order, and a quorum existed with four (4) voting members physically present of the five (5) voting members.

Additional Attendees: Steve Bossé, Attorney for NWFD Local Pension Board; Patricia Aguilar, Local Pension Board Secretary; Debbie Metzger, NWFD HR Specialist; Lisa McCoy, NWFD HR Specialist; Captain Adam Goldberg were also present.

SALUTE TO THE FLAG OF THE UNITED STATES OF AMERICA

Michael J. Brandt led the Pledge of Allegiance.

REVIEW, AMEND, AND APPROVAL OF THE APRIL 25, 2016, LOCAL PENSION BOARD MEETING MINUTES

Tim Clayton made the following motion, seconded by Michael J. Brandt, and approved unanimously:

Motion to Approve the Minutes of the April 25, 2016, Local Pension Board Meeting.

BUSINESS:

REVIEW, DISCUSSION AND ACTION ON PAUL COE'S RETIREMENT APPLICATION FROM THE DEFERRED RETIREMENT OPTION PLAN (DROP), EFFECTIVE JUNE 23, 2016.

Tim Clayton made the following motion, seconded by Clinton Green and approved unanimously:

Motion to approve Paul Coe's Retirement Application from the Deferred Retirement Option Plan (DROP), to be effective June 23, 2016.

REVIEW, DISCUSSION AND ACTION ON TIMOTHY GRAVES' RETIREMENT APPLICATION FROM THE DEFERRED RETIREMENT OPTION PLAN (DROP), EFFECTIVE JULY 31, 2016.

Tim Clayton made the following motion, seconded by Brent Mobbley and approved unanimously:

Motion to approve Timothy Graves' Retirement Application from the Deferred Retirement Option Plan (DROP), to be effective July 31, 2016.

REVIEW, DISCUSSION AND APPROVAL OF ADAM GOLDBERG'S APPLICATION FOR DEFERRED RETIREMENT OPTION PLAN (DROP) TO BE EFFECTIVE JULY 31, 2016.

Tim Clayton made the following motion, seconded by Michael J. Brandt and approved unanimously:

Motion to approve Adam Goldberg's Application for Deferred Retirement Option Plan, to be effective July 31, 2016.

PENSION BOARD ELECTION RESULTS –CONGRATULATIONS TO PATRICK PETTIGREW ON HIS RE-ELECTION FOR ANOTHER FOUR-YEAR TERM

Ms. Aguilar advised the Pension Board that the election process was completed. There had been five candidates presented on the ballot; Patrick Pettigrew was re-elected for another four-year term.

REVIEW, DISCUSSION AND ACTION ON CORTEX PROJECT RELATING TO SB1428 AND PROPOSITION 124

Attorney Bossé explained that the Cortex Project could be divided into two issues. The issues are risk pooling, and consolidation of Local Pension Board administration.

Mr. Bossé advised that there are 237 agencies participating in Public Safety Personnel Retirement System (PSPRS). Those agencies can be divided into three categories:

- Pool I – Very large agencies who meet every month. They are very organized, well trained, and able to provide PSPRS with the administrative information required for each of their actions (e.g. Maricopa County, Pima County, City of Phoenix, City of Tucson).
- Pool II – Large agencies who do not meet on a regular schedule, but do meet more often. These agencies are well organized, well trained, have resources to provide the proper administrative functions to support the Local Pension Board (e.g. Northwest Fire).
- Pool III – Small Districts who operate on an ad hoc basis, do not have well established by-laws and tend to be an administrative burden to PSPRS.

When dealing with risk pooling, currently, everyone's risk is allocated to their own pool. We know what our risk is, but are unsure of other agencies' risks.

Administrative consolidation would probably not provide cost savings to the District. It is unclear how the costs would be allocated; those agencies who currently do not have well established processes could be costly to the other agencies.

Brent Mobbley made the following motion, seconded by Clinton Green and approved unanimously:

Motion to appoint Fire Chief Michael J. Brandt as the spokesperson for Northwest Fire District Local Pension Board regarding Risk Pooling and Consolidation to present the District's position to the Cortex Project.

REVIEW AND DISCUSSION OF MEMO REQUESTED BY THE PENSION BOARD FROM THE FIRE CHIEF, WHICH WAS DISTRIBUTED TO ALL NORTHWEST FIRE DISTRICT EMPLOYEES, REGARDING TIMELY REPORTING OF WORKPLACE INJURIES

Ms. Aguilar presented the Pension Board with a copy of the memo distributed to all Northwest Fire District employees, and advised that it had been in response to a request during the last Pension Board meeting that all employees should be reminded of the process. The memo was included with a larger packet of information explaining the new annual physical process, and reviewed during station visits.

CALL TO THE PUBLIC

Adam Goldberg thanked the Board for considering his DROP application.

NEW BUSINESS

No new business was presented.

ADJOURNMENT

Tim Clayton made the following motion, seconded by Michael J. Brandt, and approved unanimously:

Motion to adjourn the meeting.

The meeting adjourned at 2:05 p.m.

Pension Risk Pooling and Consolidation Project
An Overview of the Project Scope and of the Cortex Team

June 2016

INTRODUCTION

We understand the PSPRS Board has been mandated by legislation to conduct a study to determine various methods in which risk pooling and local board consolidation may be achieved, and to determine which methods, if any, are in the best interests of the Public Safety Personnel Retirement System (PSPRS) fund, members, beneficiaries, and employers.

Cortex Applied Research Inc. (Cortex) is a management consulting firm that specializes in advising public pension funds on board governance and related matters. We have prepared the following overview of our understanding of the project and of our project team.

UNDERSTANDING OF THE PROJECT

Based on documentation provided to us and discussions with Management at PSPRS, our understanding of the background to the project is as follows:

- 1) PSPRS is a defined benefit, multi-employer pension plan. Furthermore, it is an agent multiple plan with the following features:
 - a) The plan assets of each participating employer plan are pooled for investment purposes in order to gain efficiencies and economies of scale in the investment operations (separate asset accounts however are maintained for each employer).
 - b) Each employer receives annual pension valuations that result in contributions based on employer-specific experience for plan liabilities. As a result, current funded status of the various plans differs considerably.
 - c) The governance of the plan is as follows:
 - i) There are 237 local plans, each governed by a separate fiduciary board responsible for benefit administration including, but not limited to, determining eligibility, setting procedures, and hearing appeals.
 - ii) There is a single fiduciary board responsible for the management of the pooled assets and for general oversight and monitoring of local board administration. The composition of the single board has recently been modified to add significant additional investment expertise to the board.
- 2) The plan has three different benefit tiers (Tier 1 – 3) with Tier 3 taking effect July 1, 2017 and reflecting a cost sharing arrangement for all future Tier 3 employees.
- 3) Members of Tiers 1 and 2 will not accrue benefits under Tier 3.

Based on the mandate of the study, as noted above, Cortex believes the objectives of the project can be broadly summarized as follows:

- 1) Identify the various issues involved in possible risk pooling and local board consolidation based on:
 - a) Review of available and relevant documentation and reports.
 - b) Input from stakeholders including the Legislature, affected employers, unions, taxpayer organizations, the local boards, and PSPRS.
 - c) Understanding that Tiers 1 and 2 will remain agent-multiple plans and the complexities that introduces.
- 2) Identify feasible options for possibly pooling the financial risks of PSPRS and assess those options in light of appropriate criteria and considerations identified in the course of the project.
- 3) Identify feasible options for possibly consolidating the local boards of PSPRS and assess those options in light of appropriate criteria and considerations identified in the course of the project.
- 4) Prepare a report summarizing the above analysis and setting out our recommendations.
- 5) Present the above report to the Board of PSPRS and other stakeholders, as required.

In conducting the above analysis, we expect employers and employees will have different concerns and preferences with respect to risk pooling and board consolidation, as follows:

- 1) We understand that some employers will likely prefer a cost-sharing model, but that others may not. At the same time, however, most employers will likely want to ensure that any financial risks associated with Tier 3 are borne equitably by all employers and employees and that no employer will be able to shift risk to other employers. Given that employees in Tier 3 share the financial risk equally, this should also be of concern to them. Therefore, we deem it very important to understand the preferences and concerns of all stakeholders.
- 2) On the question of board consolidation, some employees likely prefer the current model, which reflects a strong degree of local presence and service delivery as well as local representation on the boards. Some employers, on the other hand, likely prefer a traditional governance model in which the governance and administration of PSPRS rests with a single administrative entity under a single fiduciary board.

Given the above, Cortex views its role in the project to be as follows:

- 1) To gain a full understanding of stakeholder needs and concerns.
- 2) To identify the range of potential options and solutions that exist with respect to both risk pooling and board consolidation. For example, there may be 2-3 viable alternative solutions for each.
- 3) To assess the above options on the basis of:
 - a) Cost-benefit analysis (e.g. consolidation of boards and benefit administration)
 - b) Financial risk analysis (e.g. which risk pooling options best mitigate the likelihood of decisions made by one employer having adverse effects on other employers)
 - c) HR risk analysis (e.g. would certain options make it more difficult for employers to attract and/or retain personnel)
 - d) Administrative efficiency
 - e) Impacts or interaction of Tier 3 structure on the financing and management of Tiers 1 and 2.
 - f) Service quality impact
 - g) Their impact on long-term sustainability of benefits for Tier 3
 - h) Industry peer practices where available
 - i) Other factors identified in the course of the study.

PROPOSED APPROACH & RESOURCES

Project Team

Cortex has several decades of experience in advising pension systems on issues relating to governance, all of which is directly relevant to this project. The Cortex team will consist of:

- Tom Iannucci, President
- John T. Por, Founder and Associate Consultant
- Jenny Tam, Analyst

To further ensure that the necessary knowledge and expertise will be brought to bear on the project, Cortex has supplemented its internal resources with individuals possessing specialized knowledge of actuarial and funding matters. These individuals include:

- PBI Actuarial Consultants Ltd.:
 - Tony Williams, FSA, FCIA, President
 - Riley St. Jacques, FSA, FCIA
 - Pierre Bergeron, FSA, FCIA (Mr. Bergeron is expected to play a support role to T. Williams & R. St. Jacques in Phase I of the Project, and may play a larger role in Phase II)
- Clive Morgan, FCIA, FIA, CFA

The seven individuals noted above shall constitute the core Project Team.

Please see Appendices A, B, C, and D for additional background information about:

- Cortex Applied Research Inc., its clients, and project team members.
- PBI Actuarial Consultants Ltd., its clients, and project team members.
- Clive Morgan's background and experience

WORK PLAN

Cortex proposes a two-phase work plan as follows:

Phase I – Strategy Report

Activities	Timing
<i>Documentation Review:</i> Cortex will review all relevant documentation provided by PSPRS in connection with the project.	May
<i>Stakeholder Outreach:</i> Cortex will conduct on-site Stakeholder Outreach meetings with stakeholders identified by PSPRS, including representatives of the Legislature, employers, local boards, PSPRS, and taxpayer organizations. (See Appendix A for preliminary list of stakeholders to be interviewed)	Mid/late June
Cortex will conduct telephone outreach meetings with those stakeholders with whom in-person meetings could not be arranged.	June
Preparation of Strategy Report: See description below under <i>Phase I Deliverables</i>	July

Phase 1 Deliverables:

- 1) The key deliverable for Phase I of the project will be a **Strategy Report** containing the following:
 - a) Update or confirmation of project objectives.
 - b) Listing of all documentation reviewed and stakeholders interviewed.
 - c) Summary of key issues/concerns raised by stakeholders during the outreach efforts.
 - d) Preliminary list of *key issues* pertaining to risk pooling for Tier 3 and the extent of stakeholder consensus on each.
 - e) Preliminary list of *alternative solutions* for risk pooling that warrant comprehensive analysis, along with the preliminary strengths and weaknesses of each.
 - f) Preliminary list of all *key issues* or concerns pertaining to consolidation of local boards and the extent of stakeholder consensus on each.
 - g) Preliminary list of *alternative solutions* for local board consolidation that warrant comprehensive analysis, along with the preliminary strengths and weaknesses of each.
 - h) List of additional information to be gathered, analysis to be performed, and gaps to be addressed in order to complete our analysis.
- 2) An updated work plan for completion of Phase II of the project.

The Strategy Report is intended to be an internal document, which Cortex will review with PSPRS Management. As noted above, it will contain our preliminary findings and analysis as well as a research plan for arriving at a final Report by the end of Phase II of the project. Accordingly, we estimate Phase I and the resulting Strategy Report will represent a significant portion of the total consulting effort required to complete the entire project.

KEY PROJECT ACTIVITIES – PHASE I

We have assumed the project team will undertake the following activities:

- 1) Documentation review
- 2) Internal team meetings prior to the Stakeholder Outreach to identify preliminary issues and options.
- 3) Preparation of Stakeholder Outreach interview guides
- 4) Coordinate stakeholder interviews with support from PSPRS staff
- 5) On-site Stakeholder Interviews:
 - a) Two consultants for 4-5 days (C. Morgan and J. Por)
 - b) One consultant for 3 days (T. Iannucci)
- 6) Telephone Stakeholder meetings:
 - a) 2-3 consultants to participate in additional stakeholder meetings by telephone, where in person meetings were not possible.
- 7) Preparation of internal notes/summaries of stakeholder outreach meetings
- 8) Internal team meetings to review the findings of the Stakeholder Outreach meetings to:
 - a) Update our list of preliminary issues and options
 - b) Identify consensus and outstanding issues as expressed by stakeholders
 - c) Identify additional analysis and information necessary for Phase II
- 9) Preparation of Strategy Report, including, but not limited to:
 - a) Summarizing all progress and findings to date including stakeholder outreach findings
 - b) Outstanding issues and information/research needs
 - c) Phase II work plan
- 10) Telephone meetings with PSPRS Management to review Strategy Report and confirm Phase II approach.

Phase II – Report of Findings & Recommendations

The major deliverable of Phase II of the project will be the Final Report of Findings and Recommendations. At this point in time, however, it is difficult to know the exact steps and research that will be necessary to arrive at the Final Report, though we expect to have a clear understanding by the end of Phase I. Accordingly, we have provided below a general outline of the anticipated activities and timing involved in Phase II. Please note that we expect to be able to submit the Final Report to the PSPRS Board by November 2016, which should allow the Board to meet the requirements of the Legislation.

Activities	Timing
Perform follow up research based on Phase I findings: - Risk analysis as required	August
Prepare Draft Report of Findings and Recommendations	August
Conduct additional Stakeholder Outreach	September
Update Draft Report of Findings & Recommendations to reflect Stakeholder Outreach	September/October
Review Updated Draft Report with PSPRS	October
Submit Final Report of Findings & Recommendations	November

Appendix A

ABOUT CORTEX...

Cortex Applied Research is a management consulting firm, founded in 1991, that specializes in assisting institutional investors with their governance and decision-making practices. We have worked with over 150 public and private sector pension plans and endowment funds across North America, ranging in size from \$300 million to over \$100 billion in assets. We offer a range of services including:

Fiduciary Education. Cortex works with clients to assess fiduciaries' education needs and design effective fiduciary training programs. In addition, Cortex offers its own proprietary on-site training covering investments and governance, and supplies other valuable training resources and materials. We also offer customized workshops on strategic planning.

Strategic Planning Workshops. Cortex has facilitated numerous strategic planning workshops for public fund boards to assist them in achieving consensus on their strategic direction and business priorities. Workshops have ranged from 1-2 days in duration. Cortex also often assists staff in preparing strategic or business plan documentation following the workshop.

Governance Benchmarking. Cortex offers customized, peer group research on governance and organizational practices. Our benchmarking service is a highly cost-effective tool for evaluating one's practices relative to comparable peer groups and to recognized standards.

Governance Policies and Procedures. Cortex assists boards, committees, and their staff in developing formal governance policies and procedures consistent with industry best practices. Typical policies include the roles and responsibilities of the board, committees, and management; education policies, due diligence policies, reporting and monitoring policies, codes of conduct, and performance evaluation policies.

Investment Consultant Searches. Cortex has recently developed a highly cost-effective investment consultant search service that can help clients with many of the steps involved in an investment consultant search, including identifying the needs of the system and the board, developing corresponding search criteria and weightings, and preparing and issuing a Request for Proposal (RFP). We also assist with tabulating and presenting the information in a format that will facilitate effective decision-making.

Governance Consulting Services. Cortex offers independent third-party reviews of clients' fiduciary governance structures and practices based on international governance standards and guidelines, as well as years of hands-on fieldwork. Clients receive detailed, written findings with concrete recommendations and action plans.

Our consulting team is comprised of professionals with a range of educational and career backgrounds including engineering, pension investments, finance, and management.

For more information about how Cortex may help your organization, please contact Tom Iannucci, President, at (416) 967-0252 ext. 223 or at tiannucci@cortexconsulting.com.

Appendix B

Cortex Sample Client List

The following is a list of current and past public sector retirement system clients for whom we have provided governance consulting services:

- Alameda County Employees' Retirement Association
- Alberta Teachers' Retirement Fund
- Arlington County Employees' Retirement System
- Arizona Public Safety Personnel Retirement System
- Arizona State Retirement System
- California State Teachers' Retirement System
- College of Applied Arts & Technology Pension Plan
- Colorado Public Employees' Retirement Association
- Fairfax County Retirement Systems
- Fresno County Employees' Retirement Association
- Illinois Teachers' Retirement System
- Indiana Public Employees' Retirement Fund
- Indiana State Teachers' Retirement Fund
- Kansas Public Employees Retirement System
- Kern County Employees' Retirement Association
- Labourers' Pension Fund of Central & Eastern Canada
- L.A. City Employees' Retirement System
- L.A. County Employees' Retirement Association
- L.A. Police and Police Pensions
- Louisiana State Employees' Retirement System
- Massachusetts PRIM
- Maryland State Retirement Agency
- Missouri Local Government Employees Ret System
- Public School & Education Employee Retirement Systems of Missouri
- MoDOT & Patrol Employees' Retirement System
- Missouri State Employees' Retirement System
- Nevada Public Employees Retirement System
- New Brunswick Investment Management Corp.
- Ontario Pension Board
- Ontario Workplace Safety & Insurance Board
- Orange County Employees' Retirement System
- Public Sector Pension Investment Board
- Saskatchewan Healthcare Employees' Pension Plan
- Saskatchewan Municipal Employees' Pension Plan
- Saskatchewan Public Employees' Pension Plan
- San Bernardino County Employees' Retirement Association
- San Diego County Employees Ret Association
- San Francisco Employees' Retirement System
- City of San Jose Retirement Services Department
- San Luis Obispo County Pension Trust
- Santa Barbara County Employees' Ret. System
- Sonoma County Employees' Retirement Association
- Teacher Retirement System of Texas
- Ventura County Employees' Retirement Association
- Texas Permanent School Fund
- Virginia Retirement System
- Washington State Investment Board
- Workplace Health, Safety & Compensation Commission of New Brunswick

Appendix C

PBI Actuarial Consultants Ltd.

PBI Actuarial Consultants Ltd. is a company providing actuarial, administrative and investment consulting services for pension and group benefits plans, endowment trusts, First Nations trusts and other institutional clients across Canada. We are leaders in providing pension and investment consulting services to pension and health & welfare plans with a unionized membership. Our passion is risk management and our goal is to provide our clients with customized tools and the best strategic advice in order to help them fulfill the pension promise. PBI currently has a staff of over 85, including 23 certified actuaries and 8 CFA charter holders, serving clients whose assets in aggregate total over \$20 billion.

We are head quartered in Vancouver with offices in Toronto and Montreal. PBI is an acronym for our three main lines of business: Pensions, Benefits and Investments. PBI is divided into practices, but our consulting approach does not create silos. We take pride in a collaborative work approach that encourages communications and work partnerships across practices.

PBI Actuarial Consultants Ltd. is an independent employee-owned consulting firm first established in 2008. Since it began its operations PBI has grown in size and revenues each year. As an independent spin-off from a large multinational firm, some PBI consultants have been working with the same clients for over 20 years. PBI is committed to remaining an employee-owned firm without outside ownership in the long term to maintain our independence, and focus on client service and our core service.

We are signatories to the Principles for Responsible Investment ("PRI ") sponsored by the UN. We are also the exclusive partner of the Institute for Governance of Private and Public Organizations ("IGOPP "). In this context, we organize various training seminars with IGOPP mainly dealing with new pension issues and investment management.



Relevant Client Experience

Canadian Union of Public Employees (CUPE)

We were engaged to perform an independent in-depth analysis and evaluation of a proposed new retirement model that would impact members of CUPE in the province of New Brunswick - the New Brunswick Shared Risk Plan. The in-depth review focused on the impact of the pension model and its risk management measures. In the course of this review and analysis, we used stochastic modelling techniques and employed a range of actuarial assumptions and input parameters to assess the long-term risk and sustainability of the new pension model.

Quebec Provincial Police and Firefighters pension plans

Mr. Bergeron has been a consultant involved with the province of Quebec's police officers and firefighters for over 30 years. He has been extensively involved in the ongoing development of their retirement system, funding, governance and risk management.

In 2002, the provincial municipal mergers in Quebec, led to the consolidation of numerous groups. Pierre consulted on issues related to design, administration, governance and funding striking a balance for all stakeholders.

In particular, for the municipal police pension plans, the size of the plans varied from a dozen members to nearly 5,000. We were involved in the creation of 5 new plans in this sector as well as the merger of sixty existing plans. There are now 29 different police plans in the province.

We created a group RRSP for members of the FPMQ (police) and the Firemen of the town of Montreal in the early 1990s.

Fédération des policiers et policières municipaux du Québec (FPMQ) (regular mandate)

For over 20 years, we have provided total compensation consulting for the unionized members of the FPMQ.

- Establishment (in 1999) of a complete database containing the main provisions in the collective bargaining agreements for all municipal police services in Quebec that have monetary implications, including pension and benefits.
- We have created, a total compensation study of all municipal police services in Quebec.

Given the legislative reforms imposing significant changes in pensions for the public safety sector, we were retained in 2015 to analyze in detail the cost and the funding position of all 29 pensions plans in Quebec (about 10 000 active members, \$6 billion in assets)



Following that mandate, the FPMQ retained us to analyze the feasibility and viability of a provincial Member Funded Pension Plan (MFPP) in which administration and management would be centralized. Respect for the autonomy of each group, and governance therefore had to be analyzed (mandate currently in progress).

Task in which we are currently involved:

- Integration analysis of a MFPP for the past/future service
- Multiemployer background
- Service Purchase Analysis (Buy-back) - Transfer Agreement between registered pension plans
- Legal and regulatory compliance analysis
- Plan text, investment policy, funding policy for schemes where members bear the risk

Big Ten mandate

We are currently working for all the main associations of policemen in Canada. We have had this mandate, since 2004, to set-up a database containing the main provisions in the collective bargaining agreements that have monetary implications for the 13 largest police services in Canada, including pension and benefits.

From time to time, we also complete compensation studies for these 13 police services. Our mandate give us access to all the provisions and the funding position of the pension plans.

Fraternité des policiers et policières de Montréal (FPPM) (City of Montreal Police force)

Main Resource and consultant, since 1996, for the union of the largest municipal police force in Quebec, the second in Canada.

In our mandates, we advise in the process of negotiation / arbitration involving several complex issues including government influence in the negotiation process. We are actively involved in the design and the financing of the pension plan, and, in 1997, main reform were made following an agreement between the union and the town.

Consultant for various projects. These projects require special attention, in that they involve multiple stakeholders interacting continuously with each other, and where the political stakes (mediated or not) are numerous. These stakeholders included but are not limited to:

- Government
- Union
- City
- Taxpayers



The Provincial Government of Quebec

PBI has actively participated in all of the recent and significant reforms that affected pension plans, particularly during the Quebec parliamentary committees, further to the publication of the D'Amours report, through Bills # 3, 57 and 75. We have also supported and advised our clients who were invested in the same procedures. PBI sits on the technical provincial committee related to the reform of the legislative framework for Member Funded Pension Plans ("MFPP"). Draft legislation will be issued shortly on this matter.

Our briefs and interventions are available in French on the Quebec National Assembly website by following the links below. Our French publications and articles related are also on our website at <http://pbiactuarial.ca/fr/publications/>.

Videos

Rapport D'Amours... 2013

www.assnat.qc.ca/fr/video-audio/archives-parlementaires/travaux-commissions/AudioVideo-47093.html

Projet de loi n°3... 2014

www.assnat.qc.ca/fr/video-audio/archives-parlementaires/travaux-commissions/AudioVideo-53551.html

Projet de loi n°57... 2015

www.assnat.qc.ca/fr/video-audio/archives-parlementaires/travaux-commissions/AudioVideo-61755.html

Projet de loi n°75 ... 2016

www.assnat.qc.ca/fr/video-audio/archives-parlementaires/travaux-commissions/AudioVideo-63125.html

Teamsters Canadian Pension Plan

The Teamsters Canadian Pension Plan is a multi-divisional pension plan with distinct Divisional plan designs across Canada for the various Locals participating in the plan. Each Divisional plan complies with the plan's overall governance principles and process. The Board of Trustees has authority on the overall approval of amendments to Divisional plan provisions including benefit provisions, sets expense policy, monitors and approves all Division activities, ensures that appropriate educational material are available, and oversees any Divisional administration.

Appendix D

Consultant Biographies



Tom Iannucci

President

Cortex Applied Research

Tom Iannucci is President of Cortex Applied Research. Since joining Cortex in 1991, he has worked to establish Cortex as an innovative and highly regarded advisory firm to pension plans of all types and sizes. On a professional level, he has devoted his efforts to:

- **Governance and Board Effectiveness** – researching and analyzing the pension governance practices of public and corporate pension plans. In particular, he has helped boards, committees, and management to establish formal board governance programs that include clear roles and responsibilities and sound governance policies. Equally important, he has helped clients to implement and maintain their governance programs over time.
- **Strategic Planning** – assisting retirement boards and their staff in developing strategic plans to chart future directions and focus their limited resources.
- **Board Education** – delivering fiduciary education seminars on a range of governance and investment topics.
- **Investment Consultant Searches** – assisting public and corporate retirement plans in conducting searches for investment consultants.

Tom has advised many public retirement systems and corporate pension plans in both the U.S. and Canada. He is a regular speaker at conferences across North America and has co-written various papers on board governance. He has served as a volunteer board member for the Integrative Management Challenge, an under-graduate business program at the Rotman School of Management, University of Toronto.

Tom holds a Bachelors of Commerce degree from the University of Toronto and a M.B.A from York University in Toronto.



John T. Por

Cortex was founded by John Por in 1991. He relinquished his ownership interest in the firm in 2010, but continues to be available to the firm on a part-time contract basis.

John has completed the Harvard Executive Program on Board Governance and has obtained (but no longer maintains) the Certified Investment Management Analyst designation from The Investment Management Consultants' Association in conjunction with The Wharton School, University of Pennsylvania. He holds a Ph.D. in Engineering Physics.

John has been advising large Canadian and US institutional investors (pension funds, retirement systems, investment boards, endowment funds) such as Royal Sun & Alliance, Syncrude, Alberta Treasury, Shell Canada, University of Alberta, Sun Life, Manulife, Bank of Montreal, Hydro One Inc., DuPont Canada Inc., Enbridge, TransCanada Pipelines Ltd., the Ontario Pension Board, CAAT Pension Plan, Saskatchewan Healthcare Employees' Pension Plan, New Brunswick Investment Corporation in Canada; and the Bank Of New York Mellon, the Nevada Public Employees' Retirement System, Washington State Investment Board, Missouri Public Schools Retirement System, EDS, Presbyterian Homes, Siemens in the U.S. on pension governance, fiduciary risk management and education, and other investment and pension related strategic issues.

He is a regular speaker at industry conferences and seminars, including events sponsored by Harvard Business School, the Council of Institutional Investors, the California Association of Public Retirement Systems, the Institute of International Research, Plan Sponsor Magazine and Opal Financial.

John has authored articles for various publications, including *Benefits Canada*, *Plan Sponsor*, *Benefits and Compensation International*, the *Wall Street Journal*, the *Canadian Investment Review*, and *Benefits and Pension Monitor*.

Jenny Tam, B. Comm.*Analyst**Cortex Applied Research*

Since joining Cortex in 2015, Jenny has specialized in the investment consultant search service, and has conducted research in the investment consultant environment to update and build Cortex's investment consultant database.

Jenny has assisted in the preparation and administration of the Request for Proposals (RFP) for Investment Consultants for the following organizations:

- Colorado State University Foundation
- Santa Barbara County Employees' Retirement System

Jenny holds a Bachelor of Commerce degree with a Minor in Economics from the University of Toronto with high distinction.



Tony C. L. Williams, B.Sc. (Hons), FCIA, FSA

Tony Williams has been President of PBI Actuarial Consultants Ltd. since 2008 and is located in Vancouver. He has over 35 years of pension, investment and benefits industry experience. He has provided consulting advice to many prominent organizations in the private sector and public sector across Canada. He specializes in actuarial and investment consulting for retirement plans and trust funds, including plan funding, governance, investment policy development, risk modeling, implementation of investment management structures, and fund monitoring.

Tony holds a Bachelor of Science (Honours) in Actuarial Mathematics from the University of Manitoba. He is a Fellow of the Society of Actuaries (FSA) and a Fellow of the Canadian Institute of Actuaries (CIA) and became a fully qualified actuary in 1985. He is a member of the Actuarial Standards Board (ASB), is a former Chair of the CIA Committee on Investment Practice.

Tony is a frequent speaker at industry conferences and seminars on pension and investment issues. He has been an instructor on pension and investment issues for the International Foundation of Employee Benefit Plans (IFEBC) and for the Shareholder Association for Research and Education (SHARE). He is currently a volunteer member of the Board of the Verna J. Kirkness Education Foundation.



Riley St. Jacques, B.Sc., FSA, FCIA

Market Leader Western Canada

Senior Consulting Actuary

PBI Actuarial Ltd.

Vancouver, British Columbia

Riley is the Market Leader for Western Canada and a Senior Consulting Actuary with PBI Actuarial Consultants Ltd. in Vancouver. He provides actuarial, group benefits, pension and investment consulting services. Riley has expertise in advising pension and health & welfare benefit plan clients on plan design, administration, governance, and actuarial issues. Internally, he is a member of the management team and participates in the development of new business relationships as well as in the research activities. He has over 15 years of experience in consulting, advising the trustees and committee members of multi-employer and public sector plans. Riley is experienced in risk management, plan policy design and revision, fund and manager monitoring, industry trends research, and client education work.

Riley is a Western Canada committee member for the Multi-Employer Benefit Plan Council of Canada (MEBCo) advocating for multi-employer pension and group benefit programs. He is a past member of the Canadian Institute of Actuaries' Investment Practice Committee and Pension Investment Practice subcommittee. He is a frequent speaker at industry events and conferences on pension, investment and benefit issues.

Riley holds a Bachelor of Science in Mathematics and Finance from the University of Alberta. He is a Fellow of the Society of Actuaries, and a Fellow of the Canadian Institute of Actuaries.



Pierre Bergeron, FSA, FCIA

Pierre Bergeron is a senior consulting actuary at the PBI Actuarial Consultants office in Montreal. He has over 30 years of experience in pension plan, group benefits and compensation consulting. He has several years' experience working with professional associations, unions, employers, pension committees and joint boards of trustees that include both union and employer representatives. Founder of ACBA in 1992, he joined PBI in 2012, along with his entire team and clientele.

Pierre has particular expertise in providing consulting services to retirement committees. Having himself been a member of a dozen retirement or investment committees, he is well aware of the challenges faced by committee members.

His expertise covers all aspects of pension plan management: plan design (including retirement objectives setting), plan funding and funding policies, plan administration, governance, and risk and investment management. At PBI, he is responsible for developing the risk management approach including all asset-liability aspects. He is also actively involved in the development or modification of pension plans with the objective of adequate benefit policy and stable and orderly financing, by ensuring a level of risk that is acceptable to all stakeholders.

He attended and actively participated in all the recent reforms that affected Quebec pension plans and was the spokesperson for PBI, in parliamentary commissions. His opinions have been published on many occasions, especially since 2013, date the D'Amours report was issued. Pierre is also a seasoned trainer and speaker and is currently a member of the Planning Committee on training at the Institute for Governance of Private and Public Organizations.

Pierre holds a Bachelor of Actuarial Sciences from *Université Laval*, where he graduated in 1984. He is also a Fellow of the Society of Actuaries since 1989 and of the Canadian Institute of Actuaries since 1990.





**Clive Morgan,
B.Sc., FIA, FCIA, CFA (Charterholder)**

Clive Morgan has over 40 years of experience in the finance industry, with 14 years in the insurance industry, 19 years in the pension and other institutional investment consulting industry and 10 years in the alternative investment area.

Clive started his career working for the Old Mutual in South Africa and was promoted to Senior Pension Actuary. He moved to Canada in 1983 and joined Towers Perrin as a retirement consultant. He was promoted to the position of Global Practice Leader for asset consulting in 1994. In 1999, Clive retired from Towers Perrin and co-founded York Investment Strategies Inc., a hedge fund advisory company focused on consulting with institutions on the role of hedge funds in a portfolio. In 2008, Clive joined Man Investments as part of their Institutional Sales team in Canada. In 2012, Clive set up his own company to work with pension funds in the area of financial and risk management.

Clive is currently a member of the investments committees for Nunavut Trust and the Canadian Mortgage and Housing Corporation.

During his career, Clive has consulted to a broad spectrum of organizations. Clive has significant experience with the development of financial management policies for pension plans, strategic asset allocation, manager structure, and educating committees on financial management and fiduciary obligations.

Clive is a member of the Institute of Actuaries, the Canadian Institute of Actuaries and the CFA Institute. He has given a number of speeches on financial management and has written articles on this subject for Benefits Canada and Pension and Benefits Monitor.



HOUSE OF REPRESENTATIVES

SB 1428

PSPRS modifications

Prime Sponsor: Senator Lesko, LD 21

X Committee on Insurance

Caucus and COW

House Engrossed

OVERVIEW

SB 1428 creates a new retirement benefit structure for public safety personnel hired on or after 7/1/2017 (Tier III) with two options: a defined benefit plan (Tier III PSPRS) and a defined contribution plan (PSPDC) and outlines contribution rates, retirement benefits and disability benefits for the plans. SB 1428 creates a new mechanism to offer a cost-of-living increase (COLA) applicable to retirees, current members and new Tier III members. SB 1428 expands the Public Safety Personnel Retirement System Board (Board) to nine members, outlines membership criteria, describes the appointment process and establishes a PSPRS Advisory Committee (Committee). SB 1428 requires the Board to study methods for risk pooling and local board consolidation. Several sections of SB 1428 are conditional upon the enactment of SCR 1019 by a vote of the people at the May 17, 2016 special election.

PROVISIONS

COLAs for PSPRS Tier I, Tier II and Tier III

General COLA Changes

1. Requires the PSPRS actuary to include the projected COLA cost in the calculation of normal cost and accrued liability.
2. Repeals the current permanent benefit increase statutes and replaces them with a new COLA benefit structure.

Tier I and II COLAs

3. Allows retired members and survivors hired before 7/1/2017 to receive a compounding COLA in the base benefit. The annual adjustment is based on the average change in consumer price index (CPI), up to 2% of the member's base benefit and is made on July 1 of each year.
 - a. Uses CPI from Phoenix-Mesa.
4. Prorates the first COLA paid based on retirement date and requires the first normal COLA payment to be made the year after.

Tier III COLAs

5. Provides a graduated COLA payment model based on the overall funded status of the Tier III PSPRS Plan for members hired on or after July 1, 2017 as follows:
 - a. 2% of the base benefit if the funded ratio is at least 90%
 - b. 1 ½% of the base benefit if the funded ratio is at least 80% but less than 90%
 - c. 1% of the base benefit if the funded ratio is at least 70% but less than 80%

SB 1428

- d. No COLA is provided if the funded status is lower than 70%
- 6. Provides that a retiree or survivor is eligible for a COLA beginning the earlier of either:
 - a. The first calendar year after the 7th anniversary of retirement, or
 - b. When the retired member is/would have been 60 years old
- 7. Defines *funded ratio* as the ratio of the market value of assets to the actual accrued liabilities.

Tier III (New Hires): General

- 8. Allows employees hired on or after 7/1/2017 to elect to either solely participate in the new PSPRS Tier or the PSPDC.
 - a. The election is irrevocable for the employee's employment with any employer under PSPRS.
 - b. Participation begins 90 days after the employee's hire date.
 - c. If the employee doesn't make an election, the employee is automatically enrolled in PSPRS.
- 9. Enrolls employees who select Tier III PSPRS in the PSPDC automatically if they are not covered by the Federal Old Age and Survivors Insurance System (Social Security).
 - a. If an employee not covered by Social Security moves to a covered employer, the employee cannot continue to contribute to the employee's PSPDC account while covered.
 - b. If the employee later moves to an employer who is not covered by Social Security, the employee must again contribute to the employee's PSPDC account. If the employee originally elected to contribute additional money to the employee's PSPDC account, the employee must pay the amount previously elected while working for an employer who is not covered.

Defined Contribution Plan (PSPDC)**General**

- 10. Establishes the PSPDC and requires the Board to design and administer the PSPDC.
- 11. Outlines the purpose and legislative intent of the PSPDC.
- 12. Prescribes Board duties.

Contributions

- 13. Requires the following contribution amounts from both employees and employers:
 - a. For employees who are members of PSPRS and are not covered by Social Security: 3%
 - b. For employees in the PSPDC and not in PSPRS: 9%
- 14. Vests participant monies immediately and fully vests participants in PSPDC after 10 years of service. Employer contributions vest at a rate of 10% per year.
- 15. Permits participants to make a one-time irrevocable election to contribute more than the specified amount, up to the amount allowable under the Internal Revenue Code. If a higher amount is selected, that amount is the contribution rate for the remainder of the participant's employment with any employer under PSPRS.
- 16. Requires employers to pay all contributions to PSPDC and allows employers to reduce compensation to make the required payment on behalf of the employee. Employees cannot

SB 1428

directly contribute to the PSPDC. Specifies how contributions are to be treated for tax purposes.

Catch Up Provision

17. Provides a “catch-up” PSPDC account for members of PSPRS who are not covered by Social Security and who were hired after 10/1/2012 but before 7/1/2017 as follows:
 - a. Participants contribute 3% per year
 - b. Employers contribute various amounts depending on the year in which the participant was hired:
 - i. 2012: 4% for seven years, 3% after
 - ii. 2013: 4% for six years, 3% after
 - iii. 2014: 4% for five years, 3% after
 - iv. 2015: 4% for four years, 3% after
 - v. 2016: 4% for three years, 3% after; and
 - vi. 1/1/2017-6/30/2017: 4% for one year and 3% after

Disability

18. Establishes the PSPDC Disability Program (PSPDC Disability) for participants in PSPDC who elected to exclusively participate in the PSPDC.
19. Requires all PSPDC participants to participate in PSPDC Disability.
20. Requires employers and employees to contribute an amount determined by the Board that is necessary to pay ½ of benefits under and the costs of administering PSPDC Disability. Specifies how the contribution rate will be determined by the PSPRS actuary. Outlines the process for paying contributions, penalties for delinquent payments and adjustment for overages in payment.
21. Specifies that participant contributions to PSPDC Disability are not refundable. Contributions by the employer are irrevocable and must be used as benefits or to pay expenses associated with PSPDC Disability.
22. Requires the Board to use the same procedures and method for determining eligibility and calculating payments under PSPDC Disability as are used for the PSPRS disability program.
23. States that a PSPDC participant who meets the requirements for a disability pension under PSPRS receives a monthly benefit equal to the monthly disability pension provided to a PSPRS member hired on or after 7/1/2017, reduced by the monthly annuitized value of the participant’s annuity account (excludes COLA). Prescribes the method for calculating the annuitized value of the annuity account.
24. Outlines requirements of the Board in administering, managing and operating PSPDC Disability.
25. Establishes the PSPDC Disability Trust Fund (Fund) to pay benefits under and costs of administering PSPDC Disability. The Board administers the Fund.
26. Describes how monies in the Fund are managed, how abandoned monies are handled, interest accrual and custody of the Fund.

Miscellaneous

SB 1428

27. Allows retirees of the PSPDC Plan to obtain health and accident coverage through agreement with the Arizona State Retirement System in the same manner as retirees from other systems. Specifies that the participant pays the premium for coverage.
28. Defines *annuity account, assets, board, compensation, defined contribution plan, disability program, employer, employer contribution, participant, pensionable compensation, and system*. Note: two definitions of *participant* are provided for purposes of the conditional enactment clause.

Tier III Defined Benefit Plan (Tier III PSPRS)

Contribution Rate

29. Requires employers of Tier III PSPRS members to pay 50% of the normal cost and actuarially determined amount required to amortize the total unfunded accrued liability (UAL) for each employer (amount only attributed to Tier III PSPRS members). Outlines the formula for making the UAL determination.
30. Requires Tier III PSPRS employees to pay the remaining 50% of normal cost and the amount required to amortize the UAL, divided by the total number of the employer's Tier III PSPRS employees so that each member contributes an equal percent of compensation. Requires member contributions to begin simultaneously with membership and be made through payroll deduction.
31. Prohibits the employer from contributing less than the normal cost for that Fiscal Year (FY).
32. Prohibits the Board from suspending contributions unless:
 - a. The actuary determines that continuing to accrue excess earnings could result in disqualification of System's tax-exempt status.
 - b. The Board determines that receiving additional contributions would conflict with its fiduciary responsibility.

Monthly Pension Calculation

33. Establishes a multiplier for determining a Tier III PSPRS member's monthly pension amount. A member must retire after the normal retirement date to be eligible. In determining the pension amount, the member's average monthly benefit compensation is multiplied by the number of whole and fractional years of credited service, multiplied by:
 - a. 15 years up to 17 years of service: 1.5%;
 - b. 17 years up to 19 years of service: 1.75%;
 - c. 19 years up to 22 years of service: 2.0%;
 - d. 22 years up to 25 years of service: 2.25%; or
 - e. 25+ years of service: 2.5%.
34. Limits the maximum pension to 80% of the average monthly benefit compensation.
35. Allows a member to retire early at 52 ½ years of age with at least 15 years of credited service and provides an actuarially equivalent retirement benefit to the multipliers listed above.
36. Allows a Tier III PSPRS member to be eligible for retirement and benefits if the member terminates employment prior to meeting the age requirement for normal retirement but later attains the normal retirement date (age 52 ½ for early retirement or age 55) and meets the credited service requirement for normal retirement (at least 15 years of service).

SB 1428

37. Limits the amount of a Tier III PSPRS member's compensation used for determining pension benefits to \$110,000. Allows the limit to be adjusted for inflation pursuant to the average change in the *public safety wage* index. Sets a ceiling for pensionable compensation at the maximum compensation limit under § 401(a)(17) of the Internal Revenue Code. The first adjustment will occur in FY 2021 and every third FY after.
38. Outlines the process and types of employers used to determine the *public safety wage index*. Specifies which agencies will be included in the first calculation of the *public safety wage index*.
39. Allows a member who terminates employment before age 55 to receive pension benefits if the member attains a normal retirement date and meets the credited service requirement for normal retirement. This is a retirement benefit and it is eligible for COLA increases.
 - a. Current Tier I members have the option of a deferred annuity that is not considered a retirement benefit. Members must reach 62 years of age and have at least 10 years of service.
 - b. Current Tier II(b) members do not have this option.

Miscellaneous

40. Defines *average monthly benefit compensation* as the five consecutive years within the last 15 years with the highest average. Includes a period of nonpaid or partially paid industrial leave based on the compensation the employee would have received if not on industrial leave.
41. Defines *normal retirement date* as the first day of the month after the employee completes 15 years of credited service, if the employee is at least 55 years old.
42. Defines *retirement* or *retired* as termination of employment after a member meets the age and credited service requirements for normal retirement.
43. States that if a member's employment is terminated, the liability associated with the member's service stays with the employer.

PSPRS Board of Trustees and PSPRS Advisory Committee (Committee)Board Makeup

44. Increases the PSPRS Board of Trustees (Board) from seven to nine members on 1/1/2017 and outlines membership of the Board as follows:
 - a. Two members representing law enforcement:
 - i. One appointed by the President of the Senate, one by the Governor.
 - ii. At least one appointee must be an elected local board member.
 - iii. Nominations are forwarded from a statewide association representing law enforcement in the state to the appointing officials.
 - At least three nominees must be forwarded for each position.
 - b. Two members representing firefighters:
 - i. One appointed by the Speaker of the House, one by the Governor.
 - ii. At least one appointee must be an elected local board member.
 - iii. Nominations are forwarded from a statewide association representing firefighters in the state to the appointing officials.
 - At least three nominees must be forwarded for each position.
 - c. Three members representing cities or towns

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- i. One appointed by the President of the Senate, one by the Speaker of the House and one by the Governor.
 - ii. Represent taxpayers or employers, cannot be members of PSPRS.
 - iii. Nominations are forwarded from an association representing cities and towns.
 - At least three nominees must be forwarded for each position.
 - d. One member representing counties, appointed by the Governor:
 - i. Represents taxpayers or employers, cannot be members of PSPRS.
 - ii. Nominated by an association representing county supervisors.
 - iii. At least three nominees must be forwarded.
 - e. One member appointed by the Governor from a list of nominees forwarded by the Board.
 - i. The Board must forward at least three nominees.
 - ii. Nominees are first selected from a list of five received by the Committee.
45. States that Board members who are not PSPRS members must be independent qualified professionals who are responsible for the performance of fiduciary duties and other responsibilities required to preserve and protect the fund. They must have at least 10 years of substantial experience in specific areas of expertise.
46. Prohibits a *securities dealer* ([A.R.S. 44-1801](#)) who is involved in securities or investments related to PSPRS investments from serving on the Board.
47. Requires appointees to be chosen from the list of appointees provided to the elected official making the appointment.
48. Allows Board members to be reappointed.
49. Provides that Board members may only be removed for cause by the appointing power or due to vacating the member's seat. Outlines the process for removal for cause or vacating the office.
50. Requires Board vacancies to be filled for the vacancy of the term and specifies that vacancies are filled in the same manner as initial appointment.
51. Requires the Board to select a Chair from its members every calendar year.
52. Prescribes the initial appointment process for the Board. Initial nominees are due on 8/1/2016 with the first appointment being made by 11/1/2016. Eight members will elect the Chair who will appoint the Committee. In turn, the Committee will forward at least five nominees to the Board for determining the ninth member of the Board. The Board will select three nominees to send to the Governor and the Governor will select the ninth member of the Board from that list by 12/1/2016.
53. Provides initial terms of service for Board members.
- Advisory Committee
54. Establishes a 10-member Committee on 1/1/2017 to serve as a liaison between the Board and its members.
- a. Outlines Committee membership.

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- b. Committee members are appointed by the Chair of the Board from names submitted by specified groups.

Governance

55. Requires the Board and any other PSPRS fiduciary to discharge duties:

- a. Solely in the interest of members and beneficiaries;
- b. For the exclusive purpose of providing benefits and paying reasonable administrative expenses;
- c. With care, skill and caution under the circumstances that a prudent person acting in a like capacity familiar with the matters would use in the conduct of an activity of like character and purpose;
- d. Impartially, taking into account differing interests of members and beneficiaries;
- e. Incurring only appropriate and reasonable costs; and
- f. Pursuant to a good-faith interpretation of the law governing the plans and systems under the Board.

56. Outlines specific considerations for the Board to make in investing and managing assets.

57. Requires the Board to:

- a. Diversify investments unless the trustee reasonably determines that it is clearly prudent not to; and
- b. Make a reasonable effort to verify facts relevant to the investment and management of assets.

58. Allows the Board to:

- a. Invest in any kind of property or type of investment consistent with these governance principles; and
- b. Consider benefits created by an investment in addition to only considering the investment return, but only if the trustee determines that the investment providing collateral benefits would be prudent without the collateral benefits.

59. Requires a trustee with authority to invest and manage assets to adopt a statement of investment objectives and policies for each retirement plan and system administered by the Board. Outlines information that must be included in the statement.

60. States that in evaluating trustee or fiduciary performance:

- a. Compliance with the governance principles must be determined in light of the facts and circumstances existing at the time of the action; and
- b. Decisions must be evaluated in the context of the portfolio as a whole and as part of an overall investment strategy as described.

61. Permits an employer, member, beneficiary or fiduciary to maintain an action:

- a. To enjoin an act, practice or omission violating the governance principles; and
- b. To redress the violation of or enforce governance principles.

62. Allows the court to award reasonable attorney fees and costs to either party.

63. Defines *fiduciary* and *trustee*.

Miscellaneous

64. Requires PSPRS to study methods for structured risk pooling and local board consolidation. The study:
- Will consider which methods, if any, are in the best interests of PSPRS stakeholders.
 - Must be presented to the PSPRS Board by 1/15/2017.
 - Must be considered by the Board. The Board is required to report any recommendations for legislation to the President, Speaker and the Governor by 2/15/2017.
65. Requires any *future benefit increase* adopted by the Legislature for any PSPRS member to be fully paid in the year of enactment (amortization over a period of years is prohibited). Splits the cost for future benefit increases as follows:
- Benefits for members hired before 7/1/2017 are paid by the employer; and
 - Benefits for members hired on/after 7/1/2017 are split equally between the employee and the employer.
66. Outlines the actuarial method that must be used to calculate the cost of the *future benefit increase*.
67. Includes any benefit increase that leads to a change in the present value of future benefits or a change to accrued liabilities in the definition of a *future benefit increase*.
68. Requires each employer to make contributions to PSPRS that are sufficient to meet normal cost plus the actuarially determined amount required to amortize the unfunded accrued liability on a level percent of compensation basis for of all the employer's employees who are PSPRS members or PSPDC members, over a closed period of not more than 20 years as established by the Board.
- Current law provides for a rolling period of at least 20 but not more than 30 years.
69. Enrolls an employee who qualifies for disability within the first 90 days of employment in Tier III PSPRS for the remainder of the employee's employment as of the date of disability and grants the employee an accidental disability pension.
70. Makes sections related to the COLA for existing members and retirees, along with the section providing "catch up" payments under the PSPDC for employees hired after 1/1/2012 but before 7/1/2017 conditional upon the amendment of the Arizona Constitution by the passage of SCR 1019 at the May 17, 2016 special election.
71. Contains a legislative findings and intent clause.
72. Contains a severability clause.
73. Makes technical and conforming changes.

CURRENT LAW

A.R.S. Title 38, Ch. 5 governs state retirement plans, including the four plans that fall under the Public Safety Personnel Retirement System:

- PSPRS, covering law enforcement & firefighters;
- Corrections Officer Retirement Plan (CORP), covering correctional officers, specific prison personnel, probation and surveillance officers and some dispatchers;
- Elected Officials Retirement Plan (EORP), covering city, county and state elected officials along with judges. NOTE: this plan is closed to new members; and

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- Elected Officials Defined Contribution Retirement System (EODCRS), the successor plan to EORP covering the same individuals.

These four Plans are governed by the Board, comprised of seven members appointed by the Governor and subject to Senate confirmation ([A.R.S. § 38-848](#)).

Benefit Structure

- **Tier I** covers members hired before 1/1/2012 and provides:
 - 20 year retirement (80% max):
 - Uses the member's three highest years of salary (consecutive) in the last 20 years to establish the pension amount.
 - Retirees are eligible for a permanent benefit increase (PBI) if there is money available in the separate PBI account, up to 4% per year.
 - The PBI account is funded with ½ of all returns greater than 9% in any given year.
- **Tier II(a)** includes members who had less than 20 years of service on 1/1/2012.
- **Tier II(b)** covers members hired on or after 1/1/2012 and provides for:
 - 25 year retirement (max 80%), with a minimum age of 52 ½:
 - Uses the five highest consecutive years of salary in the last 20 years for establishing the pension amount.
 - Retirees are eligible for a PBI only when returns exceed 10.5% and funded status is greater than 60%.
 - PBI amounts range from 2%-4% and are triggered based on funded status.

ADDITIONAL INFORMATION

According to the [Arizona Public Safety Personnel Retirement System Actuarial Valuation \(June 30, 2015\)](#), there are 237 participating employer groups representing 33,041 PSPRS members at various phases of participation (active, inactive, retired, disabled, survivors). The average age at retirement is 51.5 years old and the average annual pension is \$59,974. The average number of years of service provided prior to retirement is 23.5. PSPRS has a current funded status of 50.3%.

PSPRS is an “agent multiple-employer” plan where employers pool assets for investment purposes but retain their own individual obligations (liabilities). Member contributions are statutorily capped at 11.65%, while the average employer rate is 42.61% (FY 2017). Actual funded status and employer rates vary across the plan (see Appendix III of actuarial valuation).

PROPOSITION 124
[SCR 1019 (2016)]

public retirement system benefits

ANALYSIS BY LEGISLATIVE COUNCIL

1 Article 29, section 1 of the Arizona Constitution provides that public retirement
 2 system benefits shall not be diminished or impaired. The Arizona Supreme Court has
 3 determined that this constitutional provision prohibits decreasing a future permanent
 4 benefit increase for certain existing retired public employees.

5 Proposition 124 would amend the Arizona Constitution to create an exception to
 6 the current prohibition against diminishing or impairing public retirement system benefits
 7 by allowing for certain adjustments to the Public Safety Personnel Retirement System
 8 ("PSPRS") that are contained in Senate Bill 1428 (a separate piece of legislation already
 9 passed by the Legislature and signed by the Governor, and not subject to voter approval).

10 If Proposition 124 is enacted by the voters, Senate Bill 1428 would make the
 11 following changes:

12 1. For a retired public safety member, a survivor of a retired public safety
 13 member, a current public safety employee and a public safety employee hired before July
 14 1, 2017, Senate Bill 1428 replaces the current permanent benefit increase for retired
 15 members or survivors with a new compounding cost-of-living adjustment (COLA).

16 a. The COLA would be based on the average annual percentage change in
 17 the metropolitan Phoenix-Mesa consumer price index, with the immediately preceding
 18 year as the base year for making the determination. The adjustment could not exceed two
 19 percent of the retired member's or survivor's base benefit each year.

20 b. COLA payments would be made on July 1 each year. The COLA
 21 would be prorated in the first year of a member's retirement.

22 c. A participant in a deferred retirement option plan would not receive the
 23 COLA during the deferred retirement option participation period.

24 d. The PSPRS actuary would be required to include the projected cost of
 25 providing the COLA in the calculation of normal cost and accrued liability for the
 26 PSPRS.

27 2. For a public safety employee who is hired on or after January 1, 2012 and
 28 before July 1, 2017, who is not covered by Social Security and who chooses to participate
 29 in the new supplemental defined contribution plan, Senate Bill 1428 would require the
 30 employee to contribute three percent of the employee's gross pensionable compensation
 31 each year. The employer of a participating employee would make a contribution ranging
 32 from 4% down to 3%, depending on the hire date of the employee, leveling at 3%
 33 beginning July 1, 2024, for the duration of the employee's employment. The employee
 34 would be vested in the employee's contribution immediately and would vest in the
 35 employer contribution at a rate of 10% per year.

36 Proposition 124 preserves the Legislature's current ability to modify public
 37 retirement benefits for future employees.